



# Fence Permit Application

| Applicant Information  |  |
|--|--|
| Site Address ( <i>location of fence</i> ):   |  |
| Applicant Name:  |  |
| Applicant Email:   | Applicant Phone:   |
| Applicant Address:   |  |
| _____  | _____  |
| Signature  | Date   |
| Property Owner   |  |
| Owner Name:  |  |
| Owner Email:   | Owner Phone:   |
| Owner Address:   |  |
| Owner's Signature of Approval:   | Date:  |
| Contractor Information   |  |
| Name:  |  |
| Email:   | Phone:   |
| Address:   |  |
| Fence Information  |  |
| Fence Height:  |  |
| Fence Material (enclose photo or manufacturer spec sheet):   |  |
| Fence Location (describe and attach site plan):  |  |
| <p>It is the owner's responsibility to ensure that the fence is placed within the property boundary. If there is a discrepancy, it is the owner's responsibility to conduct a land survey to identify the property boundaries.</p> <p>Fences placed in utility easements are subject to damage if repairs to utilities are necessary. The City or utility will not be responsible for repair or replacement of the fence if it is damaged. If the fence is placed within a drainage easement and any part of the fence impedes the movement of storm water through the easement, the City will notify the owner and it will be the owner's responsibility to ensure that the drainage channel is restored to its original characteristics.</p> |  |
| For Office Use Only  |  |
| The application has been reviewed for compliance with City Code and the applicant may commence installation of the approved fence.<br><br>_____<br>Signature   | ___ Site Plan Submitted<br>___ Fee Paid (\$40.00)<br>Receipt No. _____<br>Permit No. _____ |