



**CITY OF RIVER FALLS
UTILITY ADVISORY BOARD
MEETING MINUTES
SEPTEMBER 18, 2023**

The meeting was called to order by Utility Advisory Board Chair Kellen Wells-Mangold at 6:30 p.m.

Utility Advisory Board Present: Dean Bartels, Nick Carow, Adam Gierl, Chris Lick, Mark Klecker, Tim Thum and Kellen Wells-Mangold

Staff Present:

Utility Director Kevin Westhuis; City Administrator Scot Simpson, Electric Superintendent Wayne Siverling; Water/Wastewater Superintendent Dean Seemuth; Utility Administrative Assistant Lanae Nelson and IT Specialist Jonathan Thoen

Approval of Minutes:

Meeting Minutes: 07-17-2023

MSC Carow/Gierl approve minutes. Unanimous.

PUBLIC COMMENTS:

Patricia LaRue, 489 Marcella Court spoke on the hydroelectric dam project and history.

Utility Director Westhuis gave an update on the Federal Energy Regulatory Commission (FERC) continuing annual dam re-license and the Wisconsin Department Natural Resources (DNR) water certification.

CONSENT AGENDA:

Acknowledgement of the following minutes:

West Central Wisconsin Biosolids Facility Commission: 07-20-2023, 08-17-2023 and 08-30-2023

MSC Lick/Gierl approve minutes. The board and Westhuis reviewed the minutes on the West Central Wisconsin Biosolids Facility project. The minutes passed unanimously.

NEW BUSINESS:

Resolution 2023-07 – Recommending Approval Winter Street Cable Installation Project

Utility Director Westhuis introduced Electric Superintendent Siverling, who reviewed the Winter Street underground cable installation project. The recommendation for the contract approval is the Kramer Service Group. Siverling spoke on the history, location, process, and the needs of the project. There were no additional bids submitted back.

The board, Westhuis and Siverling discussed the project, pricing, and timeframe. The cost for the project proposal from Kramer Service Group is \$69,245.00.

MSC Gierl/Carow moved to approve the resolution. As there was no further discussion, UAB Chair Wells-Mangold asked for a vote. The resolution passed unanimously.

Resolution 2023-08 – Recommending Approval to Purchase Generator for Wastewater Treatment Facility

Utility Director Westhuis introduced Water/Wastewater Superintendent Seemuth, who reviewed the approval to purchase a new Generac generator for the Wastewater Treatment Facility. The

recommendation for the contract approval is Wolter Incorporated (Inc.). Seemuth spoke on the history, location of placement and the needs of the purchase. There were three bids submitted from Fabick Power Systems (CAT) at \$273,900.00, Cummins Sales and Service (Cummins) at \$272,384.00 and Wolter Inc. (Generac) at \$217,584.00.

The board, Westhuis and Seemuth discussed the purchasing needs, product feature systems, pricing, and timeframe. Staff recommends proceeding with Wolter, Inc. to purchase in the amount of \$217,584.00 for the 750kw Generac generator.

MSC Klecker/Carow moved to approve the resolution. As there was no further discussion, UAB Chair Wells-Mangold asked for a vote. The resolution passed unanimously.

REPORTS:

Finance Report

Westhuis gave a brief overview of the finance report, which was included in the packet.

Utility Dashboards

Westhuis spoke on the 2023 July and August utility dashboards, which were included in the packet.

Monthly Report

The 2023 July and August monthly utility reports were in the UAB packet for review.

ANNOUNCEMENTS:

North Water tower, North loop and Booster station are all completed. Waiting on electrical transformer and meter equipment to finish the project.

Westhuis mentioned that he accepted an expanded leadership role with the City and will also be overseeing Public Works department in addition to the Utility department.

CLOSED SESSION:

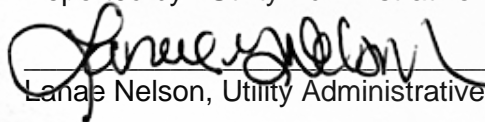
At 7:12 p.m. MS Klecker/Lick move to recess into Closed Session per Wisconsin State Statutes §19.85(1)(e) for the following purposes: “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to wit: University of Wisconsin-River Falls Science Technology Partnership”. The roll call vote to move into Closed Session passed unanimously 7-0.

At 7:54 p.m. MSC Gierl/Carow move to reconvene into Open Session. Unanimous.

ADJOURNMENT:

MSC Thum/Bartels to adjourn. Unanimous. UAB Chair Wells-Mangold announced meeting adjourned at 7:55 p.m.

Reported by: Utility Administrative Assistant Lanae Nelson


Lanae Nelson, Utility Administrative Assistant