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## MINUTES

Wednesday, September 18, 2019 at 5:15 p.m.  
City Hall Lower Level Training Room

**Members Present:** Susan Reese (Chair), Sean Downing (Council Rep), Brandon Dobbertin  
Brenda Gaulke, Jim Nordgren, Patricia LaRue and Melissa Pedrini.

**Members Absent:** None

**Staff Present:** Cindi Danke-*Recreation Manager*; Brenda Rundle-*Recreation Assistant*;  
Amy Peterson-*Development Services Director*

**Others Present:** None

### CALL TO ORDER

Meeting convened at 5:15 p.m.

### APPROVAL OF MINUTES

**MSC Reese/Dobbertin to approve the minutes of the August 21, 2019 Park and Recreation Advisory Board Meeting. Motion passed 7-0.**

### PUBLIC COMMENTS

Amy Peterson announced that Leadership River Falls raised enough money to purchase ten outdoor exercise stations for DeSanctis Park. The items are currently in storage at Public Works. They will be installed in early October. A ribbon cutting will be held Oct. 17 or 24, 2019; Leadership will provide the Board notice when the date is finalized.

Sean Downing would like to find out what improvements residents around DeSanctis Park would like to see in DeSanctis Park in the future. Amy Peterson indicated the park is not currently on the City agenda and there are not funds available in the near future, but the outdoor recreation plan will be updated City-wide in the next two years. Amy will discuss it more with City staff and this can go on next month's agenda.

### NEW BUSINESS

None

### OLD BUSINESS

Cindi Danke shared information about shelter fees and rentals from 2018 and 2019. Park shelter rental fees, cancellation fees, deposit fees, and cleaning/damage policies were discussed at length. Park Board feels the non-resident fee should be much higher than the

current fee, which is \$15 higher than City residents, who pay taxes towards City parks. It was also discussed to possibly have a cancellation (prior to 14 days in advance) refunded (minus a fee) contingent upon the shelter being reserved by someone else. Park Board would like to add wordage indicating that renters may be invoiced an hourly fee for clean up if the renter does not leave the shelter in a clean and rentable condition. Damage would be invoiced as well. Perhaps the open shelters will have one cancellation fee and the enclosed shelters will have a higher cancellation fee. Park Board asked Cindi to write out some ideas to be discussed at the next Park Board meeting. Some numbers that were discussed were City resident half-day fees of \$70 for the Hoffman Park octagon, \$100 for the Hoffman Park storm shelter, and \$150 for the new Glen Park Pavilion, with rates double for non-residents. This will be discussed again next month, and City Council will decide on fees in the future.

#### **ADJOURNMENT**

**MSC LaRue/Downing to adjourn the meeting at 6:08 p.m. Motion passed 7-0.**

Respectfully submitted,



Brenda Rundle, Recreation Assistant