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PARKS AND RECREATION ADVISORY BOARD MINUTES
Wednesday, June 21, 2023 at 5:15 p.m.
City Hall Training Room

Members Present: Patricia LaRue (chair), Scott Morrisette (Council Rep), Brandon Dobbertin, Brenda Gaulke, and Natasha Schaefer.

Members Absent: Matt Janquart and Melissa Pedrini.

Staff Present: Cindi Danke-Recreation Manager; Brenda Rundle-Recreation Assistant, Erica Ellefson-Public Works Manager, and Amy White-Community Services Director/City Clerk.

Others Present: Sean Downing, Michelle and Greg Unruh, and Rick Cleary (KORC)

CALL TO ORDER

Meeting convened at 6:00 p.m.

APPROVAL OF MINUTES

MSC Morrisette/Schaeffer to approve the minutes of the May 10, 2023 Park and Recreation Advisory Board Meeting. Carried 5-0.

PUBLIC COMMENTS – Non-Agenda Items

Michelle Unruh of the Sterling Ponds Development spoke about Sterling Ponds Park. She would like a pavilion there and said she does not feel there is enough space for a dog park. She would like to have more paved trails around the ponds and benches with backs.

MEETING DISCUSSION/ACTION ITEMS

1. Rick Cleary of Kinni Off-Road Cyclists (KORC) shared a handout with the agenda about the three classes of E-bikes and said that KORC proposes that only Class 1 E-Bikes be permitted at Whitetail Ridge to prevent damage and keep the area safer. The board seems to support this proposed policy and plans to make a motion supporting it in July.
2. Amy White included a memo recommending changing the Park and Recreation Advisory Board meeting time to 5:30 p.m. in the training room, beginning in August.

MSC Gaulke/Morrisette to change the time of the Park and Recreation Advisory Board meeting to 5:30pm effective August 16, 2023. Carried 5-0.

3. Ellen Massey included a memo regarding plans to enhance the Mayor's Cookout Conversations by including a few games, kids' crafts and a community art project, along with the picnic meal. The City's Communications Coordinator is working on advertising the events.

4. Cindi included a memo regarding Park and Recreation Month and Professional Day in July. After a motion, the proclamation will move to City Council on June 27 and be proclaimed by Mayor Toland in July.

MSC Gaulke/Dobbertin to proclaim July as Park and Recreation Month and July 21 as Park and Recreation Professionals Day. Carried 5-0.

5. The Glen Park 125th anniversary celebration is planned for Wednesday, July 19 at 6-8 p.m. at Glen Park. HPC is choosing a historic photo to use for a postcard handout, and they are looking into Glen Park 125th t-shirts for Park Board and HPC. 200 frisbees and 500 stickers have arrived. A sheet cake and cupcakes will be ordered. Happy Birthday to Glen Park will be sung at 6:30pm. Swimming will be free 6:15-8:15 p.m. HPC will dedicate their new sign titled, "The Glen."
6. LaRue asked Park Board to think of ideas about what to report to City Council. Amy White said each board and commission will be scheduled for a certain month to speak at Council.

STAFF REPORTS

1. Public Works Manager Erica Ellefson reported that Public Works will look into the cost of moving the Hoffman Park water filling station from the west side of the maintenance building to the west side of Hanson Drive, which would be much more convenient for RV's and add 11-13 parking spots to Hoffman Park. Staff is piloting a change to turf maintenance in DeSanctis Park. Staff will continue to mow high use areas, and leave under-utilized areas to grow free, allowing the City to maximize staff and equipment resources. They will mow approximately six feet either side of paved trails. The pool and splash pad received and passed their annual inspection by Pierce County. The bell at Glover Station School cannot be rung at this time. Erica will speak with the Baseball Association about adding metal shelves in the Hoffman Park storage shed. Staff did not spray noxious weeds this year due to being temporarily down two full-time employees. They may spray later this year. Two broken Tri-Angels Playground accessories will be ordered.
2. Cindi's recreation report indicated that camping and recreation is going well. There are 10 summer instructors for daytime t-ball, tennis, soccer, camps, and clinics. The pool has had very good attendance. There are 15 seasonal workers at the pool, doing open swim and swim lessons. The Sterling Heights Disc Golf Course had their opening day Saturday, June 10 with great reviews.

ADJOURNMENT

MSC Gaulke/Dobbertin to adjourn the meeting at 6:27 p.m.

CALENDAR

The next Parks and Recreation Advisory Board meeting will be July 19, 2023 at 5:30 p.m. before the 6 p.m. Glen Park 125th anniversary celebration.

Respectfully submitted,



Brenda Rundle
Customer Service Representative