



**CITY OF RIVER FALLS WISCONSIN
UTILITY ADVISORY BOARD
MEETING MINUTES
June 21, 2021**

The meeting was called to order by Utility Advisory Board Chair Patrick Richter at 6:30 p.m.

Utility Advisory Board Present: Scott Morrisette Patrick Richter, Mark Spafford, Kellen Wells-Mangold and Matt Berning

Utility Advisory Board Absent: Tim Thum

Staff Present: Utility Director Kevin Westhuis; Wastewater/Water Superintendent Ron Groth; Utility Administrative Assistant Lanae Nelson; Conservation and Efficiency Coordinator Mike Noreen and IT Tech Assistant Jaden Barnes

Approval of Minutes:

Meeting Minutes: 04-19-2021

MSC Berning/Spafford approve minutes. Unanimous.

Meeting Minutes: 05-03-2021

MSC Berning/Wells-Mangold approve minutes. Unanimous.

CONSENT AGENDA:

Acknowledgment of the following minutes:

West Central Wisconsin Biosolids Facility Commission: 03-18-2021 and 04-15-2021

MSC Spafford/Wells-Mangold approve minutes. Unanimous.

NEW BUSINESS:

Ord. No. 2012-01, § 1, 1-24-2012; Ord. No. 2018-12, § 1, 8-28-2018

Utility Director Westhuis introduced annual election of the Utility Advisory Board Chair and Vice Chair offices.

Board Chair Richter opened nominations for Board Chair. MS Wells-Mangold/Spafford to move for the nomination of Richter. Richter asked for a vote on the nomination. The nomination passed unanimously; Richter was elected as Board Chair.

Board Chair Richter opened nominations for Vice Chair. MS Berning/Wells-Mangold to move for the nomination of Spafford. Richter asked for further nominations; there were none. Richter asked for a vote on the nomination. The nomination passed unanimously; Spafford was elected as Vice Chair.

Resolution 2021-05 – Review of Wastewater Treatment Plant 2020 Compliance Maintenance Annual Report

Westhuis and Wastewater/Water Superintendent Ron Groth presented the 2020 Compliance Maintenance Annual Report (CMAR). This annual self-evaluation report evaluates the City's wastewater treatment system and is reported to the Wisconsin Department of Natural Resources (DNR).

Groth reviewed the City's Wastewater Treatment Plant (WWTP) graded at 3.92 on a scale of 4.0. He spoke on the grading of the CMAR summary report, the yearly influent biochemical oxygen demand (BOD), the work, efficiency, and capacity of the new aeration system at the WWTP.

The UAB requested to approve the 2020 CMAR resolution requesting the City Council approve and authorize it to be submitted to the DNR. The City Council will review the report on the July 22, 2021 meeting.

MSC Wells-Mangold/Spafford moved to approve the resolution. As there was no further discussion, Richter asked for a vote. The resolution passed unanimously.

Resolution 2021-06 – Authorizing North Water Tower Engineering Contract with SEH Inc.

Westhuis and SEH Inc. Sr. Professional Engineer Jana Nyhagen gave a presentation on the North Water Tower project. Nyhagen reviewed the background of the project, the RFMU hydraulic profile, the needs of the project, that amount of work that has been completed, the remaining work and the schedule timeline.

There was discussion from Nyhagen, Westhuis and the board on the history, the budget, location and need for the project. Wells-Mangold, Spafford and Nyhagen reviewed growth projections of the City, studies, and needs on the project for the water tower and route of water main lines.

Westhuis, Richter and Morrissette spoke on the current weather, odd/even watering ordinance and the DNR required hydrant flushing.

MSC Kellen/Berning moved to approve the resolution. As there was no further discussion, Richter asked for a vote. The resolution passed unanimously.

REPORTS:

2020 Annual Consumer Confidence Report (CCR)

Groth presented the 2020 Annual Consumer Confidence Report (CCR) that was in the packet. This annual report gives the City's water quality details in safety, consistency and it meets and or exceeds the required guidelines. The federal government requires this report, it is reported to the Wisconsin Department of Natural Resources (DNR) and distributed to the RFMU customers.

Green Energy Block Tariff Update

Conservation and Efficiency Coordinator Mike Noreen presented the Green Energy Block Tariff update. Noreen gave a history overview on the energy block program, the proposed changes on pricing, marketing, and education.

The current green block pricing threshold for discount pricing is 100 blocks, cost per block for purchasing quantities of 20 or less is \$3 per block and the cost per block for purchasing quantities of 20 or more is \$2 per block. The new tariff is implemented on July 1, 2021 and the green block pricing threshold for individual blocks are going from \$3 to \$2.

Finance Report

Westhuis gave a brief overview of the finance report, which was included in the packet.

Utility Dashboards

The 2021 May utility dashboards were included in the packet. Westhuis gave a brief overview and reviewed the Advanced Metering Infrastructure (AMI).

Monthly Report

The 2021 May monthly utility reports were in the UAB packet for review.

ANNOUNCEMENTS

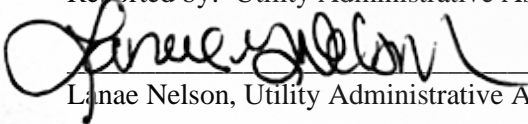
Westhuis announced that it is Mayor Toland's intention to appoint Mark Wespetal as the new UAB member to the board at the June 22 council meeting.

ADJOURNMENT:

MSC Berning/Spafford to adjourn. Unanimous.

UAB Chair Richter announced meeting adjourned at 8:23 p.m.

Reported by: Utility Administrative Assistant Lanae Nelson



Lanae Nelson, Utility Administrative Assistant