



**CITY OF RIVER FALLS WISCONSIN
UTILITY ADVISORY BOARD
MEETING MINUTES
April 19, 2021**

The meeting was called to order by Utility Advisory Board Chair Patrick Richter at 6:30 p.m.

Utility Advisory Board Present: Matt Berning, Scott Morrissette Patrick Richter, Mark Spafford, and Tim Thum

Utility Advisory Board Absent: Kevin Swanson and Kellen Wells-Mangold

Staff Present: Utility Director Kevin Westhuis; Electric Operations Superintendent Wayne Siverling; Wastewater/Water Superintendent Ron Groth; Utility Administrative Assistant Lanae Nelson and IT Tech Assistant Jon Smits

Approval of Minutes:

Meeting Minutes: 03-15-2021

MS Morrissette/Thum moved to approve minutes. As there was no further discussion, Richter asked for a vote of the minutes. The minutes passed unanimously.

CONSENT AGENDA:

Acknowledgement of the following West Central Wisconsin Biosolids Facility Commission minutes: 02-18-2021

MS Morrissette/Thum moved to approve the West Central Wisconsin Biosolids Facility Commission minutes. As there was no further discussion, Richter asked for a vote of the minutes. The minutes passed unanimously.

UAB Chair Richter and Utility Director Westhuis reviewed a new business item for the next meeting on the resolution of the south main lift station pump removal and sanitary sewer improvements. Westhuis asked the board to have the meeting on May 3 and they agreed. If the item passes it would go to the May 11 Common Council meeting.

REPORTS:

Finance Report

Westhuis gave a brief overview of the finance report which was included in the packet. Morrissette and Westhuis discussed the Public Service Commission of Wisconsin's moratorium of the electric disconnections due to non-payments that ends on April 15. Customers with a balance of \$500 or more have been notified, given resources for assistance, and personally called to make payment arrangements.

COVID-19 UW-Madison Wastewater Study Participation Report

Wastewater/Water Superintendent Ron Groth gave an update of the COVID-19 UW-Madison Wastewater Study. Test sampling is done at the Wastewater Treatment Facility once a week.

Utility Dashboards

The 2021 March utility dashboards were included in the UAB packet for review. Westhuis spoke of Journeyman Lineworker Apprentice Luke Baumann, who passed his CVTC Journeyman's test and the new hire of Journeyman Lineworker Apprentice Cody Kruger.

Monthly Report

The 2021 March month utility reports were included in the UAB packet for review.

Electric Operations Superintendent Wayne Siverling presented Electric department project updates. He reviewed the Advanced Metering Infrastructure, DeSanctis Park development, Sterling Ponds 3rd addition development, Highview Meadows sixth addition development, and the future planned area outages for Spring Creek and Sterling Ponds. There was discussion from the board on scheduled timing for the future planned outages.

Groth gave an overview on the North Interceptor project history and future updates. He provided mapping on the base bid, alternate routes of the project and the lining process. Currently, the project is focused on sewer and stormwater permits. The next steps would be a bid posting in the summer, followed by construction in the winter of 2021/2022.

ANNOUNCEMENTS:

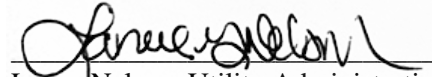
Westhuis, Spafford and Morrissette spoke of the successful Electronics Recycling Event on April 17 that was organized by Conservation and Efficiency Coordinator/Forester Mike Noreen.

ADJOURNMENT:

MSC Thum/Berning to adjourn. Unanimous.

UAB Chair Richter announced meeting adjourned at 7:13 p.m.

Reported by: Utility Administrative Assistant Lanae Nelson



Lanae Nelson, Utility Administrative Assistant