

## Community Development Department

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**MINUTES**  
**HISTORIC PRESERVATION COMMISSION**  
**APRIL 10, 2019 at 6:00 p.m.**  
**Council Chambers**

HPC Members Present: Heidi Heinze, Mark Anderson, Jayne Hoffman, Michael Page, Pam Friede  
HPC Members Absent: Denton Anderson, Jeff Bjork  
Staff Present: Brandy Howe  
Others Present: Carole Mottaz

### **CALL TO ORDER**

Meeting convened at 6:05 p.m.

### **APPROVAL OF MINUTES OF MARCH 13, 2019**

M/Friede, S/Hoffman – motion carried 5-0

### **PUBLIC COMMENTS**

Hoffman reported that the Academy's trophy case has been installed at the high school. Kudos to the school district for taking care of this so quickly.

Heinze reported that this year marks the 100-year anniversary of the passing of the 19<sup>th</sup> Amendment and she and Jayne will be helping to prepare a display at the public library.

### **DISCUSSION ITEMS**

HPC moved to revise the order of the agenda.

#### **1. Plaque for the Walker Farm**

The HPC discussed the draft narrative for a plaque for the Walker Farm at 403 E. Division Street. Carole Mottaz, owner of the property, was present and contributed to the discussion. Hoffman made edits electronically during the discussion. It was decided that the plaque would be approximately 22" x 16" on a 44" pedestal. Howe will request a quote from Pella Engraving for the plaque and pedestal. Fifty percent of the cost will be covered by the property owner with the other half covered by the HPC.

#### **2. Veteran's Park Plaque**

The HPC discussed the draft narrative for the Veteran's Park plaque. Hoffman made edits electronically during the discussion. Heinze will share the revised draft with the American Legion and decide on a size. Howe will request a quote from Pella Engraving when sizing details have been provided.

#### **3. NPS Grant Opportunity for Swinging Bridge Restoration**

Howe reported that after consulting with the engineering department regarding the swinging bridge maintenance work, staff was informed that the bridge does not need to have significant repairs for 30+

years. Other maintenance is already planned to take place this summer as part of the Glen Park renovation project. The grant application was therefore abandoned.

**4. Local Landmark/National Register Outreach**

Heinze will work on a draft letter; an invitation to attend a workshop with WHS staff (Joe DeRose) will be included once a date has been selected. It was also suggested that this workshop be advertised as a Facebook event on the city's account.

**5. Power Plant – Local Landmark**

Heinze, M. Anderson, Howe, and Amy Peterson met with Scot Simpson on April 10<sup>th</sup> to discuss the process for nominating the power plant for local designation. This topic will be discussed in more detail at the May 8<sup>th</sup> meeting.

**CALENDAR**

Next meeting May 8, 2019.

**AJOURNMENT**

Hoffman made a motion to adjourn at 7:10 p.m.

M/Hoffman, S/M. Anderson – motion carried 5-0

Respectfully submitted,



Brandy Howe, Senior Planner