



**CITY OF RIVER FALLS WISCONSIN
UTILITY ADVISORY BOARD AGENDA
CITY HALL – COUNCIL CHAMBERS
February 17, 2020**

The meeting was called to order by Utility Advisory Board Chair Adam Myszewski at 6:30 p.m.

Utility Advisory Board Present: Adam Myszewski, Patrick Richter, Scott Morrissette, Tim Thum, Mark Spafford and Kellen Wells-Mangold

Utility Advisory Board Absent: Kevin Swanson

Staff Present: Utility Director Kevin Westhuis; Utility Administrative Assistant Lanae Nelson; Electric Operations Superintendent Wayne Siverling and Finance Director/Controller Sarah Karlsson

Approval of Minutes:

Regular Meeting Minutes: 01-20-2020

MSC Morrissette/Spafford approve minutes. Unanimous.

CONSENT AGENDA:

Acknowledgement of the following minutes:

West Central Wisconsin Biosolids Facility Commission –11-21-2019 and 12-19-2019

MSC Morrissette/Spafford approve minutes. Unanimous.

NEW BUSINESS:

Resolution No. 2020-02 Award for South Fork Substation MV Circuit Breakers

Westhuis introduced Electric Operations Superintendent Wayne Siverling. Siverling reviewed the recommendation to approve a contract with ElectroTech Inc. (Siemen's Industry, Inc.) for five Medium Voltage (MV) circuit breakers for the South Fork Substation. The equipment in the South Fork Substation is aging and an upgrade is needed.

Two qualifying bids were submitted for the project, ElectroTech Inc. (Siemen's Industry, Inc.) of \$95,825 and Wesco Distribution Inc. of \$117,475. The South Fork Substation has an initial budget of 1.2 million dollars.

There was some discussion by the board about the lifespan of the current MV circuit breakers, factory settings and the Capital Improvement Plan (CIP) that has included this equipment replacement scheduled cost.

Myszewski asked for approval of the resolution. MS Richter/Thum moved to approve the resolution. As there was no further discussion, Myszewski asked for a vote. The resolution passed unanimously.

REPORTS:

Finance Report

Finance Director/Controller Sarah Karlsson reviewed the electric, water and wastewater funds are running a positive balance.

FERC Studies Report

Westhuis reviewed the February 13 FERC Initial Study Report Meeting that took place in the City Hall Training Room. This meeting was open to the public and reviewed ideas about the direction of decommissioning the Powell Falls dam and restoration of the area. Spafford attended the meeting and commented that all stakeholder can send any requests/comments to amend the study plan within 30 days (March 30) to the Federal Energy Regulatory Commission (FERC).

Utility Dashboards (Electric, Water, Wastewater Treatment Plant, Powerful Choices!)

The 2020 January utility dashboard of Wastewater Treatment Plant and Powerful Choices! were included in the UAB packet for review.

Monthly Utility Report

The 2020 January monthly utility reports were in the UAB packet for review.

ANNOUNCEMENTS:

Westhuis recognized Utility Advisory Board Chair Adam Myszewski who is resigning due to moving out of River Falls from the UAB with a plaque. Myszewski thanked RFMU, the City and the UAB for serving on the board while he was a resident of River Falls. Myszewski was on the UAB from May 2014- February 2020 and was the Chair from June 2017-February 2020.

ADJOURNMENT:

**MSC Richter/Spafford to adjourn. Unanimous.
Myszewski announced meeting adjourned at 7:06 p.m.**

Reported by: Utility Administrative Assistant Lanae Nelson

Lanae Nelson, Utility Administrative Assistant