

Minutes of the Regular Meeting of the River Falls Housing Authority February 13, 2019

Chair Todd Bjerstedt called the meeting to order at 6:30

Present: Todd Bjerstedt, Jacqueline Niccum, Matt Fitzgerald, Amy Peterson, Nick Carow

Absent:

Also Present: Anne McAlpine, Executive Director

MINUTES M/S/C Fitzgerald/Niccum to approve the minutes of January 9, 2019

CLOSED SESSION M/S/C Fitzgerald/Niccum to approve the minutes of the closed session January 9, 2019

CONSENT ITEMS

1. FY 2018 Audit Report – M/S/C Carow/Niccum to approve the audit report for the fiscal year 2018

ACTION ITEMS

1. M/S/C Peterson/Niccum to approve payment of bills and financial report.
2. M/S/C Fitzgerald/Carow to approve Resolution # 541 Preservation Revitalization program. Authorizing McAlpine to sign documents on behalf of River Falls Housing Authority for the Rural Development Multifamily

REPORTS

1. Vacancy and Re-rental Report – McAlpine reported that three units in Edgewater and Briarwood are on hold for the renovation work. These are not HUD units and so will not impact our occupancy score.
2. Edgewater/Briarwood Revitalization Project – McAlpine reported that the loan from Rural Development was closed on Feb 13, 2019. The construction contract was also approved by Rural Development and the notice to proceed was issued. There was quite a bit of urgency to approve, close and execute all documents before the federal funding runs out on Feb. 15, 2018 and Federal employees are not allowed to work. The contractor, Braden Construction, will now place orders for materials. Work is scheduled to begin in mid-March.
3. Correspondence from HUD Regarding Funding – HUD informed Housing Authority that funding for the Public Housing and the Housing Choice Voucher Program is in place through April.

CHAIR AND COMMISSIONERS REPORT

Closed session per State Statue 19.85(1)c Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Fitzgerald/Peterson to adjourn at 7:10

Respectfully submitted, Anne McAlpine, Executive Director