



222 Lewis Street
River Falls, WI 54022

Phone (715)425-0900
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AGENDA
PARKS AND RECREATION ADVISORY BOARD
Wednesday, December 14, 2022 at 5:15 p.m.
City Hall Training Room

5:15 p.m. CALL TO ORDER

APPROVAL OF MINUTES

Approval of minutes from October 19th, 2022 of Park and Recreation Advisory Board Meeting

PUBLIC COMMENTS – Non-Agenda Items

DISCUSSION ITEMS

1. Focus River Falls Outdoor Recreation Plan Draft Review

ACTION ITEMS

2. Resolution Recognizing the Park Inventory
3. Holiday tree in Glen Park Pavilion

CALENDAR

Next Parks and Recreation Advisory Board meeting January 18, 2023

ADJOURNMENT

NOTE: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format, may contact City Clerk Amy White at (715) 426-3408 or in person at 222 Lewis Street, for accommodations. Requests for accommodations should be made at least three (3) business days in advance of the meeting. Every effort will be made to arrange accommodations.

*Council members may be in attendance for informational purposes only.
No official Council action will be taken.*

Post: City Hall/Library/Police Department Bulletin Boards 12/9/2022



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PARKS AND RECREATION ADVISORY BOARD MINUTES
Wednesday, October 19, 2022 at 5:15 p.m.
Glen Park Pavilion

Members Present: Patricia LaRue (chair), Brandon Dobbertin, Brenda Gaulke, Matt Janquart, Alyssa Mueller (Council Rep), and Natasha Schaefer

Members Absent: Melissa Pedrini

Staff Present: Cindi Danke-Recreation Manager; Brenda Rundle-Recreation Assistant; and Mike Stifter-Public Works Director.

Others Present: Ben Fochs, Susan Reese, Peter Reese, and Rick Bowen.

CALL TO ORDER

Meeting convened at 5:16 p.m.

APPROVAL OF MINUTES

MSC Mueller/Janquart to approve the minutes of the September 21, 2022 Park and Recreation Advisory Board Meeting. Carried 6-0.

PUBLIC COMMENTS – Non-Agenda Items

Alyssa asked about the time frame that Park Board meets. It can be discussed if it the current time does not work for members.

DISCUSSION ITEMS

1. Park Board looked at the new playground equipment added at Glen Park, which consists of a modular play structure, play wall, two diggers, and two tot swings. The \$30,000.00 equipment was funded by former shareholders (1929-2009) of River Falls Golf Club, while the City funded the poured-in-place rubber surface. Photos were taken with Rick Bowen, Susan Reese, Peter Reese, and Park Board members. Cindi thanked them on behalf of the City of River Falls. A plaque will be added to the equipment.

2. The final location has not yet been decided for the “Blossom” art sculpture at Glen Park, but the southeast and northwest corners of the park are being considered, possibly leaning towards the latter. The artist will have input as well.

3. Park Board looked at the new historic photos in Glen Park which were chosen and purchased by Historic Preservation Commission (HPC). There are two in the event room, and two in the bathroom hallway. Descriptive plaques will follow.

4. Mike Stifter updated Park Board on park projects. Five main playground projects are on the agenda for next summer, and they will benefit from some ARPA funding and late-season pricing. DeSanctis Park will get a swing set and site amenities. The trail though DeSanctis Park

will be re-surfaced next year. A survey will go out soon to residents near Westdale Park and Collins Park. Those two parks will likely receive replacement playground equipment in 2023, and Collins trails will be re-surfaced in 2024. Sterling Ponds overseeding was finished last week on the front part, and tall Karl Forester grasses were planted in the back part. About 25 trees were planted. A backstop and soccer nets were added, and next summer playground equipment will be added. Wells Park will also have playground equipment added next summer. Growth will be monitored in new and growing neighborhoods to see if new playgrounds or shelters will be needed. The dog park parking lot will be paved next week. The East Division Street trail will be re-paved from the funeral home to the new jughandle in the next week or two.

ACTION ITEMS

None


CALENDAR

The next Parks and Recreation Advisory Board meeting will be November 16, 2022. The December meeting will likely be December 14, 2022.

ADJOURNMENT

MSC Mueller/Dobbertin to adjourn the meeting at 5:55 p.m.

Respectfully submitted,



Brenda Rundle
Customer Service Representative

FOCUS RIVER FALLS: NOVEMBER UPDATE

FOCUS RIVER FALLS UPDATE

November activities focused on plan development and review across the three plans. For the Comprehensive Plan, the drafting of plan chapters and technical memorandums that highlighted the plan analysis work were completed and will continue through December. The Outdoor Recreation Plan and Bike and Pedestrian Plan were reviewed by staff and will be reviewed with each Steering Committee in November/December.

COMPREHENSIVE PLAN

November Activities

- Plan Element Analysis
- Small Area Plans
- Plan Drafting

Upcoming Events

- Next Steering Committee Meeting – December

Upcoming Tasks

- Implementation Plan
- Plan Review

BIKE AND PEDESTRIAN PLAN UPDATE

November Activities

- Plan Review and Refinement

Upcoming Events

- November 30 Steering Committee Review
- December 15 Planning Commission Review

Upcoming Tasks

- Plan Refinement

OUTDOOR RECREATION PLAN

November Activities

- Plan Development, Review and Refinement

Upcoming Events

- Next Steering Committee Meeting – December

Upcoming Tasks

- Plan Refinement

ENGAGE RF UPDATE

November Activities

- Engagement Summaries
- Continued community outreach

Upcoming Events

- Ongoing plan updates and engagement

Upcoming Tasks

- February Plan Review Preparation

REMAINING SCHEDULE

	Comprehensive Plan	Outdoor Recreation Plan	Bike & Pedestrian Plan
November	Plan Element Analysis Implementation <i>Joint Common Council and Planning Commission Workshop</i>	Plan Review	Plan Review
December	Plan Drafting	Plan Review	Plan Review
January	Plan Review	Plan Review	--
February	Plan Review	--	--
March	Plan Adoption	Plan Adoption	Plan Adoption



MEMORANDUM

TO: Parks and Recreation Advisory Board

FROM: Jason Stroud, Assistant City Administrator

DATE: December 14, 2022

TITLE: Designation of City Parks

RECOMMENDED ACTION

Approve the resolution recognizing the included list of parks as those falling under the jurisdiction of the park and recreation boards for the purposes of Ch. 12.20 of city ordinances.

BACKGROUND

Chapter 12.20.010 of the city code defines a “park” to mean any park, playground, recreation field, building, swimming pool and other areas which are under the jurisdiction of the park and recreation board.

Chapter 12.20.020 provides the general rules for parks under the jurisdiction of the park and recreation board. These rules are established by the City Council through the ordinance adoption process. A copy of the rules are included with this memorandum.

DISCUSSION

The city generally has the following types of parks: regional, neighborhood, pocket, special use and linear. The parks inventory is prepared by the community development department in consultation with public works (parks maintenance) personnel. The following are the city owned and maintained parks that are to be included in the comprehensive plan and the outdoor recreation plan:

Regional Park

Descantis, Glen, Hoffman, Golfview

Neighborhood Park

Brandan’s, Collin’s, Hamilton, Highview Meadows, Knollwood, Larson, Rolling Hills, Spring Creek Estates, Sterling Ponds, Wells, Westdale

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Pocket Park

Inlow, 1st National Bank Triangle, City Hall Plaza, Ostness, Power Plant

Special Use

Dog Park, Sterling Ponds Disc Golf Hill, North Winter Parkway, Veteran's

Linear Park

Mound, River Hills, Whitetail Ridge, Kinnickinnic Pathway, Heritage

CONCLUSION

Staff will be updating the city's website with the current park inventory and will ensure all are appropriate signed and identified. Approval of this resolution will also ensure that the codified park rules and hours, are applied uniformly to all parks, and enforceable when needed.

Ch. 12.20 - PARKS & RECREATION AREAS

Sections

12.20.010 - Park defined.

12.20.020 - General rules.

12.20.030 - Posted regulations.

12.20.010 - Park defined.

"Park" means any park, playground, recreation field, building, swimming pool and other areas which are under the jurisdiction of the park and recreation boards.

(Prior code § 23.02)

12.20.020 - General rules.

A. Park Hours. No cars, campers or pedestrians' shall be in the park or park area between eleven p.m. and five a.m. except as follows:

1. Those involving prescheduled activities;
2. Hoffman Park in the area signed and marked for overnight campers. This exception is for campers only.

B. Defacing Park Property. No person shall cut, break or in any way injure or deface any building, fence, lamp, equipment or facility, or any feature or property, including natural objects, upon or within any park.

C. Wild Flowers. No person shall remove, damage or disturb any plant, timber or vegetation unless authorized by designee.

D. Pets. Pets shall be leashed in the park and no person shall allow his or her pet to deprive or disrupt the enjoyment or use of any area by others.

E. Littering. No person shall throw, deposit, place or leave in any park or waters therein any paper, rubbish, waste cans, bottles or refuse of any kind except in receptacles provided for waste.

F. Bill Posting. No person shall post, paste, fasten, paint or affix any placard, bill, notice, sign or advertising upon any structure or erect any structure for that purpose unless authorized by the park and recreation boards.

G. Athletics. No adult persons shall play organized hardball upon the athletic grounds. The use of the athletic grounds by organized teams shall be subject to the approval and scheduling of the board or designee.

H. Benches and Tables. No person shall move benches, seats or tables from the park property.

I. Selling Goods. No person shall sell or offer for sale any article or thing in any park. This prohibition shall not apply to sales of refreshments and other articles authorized by the park board.

J. Alcohol Beverages.

1. Subject to the permit provisions of subdivision 1 of this section, no person shall possess or consume any intoxicating beverages in any city park or recreation area, with the exception of Hoffman Park, Glen Park and DeSanctis Park. Alcohol beverages may be consumed or possessed in these three designated parks. The city council may by resolution authorize an exception for a special event.

2. No person shall possess beer in containers larger than one liter in any city park, except that containers larger than one liter may be possessed in any city park in accordance with a special permit obtained five days prior to the event from the parks and recreation department. A fifty-dollar (\$50.00) deposit shall also be required at the time of permit issuance, which is refundable upon inspection of the area by city staff. The approved permit shall conform with all requirements of Chapter 125, Wis. Stats.

3. No person shall possess or consume any beverage in glass containers in any park or recreation area.

K. Vehicles on the Grass. No motorized vehicle shall be parked on the grass of any municipal park except areas delineated as parking by the placement of parking posts.

L. Swimming Pool. No person shall enter the fenced pool area to swim unless the pool is officially open under the jurisdiction of the appointed lifeguards. All are subject to the regulations concerning pool use as determined by the park and recreation board.

M. Traffic Rules. No vehicle shall be driven at more than fifteen (15) miles per hour on any park road. The driver of any vehicle shall bring such vehicle to a complete stop where there is in place any sign or marking which says, "STOP." Upon a park street that has been established as a one-way drive, a vehicle shall be driven only in the direction indicated. A vehicle shall enter and exit only in the exits and entrances indicated.

N. Fires. No person shall start, tend or maintain any fire or burn any refuse except at designated fireplaces or personal grills. No person shall leave any fire unattended.

O. Horses. No person shall ride a horse in a careless, negligent, or reckless manner so as to endanger the life, property or person of others in the parks. Horse riding shall be confined to the road or parkways.

P. Weapons. No person shall have in his or her possession or under his or her control, any air gun, as defined in Section 939.22, Wis. Stats. unless the same is unloaded and enclosed in a carrying case or any bow unless the same is unstrung or enclosed in a carrying case.



RESOLUTION RECOGNIZING THE PARK INVENTORY

WHEREAS, River Falls is home to many parks, recreation areas and trails that are important amenities and places within this community; and

WHEREAS, chapter 12 of the city's code provides for rules regulating the city's parks and these rules apply to those parks and recreation areas under the jurisdiction of the parks and recreation advisory board; and

WHEREAS, city is updating its comprehensive plan and developing an outdoor recreation plan that will include this inventory of city owned and maintained parks and recreation areas; and

NOW, THEREFORE, BE IT RESOLVED, that the Parks and Recreation Advisory Board recognizes this inventory as those parks and recreation areas falling under the jurisdiction of this advisory board; and

BE IT FURTHER RESOLVED, that the Advisory Board supports the application and enforcement of the chapter 12 park rules and regulations for these areas unless specifically exempted by the City Council or Police Chief for special event purposes.

Dated this 14th day of December 2022.

Patricia Larue, Chair

ATTEST:

Amy White, City Clerk