

## Community Development Department

222 Lewis Street  
River Falls, WI 54022  
715.425.0900  
www.rfcity.org



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### AGENDA HISTORIC PRESERVATION COMMISSION November 13, 2019 at 6:00 pm Council Chambers

*Action may be taken on any of the following items.*

#### **CALL HPC MEETING TO ORDER**

#### **APPROVAL OF AGENDA/MINUTES**

Minutes of the October 9, 2019 meeting

#### **PUBLIC COMMENTS – Non-Agenda Items**

#### **DISCUSSION ITEMS**

1. Glen Park board images – update
2. Cascade Mill (The Glen) interpretive sign update
3. WHS Conference report
4. Power Plant discussion – review draft MOU

#### **ADJOURNMENT**

#### **CALENDAR**

Next Historic Preservation Commission meeting December 11, 2019

***Council members may be in attendance for informational purposes only.  
No official Council action will be taken.***

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**MINUTES**  
**HISTORIC PRESERVATION COMMISSION**  
**October 9, 2019 at 6:00 p.m.**  
**Council Chambers**

HPC Members Present: Heidi Heinze, Jayne Hoffman, Mark Anderson, Michael Page, Jeff Bjork, Pam Friede  
(out at 7:00), Denton Anderson (in at 6:40)

HPC Members Absent: None

Staff Present: Brandy Howe

Others Present: None

### **CALL TO ORDER**

Meeting convened at 6:00 p.m.

### **APPROVE OF MINUTES OF AUGUST 14, 2019**

M/Hoffman, S/Friede – motion carried 6-0

### **APPROVAL OF MINUTES OF SEPTEMBER 11, 2019**

Bjork moved to amend the minutes with a correction to his statement under public comments regarding the trophy case at the high school. The display will change every 3-4 months, not weeks, and it should be called a showcase.

M/Bjork, S/Friede – motion carried 6-0

### **PUBLIC COMMENTS**

1. M. Anderson will give a library talk on October 17<sup>th</sup> at 7:00 p.m. with the topic being the west side of Main Street.
2. Heinze reported that the City Council approved the amended Historic Preservation Plan on September 24, 2019.
3. Heinze reported that Leadership River Falls has requested a presentation for their class on November 7<sup>th</sup>.

### **DISCUSSION ITEMS**

#### **1. National Register Outreach**

The HPC will host a workshop for residents, business owners, realtors and other interested in learning more about listing a property on the National Register. The workshop will be held on Saturday, November 16<sup>th</sup> at 10:00 a.m. in the Training Room at City Hall. Howe will send out invitations to owners of historic structures and will work with Communications Manager, Mary Zimmerman, to get the word out on social media.

**2. Glen Park board image descriptions update**

Hoffman prepared draft descriptions for most of the photo boards. The HPC wordsmithed a number of these during the meeting. Hoffman will make revisions and provide to Howe be shared with the HPC in advance of the November meeting.

**3. HPC Promotions**

The HPC reviewed a second draft of an HPC logo prepared by Hub70. The HPC concurred that Hub70 missed the mark on the revisions. It was suggested that M. Anderson might take a crack at a design using Hub70s version as a base. Howe will contact Hub70 to get an Adobe Illustrator version of the design.

**4. Scout House (201 Vine Street) – local landmark update**

Howe reported that she contacted Scouting Inc. and is waiting to hear back from their Board to find out if the HPC should move forward to pursue landmark designation.

**5. Cascade Mill Plaque/Sign**

M. Anderson provided a mock-up of a new sign titled The Glen. There was some discussion on what images should be included and where the sign should be located. It was decided that it should be placed in a similar location as where the existing sign sits, but the HPC would like to request that some of the trees/shrubs be removed or cut back so that the view from the sign, once installed, is not blocked.

**6. Power Plant Discussion**

The HPC had a brief discussion about their intention for the power plant and adjacent site. They would like to pursue landmarking of the 1900 and 1948 section of the building and work on a memorandum of understanding with the City regarding the adjoining sites. It is the HPC's hope that they will be involved in future planning for the power plant site and the land on the other side of the river from the power plant.

**CALENDAR**

Next meeting November 13, 2019.

**ADJOURNMENT**

Friede made a motion to adjourn at 7:10 p.m.

M/Hoffman, S/D. Anderson – motion carried 6-0

Respectfully submitted,



Brandy Howe, Senior Planner

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### HISTORIC PRESERVATION COMMISSION November 13, 2019 STAFF REPORT

#### AGENDA DISCUSSION ITEMS

**1. Glen Park Board Images - Update**

Hoffman to provide an update on draft image descriptions.

**2. Cascade Mill (The Glen) Interpretive Sign – Update**

M. Anderson to provide an update on the sign design.

**3. WHS Conference Report**

Several HPC members attended the Wisconsin Historical Society's annual historic preservation conference in Lake Geneva in October. Those that attended will provide a brief report on the conference.

**4. Power Plant Discussion – Review Draft MOU**

At the October 9<sup>th</sup> meeting, the HPC determined that it was their desire to landmark the 1900 and 1948 sections of the municipal power plant. It was also determined that it is the HPC's desire to work with the City Council to preserve and protect the natural area in the vicinity of the power plant. Staff is working to prepare a draft memorandum of understanding (MOU) to outline the interests and roles of both entities with respect to the preservation of the historic sections of the power plant and the adjoining sites. The draft will be handed out at the meeting for review and discussion.