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**HISTORIC PRESERVATION COMMISSION**  
**October 11, 2023, at 6:00 pm**  
**CITY HALL – TRAINING ROOM**

**CALL HPC MEETING TO ORDER**

**APPROVAL OF AGENDA/MINUTES**

Minutes of the September 13, 2023, meeting.

**HPC MEMBER VOLUNTEER HOUR REPORT**

**PUBLIC COMMENTS – Non-Agenda Items**

**MEETING DISCUSSION ITEMS**

1. UniverCity Alliance Update/ Conversation regarding implementation
2. Next sign conversation
3. Glover School project
4. HPC Budget Update

**CALENDAR**

Next Historic Preservation Commission meeting November 8, 2023, in the City Hall Training Room.

**ADJOURNMENT**

***Council members may be in attendance for informational purposes only.  
No official Council action will be taken.***

**NOTE:** Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format may contact City Clerk Amy White at (715)-426-3408 or in person at 222 Lewis Street for accommodations. Requests for accommodations should be made at least three (3) business days in advance of the meeting. Every effort will be made to arrange accommodations.

**HISTORIC PRESERVATION COMMISSION**  
**September 13, 2023, at 6:00 pm**  
**CITY HALL – TRAINING ROOM**

**HPC Members Present:** Jayne Hoffman (Vice Chair), Mark Anderson,  
Casie Radford, Pam Friede, Dan Geister

**HPC Members Absent:** Alyssa Mueller – Council Rep, Julie Huebel

**Staff Present:** Ellen Massey- Management Analyst, Emily Shively- Assistant Director of  
Community Development

**Others Present:** Patricia La Rue, Maxwell Greenfield (UniverCity), Kacie Lucchini Butcher  
(UniverCity), Abigail Becker (UniverCity)

**CALL TO ORDER**

Meeting convened at 6:00 p.m.

**APPROVAL OF MINUTES OF THE July 7, 2023, MEETING**

M/Fried S/Anderson – Ayes: Hoffman, Anderson, Radford, Friede Abstain: Geister

**HPC MEMBER VOLUNTEER HOUR REPORT**

Hoffman - 1 hour

Anderson – 1 hour

**PUBLIC COMMENTS – Non-Agenda Items**

**MEETING DISCUSSION ITEMS**

1. Elect a new chairperson
  - a. Pam Friede nominated Jayne Hoffman to become the new chairperson. Mark seconded the motion. – Unanimous
  - b. Elected a new vicechair
    - i. Pam Friede nominated Mark Anderson, Radford seconded the motion.  
Unanimous
2. UniverCity Alliance Update
  - a. Maxwell Greenberg gave a presentation about his final project for the UniverCity Alliance program, presenting a juxtaposed look at the history as is written on the City website.
  - b. Massey asked the commission to begin thinking about how we incorporate this new information into the website and other places around town that showcase the history – Hoffman asked this item be placed on next months agenda
3. CLG Grant
  - a. The City received 2 applications for bid on the nomination of 2 properties in River Falls funded through a CLG grant: Legacy Architecture and University of Wisconsin-Milwaukee

- b. The commission appreciated the detailed proposal of UW-Milwaukee and chose this as the winning bid.
  - c. Massey will reach out to UW-Milwaukee to get a contract, working with Justin Fish at the State Historical Society
4. Wisconsin Historical Society Conference
  - a. Brief conversation about the conference and allowed Geister the opportunity to attend as well as a new commissioner
5. Next sign – bridges
  - a. Anderson noted the budget was filled for this year, but will begin preparations this year and then make the purchase come January. Asked to add this to next month's agenda
6. HPC Budget Update

#### **CALENDAR**

Next Historic Preservation Commission meeting October 11, 2023, in the City Hall Training Room. Items for next agenda include: Any updates from Maxwell, CLG grant, Glover School-internal photos and posters, bridges signs

#### **ADJOURNMENT: 7:08**

First Anderson /Second Friede

Unanimous

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<b>HPC 2023 Budget</b>	<b>\$ 5,100.00</b>	
10062000-53210	\$ 1,000.00	Conference/training
10062000-53520	\$ 2,000.00	Plaques
	\$ 2,000.00	Promotions
10062000-53220	\$ 100.00	Dues

<b>Plaques</b>		<b>Notes</b>
Glover school sign	\$ 174.00	

<b>Total Spent</b>	<b>\$ 174.00</b>
<i>Remaining</i>	<i>\$ 1,826.00</i>

<b>Promotions/Materials</b>		<b>Notes</b>
Holiday party	\$ 71.40	Pizza and Cookies
Hub 70	\$ 1,056.04	Library Exhibit materials
Color Space Art & Imaging	\$ 561.00	Map scans and print for Glover School
Glen Park Celebration	\$ 355.00	
Glen Park T-shirts	\$ 163.78	
<b>Total Spent</b>	<b>\$ 2,207.22</b>	
<i>Remaining</i>	<i>\$ (207.22)</i>	

<b>Conference/Training</b>		<b>Notes</b>
History Day (miles and per diem)	\$ 194.54	Heinze attends History day at WI capitol
Hotel stay at Hilton for History Day	\$ 85.13	
WAHPC Conference (registration)	\$ 84.00	(\$40 registration & \$44 per diem)
Marshfield hotel	\$ 90.00	
State historical conference x4	\$ 558.00	
Hotels	\$ 952.00	
<b>Total Spent</b>	<b>\$ 1,963.67</b>	
<i>Remaining</i>	<i>\$ (963.67)</i>	

<b>Dues</b>		<b>Notes</b>
WHS Dues		Membership renewal Fall 2023
<b>Total Spent</b>	\$ -	
<i>Remaining</i>	<i>\$ 100.00</i>	

<b>TOTAL BUDGET</b>	<b>\$ 5,100.00</b>
<b>TOTAL SPENT</b>	<b>\$ 4,344.89</b>
<i>Remaining</i>	<i>\$ 755.11</i>