



Sign Permit Application

Applicant Information		
Business Name:		
Site Address (<i>location of sign</i>):		
Applicant Name:		
Applicant Email:	Applicant Phone:	
Applicant Address:		
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Signature	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date	
Property Owner		
Owner Name:		
Owner Email:	Owner Phone:	
Owner Address:		
Owner's Signature of Approval:		Date:
Contractor Information		
Name:		
Email:	Phone:	
Sign Information		
Sign Type:	Temporary. Indicate which 30/60 calendar days sign will be on display. *Downtown District may only display a temporary sign for up to 30 days.	
	Permanent	
	Special Sign (requires a special sign permit/fee of \$1,235)	
Sign Structure Type:	Wall Roof Monument Pylon Overhanging	Window Banner Electronic Other _____
Sign Area (<i>as calculated and shown on submitted plans</i>): ___ Height ___ Width ___ Square Feet		
For Office Use Only		
APPROVED NOT APPROVED The application has been reviewed for compliance with City Code and the applicant may commence fabrication; however, if the sign requires electrical service, the sign may not be installed until the electrical permit is approved. <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Staff Signature	Site Plan Submitted Sign Inventory Submitted Fee Paid (\$25 temp/\$62 permanent) Check No. _____ Receipt No. _____ Permit No. _____	
Date		