



City of River Falls

2017-2018 Approved

Budget

CITY HALL ◊ 222 LEWIS STREET ◊ RIVER FALLS ◊ WISCONSIN ◊ 54022

ACKNOWLEDGEMENTS

Dan Toland, Mayor
Scot Simpson, City Administrator

CITY COUNCIL

At Large: Diane Odeen, Scott Morrissette, Jeff Bjork
District 1: David Cronk, District 2: Christopher Gagne
District: 3: Hal Watson, and District 4: Todd Bjerstedt

PREPARED BY

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COMMENTS AND QUESTIONS

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2016 RIVER FALLS CITY COUNCIL



(L-R) Christopher Gagne, David Cronk, Scott Morrissette, Dan Toland, Diane Odeen, Hal Watson, Todd Bjerstedt, Jeff Bjork

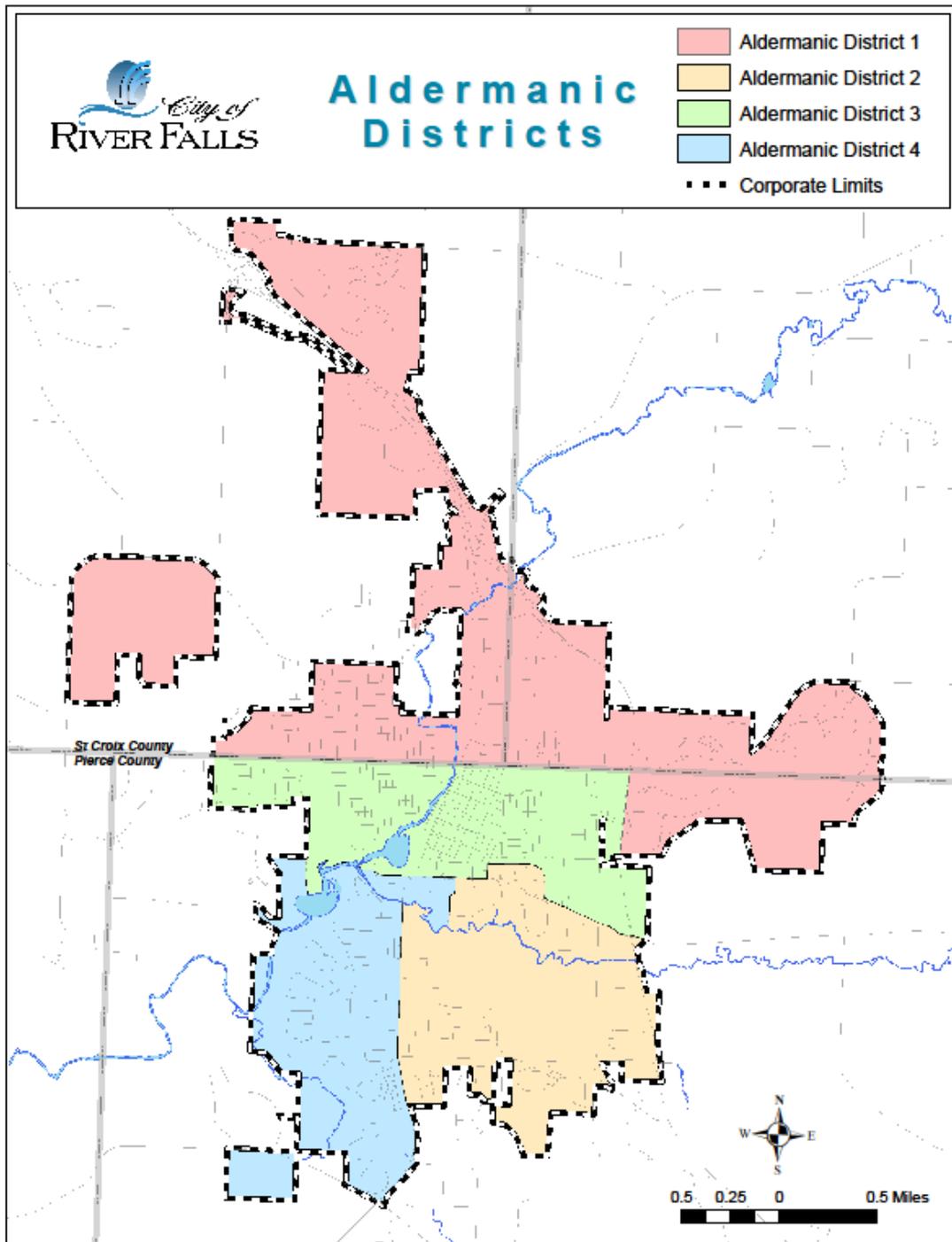
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District 2	Christopher Gagne	715-222-3220	2017	cgagne@rfcity.org
District 3	Hal Watson	715-781-5814	2017	hwatson@rfcity.org
District 4	Todd Bjerstedt	651-248-1099	2018	tbjerstedt@rfcity.org

At large members represent the entire City and not a specific district.

The River Falls City Council meets the second and fourth Tuesday of each month at 6:30 p.m. in the Council Chambers, lower level City Hall, located at 222 Lewis Street.

ALDERMANIC DISTRICT MAP



DISTINGUISHED BUDGET PRESENTATION AWARD

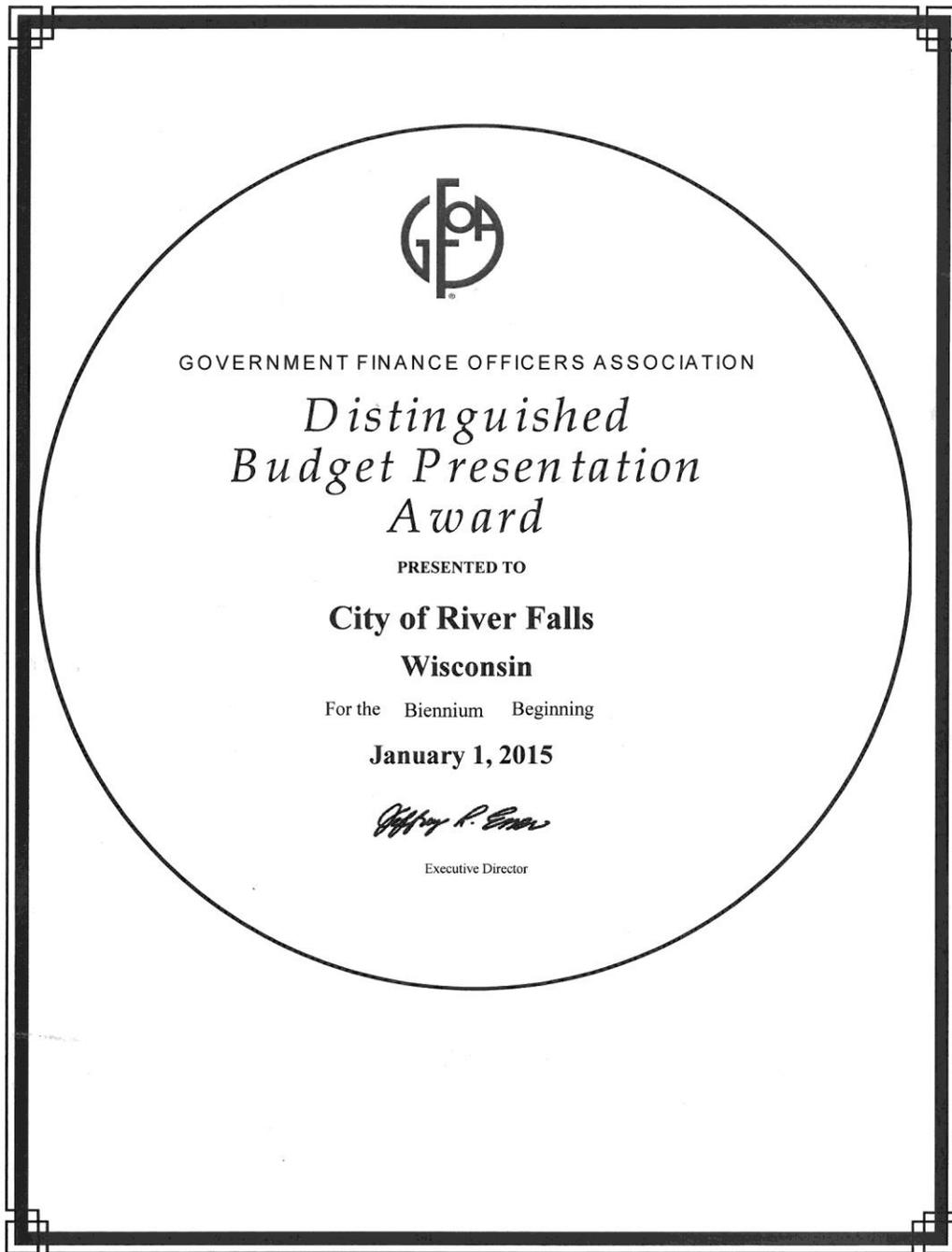


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TRANSMITTAL LETTER



Date: November 22, 2016

To: Mayor Toland and City Council Members

From: Julie Bergstrom, Finance Director/Asst. City Administrator

Re: 2017-2018 Biennial Budget Transmittal

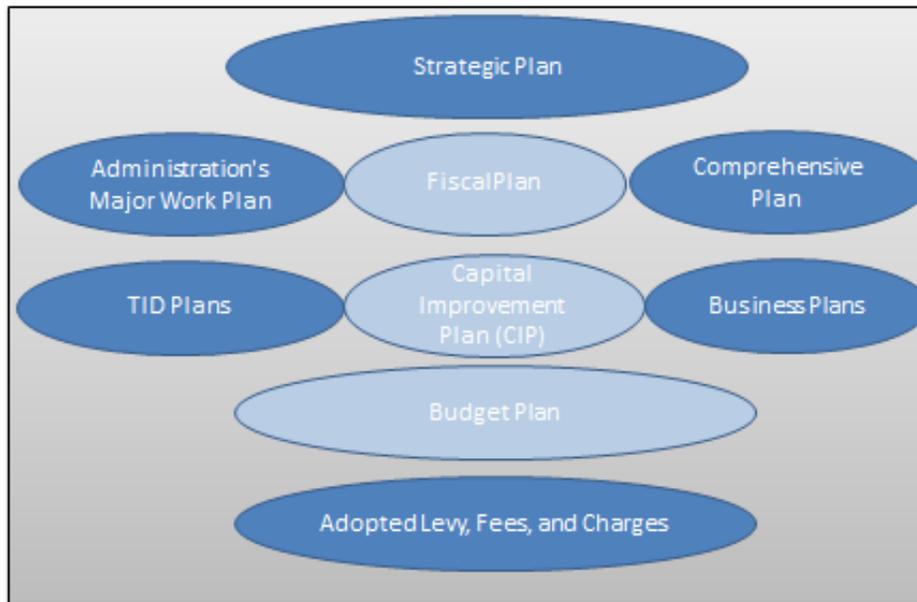
EXECUTIVE SUMMARY

The City's biennial budget was presented for review and discussion at the City Council meeting for final disposition on November 22, 2016. The budget ordinance as presented includes the annual budget appropriation and levy for the 2017 fiscal year only as required by state statutes. The ordinance for the 2018 budget will be presented next year along with a mid-year budget update.

The approved budget includes fiscal years 2017 and 2018, and includes all City funds. One of the goals of the biennial budget is to prepare the City fiscally for upcoming capital projects, including the results of the Kinni Corridor Study and possible river way improvements, as well as the investment in the City's utility and facilities infrastructure. The approved budget works toward this goal by including a property tax levy for both Mann Valley and Sterling Ponds debt issues, which can be reallocated to other project costs as new construction develops in the corporate parks. The budget also includes temporary draws on fund balances for succession planning positions in Community Development and Public Works.

During the budget workshops on October 11th and October 25th, the 2017-18 budget was discussed as a culmination of the City's other planning documents, including the strategic plan, major work plan and the comprehensive plan. The budget will provide the funding for the implementation of those directives, as well as the infrastructure improvements included in the 2017-2021 capital improvement plan. As a working document, the budget will be revised as needed, or at least annually to update to current conditions and known events.

Fiscal Planning & Implementation



Approved Budget Compared to Adopted Fiscal Plan

The approved property tax levy for each year is less than the approved fiscal plan, as shown in the table below.

Fund Type	2017 Budget Year		2018 Budget Year	
	Per Fiscal Plan	Proposed 2017	Per Fiscal Plan	Approved 2018
General Fund	\$3,472,911	\$3,556,922	\$3,639,573	\$3,623,566
Library Fund	890,824	860,000	922,803	880,000
Debt Service	1,019,610	1,067,491	1,148,200	1,095,803
Capital Projects	<u>379,150</u>	<u>251,357</u>	<u>511,445</u>	<u>622,631</u>
Total	\$5,834,495	\$5,735,770	\$6,222,021	\$6,222,000

The fiscal plan was approved in the fall of 2013 and included information from the approved 2013-2017 capital improvement plan (CIP). The proposed 2017-18 budget includes the projects in the 2017-2021 CIP as recommended by department managers, modified by the City Administrator, and as discussed at recent Council workshop meetings.

The approved 2017-18 budget totals \$82,985,116, which is an increase of 6.4% from the 2015-16 budget of \$77,976,200. Much of this increase is related to capital projects, such as the inclusion of the Kinni Corridor study and Glen Park implementation.

The following graph represents the total current biennial budget and approved budget for 2017-2018 by fund type.

Fiscal Resources	2015-16 Revised Budget	2017-18 Budgeted
General Fund	\$19,182,057	\$20,206,630
Special Revenue Funds	7,972,111	10,158,473
Debt Service Funds	1,932,948	1,950,575
Capital Project Funds	4,221,521	3,724,588
Enterprise Funds	43,211,479	44,391,188
Internal Service Funds	1,456,084	2,553,662
TOTAL	\$77,976,200	\$82,985,116

Operational Highlights

The 2017-18 budget continues to provide adequate funding for City operations. The budget for street maintenance totals \$1,155,515, which includes \$75,000 carry forward from the 2015-16 budget. Stabilization of the City's cost for health insurance, fuel, and utilities has allowed for increased spending in other areas, such as public safety, which has been increased by 4% over the 2015-16 budget.

Other service areas such as recreation, parks and community development have maintained funding at similar levels to previous years.

Valuation

River Falls continues to see an increase in net new construction for both counties, with Pierce and St. Croix Counties realizing 1.13% and 1.43% growth, respectively.

Overall, the City's equalized value (market value) increased by 3.5%, or \$31.9 million for a total value of \$911,180,400 from 2015 to 2016. The increase in 2016 adds to the prior advances in market values, with \$58.3 million in value added since the recession ended in 2009. In 2016, increases were seen in both residential and industrial property values.

The 2016 assessed values show an increase of \$10.9 million, or 1.2% growth, with the majority of the growth in Pierce County. This is due to both an increase in construction and some recovery in market values for existing properties.

State Shared Revenues and Expenditure Restraint Program

In 2011, state shared revenues were reduced by \$147,000. The 2017-18 budget is based on the estimated aid provided by the Wisconsin Department of Revenue, the budget assumes no increase in aid in the next two year period.

The approved budgetary increase of 5.4% in the General fund for 2017-18 is higher than the allowable increase of 1.7% for the expenditure restraint program. The City has not been eligible for this funding since 2014.

Other Proposed Revenue Highlights

Transportation Aids

In 2016, transportation aids were increased by \$87,000, which was added to the street budget for additional street maintenance funding over prior years. No additional aid funds are included in the 2017-2018 budget.

Ambulance Fund

The City's ambulance service is funded primarily with billed service revenues, but supplemented by a per capita charge to the surrounding towns and grants. The original fiscal plan called for elimination of the per capita operating transfer from the General fund to the Ambulance fund, this has been eliminated in the 2017-18 budget. The City last increased the billing rate for ambulance service calls in 2015, and no rate increase is anticipated for the 2017-2018 budget.

The contract for EMT level service to the Prescott area expires in 2017, the assumption is that the contracted relationship will continue into future years. As the River Falls service is paramedic level, the expected staff recommendation will be to upgrade the Prescott area services to paramedic level to be consistent with the River Falls operation if desired by Prescott.

Water Fund

A rate increase was approved by the City and the Public Service Commission mid-year 2016, and no additional rate increases are projected in the 2017-2018 budget. The current average residential water bill is \$17.71 per month.

Storm Water Fund

The storm water fund is currently maintaining sufficient revenue levels for the maintenance of the ponds and other storm water activities. However, with the planned major capital projects related to the North Interceptor sewer, an increase of 3% in storm water revenues is anticipated. The current residential rate is \$3.14 per household per month. A rate study will be needed to evaluate the current revenue model and proper charges based on customer type.

Solid Waste Fund

The solid waste fund includes the revenue and expenses for the contracted refuse and recycling collection for residential properties, current serviced by Advanced Disposal. The fund also covers the costs of spring and fall cleanup, compost grinding, and other solid waste related costs. Prior to 2016, the additional services were funded with an administrative fee of \$1.25 per month for those with refuse and recycling services.

When the Advance Disposal contract was renewed last year, the administrative fee was not included as a cost of the billed service. A study of the costs and benefitting parties for the use of the compost and spring cleanup services is planned for this fall, and revenue of \$110,000 has been included in the 2017-18 budget, for a proposed effective date in the first quarter of 2017.

Compensation, Benefits and Staffing:

Compensation and Benefits

The City has one bargaining unit which represents the police department officers, all other employees are non-represented. Since Wisconsin Act 10 was approved by the legislature in 2011, employees share in the required pension contribution, with all employees projected to pay 6.8% of qualified wages for 2017 and 2018. The City matches this amount for non-represented general employees, and pays 10.8% for police officers. No increase has been included for 2018 at this time.

The City currently contracts with HealthPartners for medical and dental insurance, which renews annually. A very positive 2017 renewal with a zero percent increase in health insurance premiums was received, due to favorable claims experience in 2015-2016. At an annual City cost of \$1.4 million per year for premiums, any increase can negatively affect the budget. Currently, employees are paying 90% of premium for the City's high deductible plan. The proposed premium share is planned to increase 2.5% per year in both 2017 and 2018 to reach an 85%/15% cost allocation by January 1, 2018. The City also provides an annual contribution to the employee's health reimbursement account.

The City received an increase of 14% dental premiums for 2017. Dental premiums are shared 50%/50% with employees, for a net increase in the City's share of approximately \$8,500 for 2017.

The results of the City's 2017 compensation market survey are being reviewed for implementation in 2017. It is anticipated that some position pay adjustments will be made as of the first of the year, such as positions that have fallen below the minimum pay grade, or those that have been market adjusted due to scarcity of qualified applicants. Approximately

50% of employees will continue receiving pay adjustments based on annual performance reviews, with an adjustment of 2% of the control point (market) for a positive review.

Staffing

The approved 2017-2018 budget includes changes to staffing to address previous initiatives by the Council, department succession plan implementation, and strengthen service to the community.

Description	Increased (Decreased) Budgetary Cost w/Benefits 2017-18	Funding Source
Police officer (7/1/2018)	\$48,895	General fund
Elimination of part time Community Service Officer	(\$46,869)	General fund
Elimination of part time Police Services Specialist	(\$58,954)	General fund
Water Operator	\$100,975	Water fund-Succession
Public Works Maintenance	\$110,106	General fund-Succession
Mechanic	\$146,480	General fund -Succession
Senior Planner	\$179,174	General fund-Succession
IT technician-SCADA (1/1/2017)	\$132,744	Electric fund – new position
Facilities Maintenance Technician (7/1/2017)	\$144,546	Maintenance fund-new position
Electric Meter Tech (1/1/2018)	\$97,130	Electric fund-Succession

The succession planning positions included in the General fund budget are funded from reserves in lieu of additional property tax revenues. Although new positions have been added to the budget, additional analysis will be needed before recruitment will begin.

Use of Fund Balance Reserves

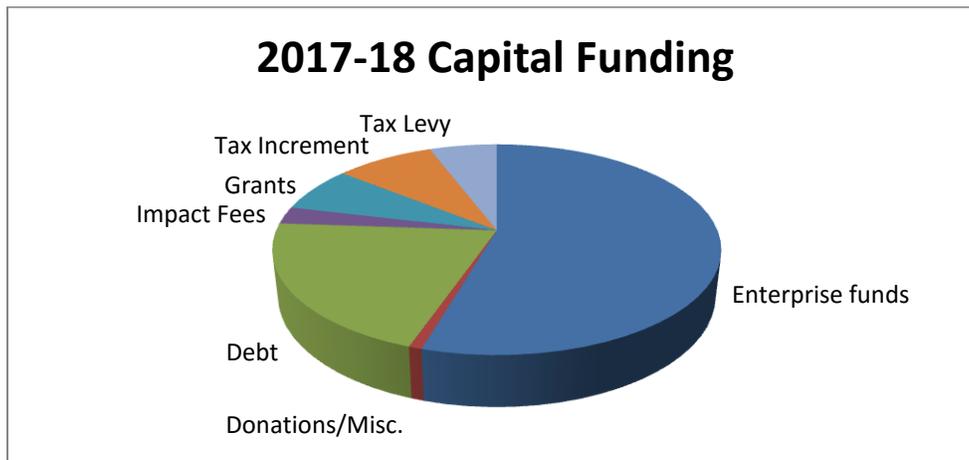
The approved 2017-2018 budget includes the use of existing cash on hand when appropriate. The General fund includes fund balance in the amount of \$870,054, which is comprised of \$395,054 for succession planning positions, 2016 planned cost savings and carryover of \$75,000 for street maintenance, and funds of \$400,000 that are a result of better than expected health insurance results. No significant change to the current fund balance of \$7.1 million (\$4.5 unassigned) is expected. In other words, fund balance is not used to balance the budget, with current revenues used to pay current expenditures.

Capital Improvement Program

The City has capital improvement funds for projects and for vehicle replacements. The following major projects have been funded in the 2017-2018 approved budget based on the Council workshop meetings and department requests. In 2015, the master plans for both Hoffman and Glen Parks were completed, and the Council held workshops on possible implementation strategies. Although both parks are popular in the community, it was decided that Glen Park would be updated first. The CIP includes preliminary and final design in 2017-18, with construction of a grant funded safe room building in 2018. The remaining implementation has been included in 2019, and therefore not included in the biennial budget information.

Capital Project Plan	Project Total 2017-2018
Fire/EMS property acquisition	\$500,000
City Hall renovations	170,000
Public Safety Facilities assessment	75,000
Library building upgrades	243,372
Kinni River Corridor plan	300,000
Power Plan Substation upgrade	1,750,000
AMI metering	250,000
Desktop computer replacement/system upgrades	300,200
SCADA system replacement	400,000
Glen Park master plan implementation	1,701,000
Storm water upgrades	1,029,000
Trail system upgrades (Lake George, Spring Creek)	259,000
Main St. reconstruction planning	100,000
North Interceptor sewer rerouting and rehab	3,774,100
Water main extension-North loop	240,000
Vehicle Replacement Plan	
Replacement ambulance vehicles	\$215,000
Replacement motor pool vehicles	120,000
Replacement taxi van	75,500
Replacement public safety vehicles	111,000
Replacement public works vehicles	442,000
Replacement utility vehicles	406,500

Alternative funding sources are used extensively for capital projects, with only 6% of the 2017-2018 projects funded by the annual property tax levy. The remaining funds are provided by enterprise funds (55%), grants (7%), debt (21%), tax increment (8%) and miscellaneous (3%).



Allocations, Transfers, and Repayments to General Fund from Other Funds

Cost Allocations

Cost allocations for Human Resources, Administration-Finance, Building Maintenance and Technology Services are included in the 2017-2018 budget. Allocations are based on factors such as number of employees, fund revenues, number of computers and telephones, and square footage. This is a continuation of past practice.

Stabilization Planning

Consistent with the findings of our fiscal plan process, “sinking funds” continue to be a valuable tool and were successfully used for the acquisition of funding for the self-contained breathing apparatus (SCBA) equipment in 2014. Sinking funds are essentially pools of money set aside to pay for large expenses in the future. In the 2017-2018 budget, a sinking fund is again used for the fire departments future purchase of SCBA equipment.

Tax Increment Districts (TIDs)

The availability of tax increment financing is one of the major tools used for economic development. As the City expands and establishes more tax increment districts, it becomes imperative to closely monitor and plan the development of each district. One of the major projects to be completed in 2017-18 is to review each district, set development goals and a long term strategy that ensures the success of each district. More information will be provided to the City Council as a result of this process.

Tax increment district #4 (Industrial Park) The City’s legacy industrial park is scheduled to terminate in 2016 with a final revenue year of 2017. The increment is currently \$14.7 million and generates approximately \$300,000 in tax increment revenue. The Council recently approved an extension of the district for an additional year, with 2017 funds to be directed to a project that benefits affordable housing in River Falls. The scope of this project is expected to be determined in the next few months.

This district is a donor district for TID #5-Whitetail Ridge Corporate Park, and is anticipated to transfer \$260,000 in 2016. A portion of this will be used for reducing outstanding debt.

Tax Increment District #5 (Whitetail Ridge Corporate Park) The current increment value is \$24.2 million. The expenditure period for this district has ended, and the revenues received through the termination date will be used to pay project costs and reimburse the General fund for advances. A portion of the debt service for the Sterling Ponds Corporate Park land purchase is paid from this tax increment district.

The City approved *Tax Increment District #6 (Spruce Street)* in 2005. The current increment value is \$7.7 million, which is \$1 million more than the prior year. Projected increment revenues are budgeted at \$168,396 each calendar year. Debt service costs associated with the district in excess of available increment revenues are paid by advances from the General fund.

Tax Increment District #7 was created in 2009 for the area near Clark and Maple Streets. The current increment value is negative, due to the City's purchase of the apartment building at 300 River Street, and reacquiring the property at 302 North Clark Street. These properties will not generate increment revenue in 2017-18, but a portion of the property was cleared in 2013 for possible future development.

Tax Increment District #8 was created in 2010 for the area north of Cascade Avenue and west of Main Street. The current increment value is \$2.7 million and recent development in the district will generate an estimated increment of \$55,000 in 2017 and 2018. The district was created with pay-as-you-go financing, with the developer being reimbursed for upfront costs as increments become available. The current development agreement provides reimbursement up to \$486,000 over a 20 year period.

In 2011, development in the commercial downtown district prompted the establishment of *Tax Increment District #9*. This district borders Walnut Street, Main Street, ½ block south of Cascade Avenue and along Lake George. The district will use future tax increments for the funding upgrades to utilities, storm water, and pedestrian trails in the area. The development agreement is a pay-as-you-go arrangement with a maximum increment of \$686,000 returned to the developer. The district has an increment of \$2.7 million with estimated fund revenue of \$70,000, which is the minimum guaranteed payment from the developer.

In 2014, the area encompassing the Sterling Ponds Corporate Park area was approved for *Tax Increment District #10*. Debt service costs for the acquisition of land and construction costs to develop the property are included in the 2017-18 budget. With the new development being constructed in 2016, the first anticipated tax increment revenue will be available in 2018.

In 2015, *Tax Increment District #11* was established in the City's industrial park. The district was created based on possible development of the 7 acre vacant parcel at the intersection of Mound View and Summit streets. No increment revenue has been included in the 2017-18 budget.

In 2016, *Tax Increment District #12* was created to encourage development in the Mann Valley area. The district is approximately 5 acres on County Road MM near Radio Road. The first increment revenue year will be calendar year 2018.

CONCLUSION

The City Council approved the budget the ordinance at a public hearing and final disposition on November 22, 2016.

The draft budget is available in the City Clerk's office, the River Falls Public Library, and the City's website. Please do not hesitate to contact me if you have any questions regarding this information.

Staff is pleased to present a budget that follows our long-range fiscal strategy, considers current economic climate, maintains investment in our existing infrastructure, and provides a similar level of municipal service as in previous years, with an emphasis on improved maintenance of current assets.

ABOUT RIVER FALLS

History

In the summer of 1848, Joel Foster, a veteran of the Mexican War, heard about a beautiful area of the Kinnickinnic River while he was visiting St. Croix County, near Hudson. At that time, St. Croix County was comprised of the present Polk, St. Croix, and Pierce counties. The population of the area in 1849 was less than 2,000. Soon after hearing about the area with the cascade falls, Foster set about exploring the region.

Hunting and fishing along the way, Foster moved up the river until he reached the falls at the junction of the South Fork and the Kinnickinnic. He wrote about the two American Indian tribes inhabiting the region – the Sioux and the Chippewa. He noted that both placed such value on the St. Croix Valley that neither claimed it for themselves.

After Foster returned to St. Louis, he soon decided to spend the winter in River Falls before another explorer staked a claim. Along with his 20-year-old indentured servant, Dick, Foster returned to the St. Croix Valley. They spent the winter under a rock shelf along the banks of the Kinnickinnic River, about a half-mile south of the falls. That winter of 1848-49 became the first official year of the settlement of River Falls.

Two brothers, Nathaniel N. and Oliver Stanley Powell, also claimed land here in 1848. They built the first commercial structure in 1852. In 1854, the Powell brothers laid out and plotted the first section in the village—60 acres on the east side of the Village of Kinnickinnic. They were later said to be instrumental in convincing State officials to establish the 4th State Normal School in River Falls in 1874.

A myriad of individuals began to establish business in River Falls in the two years following the Powell brothers' first commercial structure.



State Normal School Building, 1874.

Foster built a sawmill in 1854. It was later expanded to include stores and was located on the south bank of the Kinnickinnic River. Later that year, the firm of Crossman & Hart constructed a brickyard on the southern edge of the growing community. G. R. Griffin set up a blacksmith shop soon after.

HISTORY CONT.

In 1855, surveyor, contractor, and justice of the peace G. W. Cairns constructed The Greenwood House hotel with proprietor W. J. Winchester. The first of four eventual flour mills was built in 1855 by C. B. Cox, who later built another known as Prairie Mill, located on the west side of North Main Street. S. D. Dodge opened a tin and sheet iron shop, located on the northeast corner of Main and Elm Streets in 1855.

River Falls reached the epitome of its early industrial growth between 1872 and 1885. The beginning of the railroad insured its continued existence, and by the late 1870s the City had emerged as a local, if not regional, trade center.

River Falls was incorporated in April of 1885 as a City by action of the State Legislature. Its charter outlined the City boundaries, governmental structure, election procedure, City officers and duties, and Common Council powers. In January 1922, River Falls was declared a Fourth Class City by the State of Wisconsin. The following years proved to be times of incredible growth, with approximately a 450% increase of population from 1940 to 2000.

Today, River Falls continues to grow. Large tracts of land have been annexed and development has occurred in the north and southeast regions of the City. Increased population, size, and economic strength ensure River Falls' success for years to come.



River Falls City Hall, Built 2009

Community Profile

The City is in two counties, St. Croix and Pierce, and is home to more than 15,000 residents. Around half of River Falls' residents commute to the Minneapolis-St. Paul region to work, as the City is located 25-30 miles east of the Twin Cities.

The City of River Falls is also home to the University of Wisconsin River Falls (UWRF), an NCAA Division III institution that has been a staple for the River Falls community since 1874. Enrollment at the University is approximately 6,000 students. In addition to UWRF, River Falls is also home to Chippewa Valley Technical College with an enrollment of 1,250 students and the River Falls Public School District that consists of eight schools serving approximately 3,223 students.



In 2016, the population for the City of River Falls was 15,229, an increase of 0.32 percent over the prior year. According to the 2010 U.S. Census, gender is distributed fairly evenly, with 7,014 (46.8 percent) male and 7,986 (53.2 percent) female. The racial makeup of River Falls is approximately 94.8 percent White/Caucasians, 1.8 percent Hispanic or Latino, 1.5 percent Asian, and 1.2 percent African American. The majority of the housing in River Falls is made up of single-family dwellings (42.2%). The second largest sector of the housing mix is made up of apartment housing (23.2%), which serves students from UWRF and other residents of the City.

Activities are endless in the City beginning with a Class I trout stream, the Kinnickinnic River; six golf courses; 23 local parks; and a community swimming pool. The local library, as well as the UWRF library, provides the community with an abundance of cultural and educational opportunities. Other services, such as garbage collection and recycling, as well as the local taxi service, are provided by private companies under contract with the city.

Government

The City of River Falls is a Municipal Corporation with authority vested in the City Council and the Mayor, who is the Chief Executive Officer (CEO) of the City. River Falls, like many other cities under the Home-Rule Charter of Wisconsin, has the power to govern itself regarding local matters except where the State has specifically prohibited that power.

The Mayor has the authority to perform executive responsibilities by monitoring the Administrator and various departments of the city government. As the City's policy leader, the Mayor also holds veto power over Council actions. Along with the City Administrator, the Mayor represents the City with media relations, meetings and presentations to other governmental units. The Mayor is also responsible for appointing certain committee and commission positions within the city.



River Falls City Hall

The Council (Alderpersons) has all the powers of the City that have not been specifically given to another body or officer. The City Council is responsible for the management and control of city property, finances, highways, streets, utilities, and public service. The Council may carry its powers into effect by license, regulation, suppression, borrowing, taxation, special assessment, appropriation, imposition of forfeiture and other necessary or convenient means. There are seven alderpersons elected to the city council, one member from each of the four aldermanic districts and three members elected at large.

The City Administrator serves as the Chief Administrative Officer (CAO) of the City. In order to provide a more efficient and effective government, the CAO is responsible for the direction and coordination of all City employees and reports directly to the Mayor and Council. The Administrator provides assistance to City Council regarding policies and future planning, manages labor negotiations and employee relations, provides overall management and direction of City departments, and is the public information officer for the City. In addition, the City Administrator is the Executive Director of the River Falls Economic Development Corporation, and works with area Economic Development organizations to bring industries to the City.

Community Vision & Goals

Successful organizations have a clear vision of where they are going and how they intend to achieve their mission. The City Council envisions the future of River Falls as a community that is attractive, clean, environmentally sound, and fiscally responsible. The City of River Falls promises a high quality of life for its residents, businesses, and visitors, both today and tomorrow.

Strategic Plan

In 2014, the City Council participated in a strategic planning process where a 2015 strategic plan was created. The [Strategic Plan](#) will be a guide for the development of future work plans, the investment of City resources, and where the City's leadership and staff focuses its energy. The 2015 Strategic Plan includes the following goals and strategic initiatives:

Ensuring Financial Sustainability

- Preparing for financial contingencies
- Maintaining diverse revenue sources
- Maintaining an excellent credit rating
- Maintaining vibrant business-type activities

Consistently Delivering Quality Municipal Services

- Maintaining a high performance workforce
- Maintaining high resident satisfaction of life in River Falls
- Maintaining high resident satisfaction in the City's customer service

Promoting Economic Vitality

- Identifying private sector commercial land development partners
- Encourage job growth
- Developing the Sterling Ponds Corporate Park
- Developing the Regional Business Incubator
- Securing future growth opportunities (Boundary Agreements)

Connecting Community Members

- Positioning our Parks for the future
- Enhancing the Kinnickinnic River Corridor

Considering Future Generations

- Leading by example in energy sustainability
- Cultivating a sustainable community
- Monitoring infrastructure condition
- Delivering an affordable package of services

Administrator's Work Plan

Since 2009, the City of River Falls has engaged in a work plan process that provides a guideline for ongoing projects and performance results. With the conclusion of the 2015-2017 Work Plan in mid-2017, the City Council and staff will develop a 2017-2019 Work Plan based on the goals and initiatives

outlined in the 2015 Strategic Plan. The Work Plan projects will tie directly to the initiatives and their outcome indicators.

Performance Measurement

The City of River Falls has incorporated performance measurement into the budget process for many years. *Performance measurement* is the process of collecting and reporting information about individual department performance and, thereby, the organization as a whole. The *performance measures* that have been established and added to each department’s budget and are used to gauge the departments’ progress towards achieving the organizational goals.

The City will continue to align the Strategic Plan, Work Plan, and Performance Measures throughout 2017-18. It is important to note that, for the City of River Falls, performance measurement is not the ultimate decision-making factor. It is meant to be a tool in helping the City recognize its achievements and pinpoint the areas where improvement is needed.

River Falls Citizen Survey

The City of River Falls partnered with the National Research Center to conduct the National Citizen Survey over the summer of 2015. This was the second comprehensive citizen survey administered to City residents. The City plans to conduct a comprehensive citizen survey every two years, and the next survey is planned for 2017. The survey results are a factor in the measurement of the Strategic Initiatives adopted as part of the Strategic Plan, and outlined above.

The table below displays the 2015 citizen survey results, reported by City Division. A benchmark comparison (the average rating from all the comparison jurisdictions where a similar question was asked) has been provided. Please note that the results presented below exclude “don’t know” and “did not respond” answers.

The complete [2015 City of River Falls Citizen Survey Results](#) is also available on the City’s website.

Percentage of respondents who:	2015	Comparison to Benchmark Jurisdictions
<i>Administration & Finance</i>		
Rated the economic development services as excellent/good	55%	Similar
Self-reported voting in the last general election	76%	Similar
Rated City employees knowledge as excellent/good	89%	N/A
Rated City employees responsiveness as excellent/good	87%	N/A
Rated City employees courtesy as excellent/good	82%	N/A
Reported visiting the City website	92%	N/A
Rated cable television (RFC-TV) services as excellent/good	59%	Similar
<i>Community Development</i>		
Rated recreation programs as excellent/good	77%	Similar
Visited a neighborhood park or regional park	92%	Similar
Rated City parks as excellent/good	87%	Similar

Rated the overall quality of new development in the City as excellent/good	65%	Similar
Rated code enforcement services as excellent/good	54%	Similar
Rated land use, planning, and zoning services as excellent/good	61%	Similar
Engineering/Public Works		
Rated snow removal services as excellent/good	72%	Similar
Rated street repair services as excellent/good	53%	Similar
Rated street cleaning services as excellent/good	73%	Similar
Rated traffic flow on major streets as excellent/good	49%	Similar
Rated traffic signal timing as excellent/good	62%	Similar
Rated recycling services as excellent/good	83%	Similar
Rated garbage collection services as excellent/good	84%	Similar
Rated storm drainage services as excellent/good	82%	Similar
Library Services		
Reported using the River Falls Public Library	73%	Similar
Rated public library services as excellent/good	90%	Similar
Municipal Utilities		
Rated electric utility services as excellent/good	90%	Similar
Rated drinking water as excellent/good	77%	Similar
Rated sewer services as excellent/good	90%	Similar
Public Safety		
Rated ambulance/emergency medical services as excellent/good	96%	Similar
Rated fire services as excellent/good	95%	Similar
Rated fire prevention and education services as excellent/good	86%	Similar
Rated police services as excellent/good	82%	Similar
Rated crime prevention services as excellent/good	73%	Similar
Rated emergency preparedness as excellent/good	61%	Similar
Rated animal control services as excellent/good	73%	Similar

AFFORDABILITY

The City's Strategic Plan contains a number of goals including financial sustainability for future generations and delivering an affordable package of services is a component of maintaining affordability for residents. This section presents a ten year study of costs associated with City services. The information will be used by the City to help inform future policymaking.

Methodology

Measuring affordability is a difficult process due to the subjectivity of what can be considered affordable. In order to quantify affordability in River Falls, national studies were researched but few studies defined what affordable living is considered to be. One study by Fisher, Sheehan, and Colton, "Home Energy Affordability Gap," stated that utility costs are affordable if they are less than six percent of gross household income. This standard has been used for the analysis of costs in River Falls. Property tax affordability is especially hard to determine as each state's average property tax is different. This study compares the local (City only) tax bill to similarly situated cities in Wisconsin.

City service costs included in this study include property taxes levied by the City for City services, utility services, and a sample set of recreation programs. A sample of recreation programs including youth baseball and swimming passes were used to represent a typical bundle of programs that families purchase.

Median household income in River Falls was last reported in 2010 in the U.S. Census. A trend line was created using known Census values of the median household income in 2000 and 2010. The trend line was extended beyond 2010 and used to establish the median household income for each year between 2006 and 2015. The Federal poverty threshold was used to assess affordability for residents living at the poverty level.

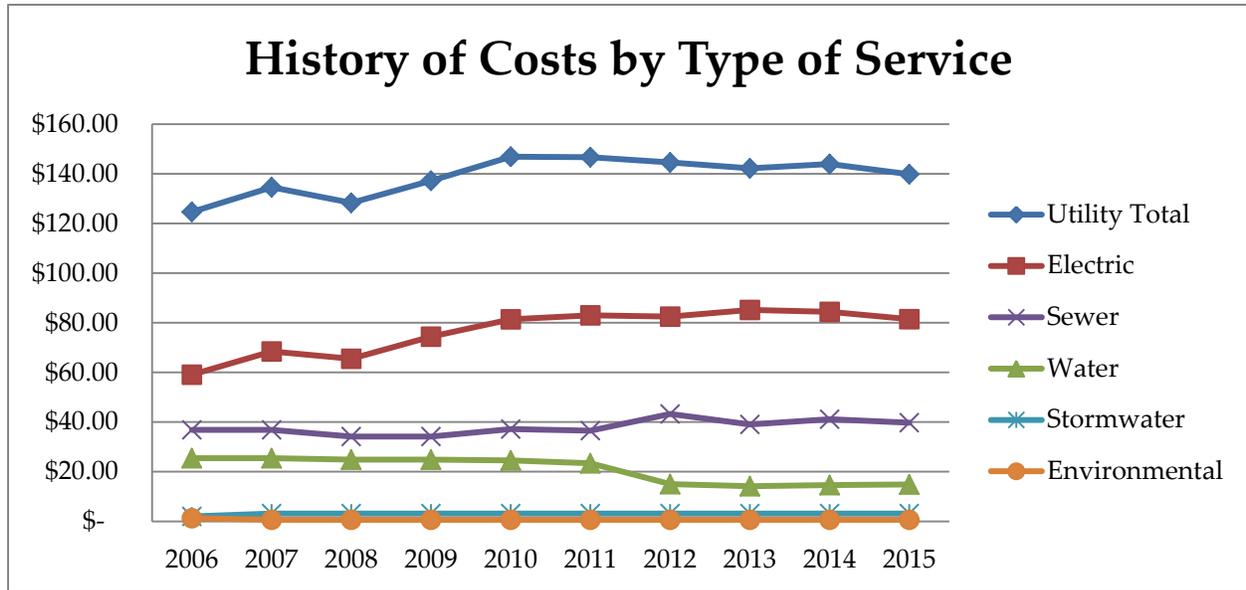
Median house values from 2006 – 2015 were calculated by the City. The value for 2006-2015 was obtained from data provided by the St. Croix County and Pierce County Assessor's offices. The median house values are comprised of both land and improvement values.

Average household utility consumption and rates were gathered from Wisconsin Public Service Commission annual reports. The utility rates were applied to average monthly household consumption to determine average monthly household utility costs.

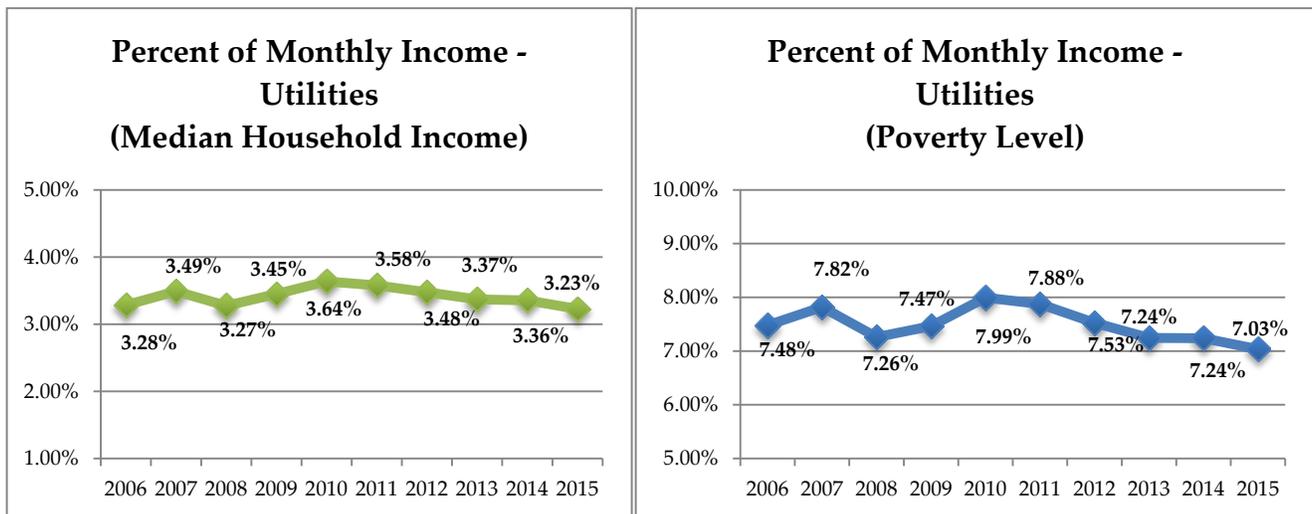
An average household's property tax payment was calculated by applying the City's mill rate to the median house value. The percent of household income allocated to paying for municipal property taxes varies widely across the country. The percentage of a household's income used for City property taxes are compared to other municipalities across Wisconsin.

Utility Services

Utility costs in River Falls include fixed service charges in addition to usage rates for electricity, water, and wastewater. The *Home Energy Affordability Gap* developed by Fisher, Sheehan, and Colton states that utility costs become a financial burden once they exceed six percent of a gross household income. A history of costs for each utility service between 2006 and 2015 are provided below.



Median income households in River Falls have been under the six percent benchmark in each of the past ten years. However, utility costs for households at the poverty level have exceeded the six percent threshold.

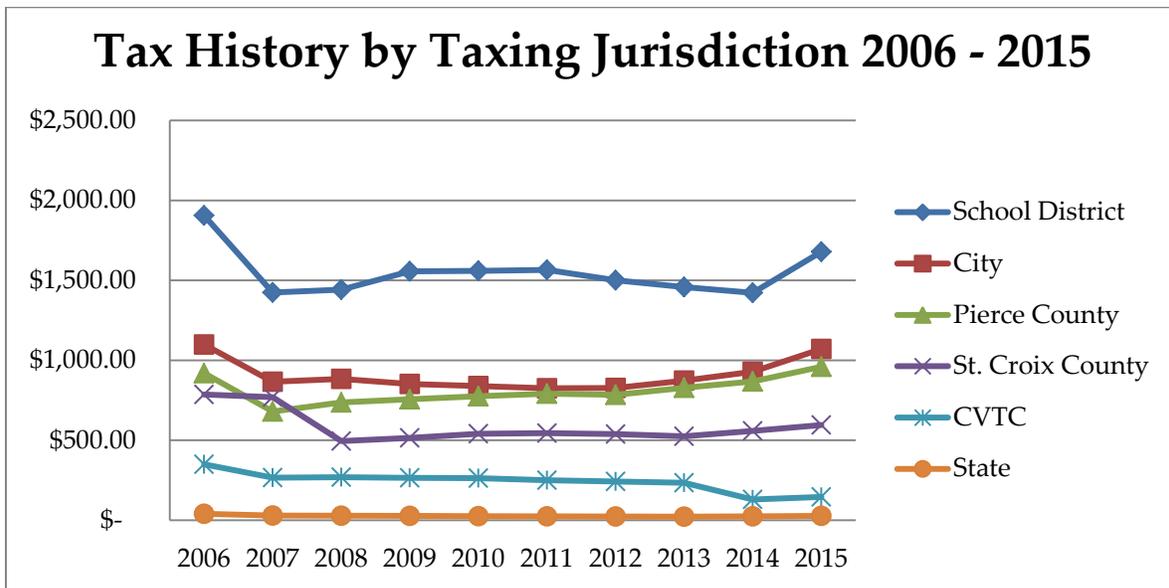


There are programs available to low income families in River Falls to help reduce the burden of utility costs. Using home energy assistance programs can reduce the financial burden for families at the poverty level.

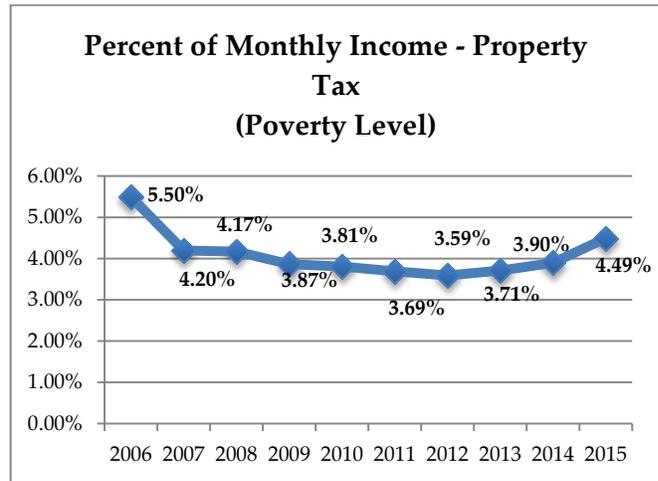
Home Energy Assistance Programs	
Pierce County	Economic Support Unit
Pierce County	Wisconsin Public Service Commission List
St. Croix County	Economic Support

Property Taxes

The City collects property taxes to fund services such as fire and police protection as well as street maintenance and snow plowing. Annual City property taxes are approximately \$1,071 for a median home of \$163,200. Taxpayers in River Falls provide for public safety and well maintained roads for roughly \$5.50 per thousand dollars of assessed value. According to the Wisconsin Taxpayers Alliance, in 2015 the City of River Falls assessed the median property tax rate of \$6.53 in comparison to the 21 municipalities with populations between 12,500 and 17,500. The chart below shows how much money is collected from an average property tax bill by each taxing jurisdiction.



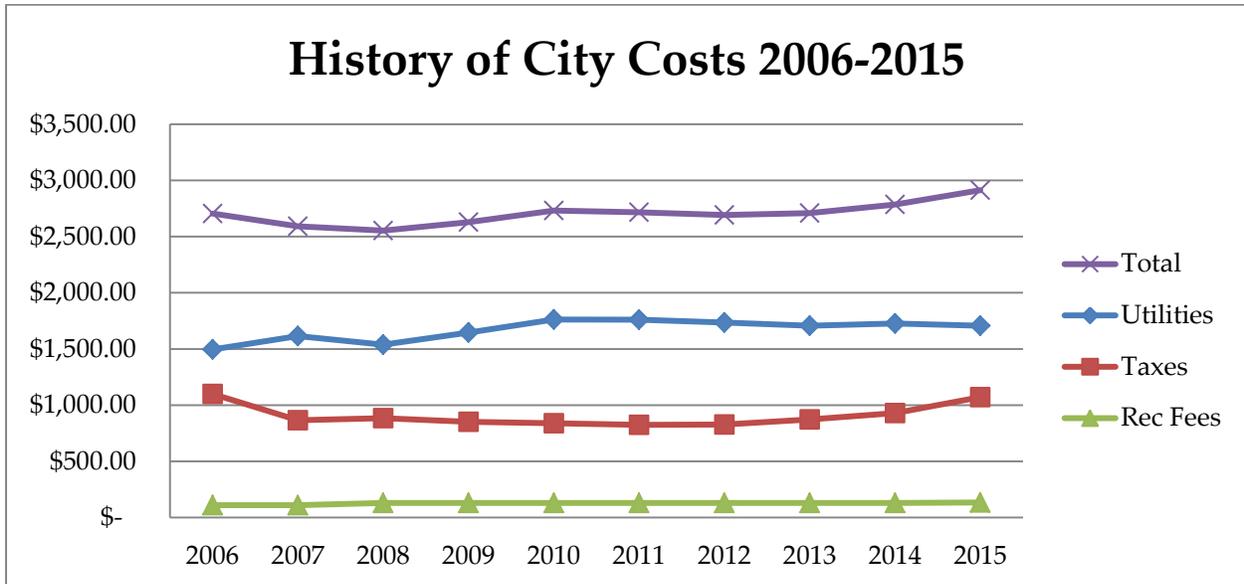
It is difficult to set a standard benchmark for property tax affordability due to the wide variety of services provided by local governments. The charts below detail how much of a household's income is collected for City services from property taxes. A median income household in River Falls paid 2.06 percent of its income to fund City services in 2015. A household in River Falls at the Federal poverty level paid 4.49 percent of its income for City services in 2015.



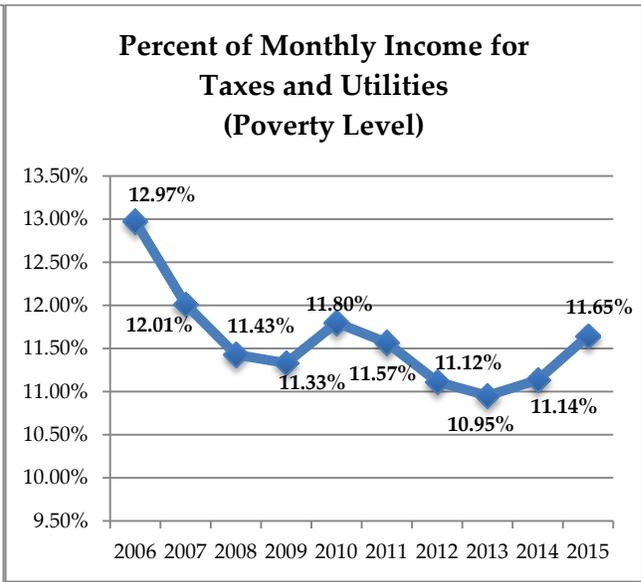
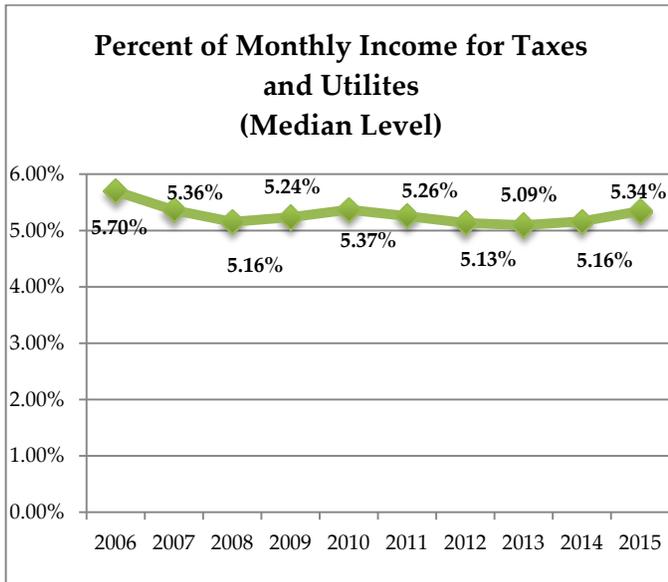
Note: The higher cost of property taxes in 2006 is due to a City-wide revaluation of its properties.

Total Cost Summary

Utilities, property taxes, and recreation fees comprise the City-related costs that have the largest impact on residents' affordability. City-related costs for a median household have remained relatively consistent between \$2,500 and \$3,000 per year over the past ten years. Recreation programming fees changed slightly in 2015, but still represent a marginal cost compared to utilities and property taxes.



Median income households in River Falls benefit from affordable living as measured by the *Home Energy Affordability Gap*. The *Home Energy Affordability Gap* sets the six percent cost benchmark for utilities. A median valued house with median household income in River Falls met the benchmark in each of the past ten years for utilities and City property taxes combined.



River Falls is an affordable city for households at the median income level and above. City staff strives to work with partner organizations to make River Falls affordable for everyone. One such effort is the [St. Croix Valley Habitat Eco Village](#) which provides sustainable, net-zero energy and aims to make housing affordable for all. Council and staff welcome resident feedback and participation to help ensure that the City remains affordable while maintaining its commitment to high quality services into the future.

Data Sources

This section presents tables and graphs illustrating the data that was used in the affordability study.

Median Home Values 2006 – 2015										
2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	
\$175,600	\$172,600	\$173,100	\$168,500	\$165,300	\$162,500	\$158,400	\$158,600	\$161,100	\$163,200	

Recreation Fees in Selected Programs 2006 – 2015										
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Swimming	\$80	\$80	\$80	\$100	\$100	\$100	\$100	\$100	\$100	\$100
Youth Baseball	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$35

Note: The swimming fees provided above are for a four person pass. Youth baseball fees are per participant.

Average Utility Consumption per Month 2006 – 2015										
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Electric	702.3	702.3	702.3	702.3	702.3	702.3	702.3	702.3	702.3	702.3
Water	4.4	4.4	3.9	3.9	3.6	3.5	3.8	3.2	3.5	3.7
Sewer	4.4	4.4	3.9	3.9	3.6	3.5	3.8	3.2	3.5	3.3

Note: Water and sewer data are presented in thousands of gallons. Electricity is presented in kilowatt hours.

Water		
Base Fee	Per 1,000 Gallons	Fire Protection Fee
\$8.00	\$1.39*	\$4.15
Sewer		
Base Fee	Per 1,000 Gallons	-
\$16.50	\$7.04	-
Electric		
Base Fee	Per Kilowatt Hour	-
\$7.00	\$.0977	-

*The water rate of \$1.39 is applied to the first 4,000 gallons used monthly by single family residential and multi-family residential customers. The different water rates are applied based on monthly volume.

BUDGET PROCESS

In 2016, the City Council will approve a biennial budget for the City of River Falls. The budget will cover a two-year fiscal period, 2017 through 2018. The five-year fiscal plan and established fiscal policies serve as the foundation for the City’s financial planning and control. The biennial budget is the presentation of the projected revenues and expenses for the fiscal year beginning January 1st and ending December 31st. All City departments are required to submit departmental budget requests in June. These requests are the starting point for developing the proposed budget. The Finance Director/Assistant City Administrator prepares a draft and works with the City Administrator to develop a balanced budget for the Council’s consideration.

The proposed biennial budget is presented to the City Council in October. The operating budget includes the proposed expenditures and the means for financing them. The City publishes a summary of the proposed biennial budget on the City’s website and makes copies available to the residents of the City. Workshops with the Council and public are held during the month of October, with the formal budget adoption in November. In the fall of 2017, the Council will review the biennial budget and make any adjustments and amendments for the second year of the budget as they deem necessary and will be formally adopted in November.

BUDGET CALENDAR		
Date	Budget Activity	Lead
2016		
April	Update personnel budgets	Finance Department, Human Resource Department
May	Distribute departmental worksheets	Finance Department
May - June	Salary and benefit costs prepared and operation line items are reviewed with Departments	Finance Department
Mid-June	Submit proposed budget	Department Heads
June-August	Draft budget prepared for internal review	Finance Department
August	Draft budget completed to City Administrator	Finance Department
August-September	Finalize proposed budget, prepare debt service schedules	Finance Department
October	Budget Workshop with City Council	Council, Administrator, Finance Director
October	Set public hearing date and publish notice	Finance Department
November	Public hearing and final budget approval	Finance Department
November-December	Update financial plan with final budget numbers	Finance Department
2017		
October	Set public hearing date and publish notice	Finance Department
October	First reading of ordinance for 2018 budget	Council, Administrator, Finance Director
November	Public hearing and final budget approval	Finance Department

Fiscal Management Overview

The City of River Falls' financial policies set forth the framework for the fiscal management of the City.

General Financial Policies and Procedures

1. The City will comply with Generally Accepted Accounting Principles (GAAP) in its accounting and financial reporting.
2. Financial data will be made available electronically to all City department heads allowing them to review financial activity and compare actual revenues and expenditures with budgeted amounts.
3. A comprehensive financial audit, including an audit of federal grants if necessary, according to the U.S. Office of Management and Budget Circular A-133 will be performed annually by an independent public accounting firm. The independent public accounting firm will express an opinion on the City's financial statements.
4. A system of internal accounting controls will be maintained to adequately safeguard assets and provide reasonable assurance of property recording of financial transactions of the City. Internal controls will be reviewed at least annually.

Operating Budget Policies and Procedures

1. The City will prepare a budget for all operating funds.
2. The City will maintain a budgetary control system to ensure adherence to the budget, including periodic reports.
3. The City will integrate performance standards into the operating budget.
4. A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature. Transfers from the contingency account will require City Council approval.
5. Operating budgets are established at the function and fund level. Transfers within functions in the same fund may be approved by the City Administrator; transfers between functions or between funds require City Council approval. A budget adjustment between function or fund requires a Class 1 Notice within 10 days of approval per WI Stats. 65.90(5)(a).

Reserve Policies and Procedures

The City will establish a contingency expenditure appropriation in the annual General fund operating budget to provide for unanticipated expenditures of a non-recurring nature. This contingency will be a minimum of 0.5 percent of the General Fund budget. This appropriation, if unused, will be considered part of the City's unreserved, undesignated fund balance.

The City will maintain a working capital reserve of 50 percent of the General Fund operating budget to provide funds for reasonable cash flow needs. This reserve will also be used when the City encounters unforeseen emergencies such as storms, floods, severe unexpected increases in service

costs or decrease in revenue, or other situations that are determined to be an emergency by the City Council.

Reserves in other funds will be maintained at levels to cover annual operating costs, or to provide for future capital costs. Deficit balances due to unforeseen circumstances will be addressed during the budget process.

Debt Management Policy

The City's Debt Management Policy is the guideline for City staff to use in recommending debt in order to assure the community that the City is well-managed, financially sound, and to obtain financing at the lowest cost. It will be the responsibility of the Finance Director, or designee, to recommend debt on behalf of the City. Upon City Council approval, the Finance Director, or designee, will coordinate to ensure that all financings are issued in full compliance with related laws and regulations. Any substantive modifications made to this policy must be approved by the City Council.

Guidelines for Use

Debt is a financing tool which should be used when the City has legal, financial and market debt capacities and will be considered when some or all of the following conditions exist:

- The City will consider all available financing tools for funding projects including inter-fund borrowing, use of fund reserves, State of Wisconsin Trust Fund loan program, external financing and lease-purchasing;
- Financing of equipment or projects with short-term debt (5 years or less) is undertaken annually;
- Financing of certain equipment or projects with long-term debt (10 to 20 years) is undertaken every two to three years;
- Pay as you go financing will be used to fund general capital projects whenever feasible
- When bonds or promissory notes are the desired financing vehicle, the issue will be bid competitively;
- The term of the financing will not exceed the useful life of the capital project, facility or equipment financed

Fund Balance Policy

The City's Fund Balance Policy establishes guidelines for preserving an adequate fund balance in order to sustain financial stability and to provide prudent management of the City's financial reserves. It is essential that the City maintain adequate levels of fund balance to mitigate financial risk that can occur from unforeseen emergencies.

General Fund

The City will establish a contingency expenditure appropriation in the annual General Fund operating budget to provide for unanticipated expenditures of non-recurring nature. This

contingency will be a minimum of 0.5 percent of the General Fund budget. This appropriation, if unused, will be considered part of the City's unreserved, unassigned fund balance. The City wishes to minimize its dependence on revenues not controlled by the City; therefore, a long-term goal is to increase General Fund revenues from City Controlled sources.

The City will also maintain a working capital reserve (current assets less current liabilities) of 50 percent of the General Fund operating budget to provide funds for reasonable cash flow needs. This reserve will also be used when the City encounters unforeseen emergencies such as storms, floods, severe unexpected increases in service costs or decrease in revenue, or other situations that are determined to be an emergency by the City Council.

Unassigned General Fund Balance

The City Council has established a General Fund unassigned fund balance goal of 50 percent of total annual General Fund expenditures. Any projected surplus over 50 percent will be available for use by the City as determined in the budget process, generally for one time projects or debt reduction.

Total General Fund Cash and Investments/Liabilities

The goal of the City is to keep sufficient cash and short-term investments available to meet short-term liabilities. The ratio of 2 to 1 is preferred.

Implementation

The 2 to 1 ratio will fluctuate during the year; however, it is the goal of the City to maintain a 2 to 1 ratio as an average. This will be measured by the Finance Department as of December 31 of each year. Cash and liquid investments, including those available within 30 days, will be used, as well as the liabilities payable less deferred revenues within 30 days of the end of the year.

Maintenance

Once the annual audit of the City is complete, the unassigned General Fund balance will be annually calculated by the Finance Director, or designee. In the event that the unassigned General Fund balance is calculated to be less than the policy anticipates, the City shall plan to adjust budget resources in the subsequent fiscal years to restore the balance. Except in extraordinary circumstances the unassigned General Fund balance should not be used to fund any portion of the ongoing year-to-year operating expenditures of the City. It should be used primarily to insure adequate assigned balances, to respond to unforeseen emergencies, to provide cash flow, and to provide overall financial stability. Whenever General Fund balance funds are used, the reserve will be replenished as soon as possible.

Debt Service Funds

The City currently holds a rating of Aa2 from Moody's Investors Service for general obligation debt issued by the City. Sewer revenue debt is rated Aa3, water revenue is rated A1, and electric revenue debt is rated A2.

Debt Service Reserves

Debt Service reserves shall be restricted for the debt payments of the specific debt issuance that was established. Residual amounts within the fund when the debt is paid in full shall be transferred to the General Fund.

Proprietary Funds

Enterprise Funds

The appropriate net position of Enterprise Funds will be maintained to ensure adequate maintenance reserves and to ensure that cash flow balancing requirements and legal restrictions are met.

Reserves

The City will maintain a minimum level of Working Capital (current assets minus current liabilities) of its Enterprise Funds equal to three months of regular, on-going operating expenses including transfers out. In the event that the reserves are used resulting in a balance below the three month minimum, the Finance Director, or designee, will develop a plan to be presented during the annual budget process.

The Finance Department will also ensure that net operating revenues of the Enterprise Funds that hold revenue debt constitute a minimum of 1.5 times the annual Debt Service requirements. The Finance Department will review the Enterprise Fund Reserves once the annual audit of the City is complete.

Rate Structure

Each Enterprise Fund will maintain an adequate rate structure to cover the costs of all operations, including maintenance, depreciation, capital and debt service requirements, reserves, and any other cost deemed necessary. Enterprise Fund rate structures will be reviewed by the Finance Department at least the annually.

Internal Service Funds

The appropriate net position of Internal Service Funds will be maintained to ensure adequate maintenance reserves and to ensure that cash flow balancing requirements and legal restrictions are met.

Reserves

The City will maintain a minimum level of net position (total assets minus liabilities) in its Internal Service Funds equal to one month of operating expenses. The Finance department will review the Internal Service Fund Reserves annually once the annual audit of the City is complete.

Reserves for all other Funds

Reserves in other funds will be maintained at levels to cover annual operating costs, or to provide for future capital costs. Deficit balances due to unforeseen circumstances will be addressed during the budget process.

Administrative Responsibilities

The Finance Director is responsible for monitoring and reporting the City's various Fund Balance assignments. The City Administrator and Finance Director will both make recommendations to the City Council on the use of the various funds during the annual budget process and when the need may arise.

Purchasing Policy Overview

The City of River Falls issues about 1,000 purchase orders annually for all departments. The procurement policy extends from the departmental determination of requirements for materials or services, through their requisitioning, bidding, purchasing, receiving, audit and payment, to their final consumption or disposal. The following is a summary of the procurement of goods and services and the levels of authorization for the City of River Falls:

- Purchases less than \$500: Purchases should be made with a Purchase Card.
- Purchases \$500-\$5,000: Department Head approval required. No purchase order required if purchase made on Purchase Card. Documentation of 2-3 informal quotes retained by the ordering department.
- Purchases \$5,001-\$10,000 (Excluding Hydroelectric Facility Maintenance): Purchase Order and Division Head approval required with 2-3 written quotes. Purchases may be made on Purchase Card with Finance Department approval.
- Hydroelectric Facility Maintenance \$5,000+: Utility Advisory Board approval is required for repair and maintenance purchases. Department Head and Division Head approval is also required.
- Purchases \$10,001-\$25,000: Finance Director approval is required with 2-3 written quotes.
- Purchases \$25,001-\$50,000: City Administrator approval is required with 2-3 written quotes.
- Purchases over \$50,000: City Council approval is required for purchases not of a routine or recurring nature.

2017-2018 BUDGET IN BRIEF

Overview

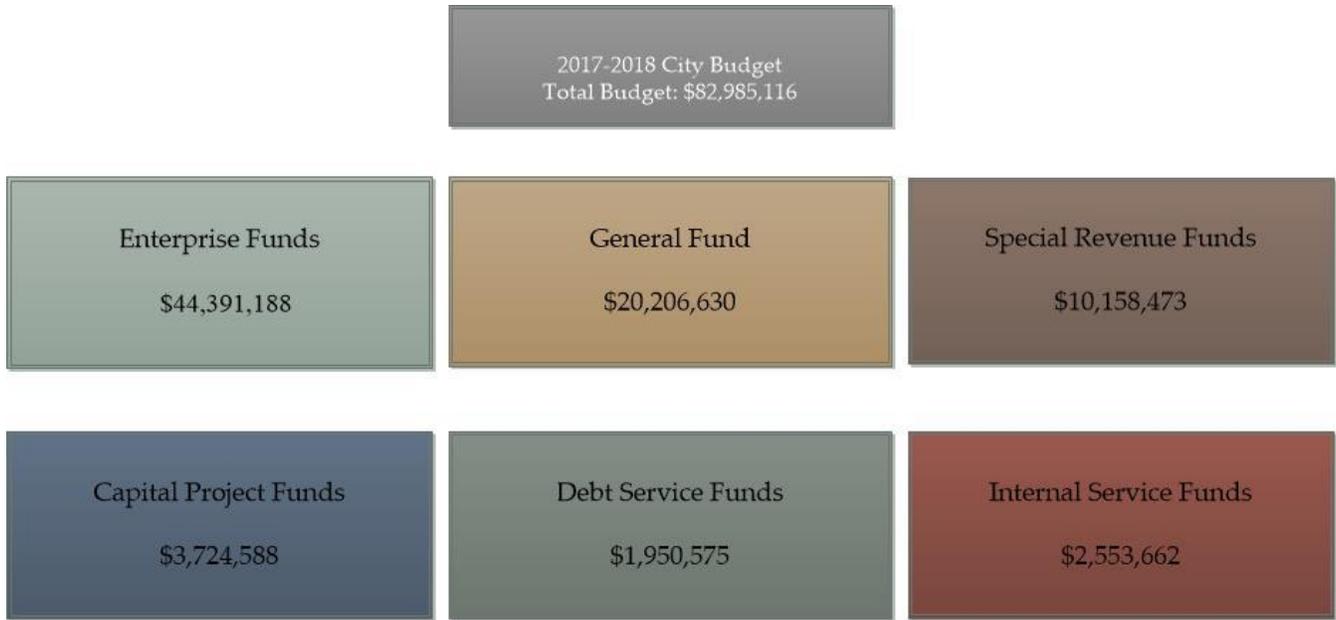
The City's biennial budget has been prepared using the Council-approved work plan, the five-year fiscal plan, the draft Capital Improvement Plan, fiscal policies, input from work sessions, input from strategic planning sessions and review of the Citizen Survey. The five-year fiscal plan and established fiscal policies allow for careful planning and design of the City's future budget needs.

The approved 2017-2018 budget includes an increase of 6.4 percent over the 2015-2016 budget. The approved budget complies with the City's approved fiscal plan for the proposed tax levy, with the proposed levy for 2017 and 2018 less than the fiscal plan. Capital projects are funded at 7% of the total levy and includes \$200,000 for a park sinking fund in 2018.

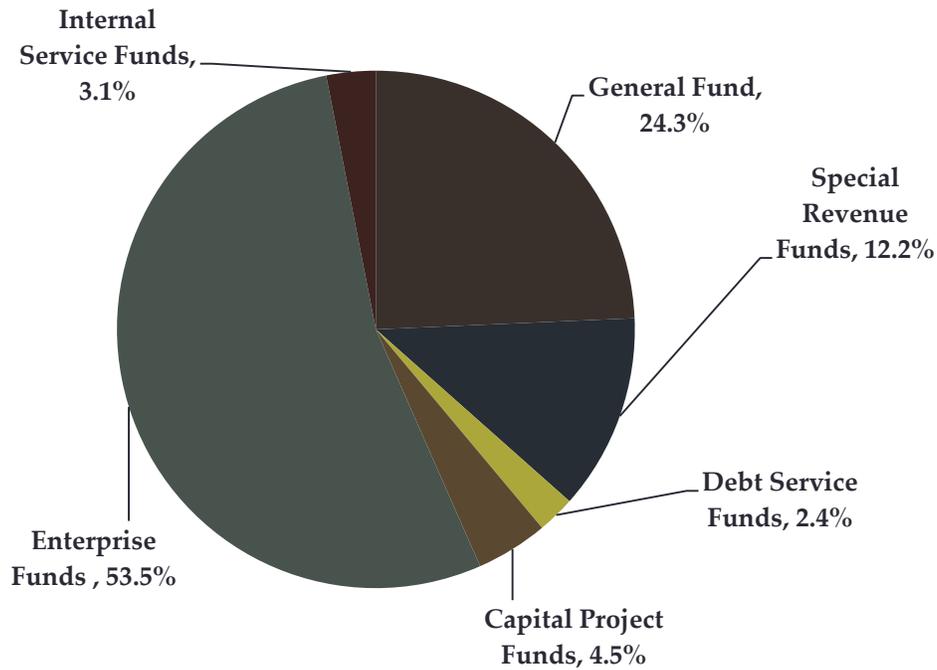
2017-2018 Budget Highlights

- Overall, from 2015 to 2016, the City's equalized value (market value) increased by 3.5 percent or \$31.9 million for a total value of \$911,180,400 from 2015 to 2016.
- No additional transportation aid funds are included in the 2017-2018 budget.
- Utility rates/service fees:
 - A storm water rate study is planned to assess the revenue model and ensure the proper charges by type to provide the resources for planned major capital projects related to the North Interceptor sewer. An increase of 3% is projected.
 - A new community recycling fee is included in 2017.
- Funding to implement the Glen Park Master Plan is budgeted at \$4,550,000.
- Funding to complete the Power Plant Substation upgrade is estimated to be \$1,750,000.
- Funding to complete the North Interceptor sewer rerouting and rehab is budgeted at \$3,774,100.
- The Community Service Officer and PT Police Specialist were removed from the 2017-2018 Budget. A FT Police Officer will be added on 7/1/2018.
- The Assistant Clerk is eliminated in 2018.
- Employee health care premium share increased from 10% to 12.5%.

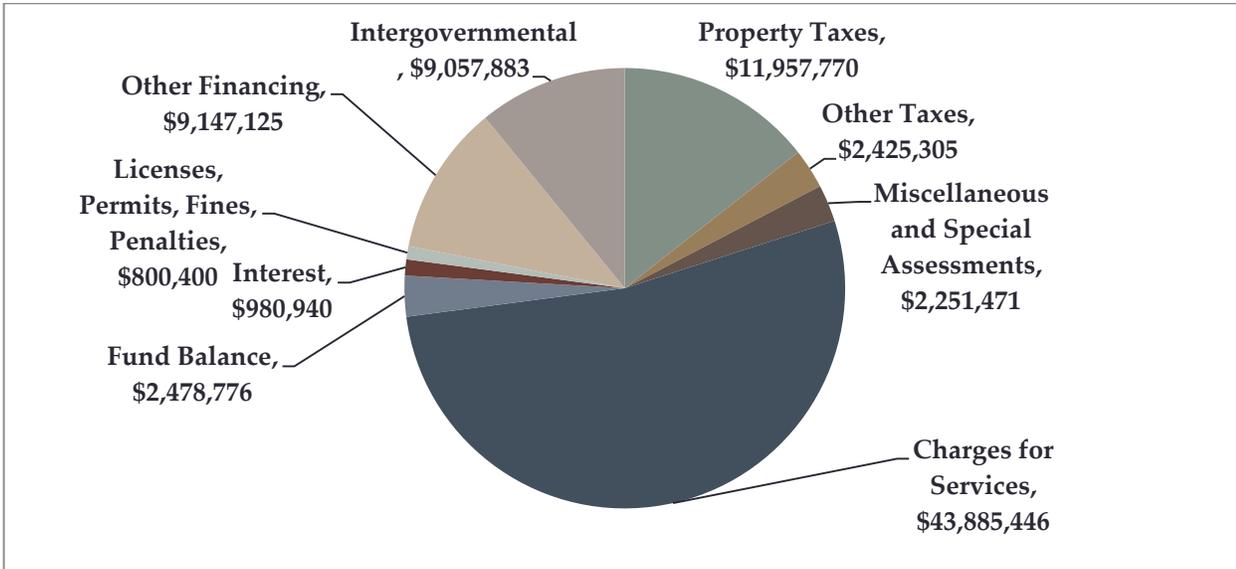
Total 2017-2018 Budget



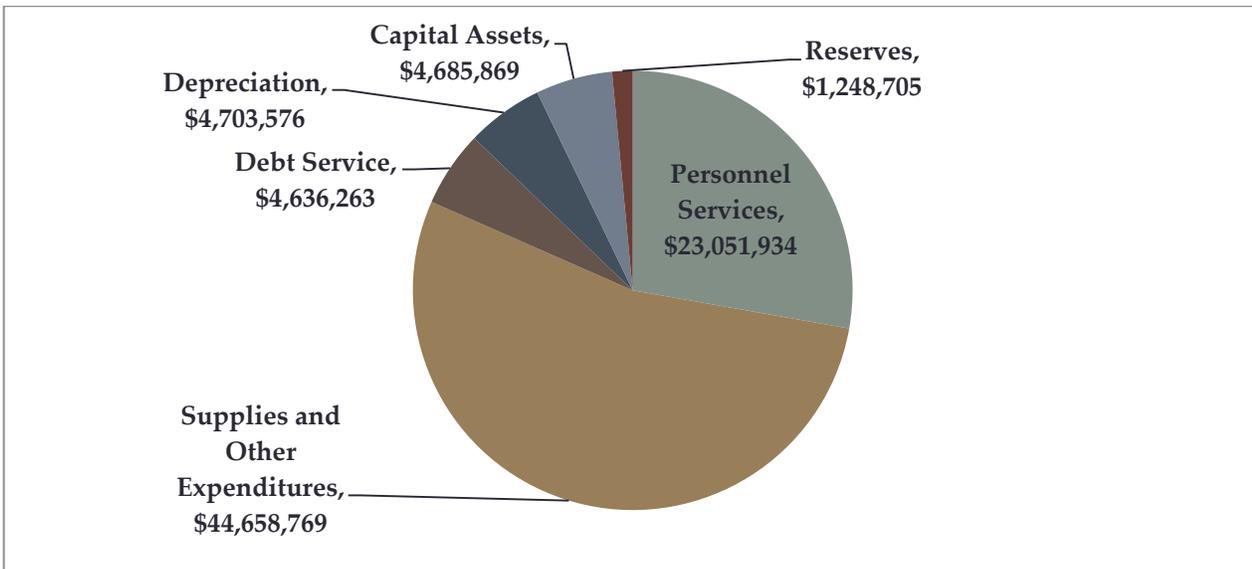
2017-18 Budget All Funds Breakdown



2017-2018 All Funds Revenue by Type



2017-2018 All Funds Expenditure by Type



2017-2018 General Fund

2017-2018 General Fund
Total: \$20,206,630

General Government

City Council \$456,798	Mayor \$28,348	Administration \$809,132
City Attorney \$105,040	City Clerk \$379,388	Elections \$86,687
Human Resources \$536,377	Finance \$859,486	Municipal Court \$207,602

Communications
\$243,770

Public Safety

Police \$5,818,125	Fire \$1,534,006
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Emergency Government
\$24,028

**Health/
Human
Services**

Health Officer/
Animal Control
\$19,045

**Transfers to
Other Funds**

Transfers
\$1,157,109

Public Works

Engineering/ Bridges \$646,149	Garage \$763,358	Snow Removal \$456,807
Streets \$2,579,954	Street Lighting/ Traffic \$550,628	

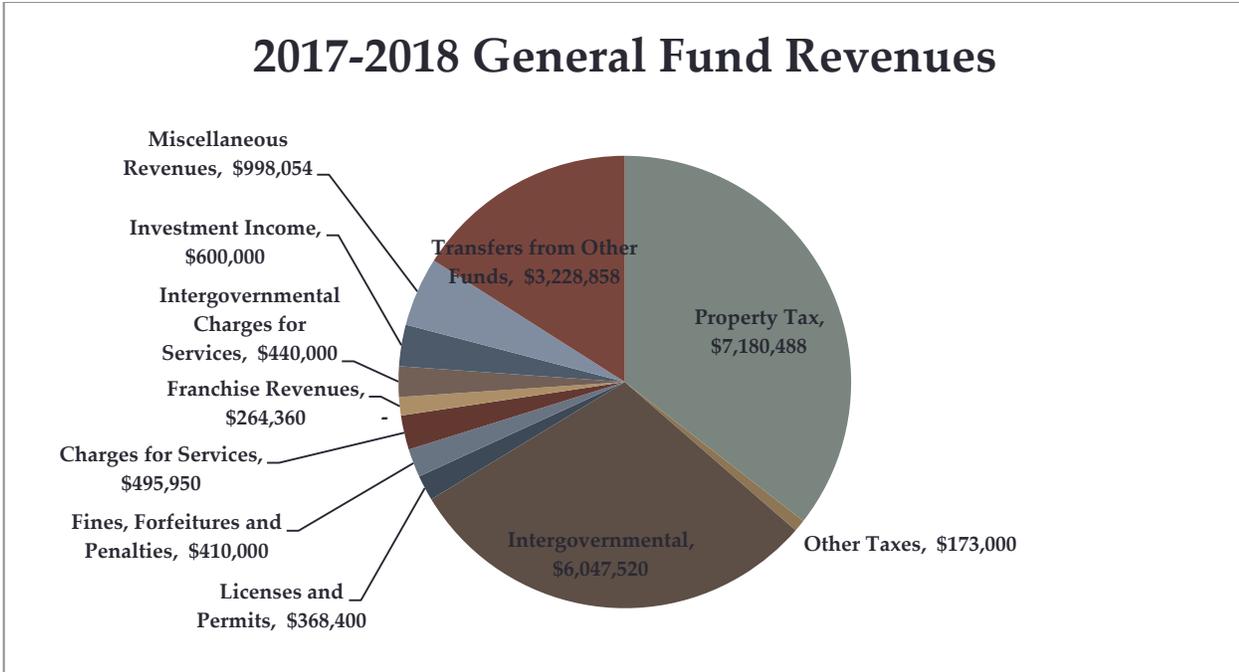
**Leisure
Services**

Recreation \$285,959	Swimming Pool \$177,956
Parks \$991,894	

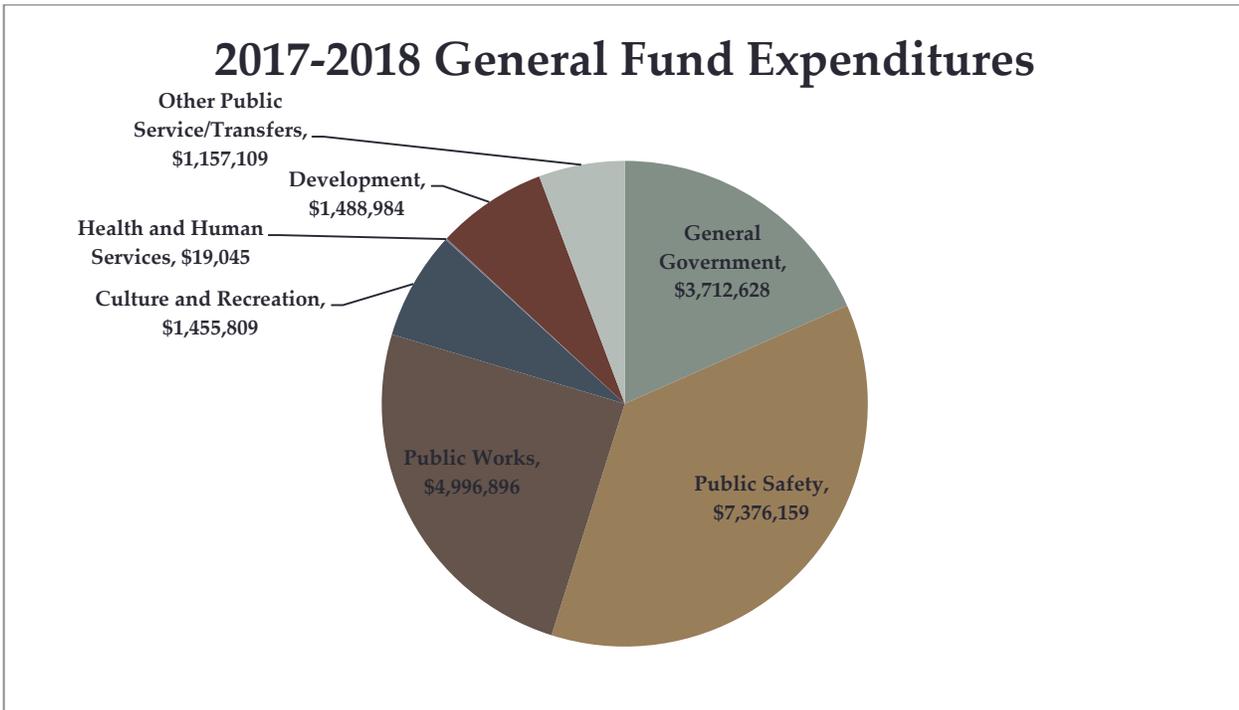
**Conservation/
Development**

Forestry \$125,858	Community Development \$1,363,126
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2017-2018 General Fund Revenues

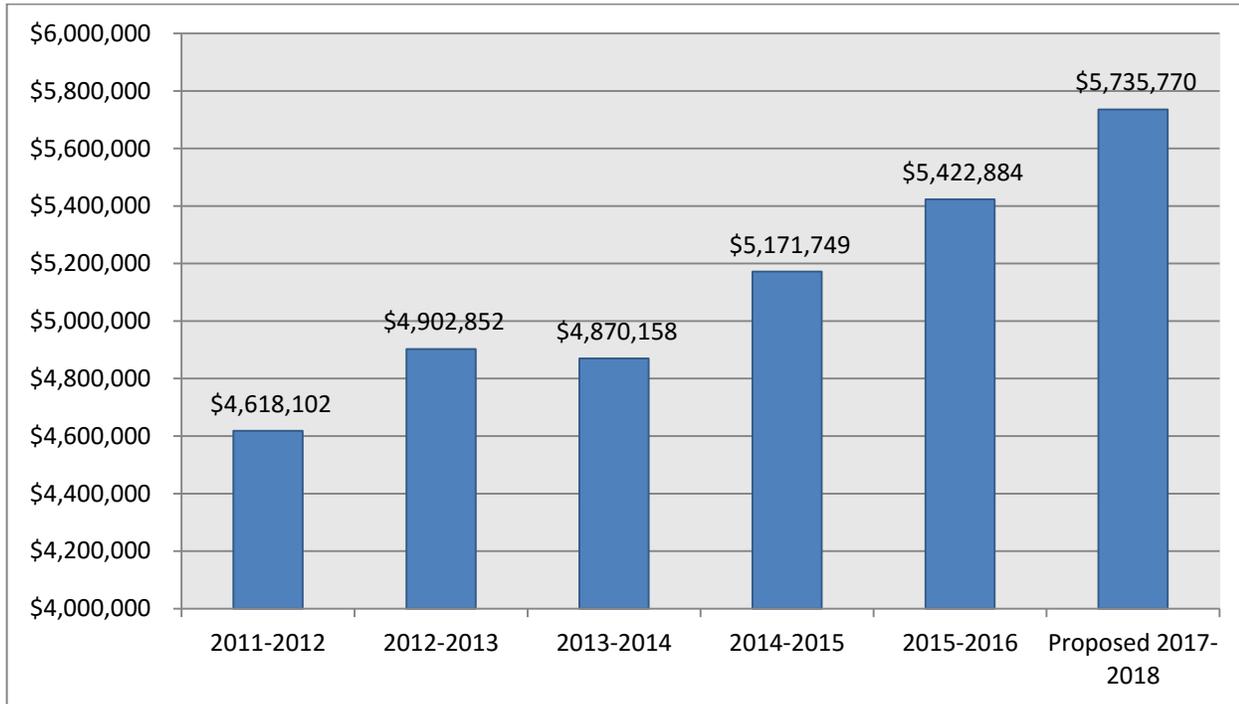


2017-2018 General Fund Expenditures



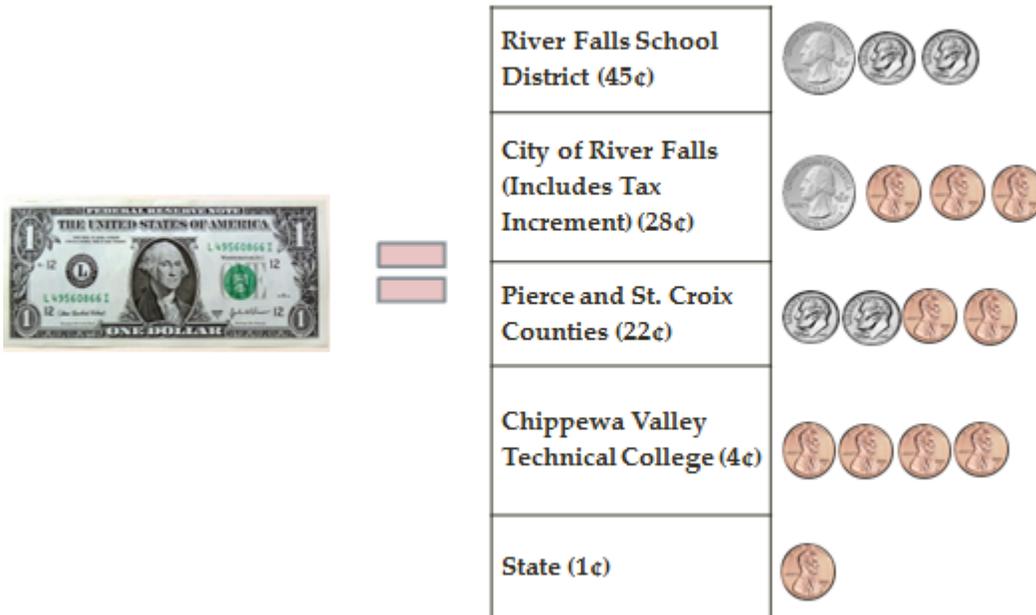
History of Tax Levy

Includes General Fund, Debt Service, Library Fund, and Capital Projects:



Where Do Residents Tax Dollars Go?

Property Tax Bill (2015-2016)

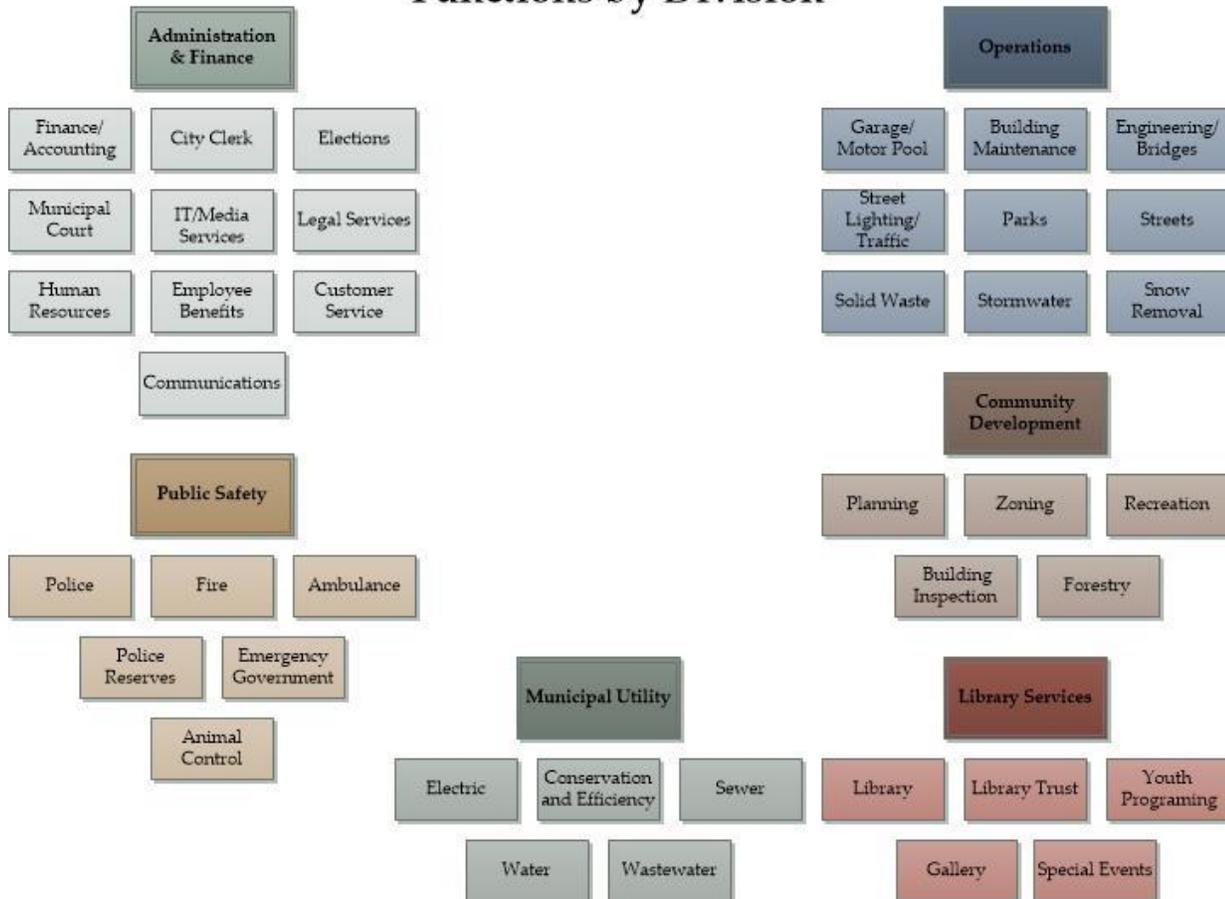


CITY DIVISIONS

For the biennial budget, the City plans on employing 129.41 full-time equivalent positions for 2017 and 130.41 for 2018, in addition to volunteer, seasonal, and contract positions.

The following pages highlight each division's functions and accomplishments from the past year. More information on the budget can be found on the City's website at www.rfcity.org.

City of River Falls Functions by Division



Below is a breakdown of the budgeted full-time equivalent (FTE) positions for the City of River Falls by department. An FTE is equal to a standard work year or 2,080 hours. Part-time positions are converted to the decimal equivalent position based on the total number of hours budgeted per year. Schedule includes full time, part time and regular temporary employees.

Full Time Equivalents (FTEs) by Division	2014	2015	2016 Budgeted	2017 Budgeted	2018 Budgeted
<i>Administration & Finance</i>					
Administration	3.00	3	4.00	4.35	4.35
City Clerk	1.00	1	1.00	2.50	1.50
Municipal Court	1.43	1.43	1.43	1.00	1.00
Human Resources	2.20	2.2	2.20	2.20	2.20
Finance	5.43	5.8	5.80	3.5	3.5
Media Services Fund	2.03	2	0.00	0.00	0.00
Technology Fund	-	1.00	2.00	2.00	2.00
Subtotal (Admin/Finance)	15.09	16.43	16.43	15.55	14.55
<i>Community Development</i>					
Community Development	5.63	5.80	6.80	7.50	7.50
Recreation	2.61	1.50	1.50	1.50	1.50
Swimming Pool	1.59	1.59	1.59	1.20	1.20
Subtotal (ComDev)	9.83	8.89	9.89	10.20	10.20
<i>Engineering/Public Works</i>					
City Hall/Building Maintenance	1.00	1.00	1.00	2.70	3.20
Engineering/Bridges	2.08	3.58	2.00	2.50	2.50
Garage	2.20	2.20	2.20	3.20	3.20
Parks	2.80	3.80	3.80	3.80	3.80
Streets	5.20	4.20	4.48	5.35	5.35
Stormwater Utility	1.90	1.90	1.97	2.05	2.05
Subtotal (ENG/PW)	15.18	16.68	15.45	19.10	19.60
<i>Library Services</i>					
Library Fund	12.25	12.38	12.38	13.76	13.76
Subtotal (Library Services)	12.25	12.38	12.38	13.76	13.76
<i>Municipal Utilities</i>					
Electric Fund	12.7	12.98	12.98	15.70	16.70
Water Fund	5.86	6.17	6.40	6.33	6.33
Sewer Fund	6.44	7.93	8.68	5.62	5.62
Subtotal (RFMU)	25.00	27.08	28.06	27.65	28.65
<i>Public Safety</i>					
Ambulance Fund	9.50	8.34	9.47	15.65	15.65
Fire	1.00	1.00	1.00	1.00	1.00
Police – Civilian	3.90	3.90	3.90	3.00	3.00
Police – Sworn	23.00	23.00	23.00	23.00	23.50
Subtotal (Public Safety)	37.40	36.24	37.37	42.65	43.15
Total FTEs	114.88	117.70	119.58	129.41	130.41

*Includes seasonal and part-time personnel

**Does not include paid per call personnel

Administration & Finance

Administration & Finance responsibilities include:

- Implementing policies and directives as established by the City Council
- Administrating general and multi-department activities
- Coordinating information to the public
- Coordinating personnel functions including health and dental insurance, salary surveys and union contract negotiations
- Producing the official City newsletter
- Setting policy in the operation of City government and protect the health, safety and welfare of the public
- Providing services for municipal trials, collection of fines, citations and assessments and completion of all required reports and deposits
- Providing legal services to the City
- Administering elections and maintaining election records according to State Statutes
- Managing official documents, including agendas and minutes
- Providing necessary financial reporting to internal and external users.
- All communications activities including the technical work related to producing official City website and television programs

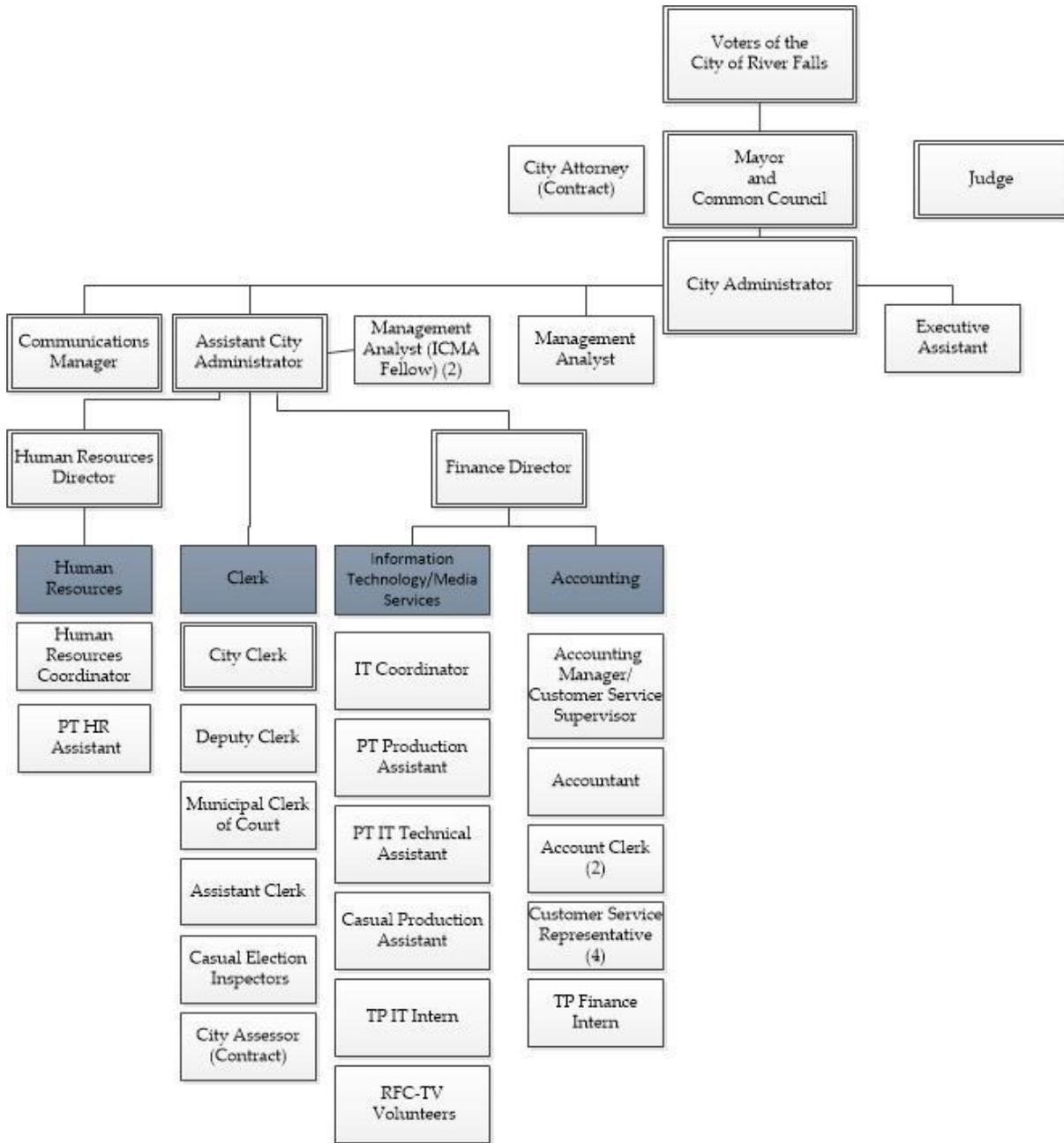
Administration & Finance 2015-2016 Accomplishments:

- Increased the sewer fund rating to Aa3, previously A1.
- Updated the 2017-2021 Capital Improvement Plan.
- Conducted the second comprehensive city wide survey.
- Hired a Communications Manager to develop the City's brand and public relations strategy.
- Finance implemented a new MUNIS module to manage inventory and work orders.
- Implemented new Fund Balance and Debt Management Policies.
- Attracted new development to the Sterling Ponds Corporate Park and Mann Valley.



River Falls City Hall

Administration & Finance—Adopted Personnel Organizational Chart:



Community Development

Community Development responsibilities include:

- Plan for the future of the Community, guided by the Comprehensive Plan. The entire planning program includes current and long range planning, land use regulations, annexations, transportation system and downtown plans that together formulate the future of the City.
- Administer the Building Inspection Program, Rental Housing Inspection Program, and conducts Code Enforcement
- Manage Parks & Recreation, including planning, directing and supervising recreation opportunities within the City.
- Support Staff to City Council, Plan Commission, Park and Recreation Advisory Board, Historic Preservation Commission, Board of Appeals, Downtown Design Review Committee and Business Improvement District Board (BID).
- Administer the following sections of the Municipal Code: Building & Construction, Subdivisions (including extraterritorial platting jurisdictional area), Zoning (including extraterritorial zoning).
- Administers site plan review and approval process.
- Coordination of projects involving interdepartmental cooperation.
- Liaison to River Falls Economic Development Corporation and Cooperative Boundary Commission

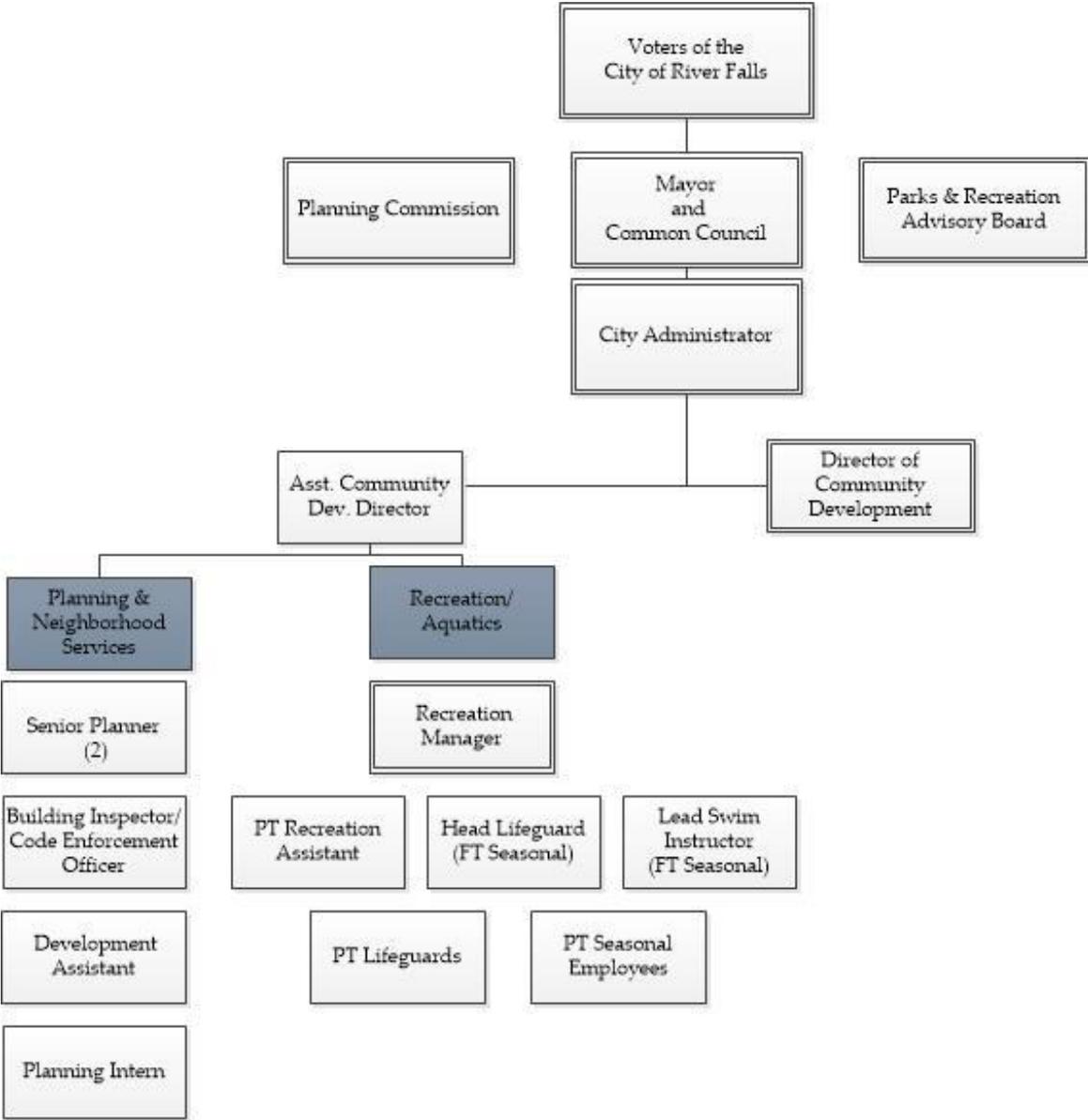
Community Development 2015-2016 Accomplishments:

- Preparation and management of Cooperative Plan with Town of Kinnickinnic.
- Recommendation to Council on implementation of Glen and Hoffman Park Master Plans.
- Site Plan Review and Building Inspection of five major development projects as well as many smaller additions and face-lifts.
- Contract awarded for the Kinnickinnic River Corridor Plan.
- Recreation programs have registered 2,636 participants in spring/summer programs and received \$98,939 in revenues in the eighteen weeks since registration started. Registration online is at 71% versus the calls/mailings or walk in.
- In October 2015 the Community Development Department secured \$238,000 grant from the Knowles Nelson Stewardship Program to fund 50% of the cost to design and build a pedestrian trail along the Kinni from Veterans Park Bridge to Division Street. The estimated cost of the project is \$476,000. The project is currently being designed and is on track to be built in the summer of 2017.
- In 2016 the Community Development Department submitted a grant application for funding to design and construct a trail and bridge across the Kinnickinnic River. The Lake George Trail- Trestle Bridge will connect the Lake George Trail Loop back to the White Pathway via a pedestrian bridge across the Kinni utilizing the abandoned railroad bridge piers near Walnut Street. The project is estimated at \$1,252,080. The grant would

cover 80% of the cost, (\$902,400). A final decision on the application will be made in late summer 2016.

- In 2016 the Community Development Department submitted a grant application to FEMA for funding to design and construct a safe room in Glen Park. The project is estimated at \$787,000 with grant funds covering 75% of the cost, or \$590,265. The grant was awarded to the City in the summer of 2016.
- In 2016 the Community Development Department secured a \$4,000 grant from the Wisconsin Historical Society to prepare a National Register Nomination for the Glen Park Swinging Bridge. The work will begin in September and completed by mid-2017.
- New Single-family home construction has been steady with 52 permits being issued in 2015 and 40 permits being issued thru July of 2016. Two 4-unit townhomes were also built in 2015 with no multi-unit residential being building to date in 2016.

Community Development—Adopted Personnel Organizational Chart:



Engineering

Engineering responsibilities include:

- Planning and overseeing infrastructure projects such as street overlays and reconstruction, contract monitoring, engineering studies and services, storm water management and other public works related projects
- Design and construction management of streets, storm sewer, roadways, traffic lights and bridges within the City
- Planning for contractual inspections of City bridges, maintenance of bridges based on inspection reports
- Providing direction for activities of all public and private construction in the city corporate limits including review of development plans to ensure they meet the city's engineering standards.
- Providing engineering analysis, surveying, design, preparation, and review of plans, specifications, and cost estimates for city funded Capital Improvement projects.
- Performing construction and site inspections
- Organizing administration for permit processing; right-of-way acquisitions, and/or relocation
- Resolving traffic and parking issues
- Managing the storm water utility
- Mapping the city and its infrastructure, managing address assignments, managing property information and related records

Engineering 2015-2016 Accomplishments:

- Completed Phase 1 construction of Sterling Ponds Business Park in 2015.
- Completed Phase 2 construction of Sterling Ponds Business Park in 2016 using a fast tracked two bid package approach to support development needs for TW Vending project.
- Completed reconstruction project for Chapman Drive from Casey Street to Huppert Street
- Completed construction of new segment of the Kinnickinnic River Pathway (University Falls to Family Fresh)
- Coordinated with UW-RF on construction of \$60M Falcon Center Project including modifications to public infrastructure.
- Began planning North Interceptor Sewer Project including upstream routing study, downstream interceptor planning, and St. Croix Street outfall rehabilitation.
- Completed construction of trail head parking facility for Whitetail Ridge off road bike trails
- Completed construction of Paulson Road upgrades including curb, gutter, trail, and widening.
- Project Management of 2015 and 2016 sanitary sewer lining projects, and manhole rehabilitation.
- Procured railing replacement panels for the Glen Park Swinging Bridge.
- Completed North End Water & Sewer Feasibility Study and Sequencing Plan
- On Monday July 6th, 7-10 inches of rain fell on River Falls. The system fared well, however erosion and/or damage occurred in several places throughout the City. Total overall impacts to the City's storm water system were estimated as just under \$200,000. Engineering coordinated repairs to Bartosh Canyon, Devin Lane, and the River Oaks Pond.
- Completed construction of a Highway Safety Improvement Project that added rapid rectangular flashing beacons at the intersection of Main Street and Union Street.

Public Works

Public Works responsibilities include:

- Planning and overseeing infrastructure projects such as street overlays and reconstruction, contract monitoring, engineering studies and services, storm water management and other public works related projects.
- Designing and construction management of streets, storm sewer, roadways, traffic lights, and bridges within the City.
- Supervising public works facility maintenance and improvements, repair of fleet vehicles and equipment.
- Maintaining streets free of snow and ice, using City trucks, and/or contracted services as necessary.
- Maintaining city motor pool vehicles in good running order for use by City departments
- Planning for contractual inspections of City bridges, maintenance of bridges based on inspection reports.
- Maintaining all city parks, playgrounds and swimming pool
- Assisting with maintaining Greenwood Cemetery

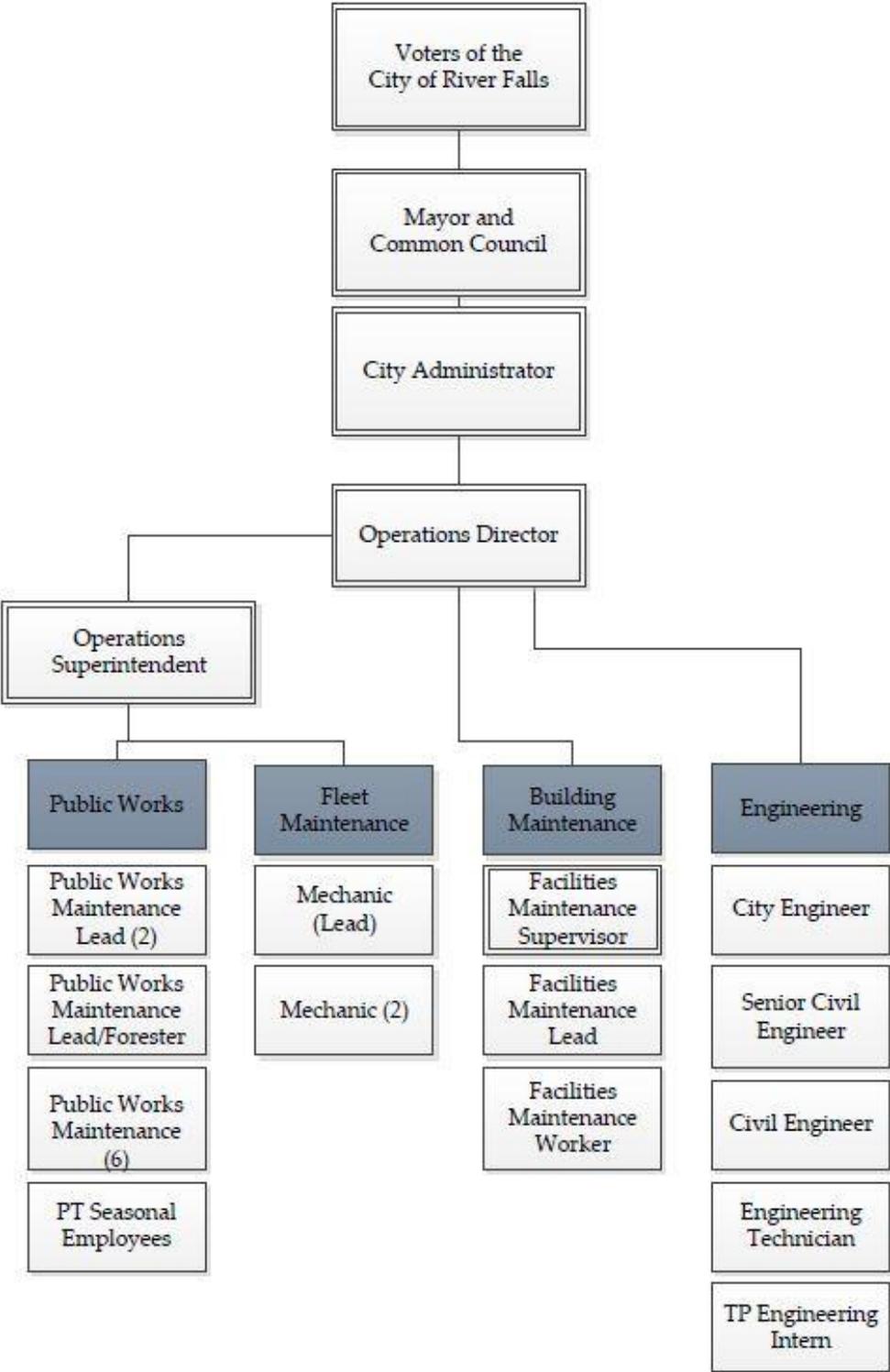


Cascade Avenue

Public Works 2015-2016 Accomplishments:

- Assisted with construction of the Tri-Angels Playground.
- Facilitated construction of the Hoffman Park Safe Room.
- Converted a tennis court in Glen Park into a pickle ball court.
- Earned Safe and Sustainable Snow Fighting Award, National recognition, only community in Wisconsin to receive this award.
- Seal coated 11 miles of streets in 2015 and 15 miles of streets in 2016.
- Assist Rotary Club with trail maker Kiosks and sign installation
- Installed benches, garbage cans & dog waste stations in Whitetail corporate park
- Assisted with Blue bike program, installed concrete pads, fix it stations, bike racks, signage
- Replaced side panels on swinging bridge
- Hired three additional positions in Operations, two Public Works Maintenance & a Mechanic
- Planted more than 350 trees in the right of way and parks.

Operations – Adopted Personnel Organizational Chart:



Library Services

Library responsibilities include:

- Providing books, magazines, video and audio materials to area patrons
- Providing meeting space for community organizations
- Providing children's programming
- Maintaining and updating events in the gallery spaces
- Providing technical and research services
- Coordinating with area libraries for interlibrary loans
- Maintaining online catalogs and book renewal services

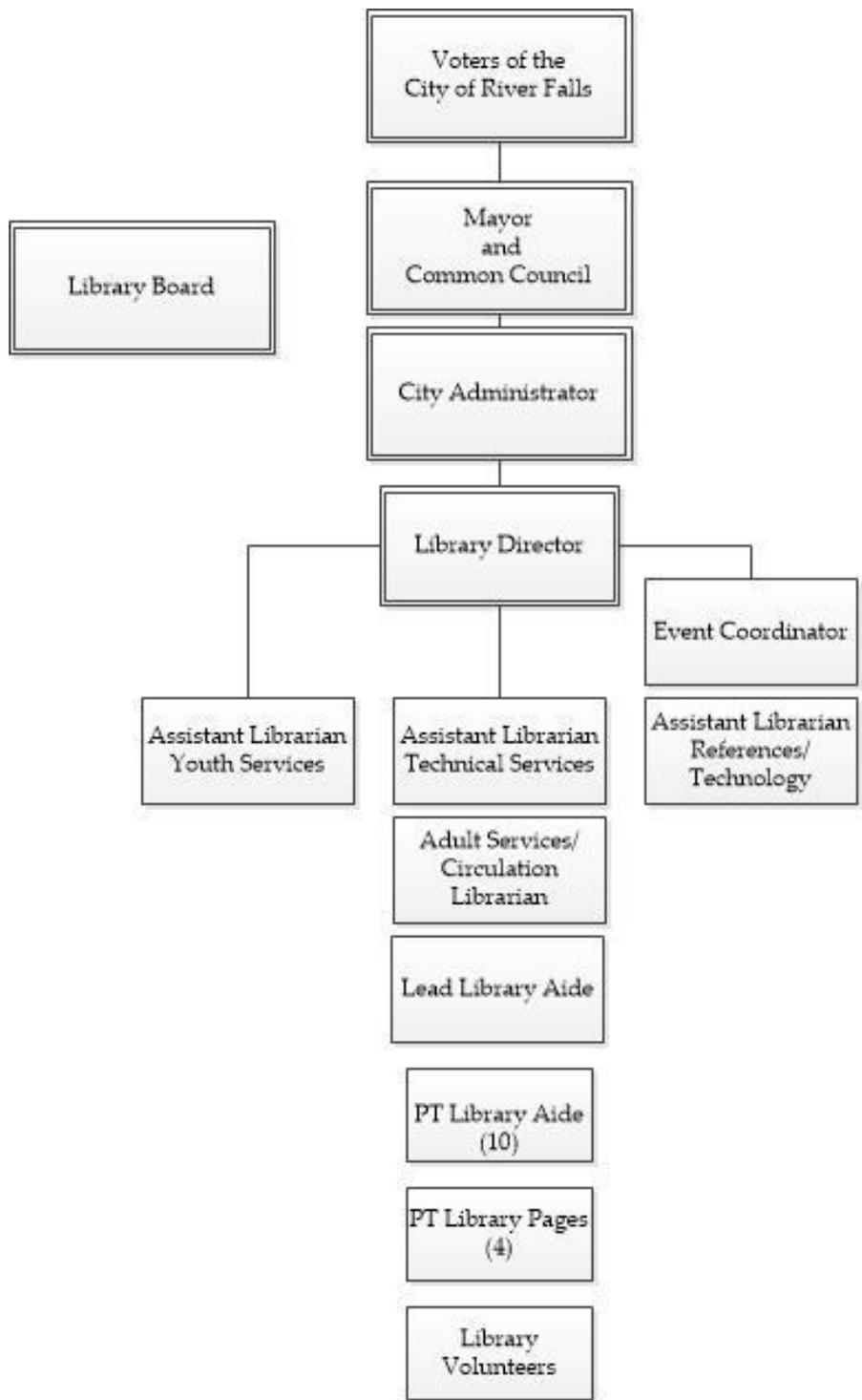
Library 2015-2016 Accomplishments:

- Won the Wisconsin Library Association's 2015 Library of the Year Award
- Welcomed 181,560 visitors to the library in 2015.
- Paid off outstanding debt for construction of the library building.
- Hosted the first annual mini-golf Library Foundation fundraiser in 2015.
- In 2015, the library successfully hosted the First annual Kirby Symes Memorial Fall Fun Run.
- Summer library program participation of over 1,000 children.
- Adult Programs included the weekly Fit Lit exercise and book discussion group, and continuation of books in a bar.



River Falls Public Library

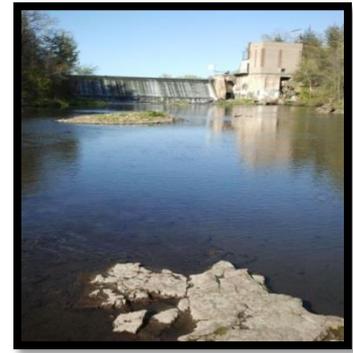
Library Services— Adopted Personnel Organizational Chart:



River Falls Municipal Utilities

River Falls Municipal Utilities responsibilities include:

- Providing electric services to the community
- Providing water services to the community
- Providing sewer services to the community
- Providing waste water treatment for the community
- Support and administer energy efficiency programs
- All RFMU customer communication activities

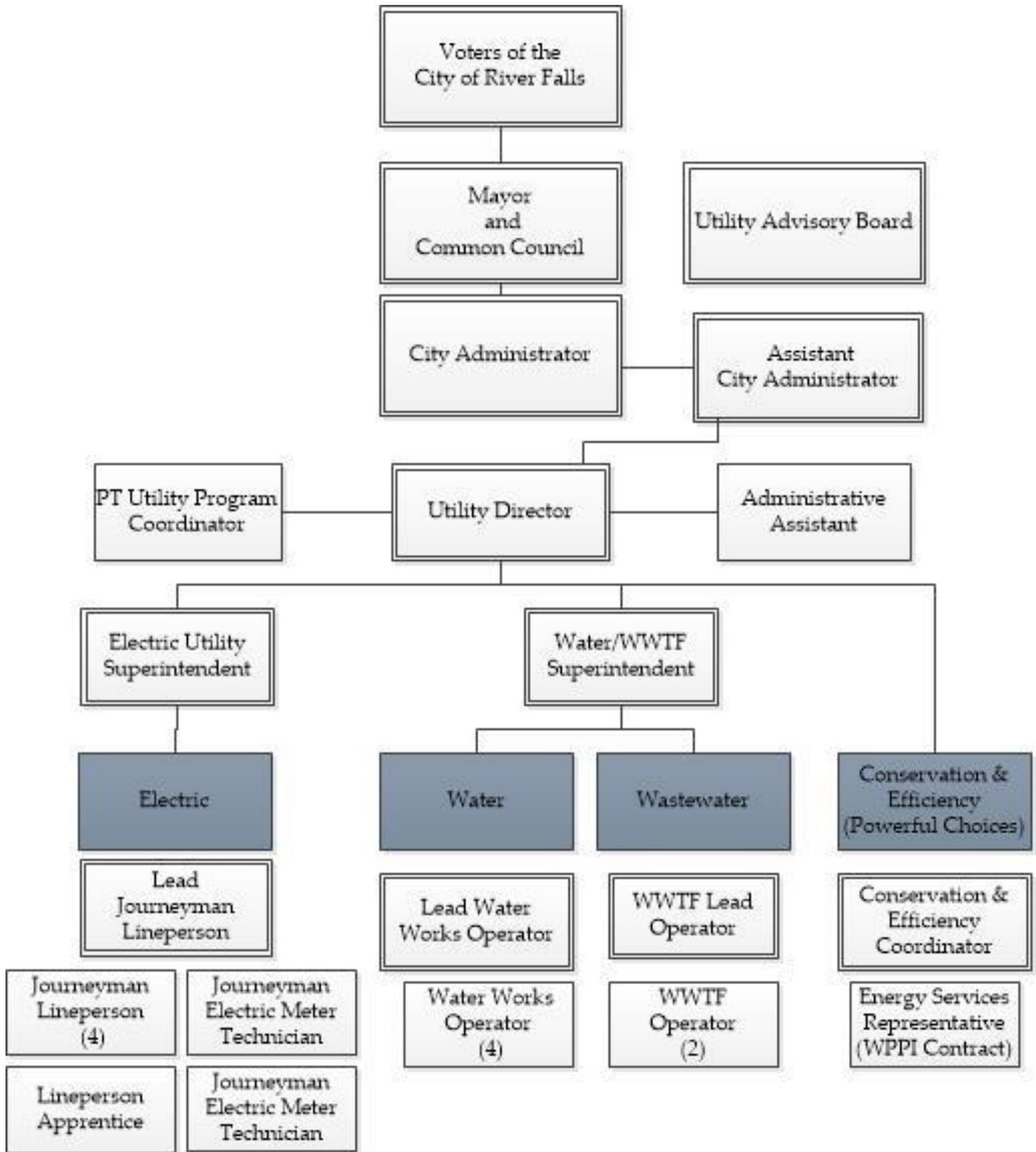


Lower Dam

Municipal Utilities (RFMU) 2015-16 Accomplishments:

- Recipient of the 2016 DEED Award of Continued Excellence (ACE). This award recognizes a DEED member utility that has demonstrated continued commitment to the DEED program and its ideals.
- Awarded (2) \$4,000 research grants from American Public Power's Demonstration of Energy & Efficiency Developments (DEED) Program.
- Recognized for outstanding safety record receiving the 2015 MEUW Safety Achievement Award. This is a voluntary reporting system that is sponsored by Municipal Electric Utilities of Wisconsin (MEUW). This award recognizes MEUW member utilities that promote safe work habits, offer regular safety training opportunities to their employees, and who are committed to a safe work environment.
- Ranked #5 in the country and #1 in the state in customer participation rate for individual green power purchases by the National Renewable Energy Laboratory and its Green Power Program and #8 in the country for green power sales as a percentage of total retail electricity sales.
- RFMU ranked #37 nationally on U.S. Environmental Protection Agency's list of Green Power Communities. 13 percent of all River Falls electric sales are from renewable energy which includes wind, biogas, and solar sources.
- Over 700 customers attended the 2015 and 2016 Customer Appreciation Event.
- Downtown River Falls holiday lighting experience provided by River Falls Municipal Utilities.
- Installed the first Municipal Community Solar Garden in the state of Wisconsin. The 250kW project was selected by WPPI Energy to pilot a strategic community solar garden.
- Completed the Sycamore Water Tower Reconditioning project and partnered with UW-River Falls on painting the UW-River Falls logo on the water tower.
- Renovation of the Waste Water Treatment Facility (WWTF) to update antiquated processes, potential safety issues, and the opportunity for gained efficiencies. Sludge handling and storage was the main area that was addressed in this project as well as rerouting of piping to the clarifiers.

River Falls Municipal Utilities— Adopted Personnel Organizational Chart:



Public Safety

Public Safety responsibilities include:

- Enforcing state and municipal laws in River Falls
- Routine patrolling, crime investigations, crime prevention, traffic enforcement and accident investigations, parking enforcement, vehicle registration, and education programs for the youth and community
- Animal and pest control of which the duties of animal warden are currently performed by the Community Service Officer
- Protecting life, property and the environment from fire, hazardous materials, natural disasters and other emergencies
- Providing fire suppression, hazardous materials handling, and rescue services to properties within the City limits and within the fire service area
- Providing public education and school fire safety programs
- Delivering fire and emergency training to all employees and appropriate outside organizations
- Ambulance Fund provides emergency medical services to the City of River Falls and the surrounding ambulance service area; this fund accounts for ambulance charges and associated expenses including depreciation
- Emergency Government accounts for the ongoing training costs of an Emergency Government director, and repairs and maintenance to the City's emergency warning system and mass notification system



Fire Department Open House

Public Safety 2015-2016 Accomplishments:

Police Department

- Police Chief Gordon Young was sworn in by the Police and Fire Commission on January 4th, 2016.
- Officers Youker and Overland were given commendations for outstanding service to the Police Department and Community. The officers navigated difficult terrain, next to the Kinnickinnic River, and provided medical care to a victim that fell approximately 60 feet from a cliff. This incident occurred on November 24, 2015.
- In May 2015 two new patrol vehicles were added to the fleet.
- On June 4th, 2016 conducted a crime prevention meeting for Neighborhood Watch members within the community.
- In July 2015 and 2016, the RFPD hosted a Crime Scene Investigation Camp with the Recreation Department for kids.

Fire Department

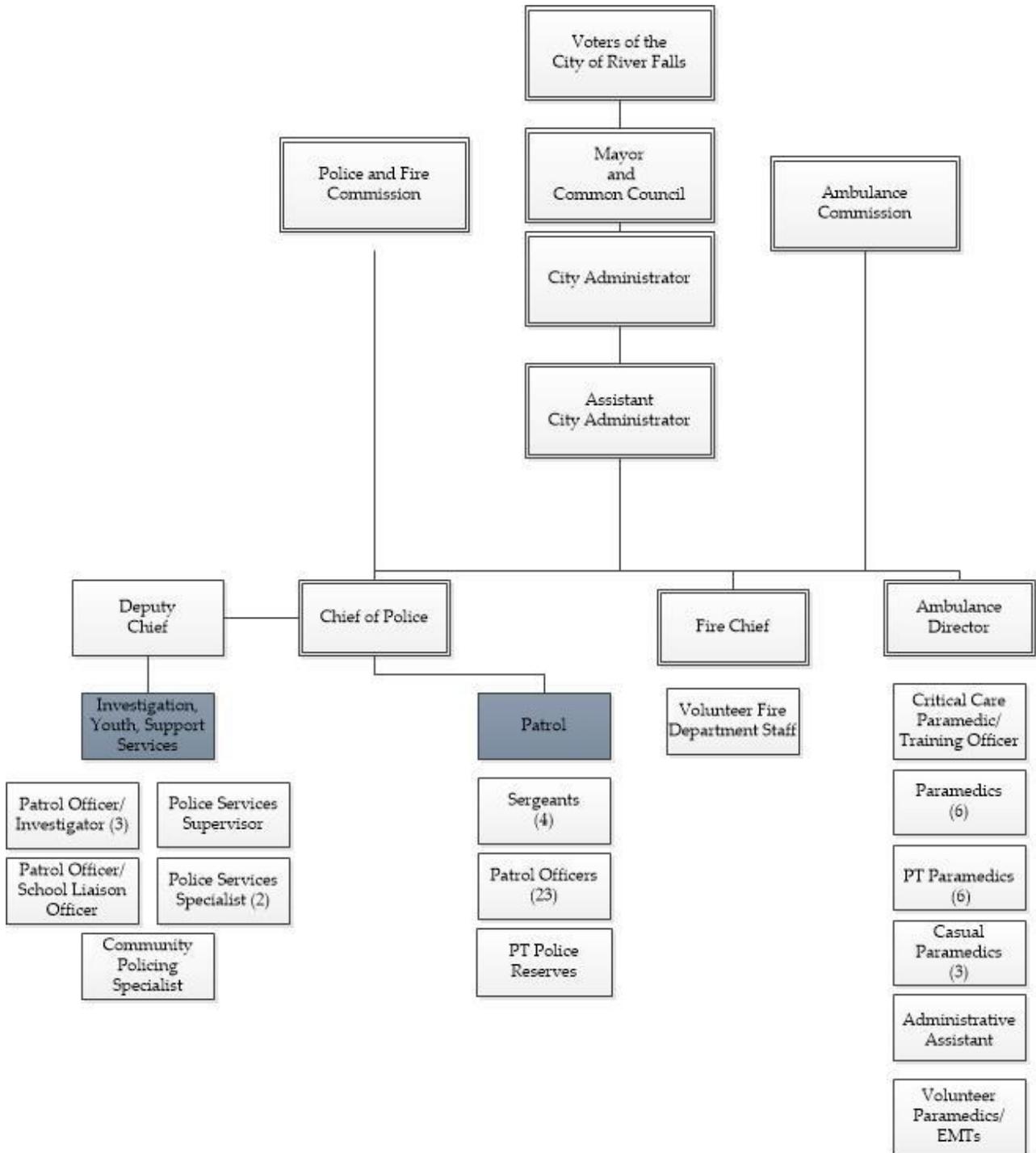
- Received a FEMA Grant for \$25,000 for the purchase of an air fill station for self-contained breathing apparatus.
- Took delivery of Engine 15 from Pierce manufacturing, to replace 30-year old Engine 6.
- RFFD Annual Open House and River Falls Days participation
- Fire prevention activities in schools, over 1,500 students from K-5th grade.
- Fire Safety Education Officer Pauline Williams received State Fire Educator of the Year by the Wisconsin State Fire Inspector's Association.
- Received funding from First National Bank – River Falls and the Moody Family for a Rapid Deployment Craft and kayak for water rescue.



EMS/Ambulance Department

- Department ended 2015 with 2,292 calls, highest in department history. As of July 2016, department had 1,253 calls.
- In January 2015, River Falls EMS assumed the EMS operations for the Prescott Fire and EMS Association.
- During National EMS week, the department taught safety to all third grade students in River Falls and Prescott.
- We trained more than 1500 people in CPR.
- Acquired 2 new ambulances, one for the Prescott Station and one for the River Falls Station.
- Received the State funding for the Special Rescue Unit – Bobcat 3600 Diesel to use for special events and cover areas where ambulances cannot drive.
- Purchased Medic 8, a Chevy 1500 Super Duty truck to haul Bobcat and Command Trailer and can be used as a Quick Response Vehicle when needed.
- Department passed our State Inspection with a perfect score and no issues.
- Restructured our department into 7 squads of 10 people each to better streamline communication and organization.
- Our full time Medics completed the Supervisor Training course from the City of River Falls.
- Added a full time Administrative Assistant to the department.

Public Safety—Adopted Personnel Organizational Chart:



CITY AWARDS AND RECOGNITION

The City of River Falls continues to be recognized as an outstanding community in many areas. The City has received a number of acknowledgements and awards that demonstrate commitment to its residents. The City was awarded numerous quality of life designations and is partners with a number of national organizations, including:

[Bicycle Friendly Community](#) – “A Bicycle Friendly Community welcomes cyclists by providing safe accommodation for cycling and encouraging people to bike for transportation and recreation.” River Falls has been a Bicycle Friendly Community since 2012, due, in part, to the outstanding education and engineering encouraging bicycle use.



[Bird City Wisconsin](#) – “Bird City Wisconsin seeks to encourage communities to implement sound bird conservation practices by offering high visibility public recognition to those that succeed in doing so.” River Falls continues to make bird conservation efforts a priority.

[Tree City USA](#) – Tree City USA Communities “have demonstrated a commitment to caring for and managing their public trees.” River Falls has been a Tree City USA community for 16 years.



[APPA Reliable Public Power Provider](#) – “The APPA RP3 program recognizes utilities that demonstrate high proficiency in four areas: reliability, safety, work force development and system improvement.”

[EPA Green Power Partner](#) – “The Green Power Partnership works with a wide variety of leading organizations—from Fortune 500 companies to local, state, and federal governments, and a growing number of colleges and universities.”

[Employer Support of the Guard and Reserve \(ESGR\)](#) – River Falls has been recognized by ESGR as an employer that supports its guard and reserve employees. “Recognizing supportive employers is vital to ESGR’s mission.”

[2016 Award of Continued Excellence \(ACE\)](#) - The award recognizes River Falls’ continued commitment to the American Public Power Association’s (APPA) Demonstration of Energy & Efficiency Developments (DEED) program and its ideals, including support of research, development, and demonstration, improving efficiency, renewable resources, and support of public power.

[2015 WIAPA Award of Sustainable Housing Community](#) - The American Planning Association – Wisconsin Chapter (WIAPA) presented the City of River Falls and St. Croix Valley Habitat for Humanity the Award of Sustainable Housing Community for the Eco Village. The WIAPA recognizes outstanding achievements and innovations in planning and to publicize persons and organizations whose activities advance planning in Wisconsin.

ConnectWI Gold Recognition - In July, 2015 the City of River Falls was recognized for its website transparency by the [Wisconsin Women's Council](#) in partnership with the [Wisconsin Newspaper Association](#) and the [Wisconsin Broadcaster's Association](#). The City is only one of seven Wisconsin municipalities to receive the ConnectWI Gold recognition.

In October, 2015 the City of River Falls website was evaluated and [awarded an A+](#) for transparency by [Ballotpedia.org](#). Check out their website for more information on their [transparency checklist](#).

2016 Salt Institute Safe and Sustainable Snowfighting Award - City of River Falls was one of 90 transportation facilities across the U.S. and Canada honored by the Salt Institute with its Safe and Sustainable Snowfighting Award which recognizes environmental consciousness and effective management in the storage of winter road salt.



2017-18 PROPOSED BUDGET

ALL FUNDS OVERVIEW

Program Description: The term “All Funds” refers to a concise financial summary of every fund maintained by the city. The All Funds summary includes the General Fund, program-specific funds, and business-like funds (also known as Enterprise Funds). The purpose of the All Funds summary is to provide a snapshot of the total costs needed to deliver services and programs to the community.

Governmental fund financial statements are reported and budgeted for using the modified accrual basis of accounting and budgeting. Revenues are recorded when they are both measurable and available. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on long-term debt, claims, judgments, compensated absences, and pension expenditures, which are recorded as a fund liability when expected to be paid with expendable available financial resources.

The City’s Enterprise Funds are budgeted for and reported using the full accrual basis of budgeting. The enterprise funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a fund’s principal ongoing operations. This basis of budgeting is the same as the basis of accounting used in the audited financial statements.

General Fund is used to account for day-to-day operations of the City, including: Mayor and Council, Administrative and Financial services, Human Resources, Community Development, Public Works, Engineering, Police, Fire, and non-departmental services unaccounted for in other funds. The General fund is reported and budgeted for using the modified accrual basis of accounting and budgeting.

Special Revenue Funds account for the proceeds of defined revenue sources that are restricted to expenditures for specified purposes. These funds are reported and budgeted for using the modified accrual basis of accounting and budgeting.

Debt Service Funds account for the payment of interest and principal on long-term revenue and general obligation debt not funded directly by another fund. These funds are reported and budgeted for using the modified accrual basis of accounting and budgeting.

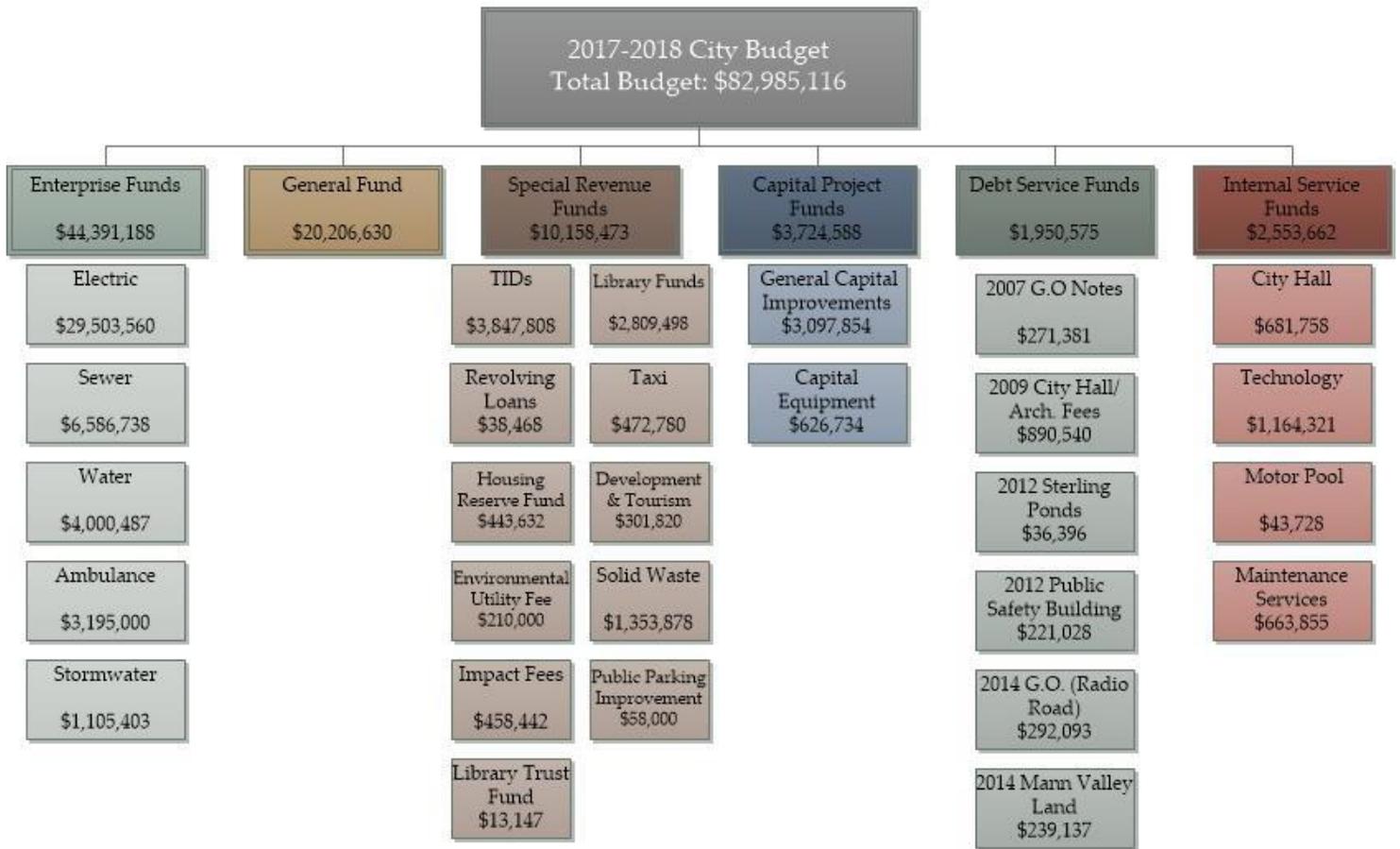
Capital Projects Funds account for all financial resources used for the acquisition of capital equipment or construction of major capital facilities primarily funded through bond issues, or special revenue services. These funds are reported and budgeted for using the modified accrual basis of accounting and budgeting.

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises—where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges and is self-supporting in nature. These funds are reported and budgeted for using the full accrual basis of accounting and budgeting.

Internal Service Funds account for the financing of goods and services provided by one department to another department on a cost-reimbursement basis. These funds are reported and budgeted for using the full accrual basis of accounting and budgeting.

ALL FUNDS

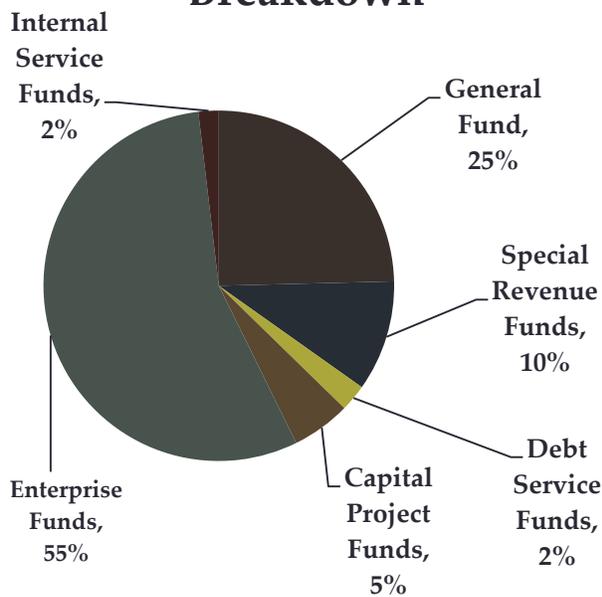
FUND STRUCTURE



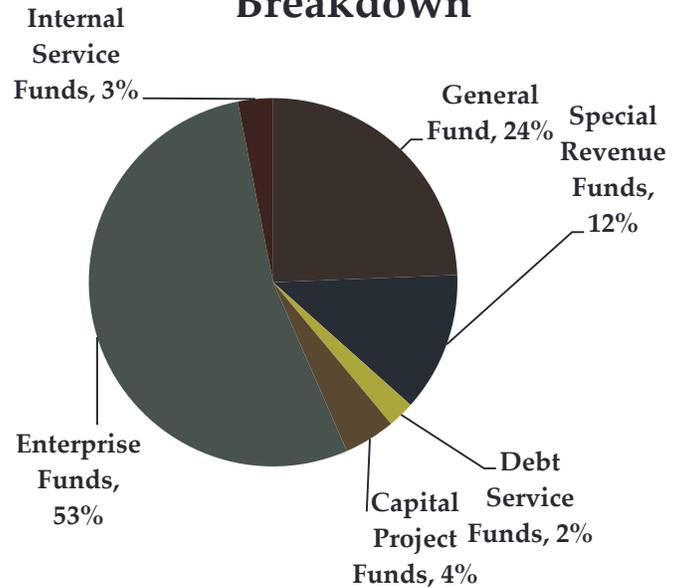
The approved All Funds budget for 2017-2018 Budget is \$82,985,116. For a detailed list of departments within the General fund and individual fund totals, please see Appendix A in the back of this document.

Fiscal Resources	2015-16 Revised Budget	2017-18 Budgeted
General Fund	\$ 19,182,057	\$ 20,206,630
Special Revenue Funds	7,972,111	10,158,473
Debt Service Funds	1,932,948	1,950,575
Capital Project Funds	4,221,521	3,724,588
Enterprise Funds	43,211,479	44,391,188
Internal Service Funds	1,456,084	2,553,662
TOTAL	\$ 77,976,200	\$ 82,985,116

2015-16 Budget All Funds Breakdown



2017-18 Budget All Funds Breakdown



GENERAL FUND OVERVIEW

Program Description: The General fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. The General fund revenues are broken down into the following revenue areas:

Property Taxes include property and personal property taxes.

Other Taxes include payment in lieu of taxes, and mobile home taxes.

Intergovernmental revenues, account for payments from the federal, state and other local governments. State shared revenues and transportation aids are included in this category.

Licenses and permits, includes building permits, housing licenses, liquor and other business licenses, and sign permits.

Fines, forfeitures and penalties include court costs and penalties, restitution and parking violations.

Charges for services include fee based services, such as fire department fees, towing charges, plat review and also intergovernmental charges between departments.

Special assessments include the principal and interest payments from special assessment projects.

Investment income accounts for interest earnings on surplus funds.

Fund balance applied includes planned use of existing funds, generally one time expenditures.

Miscellaneous revenues include donations, dividends, sale of supplies, rent and equipment and fund balance applied.

Transfer from other funds includes budgeted allocations from other funds for administration, finance and human resources services accounted for in the General fund.

GENERAL FUND

FUND STRUCTURE

2017-2018 General Fund
Total: \$20,206,630

General Government

City Council \$456,798	Mayor \$28,348	Administration \$809,132
City Attorney \$105,040	City Clerk \$379,388	Elections \$86,687
Human Resources \$536,377	Finance \$859,486	Municipal Court \$207,602

Communications
\$243,770

Public Safety

Police \$5,818,125	Fire \$1,534,006
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Emergency Government
\$24,028

**Health/
Human
Services**

Health Officer/
Animal Control
\$19,045

**Transfers to
Other Funds**

Transfers
\$1,157,109

Public Works

Engineering/ Bridges \$646,149	Garage \$763,358	Snow Removal \$456,807
Streets \$2,579,954	Street Lighting/ Traffic \$550,628	

**Leisure
Services**

Recreation \$285,959	Swimming Pool \$177,956
Parks \$991,894	

**Conservation/
Development**

Forestry \$125,858	Community Development \$1,363,126
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GENERAL FUND

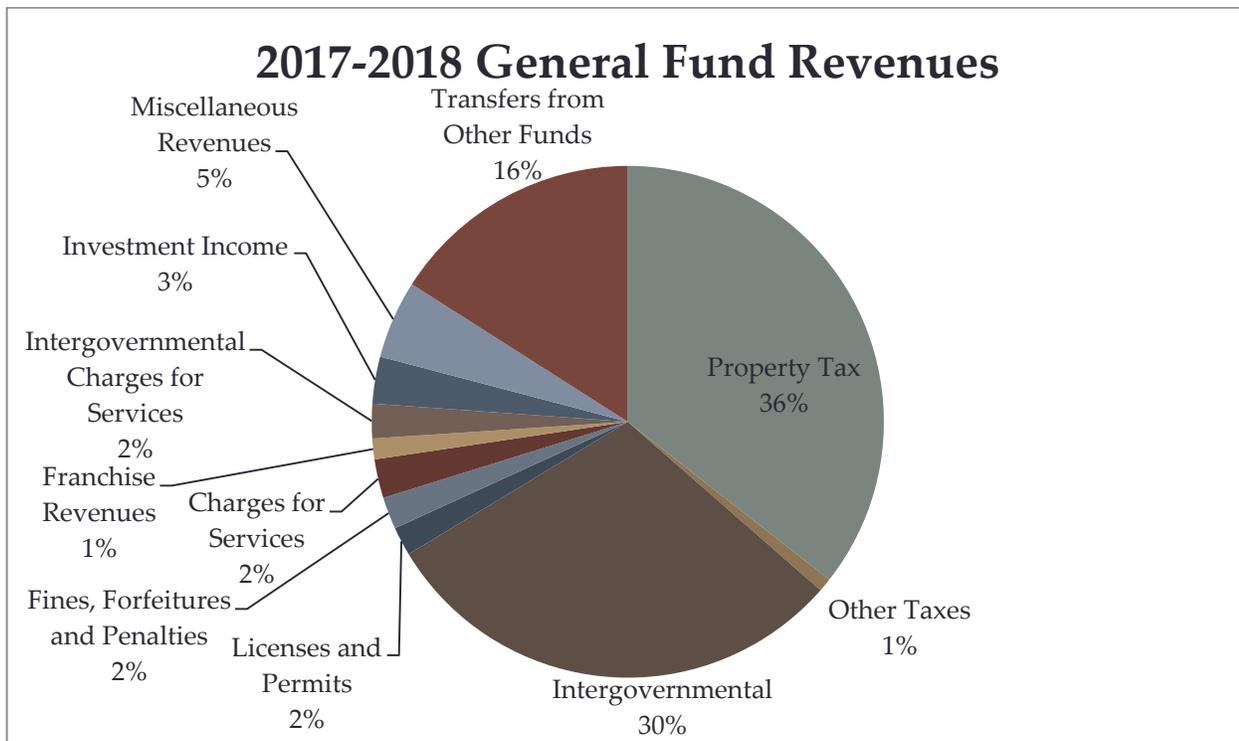
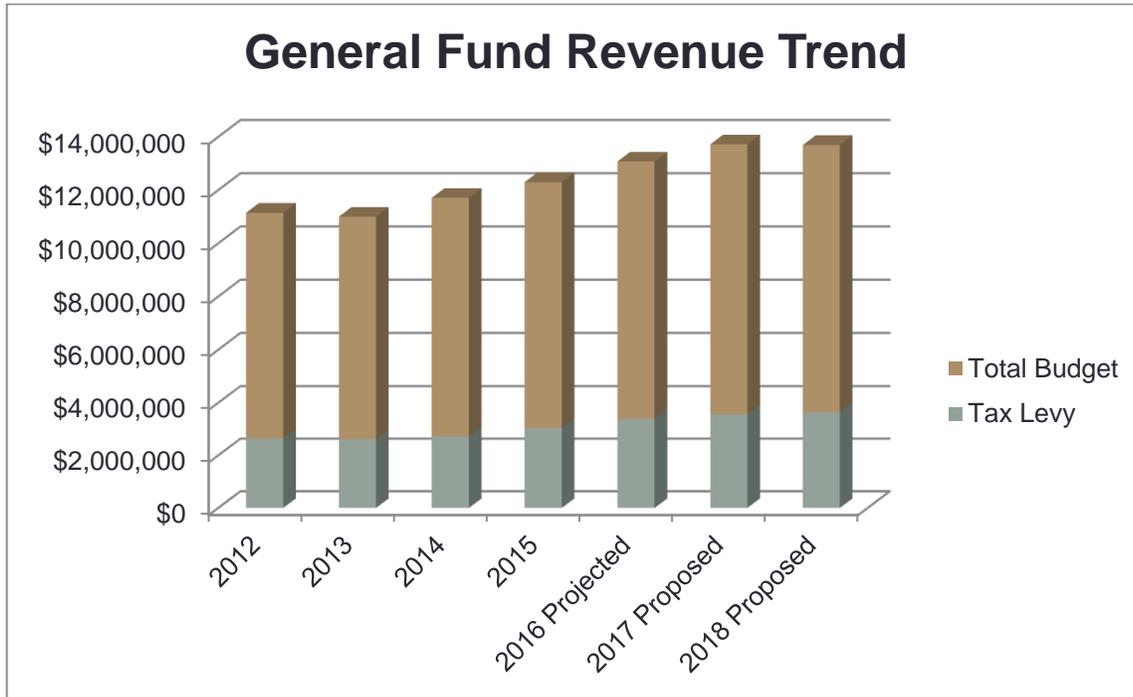
REVENUES

The approved General Fund revenues for the 2017-2018 budget total \$20,222,029. Notable changes from the approved 2015-2016 budget include the following:

Property tax levy for the General fund was increased by \$614,515 combined in 2017 and 2018. Revenues related to a particular department (program revenues), are included in that departmental budget. Revenues included here are citywide and not allocated to particular departments.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Property Tax	\$ 3,041,883	\$ 3,415,791	\$ 6,457,674	\$ 6,455,668	\$ 7,180,488
Other Taxes	81,169	88,825	169,994	173,000	173,000
Intergovernmental	3,212,804	3,141,978	6,354,782	6,380,257	6,047,520
Licenses and Permits	171,080	237,172	408,252	308,000	368,400
Fines, Forfeitures and Penalties	192,822	205,864	398,686	370,000	410,000
Charges for Services	205,746	201,884	407,630	418,000	495,950
Franchise Revenues	16,226	617	16,843	-	-
Special Assessments	88	125,000	125,088	125,000	264,360
Investment Income	31,360	30,000	61,360	60,000	440,000
Intergovernmental Charges for Services	231,315	240,000	471,315	575,000	600,000
Miscellaneous Revenues	256,462	2,122,945	2,379,407	675,528	998,054
Transfers from Other Funds	1,869,619	1,863,098	3,732,717	3,641,604	3,228,858
Total	\$ 9,310,574	\$11,673,174	\$ 20,983,748	\$ 19,182,057	\$20,206,630

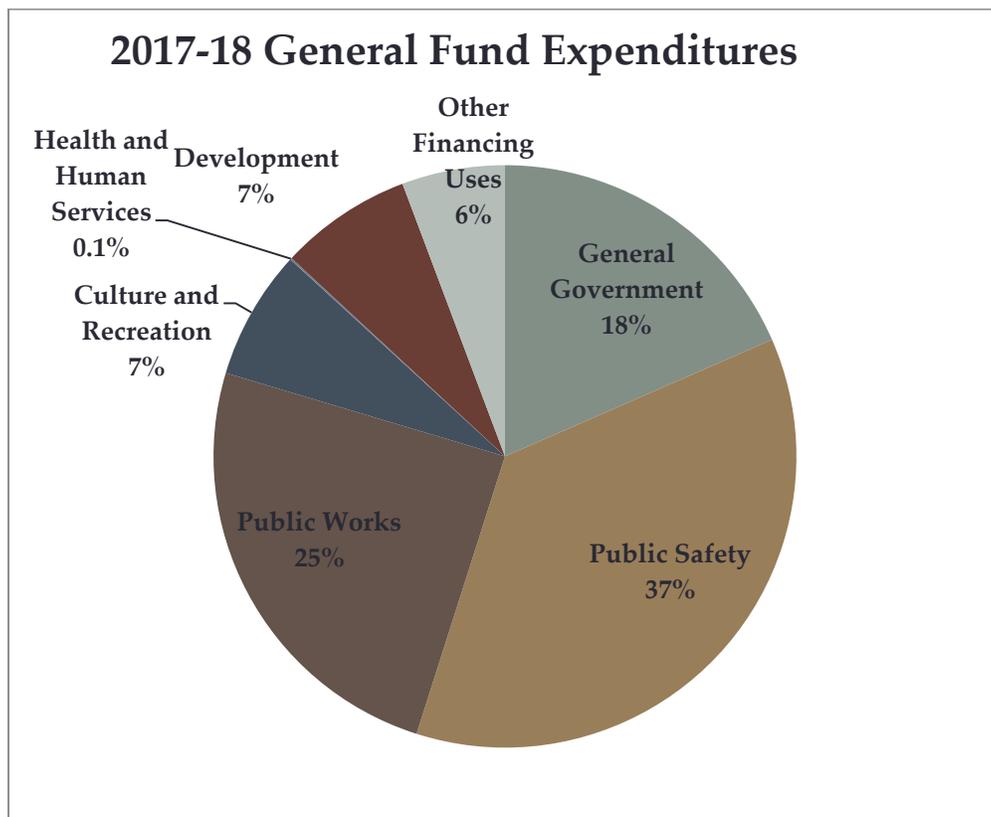
Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
General Fund Tax Per Capita	\$182	\$200	\$225	\$224	\$236	\$236
All Funds Tax Per Capita	\$188	\$206	\$359	\$230	\$241	\$241
Intergovernmental Revenue Per Capita	\$205	\$196	\$205	\$194	\$213	\$213
Percentage of General Fund Budget Generated by Property Tax Revenue	30%	36%	36%	34%	35%	35%



The General Fund accounts for all financial resources except those required to be accounted for in another fund, and accounts for many of the City’s tax based activities. The General Fund is broken down into the following expenditure functions:

- General Government
- Public Safety
- Public Works
- Health/Human Services
- Leisure Services
- Conservation/Development
- Transfers to Other Funds

Below is a summary of the 2017-2018 General Fund Budget operating expenditures by function:



General Government

General Government function consists of the Mayor and Council, City Administrator, City Attorney, City Clerk, Communications, Elections, Human Resources, Finance, and Municipal Court.

Council includes four district Alderpersons and three Alderpersons elected at large, elected for two year overlapping terms. The **Mayor** is also elected for a two-year term. The Council as a whole establishes the policies, programs, and services of the City. Nineteen boards, commissions, and committees comprised of citizens report to the Mayor and Council on a variety of topics.

City Administration includes the positions of City Administrator, Assistant City Administrator, Management Analyst, and Executive Assistant. Main functions are to carry out directives of the Mayor and Council, and administer day-to-day operations of the city, including personnel; public information; federal, state, and county programs; economic development; and general management.

City Attorney represents the costs related to the contracted legal services of the City Attorney.

City Clerk is responsible for conducting elections, maintaining minutes and the official records of the City, issuing City licenses, and providing information to the public.

Elections are administered by the City Clerk who prepares for each election and maintains voter records. Election chiefs and poll workers perform Election Day duties at the polls.

Human Resources include the positions of Human Resources Director, Human Resources Coordinator, and 20 percent of the Utility Program Coordinator/HR Assistant. Other employee programs such as disability insurance, employee assistance, and section 125 administration costs are also included in this department.

Finance functions include annual financial reporting requirements; preparation of the annual budget and capital improvement plan; assessment roll/tax roll; accounts payable; accounts receivable; payroll; purchase orders; annual audit and debt management.

Municipal Court operations provide services for municipal trials; collection of fines, citations and assessments; and completion of all required reports and deposits.

Program Description: The City Council is the legislative branch of City government. Its primary purpose is to set policy in the operation of City government and protect the health, safety and welfare of the public. The City Council is comprised of four district alderpersons and three alderpersons elected at large, each serving two year terms.

Product & Services: Adopt ordinances and resolutions; adopt the budget and annual tax levy; adopt policies for City operations; approve contracts for goods and services; appoint board, commission and committee members; and provide direction to the City Administrator.

Budget Highlights: Proposed budget maintains 1% of the operating budget in the Council contingency fund, or \$200,000. Budget includes the cost of the contract for property assessments.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 41,959	\$ 43,641	\$ 85,600	\$ 89,218	\$ 84,696
Operating Expenses	166,492	154,225	320,717	337,920	172,102
Contingency Fund	-	-	-	180,000	200,000
Total	\$ 208,451	\$ 197,866	\$ 406,317	\$ 607,138	\$ 456,798

Percentage of respondents who:	2015	Comparison to Benchmark Jurisdictions
<i>Council</i>		
Rated the overall image of River Falls as excellent/good	84%	Similar
Rated the overall direction of River Falls as excellent/good	69%	Similar
Rated the services provided by the City as excellent/good	87%	Similar
Rated the value of services for the taxes paid to River Falls as excellent/good	53%	Similar

GENERAL FUND**MAYOR**

Program Description: The Mayor is the chief executive officer of the City, and the budget includes the salary for the Mayor’s position as well as incidental expenses. The Mayor presides at the City Council and Plan Commission meetings, and is a non-voting member except in the case of a tie vote. The Mayor is elected for a two year term.

Product & Services: Preside at Council and Plan Commission meetings; and respond to public requests for information.

Budget Highlights: Budget maintained as in prior years.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 12,174	\$ 12,681	\$ 24,855	\$ 25,362	\$ 24,348
Operating Expenses	953	650	1,681	3,200	3,200
Contingency Fund	-	-	-	800	800
Total	\$ 13,127	\$ 12,831	\$ 26,536	\$ 29,362	\$ 28,348

GENERAL FUND

ADMINISTRATOR

Program Description: The Administrator is the chief administrative officer of the City and is responsible for the day to day operations of the City. The 2017-18 budget includes the position of Assistant City Administrator, previously combined with the Finance Director position. The Executive Assistant is responsible for preparation of the Council agenda and meeting minutes and assisting with Council and administrative duties. The Management Analyst is responsible for economic development and other projects as assigned by the City Administrator.

Product & Services: Provide assistance to City Council regarding policies and future planning; prepare City Council agendas and minutes; publish ordinances; maintain City code book; City newsletters; labor negotiations; provide direction to other City departments. City Administrator is a member of the River Falls Economic Development Corporation, and also works with the both the Pierce and St. Croix Economic Development organizations to bring development to the City.

Budget Highlights: 2017-18 budget includes the position of Assistant City Administrator.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 316,294	\$ 385,022	\$ 701,316	\$ 754,990	\$ 740,637
Operating Expenses	15,406	20,271	35,677	40,394	68,495
Total	\$ 331,700	\$ 405,293	\$ 736,993	\$ 795,384	\$ 809,132

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	3.00	4.00	4.00	4.35	4.35

Performance Measures	2014	2015	2016 Proposed	2016 Estimated*	2017 Budgeted	2018 Budgeted
Number of Citizen/Council Concerns received	77	33	80	42	85	90
Percent of Citizen/Council Concerns resolved or responded	100%	100%	100%	100%	100%	100%
Number of business contacts (new business or expansion of existing business)	-	-	24	-	30	30
Balanced Budget Presented to Council	Yes	Yes	Yes	Yes	Yes	Yes

* As of September 2016.

GENERAL FUND

CITY ATTORNEY

Program Description: City Attorney expenses for general services are allocated to this account. The City Attorney is appointed annually at the Council reorganization meeting each April. Attorney costs associated with specific departments or projects are allocated to those projects. Expenses for litigation related to citations are also included in this budget.

Product & Services: Attend City Council meetings; attend special meetings as directed; prepare legal opinions regarding specific issues; meet with departmental staff regarding specific issues; provide general information and negotiations support for contract issues; and assist with personnel issues.

Budget Highlights: City Attorney budget includes both general legal counsel as well as prosecutions.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Operating Expenses	\$ 50,649	\$ 50,447	\$ 101,096	\$ 104,520	\$ 105,040
Total	\$ 50,649	\$ 50,447	\$ 101,096	\$ 104,520	\$ 105,040

GENERAL FUND

CITY CLERK

Program Description: The City Clerk’s office serves as a link between the citizens and the City by providing public notice of the business and actions of the City Council and maintaining official records. The City Clerk conducts regular and special elections and maintains election records. The position of Deputy Clerk/Account Clerk is also funded 50 percent from this department.

Product & Services: Maintain City Council agendas and minutes; publish ordinances; records administration; election administration; and licenses and permits.

Budget Highlights: City Clerk includes funding attending Wisconsin City Clerk Association meetings and supervisory training. Program revenues related to the City Clerk function have been included for 2017-18 budget.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	86,025	125,900	211,925	177,676	365,355
Operating Expenses	4,602	5,199	9,801	10,612	14,033
Total	\$ 90,627	\$ 131,099	\$ 221,726	\$ 188,288	\$ 379,388

Program Revenue	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Liquor & Malt Beverage License	\$ 17,681	\$ 17,681	\$ 35,362	\$ 34,000	\$ 34,000
Operator/Bartender License	6,161	6,000	12,161	10,000	12,000
Business and Occupation License	1,569	1,500	3,069	3,000	3,000
Cigarette License	950	1,000	1,950	2,000	2,000
Publication Fee	1,290	1,200	2,490	2,000	2,000
Dog License	3,742	5,000	8,742	10,000	8,000
Clerk Fees	9,513	7,000	16,513	13,000	15,000
Interest-Special Assessments	16,226	617	16,843	-	-
Weights and Measures Charges	4,740	4,740	9,480	8,000	8,950
Bicycle License	36	24	60	-	-
Total	\$ 61,908	\$ 44,762	\$ 106,670	\$ 82,000	\$ 84,950

GENERAL FUND

CITY CLERK

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	1.00	1.00	1.50	2.50	1.50

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Licenses Issued	240	250	1050	280	260	280
Training Hours (City Clerk/Deputy Clerk)	46	46	120	76	118	118

GENERAL FUND

ELECTIONS

Program Description: The Elections budget includes the wages and benefits for election officials, staff overtime, and costs related to annual elections. Election officials do not receive overtime pay. The budget includes 45 election officials and eight election chiefs for four City districts and 14 wards. This budget is managed by the City Clerk.

Product & Services: Administer and manage annual elections; educate and train the public and election workers; coordinate with the State voter registration system; coordinate election locations and vendors; test and maintain election equipment; coordinate ballots and reporting to Pierce and St. Croix Counties.

Budget Highlights: Two elections are anticipated in 2017 with four elections in 2018 including the Congressional midterm election.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 4,450	\$ 33,093	\$ 37,543	\$ 46,713	\$ 50,643
Operating Expenses	9,495	15,900	25,395	19,350	36,044
Total	\$ 13,945	\$ 48,993	\$ 62,938	\$ 66,063	\$ 86,687

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Number of elections (within the year)	4	1	4	4	2	4
Election training hours - Inspectors	202	33	325	330	125	185
Election Training Hours - City Clerk/Deputy Clerk	12	14	20	18	15	10

GENERAL FUND**COMMUNICATIONS**

Program Description: The Communications department was created for the 2017-18 budgets due to the recent hiring of a Communications Manager and an increased focus on marketing, branding and updating the City’s communication methods.

Product & Services: Responsible for strategic planning for internal and external City communications, updating the City’s website, newsletters, and making recommendations for improved marketing.

Budget Highlights: 2017-18 budget includes the position of Communication Manager, as well as professional services for designers and other professional services. Funding for the position is from the City’s franchise fee revenues.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	-	-	-		\$ 156,170
Operating Expenses	-	-	-		87,600
Total	\$ -	\$ -	\$ -	\$ -	\$ 243,770

GENERAL FUND

HUMAN RESOURCES

Program Description: The Human Resources budget includes costs related to Human Resources, the position of Human Resources Director, the Human Resources Coordinator, and 20 percent of the Utility Program Coordinator/Human Resource Assistant. Other costs found in this department include the employee assistance and wellness programs, section 125 contracts, HR/payroll, and disability insurance. Costs are allocated to other funds based on the number of employees per department.

Product & Services: Provides ongoing programs including disability insurance, employee assistance, ERP software support, maintenance of personnel files, and the leadership development program.

Budget Highlights: The 2017-2018 Budget has a standard departmental allocation for training, travel, and meals.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 206,977	\$ 199,211	\$ 406,188	\$ 450,509	\$ 447,077
Operating Expenses	33,431	31,012	64,443	97,400	89,300
Total	\$ 240,408	\$ 230,223	\$ 470,631	\$ 547,909	\$ 536,377

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	2.20	2.20	2.20	2.20	2.20

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Turnover rate of employees (% of authorized FTE)*	13%	16%*	6%	13%	13%	13%
Workers Compensation experienced modified rate	0.79	0.84	0.84	0.96	0.96	0.96
Percentage of employees in leadership development program	N/A	18%	15%	12%	12%	12%

* Includes terminations and early retirement buyouts accepted

GENERAL FUND

FINANCE

Program Description: The Finance department is responsible for the accounting and financial reporting of all City operations and is entrusted with collecting, depositing and investing all City funds. Functions include payroll, accounts payable, accounts receivable, asset management, annual audit, budgets, and investments. Positions included in the Finance department budget include Finance Director, 50% of Accounting Manager, two Account Clerks, and 50% of Deputy Clerk/Account Clerk.

Product & Services: Accounting services; budgeting; annual audit; City investments; debt management; fixed assets; payroll and benefits administration; and accounts receivable and payable. All funds are allocated a portion of this budget for financial management.

Budget Highlights: The Finance budget includes the temporary position of Management Analyst Fellow. The costs related to Finance are allocated to other benefitted funds based on budgeted revenues.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 424,885	\$ 386,363	\$ 811,248	\$ 920,206	\$ 689,982
Operating Expenses	78,774	98,366	177,140	182,580	169,504
Total	\$ 503,659	\$ 484,729	\$ 988,388	\$ 1,102,786	\$ 859,486

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	4.80	5.80	5.80	3.50	3.50

Performance Measures	2015 Actual	2015-16 Budgeted	2017-18 Budgeted
Departmental cost per capita	\$33	\$36	\$28
Moody's G.O. Bond Rating*	Aa2	Aa2	Aa2
Received GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes

*According to the Moody's rating schedule, Aa2 is the third-highest rating of credit worthiness.

GENERAL FUND

MUNICIPAL COURT

Program Description: The City operates a municipal court that has jurisdiction over imposing forfeitures and fines for violations of City ordinances. The Court is staffed with one full time Clerk of Court position. The salary of the elected municipal judge is included in this budget. Prosecution expenses are included in the budget for the City Attorney. The court may assess fines and court costs, which are shared with the State of Wisconsin and the counties of Pierce and St. Croix.

Product & Services: Hold pre-trials and court pertaining to matters involving City code violations; collect fines and forfeitures involving the court; maintain records as to the disposition of the cases.

Budget Highlights: The 2017-18 budget includes annual training expenses for the Municipal Clerk of Court as well as required training for municipal judge. Revenues associated with the Municipal Court are shown as program revenues.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 125,212	\$ 148,700	\$ 273,912	\$ 221,689	\$ 166,225
Operating Expenses	14,156	20,776	34,932	43,772	41,377
Total	\$ 139,368	\$ 169,476	\$ 308,844	\$ 265,461	\$ 207,602

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Court Penalties/Forfeitures	\$ 54,514	\$ 57,785	\$ 112,299	\$ 140,000	\$ 140,000
Court Costs	29,120	32,769	61,889	50,000	60,000
Restitution	1,394	95	1,489	-	-
Total	\$ 85,028	\$ 90,649	\$ 175,677	\$ 190,000	\$ 200,000

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	1.43	1.43	1.43	1.00	1.00

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Total cases processed	1,351	1,205	1,550	661*	1,300	1,300
Fine Revenue Retained by City	\$103,403**	\$85,523	-	\$34,273*	\$68,546	\$68,546
Court Cost Revenue	\$37,189	\$33,890	-	\$1,8795*	\$37,591	\$37,591

**As of July 1, 2016*

***2014 was the first year the City participated in the Tax Revenue Intercept Program, in which the Department of Revenue reimburses the City for unpaid forfeitures at no cost to the City.*

Public Safety

Public Safety function consists of the departments of Police, Fire, Police Reserve, and Emergency Government.

Police Department and Police Reserve The Police Department is responsible for the enforcement of state and municipal laws in River Falls. Services provided by the department include routine patrol, crime investigations, crime prevention, traffic enforcement and accident investigations, parking enforcement, vehicle registration, and education programs for the youth and community. The City employs part time reserve officers to supplement the sworn officers with community events.

Fire Department provides fire suppression, hazardous materials handling, and rescue services to properties within the City limits and within the fire service area. The fire department has a fire safety house, which they use as part of their education services.

Emergency Government department accounts for the ongoing training costs of an Emergency Government Director (Police Chief), and repairs to the City's emergency warning system and mass notification system.

GENERAL FUND

POLICE/POLICE RESERVES

Program Description: The Police department includes 23 sworn officers including the Chief of Police, and 3.0 civilian staff. In addition to the administrative functions, the department has a patrol division and an investigative services division. The Police department serves the City of River Falls as well as the surrounding area through mutual aid, with dispatch services provided by Pierce County. This budget also includes the costs of the police reserves, which is authorized as a volunteer unit that assists the department with regular emergency and community service functions.

Product & Services: The Police department provides 24 hour police coverage to the City of River Falls and is responsible for criminal investigations, crime prevention, and school liaison activities.

Budget Highlights: An additional patrol officer has been included mid-year in 2018, and two part time positions of Community Service Officer and Police Specialist have been removed from the budget. The Police department budget is divided into administration, patrol, reserves, and investigations.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 2,501,447	\$ 2,419,521	\$ 4,920,968	\$ 5,165,913	\$ 5,120,998
Operating Expenses	310,134	302,237	612,371	679,932	697,127
Total	\$ 2,811,581	\$ 2,721,758	\$ 5,533,339	\$ 5,845,845	\$ 5,818,125

Program Revenue	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
School District Grants	\$ -	\$ -	\$ -	\$ -	\$ 110,000
Parking Violations	107,794	103,000	210,794	180,000	210,000
Police Department Fees	9,110	10,000	19,110	33,000	20,000
Police Reserve Reimbursement	-	2,000	2,000	4,000	-
Police Towing Charges	2,795	6,725	9,520	24,000	22,000
Total	\$ 119,699	\$ 121,725	\$ 241,424	\$ 241,000	\$ 362,000

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions - Sworn	23.00	23.00	23.00	23.00	23.50
Full Time Equivalent Positions - Civilian	3.90	3.90	3.90	3.00	3.00

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Sworn Officers per 1,000 residents	1.44	1.5	1.5	1.5	1.5	1.5
Clearance Rate – Non-violent Crimes	15%	21.0%	25%	23%	25%	27%
Clearance Rate - Violent Crimes	69%	57%	70%	65%	70%	70%

GENERAL FUND

FIRE

Program Description: The Fire department is managed by a full time Fire Chief and staffed by approximately 50 paid on call personnel and serves the City of River Falls as well as the surrounding towns by contract. In addition to traditional emergency fire response, the department also responds to vehicle accidents and hazardous material spills. There are approximately 300 fire calls per year. The budget includes the salary and benefits for the fire chief position, and operating costs for the department. A sinking fund was established in 2017 to fund the purchase of replacement SCBA equipment. The equipment will be purchased in 2024.

Product & Services: Responds to fire and accident events and strives to minimize civilian casualties, property loss to fire, or other life/property threatening events; provides coordinated fire service training programs; pursues public fire and burn safety education; provides a system of fire investigation; provides administrative support to effectively and efficiently manage departmental operations including budgets, purchasing, personnel management, and record keeping.

Budget Highlights: The Fire department budget was allocated between administration, fire suppression, fire education and inspections. Debt service costs are decreased in 2017-18 due to refinancing of debt for interest rate savings.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 329,599	\$ 342,172	\$ 671,771	\$ 731,437	\$ 788,689
Operating Expenses	158,023	175,478	333,501	459,720	483,465
Debt Service	190,486	145,879	336,365	336,382	201,852
Sinking Fund	-	-	-	-	60,000
Total	\$ 678,108	\$ 663,529	\$ 1,341,637	\$ 1,527,539	\$ 1,534,006

Program Revenue	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Fire Department Fees	\$ 17,491	\$ 15,000	\$ 32,491	\$ 30,000	\$ 30,000
Donations	300	500	800	-	-
Fire Inspection Fees	760	500	1,260	8,000	2,000
Fire Insurance State	36,642	36,642	73,284	-	70,000
Total	\$ 55,193	\$ 52,642	\$ 107,835	\$ 38,000	\$ 102,000

GENERAL FUND

FIRE

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	1.00	1.00	1.00	1.00	1.00

**Personnel excludes volunteer Fire Fighters*

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Commercial Fire Inspections	192	268	600	350	500	600
Commercial Re-Inspections	5%	5%	20%	7%	10%	10%
Number of Officers with Mutual Aid Box Alarm System Training	4	10	12	10	12	15
Percent of Firefighters with Hazardous Materials Technician Level Certification*	75% *	100%	100%	100%	72% *	100%
Percent of Firefighter-2 Certification*	75% *	100%	100%	100%	72% *	100%
Percent of Firefighters with Emergency Vehicle Driving and Pump Operations	75% *	100%	90%	100%	72% *	100%
Fire Education Prevention/Tours	30	34	65	38	40	42

**Does not include first year firefighters who are going through the training and certification process*

GENERAL FUND

EMERGENCY GOVERNMENT

Program Description: The Police Department manages the Emergency Government budget and the Police Chief serves as Emergency Management Director. The Emergency Government budget includes:

- Training regarding emergency management issues
- Costs associated with table-top or practical exercises
- Supplies and general operating costs for maintenance of the outdoor weather siren network.

Product & Services: Update the emergency management plan; provide planning assistance for other area entities; and coordinate with other emergency departments and community entities for disaster planning.

Budget Highlights: Budget includes maintenance of the City’s six weather warning sirens.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Operating Expenses	\$ 3,982	\$ 4,114	\$ 8,096	\$ 18,028	\$ 24,028
Total	\$ 3,982	\$ 4,114	\$ 8,096	\$ 18,028	\$ 24,028

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Number of weather sirens maintained	8	8	8	8	8	8
Number of weather siren tests	7	7	11	7	7	7
Percentage of sirens responsive during scheduled tests	91%	95%	100%	98%	95%	95%

Public Works

The Public Works function consists of the departments of Engineering, Bridges, Garage, Snow Removal, Streets, and Street Lighting/Traffic.

Engineering and Bridges includes the functions of planning and overseeing infrastructure projects such as street overlays and reconstruction, contract monitoring, engineering studies and services, storm water management and other public works related projects. Bridge inspection and maintenance costs are included in this budget.

Garage includes the mechanics function as well as costs related to the public works facility.

Snow Removal accounts for overtime costs of public works personnel and for the snow and ice removal costs including sand and salt.

Streets functions include maintenance of City streets, curb and gutter, mill/overlay projects, and maintenance of public sidewalks.

Street Lighting/Traffic accounts for expenses related to specific street light expenses and traffic signals repair. The cost of new and replacement street signs are also included in this budget.

GENERAL FUND

ENGINEERING/BRIDGES

Program Description: The Engineering department is responsible for the investigation, design, and construction management of streets, storm sewer, roadways, traffic lights and bridges within the City. Engineering oversees the City’s GIS system, which contains all the City’s base maps, improvements and property attributes. The department also serves as the custodian of all plans, drawings, project records and official City maps.

Personnel allocated to the department in the 2017-2018 budget include 20% of the Operations Director, 50% of City Engineer, 30% of Civil Engineer/Water Resources, Senior Civil Engineer, and an engineering intern. This budget also includes professional services related to bridge inspections.

Product & Services: Review site plans for subdivisions and development; coordinate streets, traffic signals, bridges, and storm water improvements; manage GIS system; administer city projects; coordinate with contractors; keep public informed regarding municipal projects; answer questions and concerns from the public.

Budget Highlights: The proposed budget for 2017-18 includes funding for the new position of Operations Director, contracted GIS services and \$5,000 for contracted engineering projects.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 162,801	\$ 150,000	\$ 292,031	\$ 320,215	\$ 495,617
Operating Expenses	70,117	52,370	122,487	150,060	150,532
Total	\$ 232,918	\$ 181,600	\$ 414,518	\$ 470,275	\$ 646,149

Program Revenues	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Right of Way Inspections	\$ 2,328	\$ 6,620	\$ 8,948	\$ 6,000	\$ 6,000
Total	\$ 2,328	\$ 6,620	\$ 8,948	\$ 6,000	\$ 6,000

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	3.58	2.00	2.00	2.50	2.50

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Number of Right-of-Way Permits Issued	28	17	20	15	20	20

GENERAL FUND

GARAGE

Program Description: The Garage function includes the shared cost of maintenance of the public works facility and repair and maintenance operations. The budget includes 20 percent of the cost of the Operations Director position, Mechanic Lead and two Mechanic positions. The public works facility is shared with the water, sewer and electric utility departments.

Product & Services: Supervise public works facility maintenance and improvements; repair of fleet vehicles and equipment; and supervise oil recycling program.

Budget Highlights: Debt service payments for the 2012 public works facility roof is included in this budget with the final payment made in 2017. Intergovernmental sales include mechanical work done for other revenue generating departments.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 179,490	\$ 196,480	\$ 375,970	\$ 389,090	\$ 522,368
Operating Expenses	76,772	69,693	146,465	189,781	216,015
Debt Service	24,974	24,975	49,949	49,950	24,975
Total	\$ 281,236	\$ 291,148	\$ 572,384	\$ 628,821	\$ 763,358

Program Revenue	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Interdepartmental Sales	\$ 31,360	\$ 30,000	\$ 61,360	\$ 30,000	\$ 50,000
Total	\$ 31,360	\$ 30,000	\$ 61,360	\$ 30,000	\$ 50,000

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	2.20	2.20	3.20	3.20	3.20

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Average age of City Fleet in years (including motor pool)	8.5	8.5	12	8.5	8.5	8.5
Percent of equipment maintenance performed on schedule	96%	96%	100%	96%	97%	97%

*Includes licensed motor vehicles including trailers

* *Reduction due to selling off older vehicles and new motor pool vehicles from Enterprise contract

GENERAL FUND

SNOW REMOVAL

Program Description: The Snow Removal budget includes public works overtime for snow removal and costs associated with chemicals, equipment repairs and snow related notices. Snow removal overtime will include personnel from several City departments as needed. Snow removal budget includes contracted services for shoveling sidewalks and downtown areas; and plowing parking lots. Time plowing snow during regular work hours is included in the regular departmental budget.

Product & Services: Maintain streets free of snow and ice, using City trucks and/or contracted services, as necessary.

Budget Highlights: Operating costs are based on a 10 year average to mitigate the effects of a particularly mild or harsh winter. The 2017-18 budget includes debt service payments for the purchase of the 2016 snow blower.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 25,936	\$ 31,569	\$ 57,505	\$ 64,284	\$ 94,837
Operating Expenses	114,547	147,130	261,677	281,440	361,970
Total	\$ 140,483	\$ 178,699	\$ 319,182	\$ 345,724	\$ 456,807

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Tons of Salt Used per Mile	5.65	5.0	11.4	8	8	8
Gallons of Salt Brine Used per Mile	184	184	161.4	220	220	220
Average Response Time for Snow Plow Operations (minutes)	30	30	15	30	30	30
Gallons of Magnesium Chloride Used per Mile	5.76	9.8	20.2	27.0	27.0	27.0
Tons of Treated Salt Used per Mile	1.63	2.4	2.7	3.4	3.4	3.4

*Note: 2014 and 2015 were years with below average snowfall and warmer than average temperatures. Estimates for 2016-2018 are based on average years.

GENERAL FUND

STREETS

Program Description: The Street department is responsible for the maintenance of all streets, including snow removal, striping, street repairs, street sweeping, and sealcoating. The Street department includes five street maintenance positions, 20 percent of the salary and benefits of the Operations Director, and 15% of the City Engineer position. The budget also includes funding for six contracted seasonal positions.

Product & Services: Maintain streets, including street sweeping, annual maintenance, and improvements such as mill and overlay, sealcoating and crack sealing, and road striping.

Budget Highlights: Increased funding for street maintenance was added in 2016 due to a higher level of transportation aids from the State of Wisconsin. This budget includes debt service for major street equipment such as the loader and Freightliner truck.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 414,491	\$ 467,761	\$ 882,252	\$ 788,407	\$ 889,840
Operating Expenses	109,579	147,061	256,640	340,912	392,414
Street Maintenance	556,548	490,000	1,046,548	1,120,224	1,155,515
Debt Service	138,119	93,162	231,281	158,844	142,185
Total	\$ 1,218,736	\$ 1,197,984	\$ 2,416,721	\$ 2,408,387	\$ 2,579,954

Program Revenue	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Public Works Charges	\$ 4,343	\$ 6,200	\$ 10,543	\$ 20,000	\$ 20,000
Total	\$ 4,343	\$ 6,200	\$ 10,543	\$ 20,000	\$ 20,000

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	4.20	4.48	5.35	5.35	5.35

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Mill & Overlay - % of streets completed (Goal: 2.9% per year)	2.10%	1.40%	1.60%	1.0%	2.90%	2.90%
Crack Sealing - % of streets completed	8.40%	11.60%	11.30%	7.6%	7.10%	7.10%
Seal Coat - % of streets completed	3.70%	7.00%	6.50%	10.8%	7.10%	7.10%

GENERAL FUND

STREET LIGHTING/TRAFFIC

Program Description: This department includes the utility costs of street lighting, traffic signal maintenance, street signs and marking of City streets.

Product & Services: Budget includes maintenance costs for traffic signals, purchase of paint for street striping, and purchase of street sign materials. The majority of the expense is related to street light utility costs; factoring approximately 85% of the total operating costs.

Budget Highlights: No significant changes are planned for 2017-18.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Operating Expenses	\$ 226,258	\$ 237,789	\$ 464,047	\$ 542,233	\$ 550,625
Total	\$ 226,258	\$ 237,789	\$ 464,047	\$ 542,233	\$ 550,625

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Traffic Signals Operated and Maintained	9	9	9	9	9	9
Regulatory, Warning, and Street Name Signs Maintained	2,300	2,300	2,300	2,338	2,400	2,400
Signs Formally Inspected	1,200	600	600	714	700	700

Health / Human Services

Health and Human Services consists of a Health Officer and Animal and Pest Control.

Health Officer works under the supervision of the City Administrator, and is responsible to maintain continuous sanitary supervision over the City, enforce the health laws, inform City of health issues and make annual reports to the State. City Council appoints the Health Officer for a one-year term.

Animal and Pest Control is a contracted service. The main function of this service is to board animals that are running at large in the City until the owner claims them, and to provide animal warden services to City residents.

GENERAL FUND

HEALTH OFFICER/ANIMAL CONTROL

Program Description: The City is required to appoint a health officer per section 2.08.020 of the municipal code. This officer has the duties enumerated in Chapter 251, Wisconsin Statutes, or as determined by the City Council.

The animal control function is responsible for the apprehension and confinement of animals, and collection of any forfeiture. The duties of animal warden are currently performed by the Community Service Officer.

Product & Services: Health officer enforces the health laws, rules, and regulations of the State Department of Health and Social Services, the state, and the city; take steps necessary to secure prompt and full reports by physicians of communicable diseases and prompt and full registration of births and deaths; make annual reports to the State Department of Health and Social Services, the City Council and such other reports as they may request. Animal control performs enforcement of Chapter 6 of the municipal code regarding animals, issuing citations for violations, impounding animals if necessary, transporting animals to the approved shelter. The City is contracting with Goodhue County for animal shelter services.

Budget Highlights: No significant changes to the operation of the animal control or health officer for 2017-18.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	-	-	-	-	-
Operating Expenses	6,506	5,900	12,406	20,080	19,045
Total	\$ 6,506	\$ 5,900	\$ 12,406	\$ 20,080	\$ 19,045

Leisure Services

Leisure Services consists of Recreation, Swimming Pool, and Parks Departments.

Recreation Department functions to provide the public with recreation opportunities within the City. This includes lessons for school age children such as swimming, baseball, basketball, dance, and many more. They offer leagues in baseball, softball, basketball, and volleyball for all ages. The Recreation Department works closely with the River Falls School District to coordinate scheduling of School District space for recreation activities.

Swimming Pool is located in Glen Park and is an outdoor pool. The pool has been well maintained and during the summer months is used every weekday for swimming lessons in the morning and open swimming in the afternoon and evenings. They also provide a lap time just for adults. The pool is staffed with certified lifeguards that are funded through this department.

Parks Department provides the public with clean, well-maintained areas for social and family events, recreation, and community events. Major parks include Hoffman, Glen, Spring Creek and DeSanctis parks, as well as many smaller neighborhood parks. In 2014, Cemetery expenses are added to the Parks department. The City provides motor fuels, lawn mower repair, and other supplies for the maintenance of Greenwood Cemetery.

GENERAL FUND

RECREATION

Program Description: Recreation is responsible for planning, directing and supervising recreation opportunities within the City. The department oversees the scheduling of park facilities, such as ball fields and shelters. The Recreation department is staffed by the Recreation Manager, a seasonal Recreation Assistant, and seasonal program workers. These positions are included in the 2017-18 budget.

Product & Services: Plan seasonal recreation programs for the City; develop program rates; hire seasonal workers for recreation programs; schedule fields for events; schedule park shelter areas with the public.

Budget Highlights: The majority of the recreation program is funded by program revenues; no major change in revenue is anticipated for the 2017-18 budgets.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budget	2017-2018 Budgeted
Personnel Services	\$ 115,055	\$ 102,633	\$ 217,688	\$ 238,758	\$ 233,319
Operating Expenses	16,628	19,950	36,578	49,340	52,640
Total	\$ 131,683	\$ 122,583	\$ 254,266	\$ 288,098	\$ 285,959

Program Revenue	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budget	2017-2018 Budgeted
Recreation Programs	\$ 91,382	\$ 95,270	\$ 186,652	\$ 200,000	\$ 200,000
Total	\$ 91,382	\$ 95,270	\$ 186,652	\$ 200,000	\$ 200,000

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	1.50	1.50	1.50	1.50	1.50

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Percentage of recreational programs meeting minimum enrollment	98%	98%	98%	98%	98%	98%
Number of youth participants	3,529	3,600	3,700	3,700	3,700	3,700
Percentage of Recreation Survey respondents rating satisfaction with programs as "very satisfied" and "somewhat satisfied"	95%	95%	97%	96%	97%	97%

GENERAL FUND

SWIMMING POOL

Program Description: The Glen Park swimming pool was built in 1937 and is listed on the Wisconsin National Register of Historic Places. The swimming pool budget includes the wages for 20 percent of Public Works Maintenance worker, seasonal lifeguards, and operating costs of the swimming pool.

Product & Services: Set annual schedule for the swimming pool season; coordinate the facility for swimming lessons and open swimming for the public; and coordinate repair work on the pool and adjacent facilities.

Budget Highlights: Continue with the current program of pool maintenance. Pool budget for 2018 may be adjusted based on the Glen Park implementation plan.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 47,061	\$ 47,420	\$ 94,481	\$ 102,719	\$ 98,905
Operating Expenses	25,280	24,483	49,763	67,880	79,051
Total	\$ 72,340	\$ 71,903	\$ 144,243	\$ 170,599	\$ 177,956

Program Revenue	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Swimming Pool Fees	\$ 21,350	\$ 14,304	\$ 35,654	\$ 40,000	\$ 40,000
Total	\$ 21,350	\$ 14,304	\$ 35,654	\$ 40,000	\$ 40,000

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	1.59	1.59	1.59	1.20	1.20

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Percentage of personnel and operating costs recovered by pool fees and revenue	40%	45%	45%	40%	40%	40%
Swim pass users as a percentage of daily attendance	37%	40%	40%	40%	40%	40%

GENERAL FUND

PARKS/CEMETERY

Program Description: The Parks department includes the maintenance of all City parks and trail systems. The City has a total of 243 acres of active City parks. The department is staffed by maintenance workers and supplemented with contracted seasonal workers. The department is also responsible for field maintenance and maintenance of the park buildings. In 2014, Cemetery expenses were added to the Parks department. The cemetery is owned and operated by the Greenwood Cemetery Association with assistance from the City.

Product & Services: Maintain park facilities, picnic shelters, ball fields for public use; parts, labor, and maintenance of lawn equipment for the Greenwood Cemetery Association, as needed.

Budget Highlights: The 2015-16 budgets included funding for the Glen and Hoffman parks master plan. The 2017-18 budget includes 3.8 FTE public works maintenance positions and 2 seasonal contracted summer workers. Cemetery maintenance is higher due to the agreement with Greenwood Cemetery Association for an annual payment of \$15,000 in addition to some in-kind labor.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 303,011	\$ 276,464	\$ 579,475	\$ 608,560	\$ 616,373
Operating Expenses	160,585	168,639	329,224	323,258	303,314
Cemetery Maintenance	1,574	16,365	17,939	20,000	30,000
Debt Service	31,592	30,974	62,566	61,992	42,207
Total	\$ 496,762	\$ 492,442	\$ 989,204	\$ 1,013,810	\$ 991,894

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Park Fees	\$ 303,011	\$ 22,000	\$ 325,011	\$ 40,000	\$ 40,000
Donations	1,600	-	1,600	-	-
Total	\$ 304,611	\$ 22,000	\$ 326,611	\$ 40,000	\$ 40,000

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	3.80	3.80	3.80	3.80	3.80

GENERAL FUND

PARKS

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Acres of developed park land	201	201	201	201	202	202
Acres of Conservation Land	344	441	372	441	466	470
Acres of open space (conservation land and developed parks) per 1,000 residents*	23	42.7	38.2	42.7	43.9	43.9
Miles of Bike, Walking, and Hiking Trails**	17	17	18.47	34.4	35	35.3

* National Parks Board standard is 10 acres of open space per 1,000 residents

** 1.75 miles of bike lane and 16.8 miles of paved/off road/bike trail

Conservation / Development

Conservation and Development includes Forestry, and Community Development departments.

Forestry functions to provide the City with well-maintained boulevard trees, which includes inspection and tagging of dead and diseased trees, replacement and new plantings. The City of River Falls has received Tree City USA recognition since 1993, given by the National Arbor Day Foundation.

Community Development administers the City's planning, zoning, and subdivision ordinances, and coordinates the review of developments. The building inspector oversees and inspects new construction, remodeling, and housing related issues.

Program Description: The Forestry department is responsible for streetscape and landscape design, and installation and maintenance of all trees within City parks and rights-of-way. The department is also in charge of diseased tree abatement and trimming of trees encroaching on City right-of-way. The department is supervised by the City Forester.

Product & Services: Mark and supervise the tree removal contract; select and order new or replacement trees for parks and boulevards; respond to citizen questions regarding diseased trees; assist with tree trimming projects; maintain status as Tree City USA.

Budget Highlights: The 2017-18 budget is similar to prior years.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Operating Expenses	\$ 49,310	\$ 63,424	\$ 112,734	\$ 126,848	\$ 125,858
Total	\$ 49,310	\$ 63,424	\$ 112,734	\$ 126,848	\$ 125,858

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Number of trees planted	148	158	150	160	160	160
Ratio of new trees planted to trees removed	2 to 1	2 to 1	1 to 1	2 to 1	2 to 1	2 to 1
Percentage of trees trimmed once every 5 years	20%	20%	20%	20%	20%	20%
Percentage of removed trees replaced within 1 year	98%	98%	100%	98%	98%	98%

GENERAL FUND

COMMUNITY DEVELOPMENT AND INSPECTIONS

Program Description: Community Development is responsible for developing and implementing the overall Master Plan of the City, enforcement of the zoning ordinance, subdivision ordinance and extraterritorial zoning. This department also includes the building inspection and housing functions. The department is staffed with the Community Development Director, Planning Director, two Senior Planners, Building Inspector/Code Enforcement Officer, Community Development Assistant, an intern position, and a File Clerk.

Product & Services: Comprehensive plan; land division regulations and zoning administration; building and housing inspection services; code enforcement; liaison to Plan Commission, Historic Preservation Commission, and Downtown Design Committee.

Budget Highlights: Funding for .5 FTE temporary contracted labor to scan and record paper records has been included in 2017-18 budget.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Personnel Services	\$ 472,983	\$ 471,866	\$ 944,849	\$ 1,123,601	\$ 1,205,610
Operating Expenses	54,824	49,350	104,174	124,296	157,516
Total	\$ 527,807	\$ 521,216	\$ 1,049,023	\$ 1,247,897	\$ 1,363,126

Program Revenue	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Housing Inspection License	\$ 21,850	\$ 24,000	\$ 45,850	\$ 37,000	\$ 44,000
Housing Citations	1,070	725	1,795	1,000	2,400
Building Permits	110,609	150,000	260,609	180,000	250,000
Plumbing Inspection	900	2,000	2,900	4,000	4,000
Inspectors Red Seal	1,716	1,518	3,234	1,000	3,000
Sign Permits	2,380	1,000	3,380	4,000	4,000
Zoning Administration Fee	7,775	25,705	33,480	20,000	20,000
Plat Review Fee	11,045	11,025	22,070	20,000	20,000
Total	\$ 157,345	\$ 215,973	\$ 373,318	\$ 267,000	\$ 347,400

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	5.80	6.80	6.80	7.50	7.50

GENERAL FUND

COMMUNITY DEVELOPMENT

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Number of Residential Inspections Completed*	808	798	1800	940	840	850
Number of Commercial/Industrial Inspections Completed	106	106	900	120	100	100
Number of Certified Survey Map (CSM) reviews	3	5	6	10	8	8
Number of Grants applied for	-	-	-	3	4	4
Number of Grants received	-	-	-	2	2	2
Value of Grants received	-	-	-	\$910,707	\$850,000	\$850,000
Percentage of Grants received	-	-	-	66.19%	70.00%	70.00%

**Reflects the four types of inspections: Footing, Heating, Plumbing and Final Inspection*

TRANSFERS TO OTHER FUNDS

The General fund makes annual operating transfers to other funds for various reasons. The following transfers are included in the 2017-2018 budgets:

Transfer to Taxi Fund, the grant program for the shared ride taxi service requires a local match. The actual amount of the match will vary depending on available Federal and State funding and actual expenses.

Transfer to City Hall Fund, the costs of operating the City Hall building and a prorated share of the debt service requirements is allocated out to the benefitting departments. The allocation for those departments within the General fund is paid with a transfer to the City Hall fund.

Transfer to Motor Pool Fund, the annual budget includes a transfer to the Motor Pool internal service fund to reflect the costs allocated for motor pool operations.

Transfer to Technology Fund, the technology fund was created as an internal service fund to account for hardware and software needs of the City. Allocations are based on number of users and equipment.

Transfer to Facility Maintenance Fund, the Facility Maintenance fund is new in 2017-18, as all staffing was previously accounted for in the City Hall fund. This fund includes budgeted positions of Facilities Superintendent, Lead Facilities Maintenance worker and a new Facilities Maintenance worker position as of 7/1/2017. Allocations to departments and funds are based on the square footage of City buildings.

GENERAL FUND

TRANSFERS

Program Description: Certain programs require transfers from the General Fund on an annual basis. This program allocates the budget for the transfers. The 2017-18 budget includes a transfer of \$36,754 for the local operations match for the taxi program, \$12,050 for the match for two replacement ADA accessible taxi vans, City Hall building maintenance costs of \$185,932, \$671,178 for the technology fund, and \$216,211 for facilities maintenance salary costs.

Product & Services: Annual transfers as needed to various funds.

Budget Highlights: Elimination of the annual transfer to the Ambulance fund beginning in 2017, and addition of the new Facilities Maintenance fund to account for staff time.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Transfer to Taxi Fund	\$ 16,712	\$ 13,162	\$ 29,873	\$ 29,874	\$ 48,804
Transfer to Ambulance Fund	75,200	75,200	150,399	150,400	-
Transfer to City Hall	92,966	92,966	185,932	185,932	185,932
Transfer to Motor Pool	22,674	22,674	45,348	45,348	34,984
Transfer to Technology Fund	197,204	197,205	394,409	394,408	671,178
Transfer to Facility Maintenance	-	-	-	-	216,211
Transfer to Media Services	15,000	-	15,000	15,000	-
Total	\$ 419,756	\$ 401,207	\$ 820,961	\$ 820,962	\$1,157,109

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects or expendable trusts) that are legally restricted to expenditures for specified purposes. The City plans to use the following Special Revenue Funds in the 2017-18 budget.

Taxi accounts for revenues and expenditures related to the grant funded operation of the shared-ride taxi service.

Parking Improvement Fund recorded previously revenues and expenditures related to the street and parking lot meters in the City. Since the removal of the meters in 2014, this fund will be dedicated to lot improvements and phased out.

Media Services Fund was discontinued at the end of 2015, with costs related to the operation of RFC-TV and the studio rolled into the Technology fund. The communication position was moved into the General fund in 2016 along with the franchise funding from Comcast.

Environmental Fee records revenues from the environmental fee charge to customers and expenditures related to landfill monitoring and testing.

Solid Waste includes revenue for the local refuse and solid waste operations, including the compost site and spring and fall cleanup.

Library provides reference and entertainment materials to the public in the form of books, tapes, videos, and makes available computers for Internet and other general uses.

Revolving Loan fund accounts for repayment of loans made to qualified businesses in the City's business improvement district. The repaid funds will be made available for future loans.

Business Development and Tourism accounts for the collection of room tax revenue, as well as receives allocations from other funds towards economic development expenses.

Library Trust fund records the donations made directly to the library and held under the direction of the Library Board.

Housing Reserve fund records the repayment of the 1988 HUD loan to the River Glen Housing complex, which is being repaid to the City over of a 20 year period at no interest. Final payment is scheduled for 2017.

Park Impact Fee fund accounts for revenues and expenditures directly related to the collection of park impact fees.

Library Impact Fee fund accounts for revenues and expenditures directly related to the collection of library impact fees.

Fire Impact Fee fund accounts for revenues and expenditures directly related to the collection of fire impact fees.

Tax Increment # 4 (River Falls Industrial Park) accounts for tax increment revenues from the City's fully developed industrial park. The final revenue year for this district is 2017, with funds dedicated to affordable housing.

Tax Increment #5 (Whitetail Ridge Corporate Park) accounts for tax increment revenues from the district and debt service costs associated with the acquisition and improvements to the park. All costs will be repaid through future tax increment revenues.

Tax Increment # 6 accounts for tax increment revenues and expenditures from the district created at South Main Street and Cascade Avenue.

Tax Increment # 7 accounts for tax increment revenues and expenditures from the district created along Clark Street between Maple Street and Division Street.

Tax Increment # 8 accounts for tax increment revenues and expenditures from the district created at South of Lake George along Winter Street and Cascade Avenue.

Tax Increment # 9 accounts for tax increment revenues and expenditures for the district created east of Lake George along South Main Street, Cascade Avenue and South Walnut Street.

Tax Increment # 10 was created in 2014 and accounts for tax increment revenues and expenditures for the district created within the Sterling Ponds Corporate Park.

Tax Increment #11 was created in 2015 to include approximately 7 acre parcels on Summit and Mound View Streets.

Tax Increment #12 was created in 2016 for the City owned property in Mann Valley.

SPECIAL REVENUE

TAXI FUND

Program Description: The City applies for grant funding each year to operate the shared-ride taxi program in the City. The management of the service is contracted and the fares are subsidized with federal, state, county and local dollars. Annual ridership is approximately 30,000 trips, and the service currently operates within the City and up to 5 miles outside of the City limits.

Product & Services: Contract administration for the operation of the taxi service; annual grant preparation for operating costs; occasional grant preparation for replacement vehicles; planning for future community transportation needs and funding sources; public input regarding quality and satisfaction of the service.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Grant Revenues	\$ 199,923	\$ 145,532	\$ 345,455	\$ 322,514	\$ 419,976
Transfer from General fund (local share)	1,770	2,000	3,770	2,000	4,000
Other Revenues	16,712	13,162	29,874	29,874	48,804
Total Revenues	\$ 218,405	\$ 160,694	\$ 379,098	\$ 354,388	\$ 472,780
Operating Expenses	186,071	153,394	339,465	307,388	389,212
Machinery and Vehicles	33,501	-	33,501	37,000	75,500
Transfer to General Fund	5,000	5,000	10,000	10,000	8,068
Total Expenditures	\$ 224,572	\$ 158,394	\$ 382,965	\$ 354,388	\$ 472,780

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Cost Per Passenger Trip	\$8.14	\$8.38	\$8.63	\$8.63	\$8.89	\$9.16
City Share Per Capita	\$2.41	\$2.48	\$2.55	\$2.55	\$2.63	\$2.70
City/County Share Per Trip	\$1.63	\$1.68	\$1.73	\$1.73	\$1.78	\$1.83

SPECIAL REVENUE

PUBLIC PARKING IMPROVEMENT FUND

Program Description: The City owns several parking lots in the downtown district in order to provide adequate parking for shoppers. In 2014, downtown parking meters were removed, the funds remaining have been used for maintenance of the City’s public parking lots, with the intent to spend down the funds. Fund balance at the end of 2015 was \$126,691

Product & Services: Maintenance of metered lots through the use of fund reserves.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Investment Income	\$ -	\$ 5	\$ 5	\$ 200	\$ 200
Fund Balance Applied	-	-	-	61,912	57,800
Miscellaneous Revenue	-	-	-	-	-
Total Revenues	\$ -	\$ 5	\$ 5	\$ 62,112	\$ 58,000
Operating Expenses	\$ 4,314	\$ 4,000	\$ 8,314	\$ 58,000	\$ 58,000
Transfer to General Fund	2,056	2,056	4,112	4,112	-
Total Expenditures	\$ 6,370	\$ 6,056	\$ 12,426	\$ 62,112	\$ 58,000

SPECIAL REVENUE

ENVIRONMENTAL FEE

Program Description: The environmental fee was put into place to address the remediation project at the closed City landfill on County Road FF. The fee covers the cost of monitoring the capping system, and other landfill expenses. The bonds for the landfill cap were paid off in June 2007, and the fee has been reduced twice since it was put in place. Fund balance at the end of 2015 was \$2,849,698.

Product & Services: Monitoring of the closed landfill by environmental engineering firm; providing bottled water for landfill area residents per agreements; administration of environmental fee and billing with utility charges; answer questions from the public regarding environmental fee.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Environmental Fee Revenue	\$ 80,354	\$ 90,000	\$ 170,354	\$ 170,000	\$ 170,000
Other Revenues	9,302	13,000	22,302	40,000	40,000
Total Revenues	\$ 89,656	\$ 103,000	\$ 192,656	\$ 210,000	\$ 210,000
Operating Expenses	\$ 29,892	\$ 31,200	\$ 61,092	\$ 89,200	\$ 89,200
Reserves	-	-	-	110,124	112,339
Transfers to Other Funds	5,338	5,338	10,676	10,676	8,461
Total Expenditures	\$ 35,230	\$ 36,538	\$ 71,768	\$ 210,000	\$ 210,000

Historical Environmental Fee Rates				
<u>Category</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Commercial	\$3.15	\$3.15	\$3.15	\$3.15
Residential	\$0.63	\$0.63	\$0.63	\$0.63

SPECIAL REVENUE

SOLID WASTE

Program Description: The Solid Waste budget includes the costs related to the City’s compost site and spring and fall cleanup events. Solid Waste costs are funded through a direct billing to residential customers on the City’s monthly utility bill. The current refuse and recycling contract is held by Advanced Disposal. The fund balance at the end of 2015 was \$302,702.

Product & Services: Providing a site for residents to dispose of waste oil, grass clippings and brush; provide funding for the annual cleanup operation; promote the use of recycling through existing and new programs; administration and management of solid waste contract; answer questions from the public regarding solid waste issues.

Budget Highlights: Implementation of a fee for all property owners is planned for 2017-18, to allow all properties access to the spring and fall cleanup services and use of the City’s compost site.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Solid Waste Collection Fee	\$ 71,061	\$ 580,000	\$ 651,061	\$ 122,320	\$1,353,696
Other Revenues	18	300	318	2,000	182
Fund Balance Applied	-	-	-	5,079	-
Total Revenues	\$ 71,079	\$ 580,300	\$ 651,379	\$ 129,399	\$1,353,878
Operating Expenses	33,663	598,964	632,627	56,543	1,340,258
Transfers to Other Funds	36,428	36,428	72,856	72,856	13,620
Total Expenditures	\$ 70,091	\$ 635,392	\$ 705,483	\$ 129,399	\$1,353,878

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Cubic yards (CY) of compost material collected	3,350	3,535	5,000	3,600	3,780	3,969
Cubic yards (CY) of brush/trees collected	14090	14,940	17,000	15,000	15,000	15,000

Historical Solid Waste Fee Rates				
<u>Category</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Residential Refuse/Recycling Collection	\$10.50 - \$11.75	\$13.00	\$13.50	\$14.00
Ancillary Solid Waste Services Fee	\$1.25	\$0	\$.50 (estimated)	\$.50 (estimated)

SPECIAL REVENUE

LIBRARY FUND

Program Description: The Library Fund includes revenues and expenditures related to operating the Library. The Library is managed by the Library Board per Wisconsin State Statutes, but is administered by the City through a cooperative agreement. The Library provides services to area residents and is a member of MORE, a consortium of Wisconsin libraries. The fund balance at the end of 2015 was \$49,268.

Product & Services: Provides books, magazines, video and audio materials to area patrons; provides meeting space for community organizations; provides children’s programming; maintains and updates events in the gallery spaces; provides technical and research services; coordinates with area libraries for interlibrary loans; maintains online catalogs and book renewal services.

Budget Highlights: Fund balance has been budgeted for planned capital expenditures in the Library building.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Property Tax	\$ 815,983	\$ 830,419	\$ 1,646,402	\$ 1,646,402	\$ 1,740,000
County Grants	332,541	311,338	643,879	665,976	686,487
Fund Balance Applied	-	-	-	139,009	16,039
Other Revenues	65,513	57,300	122,813	125,200	123,600
G.O. Debt	-	-	-	-	243,372
Total Revenues	\$ 1,214,037	\$ 1,199,057	\$ 2,413,094	\$ 2,576,587	\$ 2,809,498
Personnel Services	743,294	803,892	1,547,186	1,531,940	1,530,205
Operating Expenses	328,221	335,010	663,231	729,675	745,974
Capital Expenditures	91,001		91,001	62,000	249,209
Transfers to Other Funds	126,486	126,486	252,972	252,972	284,110
Total Expenditures	\$ 1,289,002	\$ 1,265,388	\$ 2,554,390	\$ 2,576,587	\$ 2,809,498

SPECIAL REVENUE

LIBRARY FUND

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	12.38	12.38	12.38	13.76	13.76

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Collection Turnover	334,291	326,726	341,000	320,000	320,000	320,000
Circulation per FTE	22,902	23,278	22,000	25,000	25,500	26,000
Interlibrary Loaned	3.25	3.14	3.4	3.08	3.08	3.08
Interlibrary Received	27,003	26,391	28,418	25,600	25,600	25,600
Percentage of transactions completed by self-check stations	51,234	49,926	51,500	45,000	45,000	45,000
Number of volunteer hours	50,885	47,734	50,000	46,000	45,000	45,000

SPECIAL REVENUE

REVOLVING LOAN FUND

Program Description: The Revolving Loan fund accounts for revenues and expenses for the City’s commercial revolving loan program. This program is available to commercial properties within the Business Improvement District for property improvements in new or existing buildings. The City has approved loans to eight property owners and currently has funds available for new loan applications. This program is intended to work in conjunction with the Pierce County revolving loan fund, the Business Improvement District façade grant fund, and programs available through local banks. Fund balance at the end of 2015 was \$(20,333).

Product & Services: Provide low interest loans to qualifying properties for building improvements; record loan payments; administer loan program in conjunction with area loan programs and the Revolving Loan Committee. Current interest rate is 4 percent for terms up to ten years.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Loan Principal Repayment	\$ 7,203	\$ 16,213	\$ 23,416	\$ 31,925	\$ 32,426
Investment Income	17	-	17	-	-
Interest on Loans	4,625	3,021	7,646	10,522	6,042
Miscellaneous Revenue	-	-	-	-	-
Total Revenues	\$ 11,846	\$ 19,234	\$ 31,079	\$ 42,447	\$ 38,468
Reserve for Future Loans	-	-	-	32,165	36,113
Transfers to General Fund	5,141	5,141	10,282	10,282	2,355
Total Expenditures	\$ 5,141	\$ 5,141	\$ 10,282	\$ 42,447	\$ 38,468

SPECIAL REVENUE

BUSINESS DEVELOPMENT AND TOURISM

Program Description: This is a fund created to account for the costs of economic development activities as well as community and tourism events. The revenues include room tax, transfers from tax increment districts and administrative costs from the business improvement district assessment. Expenditures include tourism costs and annual memberships with Pierce and St. Croix County Economic Development Corporations. This fund also included the purchase of land for future corporate parks in Mann Valley and the Sterling Ponds subdivision. The fund balance at the end of 2015 was \$(758,118).

Product & Services: Promote tourism and increase development through support of the River Falls Chamber of Commerce and the regional economic development organizations, and provide funding for future corporate parks.

Budget Highlights: Room tax revenue is shared with the local tourism bureau with the City retaining 30% for in-kind costs of local festivals and events.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Room Tax Revenues	\$ 114,940	\$ 115,000	\$ 229,940	\$ 160,000	\$ 230,000
Other Revenues	66,199	66,256	132,455	5,000	5,000
Fund Balance Applied	-	-	-	-	40,820
Transfers from Other Funds	26,000	26,000	52,000	52,000	26,000
Total Revenues	\$ 207,138	\$ 207,256	\$ 414,394	\$ 217,000	\$ 301,820
Operating Expenses	105,148	53,700	158,848	111,400	172,333
Other Expenditures	2,298	12,200	14,498	4,250	480
Transfers to Other Funds	48,675	52,675	101,350	101,350	129,007
Total Expenditures	\$ 156,121	\$ 118,575	\$ 274,696	\$ 217,000	\$ 301,820

SPECIAL REVENUE**LIBRARY TRUST FUND**

Program Description: Donations to the River Falls Library are under the control of the Library Board. This fund accounts for donations and related expenditures, generally library equipment, computers or furniture. Fund balance at the end of 2015 was \$152,091.

Product & Services: Account for library donations and related expenditures.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Donations to Library	\$ 47,197	\$ 20,000	\$ 67,197	\$ 11,134	\$ 12,547
Other Revenues	303	100	403	600	600
Total Revenues	\$ 47,500	\$ 20,100	\$ 67,600	\$ 11,734	\$ 13,147
Operating Expenses	10,428	5,000	15,428	10,000	10,000
Transfer to General Fund	867	867	1,734	1,734	3,147
Total Expenditures	\$ 11,295	\$ 5,867	\$ 17,162	\$ 11,734	\$ 13,147

SPECIAL REVENUE

HOUSING RESERVE FUND

Program Description: The River Glen apartments were constructed as part of a tax increment district and were partially financed with a grant from the Department of Housing and Urban Development. River Glen is repaying this loan to the City over a twenty year period at zero percent interest per the developer’s agreement. These funds are available to the City for reinvestment in community housing projects. In 2012, the City Council approved a no-interest loan in the amount of \$400,000 from this fund to Habitat for Humanity for the Eco-Village housing development. This loan will be repaid over a ten year period. The fund had a balance of \$642,534 at the end of 2015.

Product & Services: Account for loan repayment of revenues, and investment of surplus funds.

Budget Highlights: Outstanding loan balance of \$377,118 at the end of 2015.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Loan Repayment	\$ 68,652	\$ 68,652	\$ 137,304	\$ 137,304	\$ 137,304
Other Revenues	274	150	424	-	-
Transfer from TID #4	-	-	-	-	306,328
Total Revenues	\$ 68,926	\$ 68,802	\$ 137,728	\$ 137,304	\$ 443,632
Operating Expenses	-	-	-	-	331,328
Fund Reserves	-	-	-	111,380	89,075
Transfer to General Fund	12,962	12,962	25,924	25,924	23,229
Total Expenditures	\$ 12,962	\$ 12,962	\$ 25,924	\$ 137,304	\$ 443,632

Performance Measures	2012	2013	2014 Budgeted	2014 Estimated	2015 Budgeted	2016 Budgeted
Cumulative Units of Affordable Housing Supported	40	42	-	46	50	50

SPECIAL REVENUE

PARK IMPACT FEE FUND

Program Description: Park impact fees were implemented in 2002 in order to provide funding for future park related capital improvements due to development. Annual park projects are incorporated from the Capital Improvement Program, and funded by impact fees for those projects which are related to development. The financing of future projects is dependent upon new construction; therefore projects are funded with existing impact fees as of the previous year. The Park Impact Fee fund balance at the end of 2015 was \$82,735.

Product & Services: Account for park impact fees paid, and allocate impact fees for park projects.

Budget Highlights: Use of park reserves in 2016 for capital projects.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Park Impact Fee Revenues	\$ 25,095	\$ 70,000	\$ 95,095	\$ 46,160	\$ 49,622
Other Revenues	129	100	229	-	200
Fund Balance	-	-	-	128,753	151,000
Total Revenues	\$ 25,223	\$ 70,100	\$ 95,224	\$ 174,913	\$ 200,822
Reserves	-	-	3,666	16,247	28,151
Transfer to Other Funds	1,833	1,222	-	158,666	172,671
Total Expenditures	\$ 1,833	\$ 1,833	\$ 3,666	\$ 174,913	\$ 200,822

Performance Measures	2013	2014	2015-2016 Budgeted	2017-2018 Budgeted
Available impact fee revenue	\$33,635	\$59,344	\$151,002	\$179,153

Historical Park Impact Fee Rates				
<u>Category</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Single Family	\$577.28	\$577.28	\$577.28	\$577.28
Multi Family	\$463.96	\$463.96	\$463.96	\$463.96
Non-Residential per Improvement (ft ²)	\$0.23	\$0.23	\$0.23	\$0.23

SPECIAL REVENUE

LIBRARY IMPACT FEE FUND

Program Description: Library impact fees were implemented in 2003 in order to provide funding for future library related capital improvements due to development. Eligible projects, such as building expansion, are incorporated from the Capital Improvement Program. The financing of future projects is dependent upon new construction; therefore, projects are funded with existing impact fees as of the previous year. Fund balance at the end of 2015 was \$4,155.

Product & Services: Account for library impact fees paid, and allocate impact fees for library projects.

Budget Highlights: The City purchased three properties in 2015-16 for future expansion of the library and library parking areas. Rent for two properties will be allocated back to the impact fee fund until a plan is developed for use of the property.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Library Impact Fee Revenue	\$ 15,419	\$ 15,000	\$ 30,419	\$ 28,168	\$ 30,280
Other Revenues	155	15	170	200	-
Rent	-	-	-	-	47,880
Fund Balance Applied	-	-	-	96,393	-
Total Revenues	\$ 15,574	\$ 15,015	\$ 30,589	\$ 28,368	\$ 78,160
Operating Supplies	-	25,000	25,000	-	27,304
Other Expenditures	78,654	207,282	285,936	96,393	-
Fund Reserves	-	-	-	26,968	49,823
Transfers to Other Funds	700	700	1,400	1,400	1,033
Total Expenditures	\$ 79,354	\$ 232,982	\$ 312,336	\$ 124,761	\$ 78,160

Performance Measures	2013	2014	2015-16 Budgeted	2017-18 Budgeted
Available impact fee revenue	54,727	\$67,499	\$(213,812)	(163,989)

Historical Library Impact Fee Rates				
Category	2015	2016	2017	2018
Single Family	\$352.09	\$352.09	\$352.09	\$352.09
Multi Family	\$352.09	\$352.09	\$352.09	\$352.09
Non-Residential per Improvement (ft ²)	\$0.00	\$0.00	\$0.00	\$0.00

SPECIAL REVENUE

FIRE IMPACT FEE FUND

Program Description: Fire impact fees were implemented in 2002 in order to provide funding for future fire related capital improvements due to development. Future fire improvements could be building expansion or an additional station. The financing of future projects is dependent upon growth; therefore, projects are funded with existing impact fees as of the previous year. Fund balance at the end of 2015 was \$149,420.

Product & Services: Account for fire impact fees paid and allocate impact fees for qualified fire improvement projects.

Budget Highlights: Proposed use of fund reserves to purchase land for future fire station in 2017.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Fire Impact Fee Revenue	\$ 14,589	\$ 13,828	\$ 28,417	\$ 27,656	\$ 29,732
Other Revenues	168	100	268	400	200
Fund Balance Applied	-	-	-	226,779	300,528
Total Revenues	\$ 14,757	\$ 13,928	\$ 28,685	\$ 254,835	\$ 330,460
Transfers to Other Funds	27,551	27,284	54,835	254,835	330,460
Total Expenditures	\$ 27,551	\$ 27,284	\$ 54,835	\$ 254,835	\$ 330,460

Performance Measures	2013	2014	2015-16 Budgeted	2017-18 Budgeted
Available impact fee revenue	\$174,701	\$162,214	\$136,064	\$(164,464)

Historical Fire Impact Fee Rates				
Category	2015	2016	2017	2018
Single Family	\$345.71	\$345.71	\$345.71	\$345.71
Multi Family	\$277.85	\$277.85	\$277.85	\$277.85
Non-Residential per Improvement (ft ²)	\$0.03	\$0.03	\$0.03	\$0.03

SPECIAL REVENUE

TAX INCREMENT DISTRICT #4

Program Description: Tax increment district #4 incorporates the River Falls Industrial Park. The district was created in 1988, the expenditure deadline was 2010 and the district terminates in 2015. Project costs incurred in previous years were paid with General Fund property tax levies. Interest on these advances is being repaid to the General Fund from tax increment revenues. This district is a donor district to TID #5 Whitetail Ridge Corporate Park. Fund balance at the end of 2015 was \$318,138. The initial base value of the TID was \$1,235,500 in 1988, 2016 total value is \$15,940,200.

Product & Services: Tax increment financing is available to properties within the tax increment district for expansion, infrastructure improvements or developer incentives. Other costs include debt service, and expenditures for annual audit and other district costs.

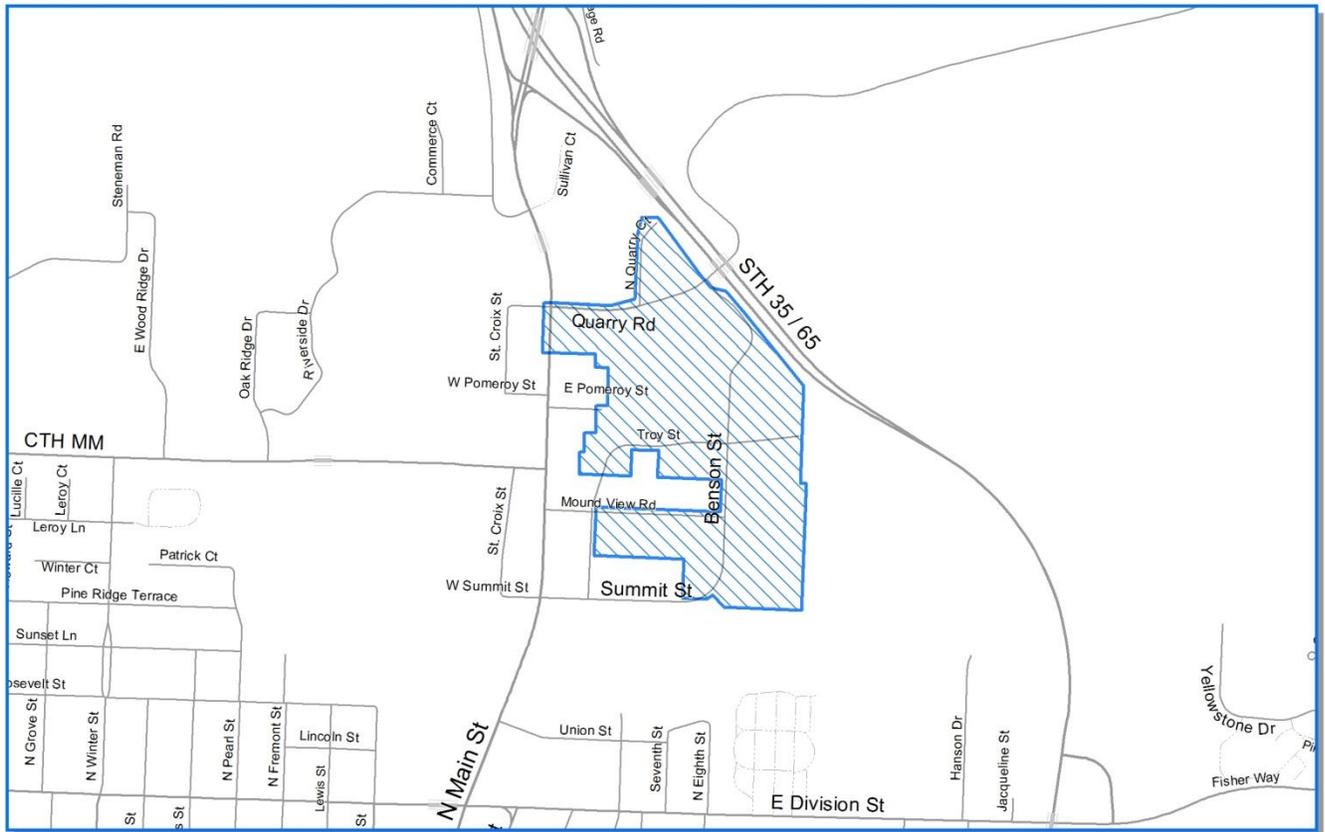
Budget Highlights: The district was extended one additional year in order to provide funding for affordable housing. Final revenue year will be tax increments received in calendar year 2017.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Tax Increment Revenues	\$ 223,717	\$ 308,978	\$ 532,695	\$ 484,014	\$ 308,978
Other Revenues	2,450	2,266	4,716	400	2,100
Fund Balance Applied	-	-	-	922	-
Total Revenues	\$ 226,167	\$ 311,244	\$ 537,411	\$ 485,336	\$ 311,078
Operating Expenses	1,995	2,500	4,495	3,900	4,750
Interest on Advances	175,000	-	175,000	-	-
Transfers to Other Funds	66,179	306,179	372,358	481,436	306,328
Total Expenditures	\$ 243,174	\$ 308,679	\$ 551,853	\$ 485,336	\$ 311,078

SPECIAL REVENUE

TAX INCREMENT DISTRICT #4

Performance Measures	2014	2015	2016 Estimated	2017 Budgeted	2018 Budgeted
Tax Increment Base Value (January 1, 1988)	\$1,235,500	\$1,235,500	\$1,235,500	\$1,235,500	\$0
Current District Equalized Value	\$11,936,300	\$15,687,100	\$15,940,200	\$16,259,004	\$0
Incremental Value Generated (equalized)	\$10,700,800	\$14,451,600	\$14,704,700	\$14,998,794	\$0



SPECIAL REVENUE

TAX INCREMENT DISTRICT #5

Program Description: Tax increment district #5 incorporates Whitetail Ridge Corporate Park and includes the revenues and expenditures related to infrastructure and developer incentives in the park. Revenues are received from tax increments. The expenditure period for this district expires in 2016, and the district terminates in 2021. Fund balance at the end of 2015 was a deficit of \$230,522. Base value on the TID was \$467,400 in 1994.

Product & Services: Available lots for future industrial clients, accounting for improvements associated with the district, allocation of tax increment revenues to pay for project costs and expenditures for annual audit and other district costs.

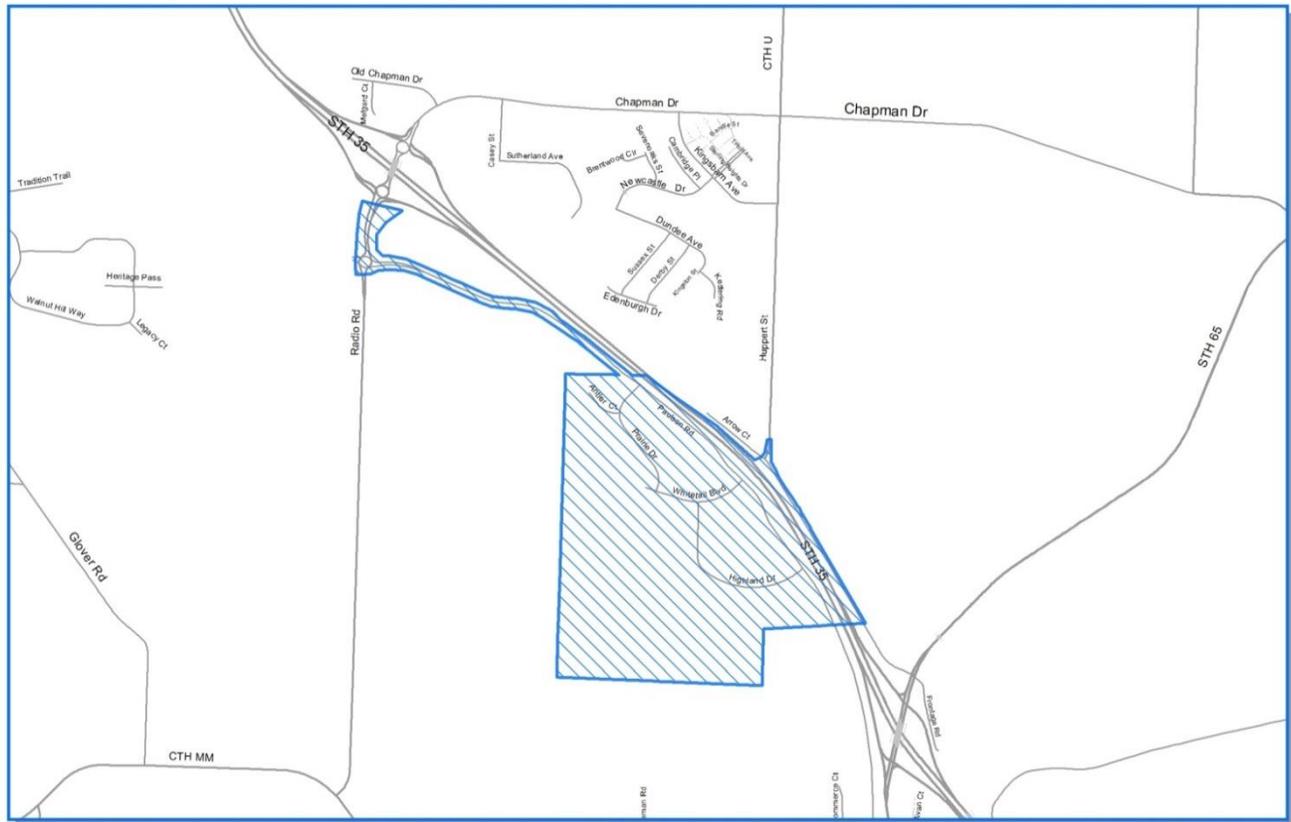
Budget Highlights: The expenditure period for the district expired in 2016, no additional capital outlay is included in the 2017-18 budget.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Tax Increment Revenues	\$ 453,188	\$ 462,458	\$ 915,646	\$ 992,988	\$ 1,018,000
Other Revenues	50,883	47,154	98,037	89,982	89,983
Fund Balance Applied	-	-	-	353,267	108,827
Transfers from Other Funds	20,000	260,000	280,000	214,078	-
Total Revenues	\$ 524,071	\$ 769,612	\$ 1,293,683	\$ 1,650,315	\$ 1,216,810
Operating Expenses	53,096	22,500	75,596	13,900	15,000
Debt Service	230,377	200,064	430,441	365,847	584,519
Capital Outlay	245,088	15,000	260,088	354,000	-
Reserves	-	-	-	233,677	56,085
Transfers to Other Funds	89,781	343,110	432,891	682,891	561,206
Total Expenditures	\$ 618,341	\$ 580,674	\$ 1,199,015	\$ 1,650,315	\$ 1,216,810

SPECIAL REVENUE

TAX INCREMENT DISTRICT #5

Performance Measures	2014	2015	2016 Estimated	2017 Budgeted	2018 Budgeted
Tax Increment Base Value (January 1, 1994)	\$467,400	\$467,400	\$467,400	\$467,400	\$467,400
Current District Equalized Value	\$22,147,800	\$22,098,100	\$24,712,700	\$27,678,224	\$30,999,611
Incremental Value Generated (equalized)	\$21,680,400	\$21,630,700	\$24,245,300	\$27,154,736	\$30,413,304



SPECIAL REVENUE

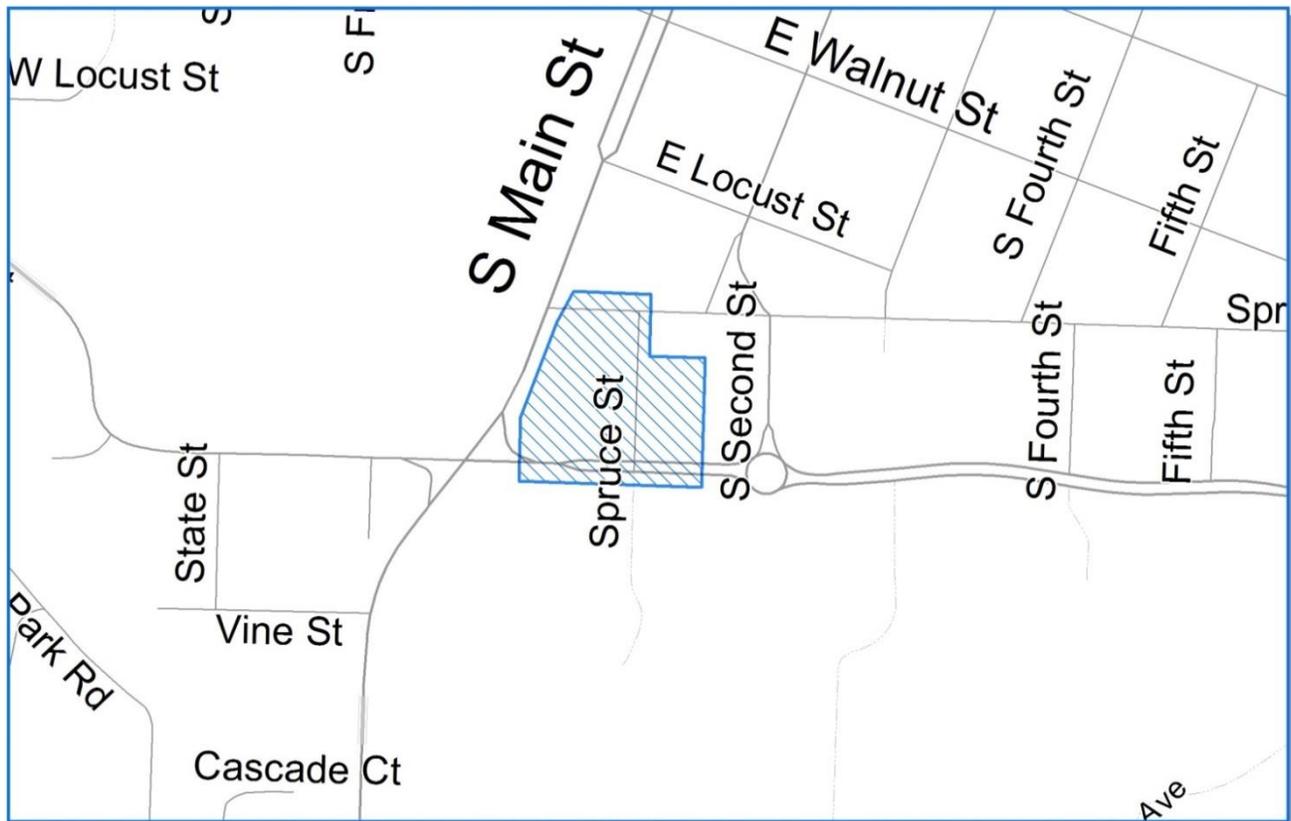
TAX INCREMENT DISTRICT #6

Program Description: Tax increment district #6 incorporates the area generally bordered by Spruce Street, Spring Street, South Main Street and Cascade Avenue. The district was created in 2005, has an expenditure deadline of 2027 and terminates in 2032. The fund currently accounts for tax increment revenues from the district and related debt service costs. A development agreement was approved in 2013 to amend the minimum tax payment clause, due to change in property ownership. Fund balance at the end of 2015 was a deficit of \$883,929. Base value on the TID was \$974,600 in 2005.

Product & Services: Tax increment financing is available to properties within the tax increment district for expansion, infrastructure improvements or developer incentives. Other costs include debt service, and expenditures for annual audit and other district costs.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Tax Increment Revenues	\$ 154,374	\$ 168,396	\$ 322,770	\$ 384,458	\$ 336,792
Fund Balance Applied	-	-	-	10,208	42,911
Total Revenues	\$ 154,374	\$ 168,396	\$ 322,770	\$ 394,666	\$ 379,703
Operating Expenses	962	1,000	1,962	5,000	2,000
Debt Service	167,019	165,670	332,689	333,176	325,651
Transfer to Other Funds	28,245	28,245	56,490	56,490	52,052
Total Expenditures	\$ 196,226	\$ 194,915	\$ 391,141	\$ 394,666	\$ 379,703

Performance Measures	2014	2015	2016 Estimated	2017 Budgeted	2018 Budgeted
Tax Increment Base Value (January 1, 2005)	\$974,600	\$974,600	\$974,600	\$974,600	\$974,600
Current District Equalized Value	\$7,665,500	\$8,160,700	\$8,705,600	\$9,314,992	\$9,967,041
Incremental Value Generated (equalized)	\$6,690,900	\$7,186,100	\$7,730,600	\$8,271,742	\$8,850,764



SPECIAL REVENUE

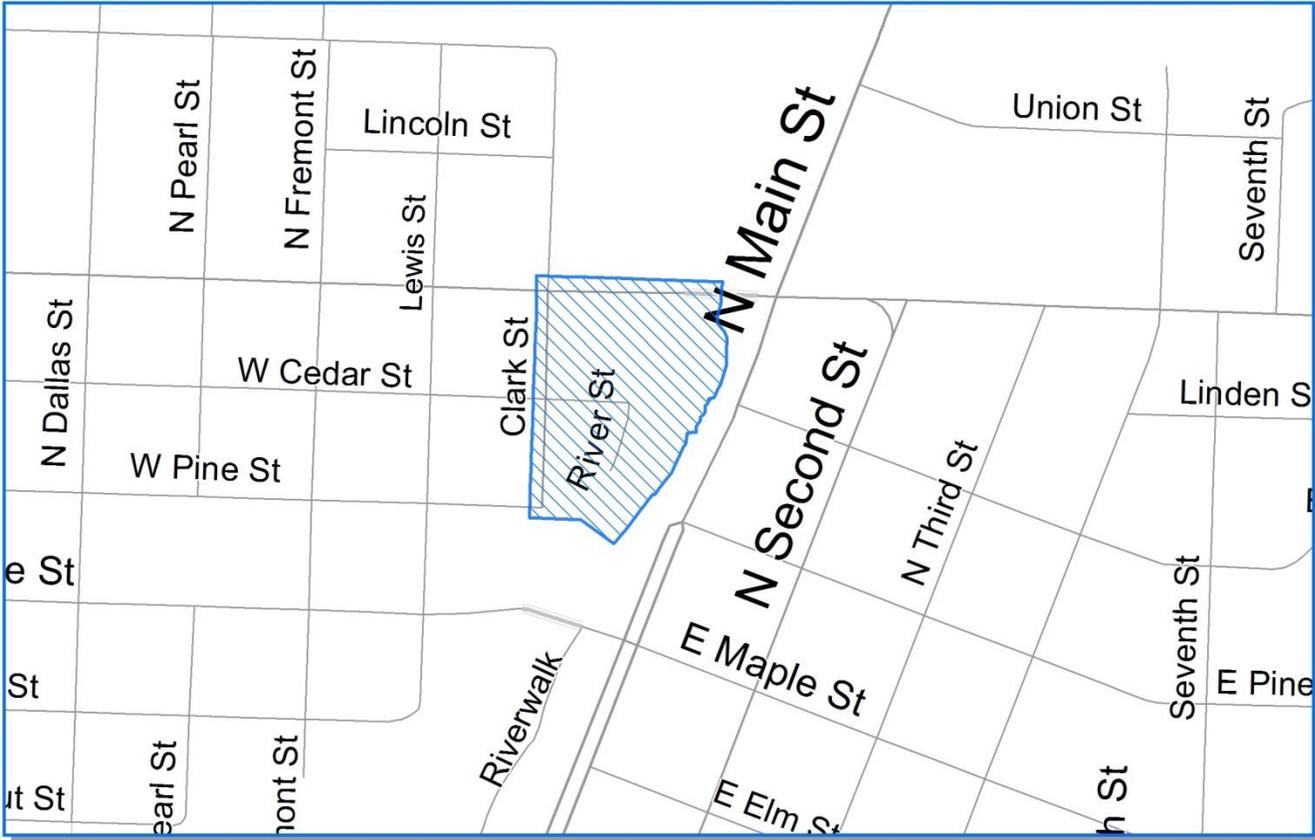
TAX INCREMENT DISTRICT #7

Program Description: Tax increment district #7 was created in 2009 and includes the area bordered by Clark, Cedar and Maple Streets. The district has an expenditure deadline of 2024, and terminates in 2029. The City purchased an 8 unit apartment building in the district in August 2012. The fund has a deficit of \$416,247 at the end of 2015. In 2009 the base value of the TID was \$1,158,200.

Product & Services: Tax increment financing is available to properties within the tax increment district for expansion, infrastructure improvements or developer incentives. Other costs may include debt service, and expenditures for annual audit and other district costs.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Tax Increment Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenues	50,238	50,000	100,238	26,576	338,800
Fund Balance	-	-	-	-	238,800
Total Revenues	\$ 50,238	\$ 50,000	\$ 100,238	\$ 26,576	\$ 577,600
Operating Expenses	21,431	90,600	112,031	3,500	46,300
Capital Projects	-	-	-	-	477,600
Reserves	-	-	-	-	36,600
Transfers to Other Funds	11,538	11,538	23,076	23,076	17,100
Total Expenditures	\$ 32,969	\$ 102,138	\$ 135,107	\$ 26,576	\$ 577,600

Performance Measures	2014	2015	2016 Estimated	2017 Budgeted	2018 Budgeted
Tax Increment Base Value (January 1, 2009)	\$1,158,200	\$1,158,200	\$1,158,200	\$1,158,200	\$1,158,200
Current Equalized Value	\$715,900	\$763,100	\$1,008,900	\$1,331,748	\$1,757,907
Incremental Value Generated (equalized)	(\$442,300)	(\$395,100)	(\$149,300)	(\$101,524)	(\$43,012)



SPECIAL REVENUE

TAX INCREMENT DISTRICT #8

Program Description: Tax increment district #8 was created in 2010 and includes the area south of Lake George along Winter Street and Cascade Avenue. The expenditure period expires in 2032, and the district terminations in 2037. Developers completed Phase I of this project in 2011, which included a 12-unit student housing facility. Phase II was completed in 2012 with an additional 12-unit building and completion of a section of the Kinnickinnic Trail System. Developers are reimbursed for tax increment revenues generated, up to \$468,000 over a 20-year period. Fund balance at the end of 2015 was a deficit of \$108,875. Base value on the TID was \$1,326,500 in 2010.

Product & Services: Tax increment financing is available to properties within the tax increment district for expansion, infrastructure improvements or developer incentives. Other costs may include debt service, and expenditures for annual audit and other district costs.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Tax Increment Revenues	\$ 60,182	\$ 67,226	\$ 127,408	\$ 118,562	\$ 120,000
Fund Balance Applied	-	-	-	11,420	13,463
Total Revenues	\$ 60,182	\$ 67,226	\$ 127,408	\$ 129,982	\$ 133,463
Operating Expenses	745	750	1,495	1,500	1,500
Developers Incentive	60,182	61,960	119,463	118,562	120,000
Transfer to Other Funds	88,519	4,960	93,479	9,920	11,963
Total Expenditures	\$ 149,446	\$ 67,670	\$ 217,116	\$ 129,982	\$ 133,463

Performance Measures	2014	2015	2016 Estimated	2017 Budgeted	2018 Budgeted
Tax Increment Base Value (January 1, 2010)	\$1,326,500	\$1,326,500	\$1,326,500	\$1,326,500	\$1,326,500
Current District Equalized Value	\$3,934,900	\$4,195,300	\$3,976,600	\$3,777,770	\$3,588,882
Incremental Value Generated (equalized)	\$2,608,400	\$2,868,800	\$2,650,100	\$2,517,595	\$2,391,715



SPECIAL REVENUE

TAX INCREMENT DISTRICT #9

Program Description: Tax increment district #9 was created in 2012 and includes the area east of Lake George along South Main Street, south of Cascade Avenue and south of Walnut Street. The expenditure period expires in 2033, and the district terminates in 2038. This district was created as a result of commercial development in the downtown area. The project plan includes signalization and turn lanes at Walnut and Main Street, purchase of land for the Kinnickinnic River Trail System, and Lake George rehabilitation project. A development agreement with Nash Finch Corporation provides a reimbursement of tax increment revenues up to \$686,000 over 10 years. Fund balance at the end of 2015 was a deficit of \$268,318. The base value of the TID was \$4,712,300 in 2010.

Product & Services: Tax increment financing is available to properties within the tax increment district for expansion, infrastructure improvements or developer incentives. Other costs may include debt service, and expenditures for annual audit and other district costs.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Tax Increment Revenues	\$ 58,712	\$ 70,835	\$ 129,547	\$ 116,496	\$ 127,235
Other Revenue	17,054	10,671	27,725	-	13,600
Fund Balance Applied	-	-	-	144,586	107,663
Total Revenues	\$ 75,766	\$ 81,506	\$ 157,272	\$ 261,082	\$ 248,498
Operating Expenses	779	745	1,524	43,500	1,500
Debt Service	39,630	39,631	79,261	79,002	76,923
Developer Incentives	70,000	70,000	140,000	116,496	140,000
Transfer to Other Funds	11,042	11,042	22,084	22,084	30,075
Total Expenditures	\$ 121,451	\$ 121,418	\$ 242,869	\$ 261,082	\$ 248,498

SPECIAL REVENUE

TAX INCREMENT DISTRICT #9

Performance Measures	2014	2015	2016 Estimated	2017 Budgeted	2018 Budgeted
Tax Increment Base Value (January 1, 2010)	\$4,712,300	\$4,712,300	\$4,712,300	\$4,712,300	\$4,712,300
Current District Equalized Value	\$7,257,000	\$7,735,400	\$7,397,800	\$7,101,888	\$6,817,812
Incremental Value Generated (equalized)	\$2,544,700.00	\$3,022,800	\$2,685,500	\$2,578,080	\$2,474,957



SPECIAL REVENUE

TAX INCREMENT DISTRICT #10

Program Description: Tax increment district #10 was created in 2014 and includes the area containing the Sterling Ponds Corporate Park. Construction on the new corporate park began in the fall of 2014. Fund balance at the end of 2015 was a deficit of \$553,287. The base value for the TID was \$71,500 in 2014.

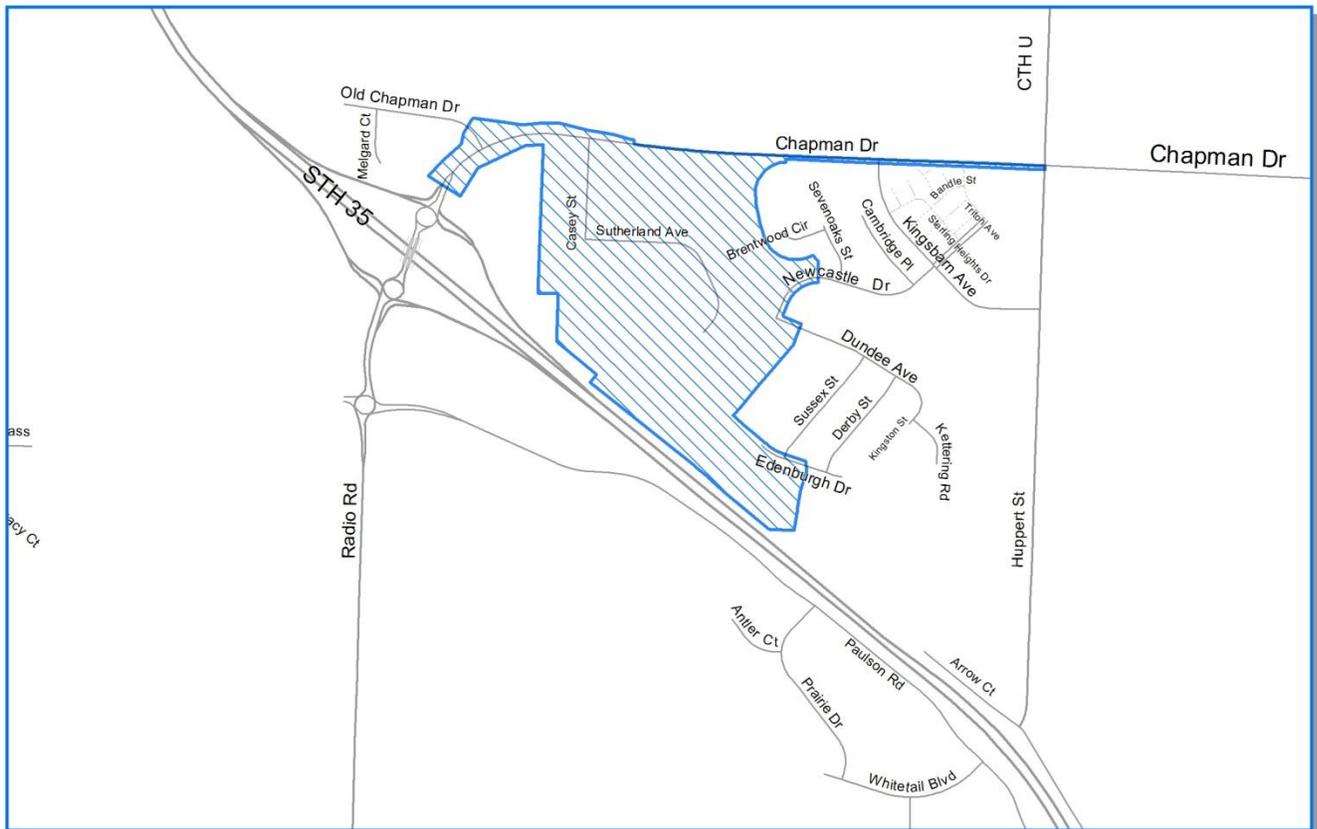
Product & Services: Tax increment financing is available to properties within the tax increment district for expansion, infrastructure improvements or developer incentives. Other costs may include debt service, and expenditures for annual audit and other district costs.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
General Property Tax	\$ -	\$ -	\$ -	\$ -	\$ 698,835
Tax Increment	-	5,282	5,282	-	93,450
State Trust Fund	-	1,640,000	1,640,000	-	102,060
Fund Balance Applied	-	-	-	464,084	-
Total Revenues	\$ -	\$ 1,645,282	\$ 1,645,282	\$ 464,084	\$ 894,345
Operating Expenses	61,373	227,750	289,123	8,000	88,000
Debt Service	136,860	95,042	231,902	95,042	676,953
Capital Outlay	362,305	2,736,540	3,098,845	350,000	102,060
Other Financing Uses	-	-	-	-	-
Transfer to Other Funds	5,521	5,521	11,042	11,042	27,332
Total Expenditures	\$ 566,059	\$ 3,064,853	\$ 3,630,911	\$ 464,084	\$ 894,345

SPECIAL REVENUE

TAX INCREMENT DISTRICT #10

Performance Measures	2014	2015	2016 Estimated	2017 Budgeted	2018 Budgeted
Tax Increment Base Value (January 1, 2014)	\$16,851	\$16,851	\$16,851	\$16,851	\$16,851
Current Equalized Value	\$16,851	\$317,000	\$71,500	\$16,445	\$3,782
Incremental Value Generated (equalized)	\$ -	\$245,500	\$ -	\$3,782	\$870



SPECIAL REVENUE

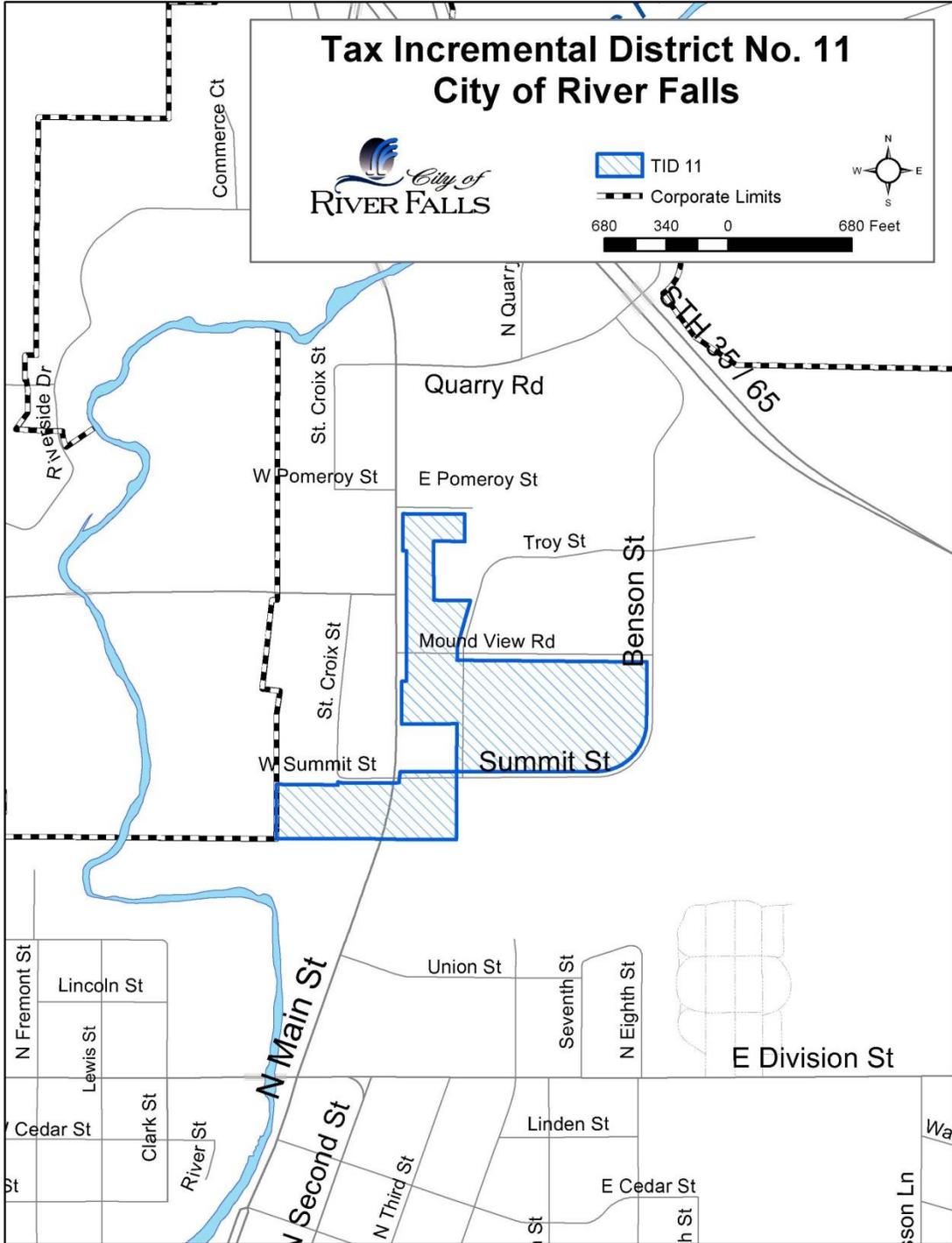
TAX INCREMENT DISTRICT #11

Program Description: Tax increment district #11 was created in 2015 and includes the area at the intersection of Summit and Mound View Streets in the River Falls Industrial Park. The estimated base value for the TID was \$7,262,277 in 2016.

Product & Services: Tax increment financing is available to properties within the tax increment district for expansion, infrastructure improvements or developer incentives. Other costs may include debt service, and expenditures for annual audit and other district costs.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Fund Balance Applied	\$ -	\$ -	\$ -	\$ -	\$ 3,488
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 3,488
Operating Expenses	11,674	11,000	22,674	-	1,500
Capital Outlay	3,000	-	3,000	-	-
Transfer to Other Funds	-	-	-	-	1,988
Total Expenditures	\$ 14,674	\$ 11,000	\$ 25,674	\$ -	\$ 3,488

Performance Measures	2014	2015	2016 Estimated	2017 Budgeted	2018 Budgeted
Tax Increment Base Value (January 1, 2014)	\$ -	\$ -	\$7,380,593	\$7,380,593	\$7,380,593
Current Equalized Value	\$ -	\$ -	\$7,380,593	7,380,593	\$7,380,593
Incremental Value Generated (equalized)	\$ -	\$ -	\$ -	\$ -	\$ -



SPECIAL REVENUE

TAX INCREMENT DISTRICT #12

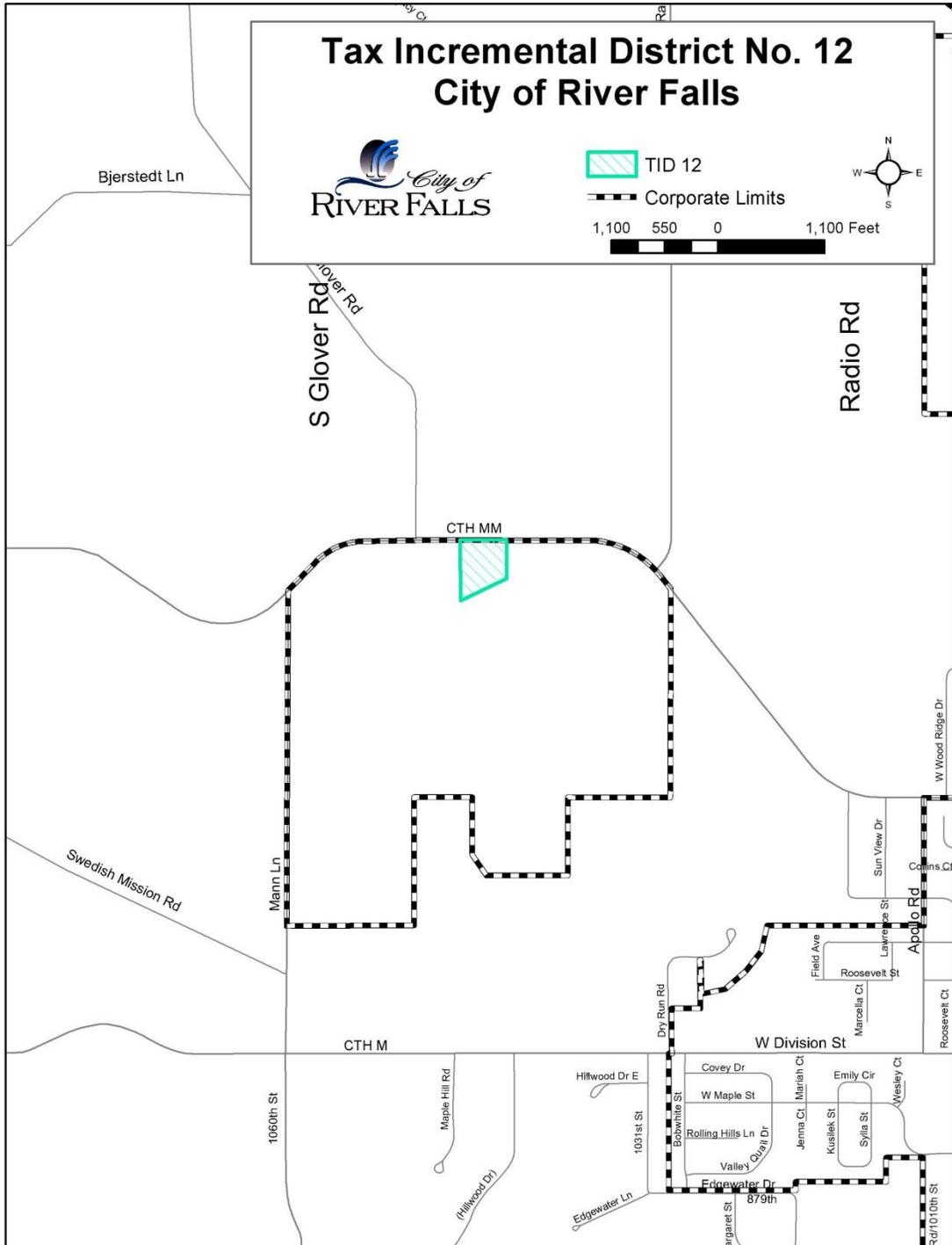
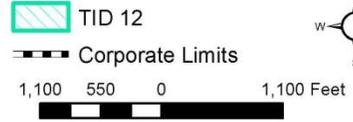
Program Description: Tax increment district #12 was created in 2016 and includes the area on County Road MM near Radio Road. The estimated base value for the TID is \$0 in 2016 as the property was tax exempt.

Product & Services: Tax increment financing is available to properties within the tax increment district for expansion, infrastructure improvements or developer incentives. Other costs may include debt service, and expenditures for annual audit and other district costs.

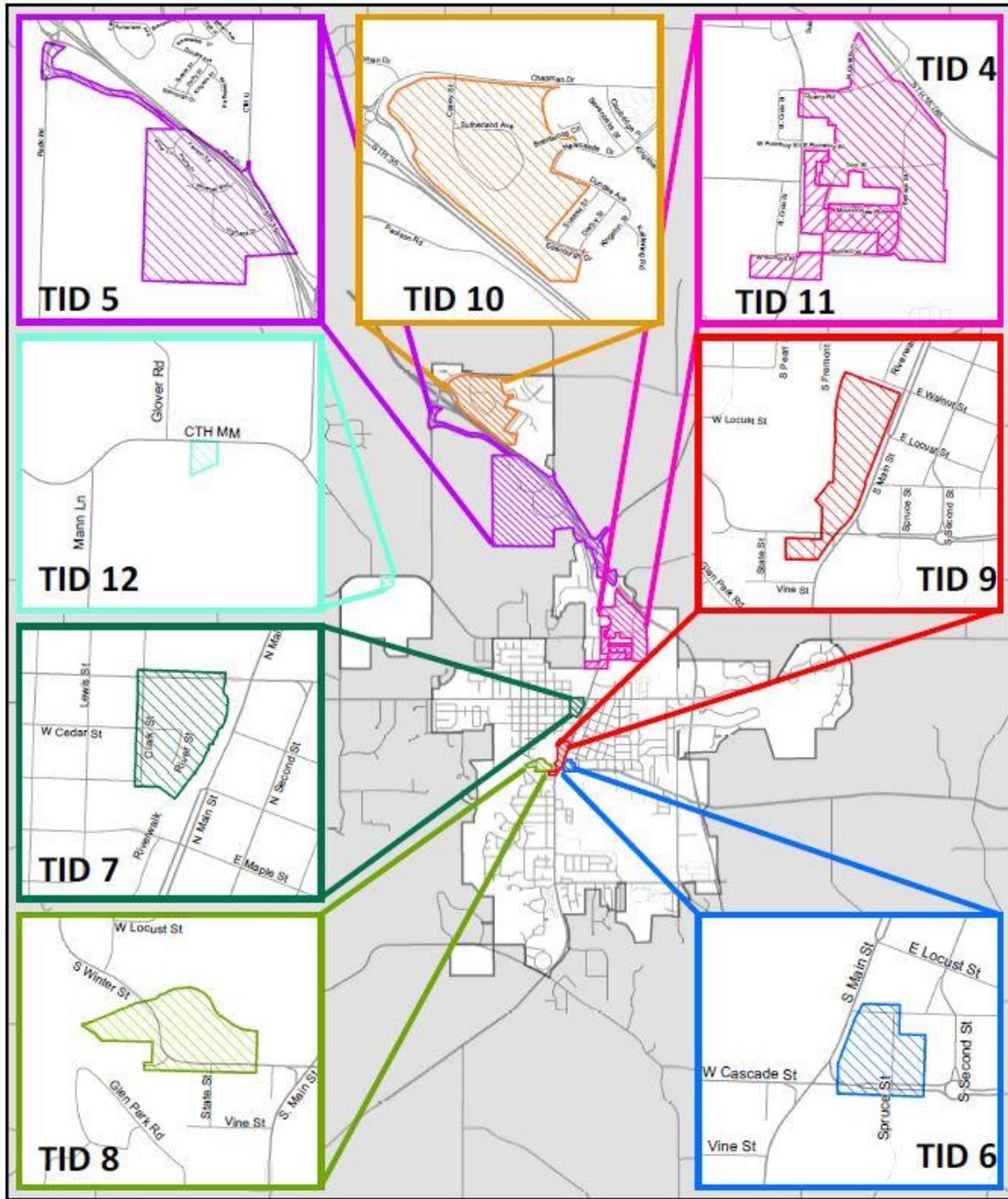
Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
General Property Tax	\$ -	\$ -	\$ -	\$ -	\$ 12,960
Tax Increment	-	-	-	-	17,850
Fund Balance Applied	-	-	-	-	983
State Trust Fund Loan	-	200,000	200,000	-	51,030
Total Revenues	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 82,823
Operating Expenses	-	11,500	11,500	-	-
Debt Service	-	-	-	-	29,805
Capital Outlay	-	590,430	590,430	-	51,030
Transfer to Other Funds	-	-	-	-	1,988
Total Expenditures	\$ -	\$ 601,930	\$ 601,930	\$ -	\$ 82,823

Performance Measures	2014	2015	2016 Estimated	2017 Budgeted	2018 Budgeted
Tax Increment Base Value (January 1, 2014)	\$ -	\$ -	\$ -	\$ -	\$ -
Current District Equalized Value	\$ -	\$ -	\$ -	850,000	\$1,700,000
Incremental Value Generated (equalized)	\$ -	\$ -	\$ -	\$850,000	\$1,700,000

Tax Incremental District No. 12 City of River Falls



2016 TAX INCREMENT DISTRICTS (TIDS)



DEBT SERVICE FUNDS

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs. Included within this group of funds are the State Trust Fund loans, general obligation bonds, general obligation notes, and loans from local banks.

At December 31, 2015, the City had \$20,742,600 of general obligation bonds and promissory notes outstanding. Of this amount, \$3,813,038, or 18 percent will be paid from business-type activity revenues. The City maintains an Aa2 rating from Moody's Investor Service on general obligation issues. Under current state statutes, the City's general obligation indebtedness may not exceed five percent (5%) of the equalized value of taxable property in the City. As of December 31, 2015, the City's total amount applicable to debt margin was 43 percent of the legal limit of \$43,965,230. The net debt per capita equaled \$1,375 at year-end.

Revenue and general obligation debt paid with alternate revenue sources are not included below, but in the applicable fund.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
General Property Tax	\$ 834,549	\$ 965,996	\$ 1,800,545	\$ 1,800,545	\$ 1,451,499
Investment Income	\$ 181	\$ 9	\$ 190	\$ -	\$ -
Miscellaneous	\$ 9,584	\$ -	\$ 9,584	\$ -	\$ -
Rent	\$ -	\$ -	\$ -	\$ -	\$ 128,368
Fund Balance Applied	\$ -	\$ -	\$ -	\$ 78,970	\$ -
Bond Proceeds	\$ 1,958,870	\$4,060,000	\$ 6,018,870	\$ -	\$ -
Transfers from Other Funds	\$ 104,393	\$ 26,583	\$ 130,976	\$ 53,433	\$ 370,708
Total Revenues	\$ 2,907,577	\$5,052,588	\$ 7,960,165	\$ 1,932,948	\$ 1,950,575
Principal	\$ 2,547,610	\$ 602,885	\$ 3,150,495	\$ 1,191,625	\$ 1,426,460
Interest	\$ 346,109	\$ 374,938	\$ 721,047	\$ 707,650	\$ 500,094
Debt Escrow Agent	\$ -	\$4,258,728	\$ 4,258,728	\$ -	\$ -
Paying Agent Fees/Miscellaneous	\$ 2,196	\$ 679	\$ 2,875	\$ 1,358	\$ 1,250
Transfer to General Fund	\$ 18,238	\$ 14,077	\$ 32,315	\$ 32,315	\$ 22,771
Total Expenditures	\$ 2,914,153	\$5,251,307	\$ 8,165,460	\$ 1,932,948	\$ 1,950,575

DEBT SERVICE FUNDS

**ALL GENERAL OBLIGATION DEBT
INCLUDING ALTERNATIVE FUNDING SOURCES**

Debt Service Source	Date of Issue	Final Maturity	Interest Rates	Original Indebtedness	Anticipated Balance 12-31-2016	Principal/Interest Due in 2017	Principal/Interest Due in 2018
State Trust Fund-Water Projects	9/2008	3/2018	4.25%	\$ 300,000	\$ 78,314	\$ 41,670	\$ 41,671
State Trust Fund-Water Projects	2/2009	3/2018	3.00-4.60%	\$ 5,070,000	\$ 580,000	\$ 302,500	\$ 312,000
Fire, PW Equip, Maple St. Bridge, City Hall design, 1998B refunding	7/2011	5/2019	2.00-2.50%	\$ 1,740,000	\$ 875,000	\$ 377,375	\$ 378,250
City Hall Construction	3/2012	3/2028	0.45-3.40%	\$ 4,560,000	\$ 3,070,000	\$ 460,724	\$ 459,099
2010 Public Works Equip.	9/2012	5/2023	1.00-2.00%	\$ 3,765,000	\$ 2,140,000	\$ 319,475	\$ 323,163
Refunding Bonds-Sewer	12/2012	12/2017	1.92%	\$ 478,000	\$ 98,887	\$ 101,088	\$ -
Biosolids Facility Loan	11/2013	11/2018	1.79%	\$ 250,000	\$ 147,291	\$ 52,756	\$ 52,756
Stormwater, PW Equip.	8/2014	6/2034	2.85%	\$ 5,425,000	\$ 5,425,000	\$ 394,138	\$ 608,138
Taxable Refunding-TID/Public Safety Bldg.	7/2015	3/2034	3.75%	\$ 1,600,000	\$ 1,524,407	\$ 118,004	\$ 118,004
Refunding-Sewer/Library	10/2015	3/2025	3.25%	\$ 269,800	\$ 269,800	\$ 35,543	\$ 35,543
PW Roof/Cascade Ave. Storm water	10/2015	10/2025	2.94%	\$ 575,000	\$ 517,500	\$ 72,496	\$ 70,782
Public Works Equipment	10/2015	10/2017	1.19%	\$ 525,000	\$ 262,500	\$ 264,873	\$ -
2014 G.O. Bonds	4/2016	3/2029	2.00 - 3.00%	\$ 4,060,000	\$ 4,060,000	\$ 134,250	\$ 133,350
Total General Obligation Debt				\$ 28,617,800	\$19,0478,699	\$ 2,674,893	\$ 2,532,756
Debt Service Costs Funded with Alternative Revenue Sources						\$ 1,226,586	\$ 1,305,150

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by proprietary funds. Capital project details are included in Appendix D of the Budget.

General Capital Projects records the expenditure of the majority of the City's scheduled capital projects as listed in the CIP. Funding is from a variety of sources including taxes, grants, bonds, donations, tax increment financing, and fund balances.

Capital Equipment fund accounts for those purchases listed in the CIP that are equipment related and are considered a major purchase. Funding is provided by taxes, the issuance of debt and grants.

CAPITAL PROJECTS

GENERAL CAPITAL PROJECTS FUND

Program Description: The General Capital Projects fund contains the projects from the capital improvement program that are not related to an alternative funding source, such as Ambulance, Storm water, Electric, Water, Sewer or equipment. These projects are generally major road, bridge, or building improvements and may extend beyond one budget year. Most projects involve engineering and design services. The City Council has reviewed the proposed 2017-2021 Capital Improvement Plan which is expected to be finalized in November, 2016. Fund balance at the end of 2015 was \$144,064.

Product & Services: Allocate costs for specific projects per the approved capital project program; account for various revenues sources including grants, tax revenues, transfers from other funds, and bond issues.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Property Tax Revenues	\$ 269,644	\$ 108,064	\$ 377,708	\$ 377,708	\$ 622,254
Federal/State Grants	25,085	583,162	608,247	1,346,500	720,000
Other Revenues	4,782	6,745	11,527	263,200	55,000
Bond Proceeds	1,869,800	-	1,869,800	-	1,010,000
Fund Balance Applied	-	-	-	131,203	100,000
Transfer from Other Funds	83,559	6,774	90,333	846,600	590,600
Total Revenues	\$ 2,252,870	\$ 704,745	\$ 2,957,615	\$ 2,965,211	\$ 3,097,854
Capital Expenditures	1,120,756	1,068,255	2,189,011	2,866,203	2,989,278
Transfer to Other Funds	117,047	59,504	176,551	99,008	108,576
Total Expenditures	\$ 1,237,803	\$ 1,127,759	\$ 2,365,562	\$ 2,965,211	\$ 3,097,854

Performance Measures	2014	2015-16 Budgeted	2017-18 Budgeted
Percentage of City Property Tax Levy allocated for Capital Projects	10.5%	4.9%	5.4%

CAPITAL PROJECTS

CAPITAL EQUIPMENT FUND

Program Description: The Capital Equipment fund includes the equipment related projects from the capital improvement program, including police vehicles, public works equipment, fire equipment and motor pool vehicles. Funding for this equipment is usually general property taxes or long term financing. Fund balance at the end of 2015 was \$91,192.

Product & Services: Sources and uses fund for purchase of major equipment to serve the City’s needs. The fund amount may vary significantly from year to year.

Budget Highlights: The 2017-2018 budget includes the following replacement vehicles and equipment. More information can be found in the 2017-2021 Capital Improvement Plan.

- 1999 624 Loader Replacement \$186,000 (2017)
- 6-Yard Dump Truck Replacement \$185,000 (2018)
- Police Patrol Vehicles \$40,000 (each year 2017 and 2018)
- Polaris Ranger \$31,000 (2018)

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Property Tax Revenues	\$ 195,905	\$ 118,405	\$ 314,310	\$ 314,310	\$ 251,734
State Grants	-	-	-	-	-
Other Revenues	230	140	370	-	-
Bond Proceeds	575,000	113,000	688,000	922,000	371,000
Fund Balance Applied	-	-	-	20,000	-
Transfer from Other Funds	-	-	-	-	4,000
Total Revenues	\$ 771,135	\$ 231,545	\$ 1,002,680	\$ 1,256,310	\$ 626,734
Capital Expenditures	1,047,032	268,953	1,315,985	1,208,500	561,750
Transfer to Other Funds	23,905	23,905	47,810	47,810	64,984
Total Expenditures	\$ 1,070,937	\$ 292,858	\$ 1,363,795	\$ 1,256,310	\$ 626,734

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City's Enterprise Funds are used to account for the operations of the Electric, Water and Sewer Utilities, storm water and the River Falls Ambulance.

Storm Water Utility accounts for revenues from the storm water fee and associated expenses, including depreciation.

Ambulance Fund provides emergency medical services to the City of River Falls and the surrounding ambulance service area. This fund accounts for ambulance charges and associated expenses including depreciation.

Electric Fund provides electrical services to the City of River Falls and other jurisdictions within the River Falls Municipal Utilities (RFMU) service area. This fund accounts for expenses associated with electrical service including capital improvements. Powerful Choices is a program started by the River Falls City Council and the Utility Commission with its purpose being to support energy efficiency and environmental stewardship.

Water Fund provides water services to the City of River Falls and other jurisdictions within the River Falls Municipal Utilities service area. This fund accounts for expenses associated with water service including capital improvements.

Sewer Fund provides sewer services to the City of River Falls and other jurisdictions within the River Falls Municipal Utilities service area. This fund accounts for expenses associated with sewer service including capital improvements.

ENTERPRISE

STORMWATER UTILITY

Program Description: The storm water utility fee was implemented in 1998, and this fund is used to account for storm water revenues and associated expenses. As the requirements for storm water management increase, it is anticipated that more resources will be necessary to comply with federal and state regulations. Additional information can be found in the [2015 Annual Report](#). Total net position at the end of 2015 was \$5,945,464. Total unrestricted net assets at end of 2015 were \$233,729.

Product & Services: Administration of storm water management plans, public involvement in storm water education and participation, maintenance of storm water systems, including inventory and expansion.

Fiscal Resources	2015 Actual	2016 Projected	2015-16 Projected	2015-16 Revised Budgets	2017-2018 Budgeted
Storm water Fees/ Management Fee	\$ 523,070	\$ 510,175	\$ 1,033,245	\$ 1,010,000	\$ 1,074,900
Investment & Miscellaneous Income	240	500	740	4,100	4,103
Fund Balance Applied	-	-	-	75,586	26,400
Transfer from Other Funds	5,000	5,000	10,000	10,000	-
Total Revenues	\$ 528,310	\$ 515,675	\$ 1,043,985	\$ 1,099,686	\$ 1,105,403
Personnel Services	162,509	161,081	323,590	330,177	398,542
Operating Expenses	193,240	147,381	340,621	356,555	285,512
Debt Service	5,749	6,379	12,128	10,146	1,433
Transfer to Other Funds	43,323	43,323	86,646	86,629	109,916
Depreciation	154,388	143,000	297,388	286,000	310,000
Reserves	-	-	-	30,179	-
Total Expenditures	\$ 559,209	\$ 501,164	\$ 1,060,373	\$ 1,099,686	\$ 1,105,403
Net Change in Position	(30,899)	14,511	(16,388)	(45,407)	(26,400)
Beginning Net Position	\$ 5,976,363	\$ 5,945,464	\$ 5,976,363	\$ 5,647,248	\$ 5,959,975
Ending Net Position	\$ 5,945,464	\$ 5,959,975	\$ 5,959,975	\$ 5,601,841	\$ 5,933,575
Rate Increase Included	0%	0%	0%	5%	0%

ENTERPRISE

STORMWATER UTILITY

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	1.90	1.97	1.97	2.05	2.05

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Storm water Ponds Adopted	17%	19%	27%	23%	25%	28%
City Owned/Maintained Ponds	101	108	102	109	115	120
Storm water Structures Inspected	22%	8%	20%	20%	20%	20%

**Required by WI DNR Storm water Permit.*

Historical Stormwater Utility Fee Rates				
Category*	2015	2016	2017	2018
Residential	\$3.14	\$3.14	\$3.30	\$3.30

**Other categories include Commercial, Industrial, Public, Office, Service, and Churches*

ENTERPRISE

AMBULANCE FUND

Program Description: The River Falls Ambulance Service is responsible for emergency medical response within the City of River Falls and the surrounding towns by contract. The Prescott Area Fire and EMS Association and Towns pay a per capita retainer to the Ambulance Fund; the remaining costs are covered by patient billings, grants and donations. The Ambulance service provides paramedic level service, and is equipped with four ambulances and two advance vehicles. Overall, the service employs one full time Ambulance Director, full time administrative assistant, seven full time paramedics, part time paramedics/EMTs, and volunteer paramedics/EMTs. Total net position at the end of 2015 was \$ 2,180,273, of which \$1,307,587 was unrestricted.

Product & Services: Provides paramedic level life support to area residents, coordinate training and service with area first responder groups, provide standby and support services to the River Falls and Prescott Fire Departments, and provides standby services for community events.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Ambulance Charges	\$ 1,412,825	\$ 1,359,445	\$ 2,772,270	\$ 2,306,391	\$ 2,720,000
Per Capita Revenue	216,332	217,092	433,424	426,000	449,000
Intergovernmental Revenue	7,149	7,000	14,149	14,000	14,000
Investment Income	203	275	478	2,000	2,000
Miscellaneous	40,750	5,000	45,750	40,000	10,000
Other Financing Sources	75,200	75,200	150,400	150,400	-
Total Revenues	\$ 1,752,459	\$ 1,664,012	\$ 3,416,471	\$ 2,938,791	\$ 3,195,000
Personnel Services	789,886	781,481	1,571,367	1,767,384	1,877,852
Operating Expenses	261,919	288,222	550,141	640,328	655,583
Capital Outlay	-	34,000	34,000	74,000	24,000
Reserves	-	-	-	17,161	-
Depreciation	108,686	106,500	215,186	213,000	301,289
Transfers to Other Funds	113,459	113,459	226,918	226,918	336,276
Total Expenditures	\$ 1,273,950	\$ 1,323,662	\$ 2,597,612	\$ 2,938,791	\$ 3,195,000
Net Change in Position	480,417	340,350	818,859	17,161	-
Beginning Net Position	\$1,699,856	\$ 2,178,365	\$ 1,699,856	\$ 1,539,229	\$ 2,518,715
Ending Net Position	\$2,180,273	\$ 2,518,715	\$ 2,518,715	\$ 1,556,390	\$ 2,518,715

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	8.34	9.47	10.47	15.65	15.65

**Personnel does not include Volunteer pay-per-call members*

Performance Measures	2014	2015	2016 Proposed	2016 Estimated	2017 Budgeted	2018 Budgeted
Cost per Capita Assessment	\$9	\$10	\$10	\$10	\$10	\$10
Annual Calls for Service	1,847	2,292	2,000	2,300	2,350	2,400
Average dispatch enroute time (minutes)*	1:34	1:23	2:00	1:31	1:30	1:30
Average to scene time (minutes)**	6:12	4:55	7:00	7:37	7:00	7:00
Average back to service time (minutes)***	38:26	36:48	45	36:02	36:00	36:00

**Average time from dispatch of call to in response vehicle leaving station*

*** Average travel time to scene from station*

****Average time for response vehicle to be back in service ready for a new call after responding to a call*

	2014	2015	2016 YTD	2017 Budgeted	2018 Budgeted
Response Time Reliability (minutes)*	0:07:00	0:08:00	0:08:05	0:08:00	0:08:00
Unit Hour Utilization**	0.162	0.178	0.161	0.160	0.160

**Target for response time reliability is 11 minutes. River Falls 911 only*

***Optimal range between 0.154 and 0.164*

ENTERPRISE

ELECTRIC FUND

Program Description: Since 1900, River Falls Municipal Utilities (RFMU) has been responsible for delivering high-quality electric services to the community at a competitive price. As the requirements for electric services increase, RFMU attempts to meet those needs by maintaining a progressive and dependable transmission & distribution system. In an effort to be a steward of the local environment, RFMU offers customers the opportunity to purchase blocks of renewable energy that reduce the community’s carbon footprint. In addition, River Falls is one of two Wisconsin communities that have been chosen by WPPI Energy to be a pilot program location for a community solar garden. Total net position at the end of 2015 was \$19,997,005, and unrestricted net assets were \$8,175,636.

Product & Services: Administration of electric service plans, public involvement in energy-saving education and participation, maintenance of electrical systems, including inventory and expansion.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Electric Revenue	\$ 13,286,978	\$13,547,485	\$ 26,834,463	\$ 27,884,001	\$28,165,410
Other Operating Revenues	376,103	370,717	746,820	725,657	818,150
Investment Income	18,025	24,900	42,925	30,000	60,000
Capital Contributions	102,287	40,000	142,287	60,000	60,000
Fund Balance Applied	-	-	-	279,086	400,000
Gain on Early Retirement	268,739	-	268,739	227,224	-
Total Revenues	\$ 14,052,132	\$13,983,102	\$ 28,035,234	\$ 29,205,968	\$29,503,560
Purchased Power	9,764,322	9,900,000	19,664,322	21,116,515	20,737,928
Personnel Services	977,638	1,097,159	2,074,797	2,526,726	3,133,814
Operating Expenses	779,501	859,572	1,639,073	1,849,132	2,295,954
Depreciation	785,398	820,257	1,605,655	1,468,000	1,731,400
Payment in Lieu of Taxes	395,859	407,368	803,227	829,000	855,212
Reserves	-	-	-	523,694	-
Transfer to Other Funds	262,947	270,079	533,026	615,893	749,252
Power Plant Amortization	-	277,008	277,008	277,008	-
Total Expenditures	\$ 12,965,665	\$ 13,631,443	\$ 26,597,108	\$ 29,205,968	\$29,503,560
Net Change in Position	1,086,467	351,659	1,438,126	244,608	(400,000)
Beginning Net Position	\$ 18,910,538	\$ 19,997,005	\$ 18,910,538	\$ 18,396,244	\$20,348,664
Ending Net Position	\$ 19,997,005	\$ 20,348,664	\$ 20,348,664	\$ 18,640,852	\$19,948,664

ENTERPRISE

ELECTRIC FUND

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	12.98	12.98	12.98	15.70	16.70

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated*	2017 Budgeted	2018 Budgeted
Operating Ratio (Expenses/Revenues)	92%	91%	95%	95%	93%	94%
Net Take-Down (Income/Gross Revenue)	8%	9%	7%	7%	8%	8%
Debt Ratio (Liabilities/Assets)	7%	6%	11%	6%	7%	8%
Percentage of reliable service hours	99%	99%	99%	99%	99%	99%
Average Monthly Electric Bill*	\$89	\$83	\$85	\$84	\$85	\$85
Moody's Revenue Bond Rating	A2	A2	A2	A2	A2	A2
Total Number of Customers	6,208	6,271	6,288	6,696	6,771	6,846

*As of August 2016

**Staff estimate based on average residential usage and current rates

ENTERPRISE

PROGRAM: POWERFUL CHOICES

Program Description: The Powerful Choices program began in 2007 to support energy efficiency and environmental stewardship. This budget combines funding from utility revenues, WPPI grants, and mandated programs to provide energy reduction assistance to the community. The information below is derived from the Electric Fund operating budget referenced above. More information can be found on the [Powerful Choices 5-Year Comprehensive Review](#) document.

Products & Services: Educational programs to bring awareness to energy efficiency measures, community energy efficiency projects, customer incentives to promote energy savings, and training/meetings to support Powerful Choices direction and initiatives.

Budget Highlights: Powerful Choices is a sub-department of the Electric fund. The budget is shown separately for transparency and is fully incorporated in the City’s Electric fund budget.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
CTC - Wholesale Revenue Grant from WPPI	-	6,500	6,500	34,000	46,000
Intergovernmental Revenue	92,680	96,962	189,642	188,000	208,000
Electric & Water Funds	172,094	171,916	344,010	393,029	421,084
Total Revenues	\$ 264,774	\$ 275,378	\$ 540,152	\$ 615,029	\$ 675,084
Personnel Services	89,273	94,703	183,976	182,329	187,278
Operating Expenses	18,264	14,675	32,939	78,700	108,006
Programming	66,691	72,000	138,691	166,000	173,000
Intergovernmental Expense	90,546	94,000	184,546	188,000	206,800
Total Expenditures	\$ 264,774	\$ 275,378	\$ 540,152	\$ 615,029	\$ 675,084

ENTERPRISE

WATER FUND

Program Description: Beginning in 1894, RFMU has been responsible for providing its customers with clean, high-quality water that meets or exceeds all state and federal standards. As the requirements for water service delivery increase, RFMU attempts to meet these needs by maintaining an up-to-date and accessible transmission & distribution system. Total net position at the end of 2015 was \$13,721,080. Unrestricted net position was \$1,390,175.

Product & Services: Administration of water processing and distribution plans, public involvement in water conservation education, maintenance of distribution systems, including inventory and expansion.

Budget Highlights: Budget includes one additional water position for succession planning.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Sales of Water	\$ 1,383,116	\$ 1,386,525	\$ 2,769,641	\$ 2,619,766	\$ 3,244,301
Other Operating Revenues	143,853	134,356	278,209	297,853	287,886
Investment Income	2,489	4,500	6,989	6,948	14,400
Capital Contributions	189,170	115,000	304,170	170,160	453,900
Fund Balance Applied	-	240,164	240,164	537,573	-
Total Revenues	\$ 1,718,628	\$ 1,880,545	\$ 3,599,173	\$ 3,632,300	\$ 4,000,487
Personnel Services	421,044	488,844	909,888	1,081,857	1,090,941
Operating Expenses	418,418	441,375	859,793	753,601	791,230
Depreciation	397,234	449,901	847,135	759,096	827,096
Reserves	-	-	-	-	293,297
Payment in Lieu of Taxes	308,865	310,807	619,672	660,000	631,236
Interest Charges/Amort. Of premium	67,676	69,131	136,807	135,158	125,303
Transfers to Other Funds	101,293	120,487	221,780	242,588	241,384
Total Expenditures	\$ 1,714,530	\$ 1,880,545	\$ 3,595,075	\$ 3,632,300	\$ 4,000,487
Net Change in Position	4,098	(240,164)	(236,066)	(537,573)	293,297
Beginning Net Position	\$ 13,716,982	\$ 13,721,080	\$ 13,716,982	\$ 13,225,999	\$ 13,480,916
Ending Net Position	\$ 13,721,080	\$ 13,480,916	\$ 13,480,916	\$ 12,688,426	\$ 13,774,213

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	6.17	6.40	6.40	6.33	6.33

Performance Measures	2014	2015	2016 Proposed	2016 Estimated*	2017 Budgeted	2018 Budgeted
Operating Ratio (Expenses/Revenues)	86%	60%	82%	95%	83%	85%
Net Take-Down (Income/Gross Revenue)	14%	39%	20%	5%	15%	17%
Debt Ratio (Liabilities/Assets)	14%	13%	16%	12%	14%	15%
Percentage of water pumped and sold	7%	13%	10%	7%	10%	10%
Gallons entering distribution system, not sold	26	42	35	25	30	32
Days of Compliance with Clean Water Act	100%	100%	100%	100%	100%	100%
Average Monthly Water Bill***	\$18	\$15	\$15	\$16	\$16	\$16
Moody's Revenue Bond Rating**	A1	A1	A1	A1	A1	A1
Total Water Sales (000's gallons)	168	168	168	112	170	171

*As of August 2016

**According to Moody's rating schedule, A1 is the fifth highest rating of credit worthiness and judges obligations to be of high quality and are subject to very low credit risk.

***Staff estimate based on average residential usage and current rates

ENTERPRISE

SEWER FUND

Program Description: In 1930, RFMU installed their first sewerage system and began offering waste water services to the community. Though times have changed, improvements to the system have attempted to keep pace with the growing demands of the community. Total net position at the end of 2015 was \$ 17,432,472. Unrestricted net position was \$2,143,933.

Product & Services: Administration of sewerage management plans; public participation; maintenance of sewerage system, including inventory and expansion.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-18 Budgeted
Sewer Revenues	\$ 3,136,899	\$ 3,057,170	\$ 6,194,069	\$ 6,132,561	\$ 6,264,826
Other Operating Revenues	50,140	51,041	101,181	72,866	98,352
Investment Income	8,922	15,123	24,045	10,347	36,000
Capital Contributions	174,440	110,000	284,440	118,960	187,560
Total Revenues	\$ 3,370,401	\$ 3,233,334	\$ 6,603,735	\$ 6,334,734	\$ 6,586,738
Personnel Services	614,987	586,330	1,201,317	1,531,154	1,390,618
Operating Expenses	880,274	871,460	1,751,734	1,861,221	1,778,757
Biosolids	367,325	347,800	715,125	788,000	689,180
Depreciation	563,321	556,680	1,120,001	986,000	1,320,000
Interest Charges/Amortization	148,728	290,850	439,578	271,703	425,605
Transfer to Other Funds	181,947	181,947	363,894	403,894	435,357
Reserves	-	-	-	492,762	547,222
Total Expenses	\$ 2,756,582	\$ 2,835,067	\$ 5,591,649	\$ 6,334,734	\$ 6,586,739
Net Change in Position	613,819	398,267	1,012,086	492,762	547,221
Beginning Net Position	\$ 16,818,653	\$17,432,472	\$ 16,818,653	\$16,269,177	\$ 17,830,739
Ending Net Position	\$ 17,432,472	\$17,830,739	\$ 17,830,739	\$16,761,939	\$ 18,377,960

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	7.93	8.68	8.68	5.62	5.62

Performance Measures	2014	2015	2016 Budgeted	2016 Estimated*	2017 Budgeted	2018 Budgeted
Operating Ratio (Expenses/Revenues)	74%	39%	70%	85%	72%	75%
Net Take-Down (Income/Gross Revenue)	26%	61%	30%	14%	32%	35%
Debt Ratio (Liabilities/Assets)	29%	26%	33%	36%	35%	36%
Moody's Revenue Bond Rating**	A1	A1	Aa3	Aa3	Aa3	Aa3
Influent Gallons Per Day (000's gallons)***	470,000	452,000	450,000	460,000	470,000	475,000

*As of August 2016

**According to Moody's rating schedule, A1 is the fifth highest rating of credit worthiness and judges obligations to be of high quality and are subject to very low credit risk.

*** According to 2015 Compliance Maintenance Annual Report.

INTERNAL SERVICE FUNDS

Internal Service Funds centralize certain services and allocate the costs of those services within the organization. The goal of these types of funds is to measure the full cost of providing goods or services and fully recover those costs from the benefitting users.

City Hall accounts for expenses related to operating the City Hall building. Departments that are housed in City Hall are paying a prorated share of the total costs.

Motor Pool accounts for fund details the costs related to the lease and maintenance of the City's motor pool fleet.

Technology accounts for the costs of computer training, copier lease and maintenance, software support, equipment repair and supplies, phone lines/usage, computer lines and Internet charges.

Facilities Maintenance accounts for labor and staff expenses related to maintaining the City's buildings. Cost allocations are based on a prorated square footage of the City's facilities.

INTERNAL SERVICE

CITY HALL

Program Description: This is a fund created in 2010 to account for the operating costs for the City Hall building. Revenue included cost reimbursements (rent) from the alternative revenue department such as Media Services, Storm Water and utility funds, and transfers from other funds for rent equivalent operating costs. Facilities Maintenance costs are allocated in a new internal service fund in 2017-18. City Hall operating and debt service costs are based on square footage of resident departments.

Product & Services: Account for the operating costs of the City Hall building services. Prorated share is recovered with rent and transfers from other funds.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Rent (Cost Reimbursements)	\$ 42,218	\$ 42,218	\$ 84,436	\$ 84,436	\$ 506,991
Transfers from Other Funds	175,410	176,217	351,627	352,434	174,767
Fund Balance Applied	-	-	-	45,678	-
Total Revenues	\$ 217,758	\$ 218,435	\$ 436,063	\$ 482,548	\$ 681,758
Personnel Services	95,632	110,278	205,910	132,641	-
Operating Expenses	118,643	136,352	254,995	313,791	279,632
Transfer to Other Funds	21,259	18,058	39,317	36,116	402,126
Total Expenses	\$ 235,534	\$ 264,688	\$ 500,222	\$ 482,548	\$ 681,758

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	1.00	1.00	1.00	2.70	3.20

Performance Measures	2015-16 Budgeted	2017-18 Budgeted
Rental rate per square foot (per month)	\$2.02	\$1.96

INTERNAL SERVICE

MOTOR POOL

Program Description: This fund details the costs related to purchased maintenance of the City’s motor pool fleet. This fund in previous fiscal years has been included in the Public Works – Garage budget and has been moved to an Internal Services account starting in fiscal year 2013. Annual costs are allocated to benefitting departments.

Product & Services: Lease purchase and fuel for fleet vehicles.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Transfers from Other Funds	\$ 25,281	\$ 24,833	\$ 50,114	\$ 50,566	\$ 43,728
Total Revenues	\$ 25,281	\$ 24,833	\$ 50,114	\$ 50,566	\$ 43,728
Motor Fuel	\$ 3,748	\$ 4,950	\$ 8,698	\$ 9,900	\$ 9,000
Operating Expenses	5,318	4,500	9,818	7,952	7,952
Depreciation	12,021	12,000	24,021	31,316	24,011
Transfers to Other Funds	699	699	1,398	2,765	2,765
Total Expenses	\$ 21,786	\$ 22,149	\$ 43,935	\$ 51,933	\$ 43,728

INTERNAL SERVICE

TECHNOLOGY

Program Description: The Technology budget includes contractual services for maintenance of the City’s information systems, including computers, copiers and printers, telephones, and software. This fund in previous fiscal years has been included in the General Fund – General Government budget and has been moved to an Internal Services account starting in fiscal year 2013. All costs for 2014 are allocated to departments based on the number of computers, telephones, and users. The 2015 and 2016 budget includes funds for a full time technology employee.

Product & Services: Coordinate with software and hardware vendors for support and maintenance on City systems; order and maintain supplies for copiers, printers, and other computer equipment; order and maintain City supplies of envelopes, letterhead, and copy paper.

Budget Highlights: Upgrade to desktops in 2017 (if needed) and upgrade to Office 365 licensing.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Transfers from Other Funds	\$ 394,222	\$ 392,429	\$ 786,651	\$ 876,470	\$ 1,100,921
Other Revenues	-	42,300	42,300	46,500	63,400
Total Revenues	\$ 394,222	\$ 434,729	\$ 828,951	\$ 922,970	\$ 1,164,321
Personnel Services	\$ 97,432	\$ 156,914	\$ 254,346	\$ 274,668	\$ 303,597
Operating Expenses	186,871	290,020	476,891	393,390	601,382
Depreciation Expense	48,914	65,000	113,914	169,836	189,780
Capital Assets	-	-		17,666	12,100
Transfers to Other Funds	12,048	55,362	67,410	67,410	57,462
Total Expenses	\$ 345,267	\$ 567,296	\$ 912,563	\$ 922,970	\$ 1,164,321

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	1.00	2.00	2.00	2.00	2.00

INTERNAL SERVICE

TECHNOLOGY

Performance Measures	2014	2015	2016 Proposed	2016 Estimated	2017 Budgeted	2018 Budgeted
IT Spent as a Ratio of the All Funds Budget	0.7%	0.9%	1.2%	1.3%	1.4%	1.3%
IT Spent per FTE	\$2,603	\$3,254	\$3,212	\$4,318	\$4,391	\$4,605
Number of Help Desk Request Received by Internal Users	395	884	725	1,350	1,600	1,800
Number of Employee Computer Users Supported in the City	100	125	165	150	160	160
Number of Total Computers Maintained in the City	75	85	155	125	135	140

INTERNAL SERVICE

FACILITIES MAINTENANCE

Program Description: New fund in 2017-18 to account for the personnel costs of the facilities maintenance department. The Maintenance Superintendent position was previously included in the City Hall budget, but due to planned additional personnel, costs have been allocated to a separate fund.

Costs include wages and benefits, training, communications and uniforms for Facility Maintenance Superintendent, Facility Maintenance Lead and Facility Maintenance Worker, and 20% of the Operations Director.

Product & Services: Service all City buildings, including repairs and preventative maintenance, contract with service providers and plan for future capital projects for buildings. Costs are allocated to other funds and departments based on square footage of buildings.

Budget Highlights: Additional position of Facility Maintenance Worker added to the budget as of 7/1/2017.

Fiscal Resources	2015 Actual	2016 Projected	2015-2016 Projected	2015-2016 Revised Budgets	2017-2018 Budgeted
Transfer from Other Funds					\$663,855
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 663,855
Personnel Services					534,672
Operating Expenses					38,180
Transfers to Other Funds					91,003
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$663,855

Personnel	2015	2016 Budgeted	2016 Estimated	2017 Budgeted	2018 Budgeted
Full Time Equivalent Positions	-	-	-	2.70	3.20

APPENDIX A: ALL FUNDS BREAKDOWN

Fiscal Resources	2016 Budgeted	2017 Budgeted	2018 Budgeted
Council	\$ 301,569	\$ 238,265	\$ 218,533
Mayor	\$ 14,681	\$ 14,174	\$ 14,174
Municipal Court	\$ 132,186	\$ 102,906	\$ 104,696
Administrator	\$ 354,540	\$ 401,728	\$ 407,404
City Clerk	\$ 94,796	\$ 224,265	\$ 155,123
Communications	\$ -	\$ 124,035	\$ 119,735
Elections	\$ 40,782	\$ 30,334	\$ 56,353
Human Resources	\$ 271,924	\$ 266,026	\$ 270,351
Finance	\$ 562,450	\$ 427,765	\$ 431,721
City Attorney	\$ 52,520	\$ 52,520	\$ 52,520
Police	\$ 676,033	\$ 712,308	\$ 711,527
Police Reserves	\$ 9,109	\$ 2,650	\$ 2,650
Police Patrol	\$ 2,150,307	\$ 1,726,787	\$ 1,806,155
Police Investigations	\$ 116,799	\$ 425,983	\$ 430,065
Fire	\$ 298,533	\$ 281,012	\$ 264,674
Fire Inspection	\$ 18,605	\$ 30,597	\$ 29,097
Fire Suppression	\$ 412,497	\$ 477,607	\$ 425,019
Fire Prevention	\$ 13,584	\$ 13,000	\$ 13,000
Emergency Government	\$ 9,014	\$ 12,014	\$ 12,014
Garage	\$ 313,971	\$ 399,280	\$ 364,078
Streets	\$ 1,094,646	\$ 1,350,737	\$ 1,229,217
Bridges/Dams	\$ 21,000	\$ 21,000	\$ 21,000
Engineering	\$ 212,951	\$ 297,343	\$ 306,806
Snow Removal	\$ 173,540	\$ 229,775	\$ 227,032
Street Lighting/Traffic	\$ 272,464	\$ 277,814	\$ 272,814
Health Officer	\$ 2,000	\$ 2,000	\$ 2,000
Animal Control	\$ 8,040	\$ 7,005	\$ 8,040
Recreation	\$ 144,395	\$ 141,852	\$ 144,107
Swimming Pool	\$ 83,762	\$ 91,200	\$ 86,756
Parks	\$ 483,334	\$ 477,799	\$ 484,095
Forestry	\$ 63,424	\$ 62,929	\$ 62,929
Community Development	\$ 566,976	\$ 477,748	\$ 497,270
Inspections	\$ -	\$ 188,902	\$ 199,206
Cemetery	\$ 10,000	\$ 15,000	\$ 15,000
Transfers out	\$ 416,206	\$ 560,305	\$ 596,804
Subtotal General Fund	\$ 9,396,638	\$10,164,665	\$10,041,965
Taxi	\$ 158,694	\$ 231,464	\$ 241,316
Public Parking Lots	\$ 31,056	\$ 29,000	\$ 29,000
Media Services	\$ 266,404	\$ -	\$ -
Environmental Utility Fee	\$ 105,000	\$ 105,000	\$ 105,000

Fiscal Resources	2016 Budgeted	2017 Budgeted	2018 Budgeted
Refuse and Solid Waste	\$ 64,835	\$ 665,684	\$ 688,194
Library	\$ 1,269,405	\$ 1,266,218	\$ 1,543,280
Revolving Loan	\$ 19,234	\$ 19,234	\$ 19,234
Park Impact Fee	\$ 151,833	\$ 175,911	\$ 24,911
Library Impact Fee	\$ 14,184	\$ 39,080	\$ 39,080
Fire Impact Fee	\$ 27,284	\$ 302,936	\$ 27,524
Library Trust	\$ 5,867	\$ 6,556	\$ 6,591
Housing Reserve	\$ 68,652	\$ 374,980	\$ 68,652
Business Development & Tourism	\$ 108,500	\$ 140,511	\$ 161,309
TID #4 - Industrial Park	\$ 242,207	\$ 311,078	\$ -
TID #5 - Whitetail Ridge Corporate Park	\$ 763,901	\$ 553,992	\$ 662,818
TID #6 - Spruce Street	\$ 196,658	\$ 190,578	\$ 189,125
TID #7 - Clark Street	\$ 13,288	\$ 475,000	\$ 102,600
TID #8 - Cascade / Winter Streets	\$ 64,991	\$ 61,666	\$ 71,797
TID #9 - Downtown District	\$ 137,344	\$ 116,962	\$ 131,536
TID #10 - Sterling Ponds	\$ 104,563	\$ 347,326	\$ 547,019
TID #11- Industrial Park	\$ -	\$ 1,733	\$ 1,755
TID #12 - Mann Valley	\$ -	\$ 52,013	\$ 30,810
Subtotal Special Revenue Funds	\$ 3,813,900	\$ 5,466,922	\$ 4,691,551
Library Debt Service	\$ -	\$ -	\$ -
2007 G.O. Notes	\$ 240,592	\$ 268,091	\$ 3,290
2009 G.O. Notes, City Hall / Arch. Fees	\$ 463,915	\$ 440,928	\$ 449,612
2012 Sterling Ponds (G.O. Portion)	\$ 10,664	\$ 10,764	\$ 25,632
2012 Public Safety Building	\$ 108,350	\$ 111,342	\$ 109,686
2014 G.O. (Radio Road)	\$ 47,025	\$ 119,510	\$ 172,583
2014 Mann Valley Land	\$ 122,033	119,551	\$ 119,586
Subtotal Debt Service Funds	\$ 992,579	\$ 1,070,186	\$ 880,389
General Capital Improvements	\$ 1,480,504	\$ 871,072	\$ 2,226,782
Capital Equipment	\$ 266,405	\$ 296,885	\$ 329,849
Subtotal Capital Project Funds	\$ 1,746,909	\$ 1,167,957	\$ 2,556,631
Stormwater Utility Fund	\$ 587,636	\$ 565,693	\$ 539,710
Ambulance Fund	\$ 1,468,009	\$ 1,590,000	\$ 1,605,000
Electric Fund	\$ 14,707,509	\$ 14,598,498	\$ 14,905,062
Water Fund	\$ 1,801,152	\$ 1,990,316	\$ 2,010,171
Sewer Fund	\$ 3,180,348	\$ 3,293,369	\$ 3,293,369
Subtotal Enterprise Funds	\$ 21,744,654	\$ 22,037,876	\$ 22,353,312
City Hall Fund	\$ 224,652	\$ 350,491	\$ 331,267
Motor Pool Fund	\$ 25,283	\$ 21,864	\$ 21,864
Technology Fund	\$ 399,751	\$ 566,037	\$ 598,284
Maintenance Fund	\$ -	\$ 309,924	\$ 353,931
Subtotal Enterprise Funds	\$ 649,686	\$ 1,248,316	\$ 1,305,346
TOTAL ALL FUNDS	\$ 38,344,365	\$ 41,155,922	\$ 41,829,194

APPENDIX B: INFORMATIVE STATISTICS

City Size:	4,884 Acres 7.16 Square Miles
Form of Government:	Council-Administrator
Fiscal Year:	January 1 st through December 31 st
City Bond Rating:	General Obligation Debt – Aa2 Water System Revenue Debt – A1 Sewer System Revenue Debt – Aa3
Population Statistics:	2016 Estimated Population – 15,229 2015 Estimated Population – 15,180 2014 Estimated Population – 15,085* 2013 Estimated Population – 15,065 2012 Estimated Population – 15,040 2011 Estimated Population – 15,038 2010 Census Population – 15,000

Election Statistics:	<i>2015 Spring General Election</i> Registered Voters - 8,053 Voter Turnout – 1,324 Percentage of Turnout – 16.44%
	<i>2016 Presidential Primary and Local General Election</i> Registered Voters – 7,995 Voter Turnout – 4,118 Percentage of Turnout – 51.51%
	<i>2016 Partisan Office Primary</i> Registered Voters – 8,417 Voter Turnout – 1,266 Percentage of Turnout – 15.04%

Numbers of City Employees (2016)

Regular (Full-time & Part-Time) City Employees:	125
Paid Per Call Volunteers (Firefighters, Police, and Ambulance EMTs):	91
Temporary (Seasonal, Intern, Elected) Employees:	120

*Gathered from 2010 U.S. Census and Wisconsin Department of Administration

Streets & Bridges:

4 roundabouts
9 traffic signals
13 activated pedestrian warning flasher systems
74.5 miles of streets and alleys
9 vehicular bridges
2 pedestrian bridges
1 pedestrian tunnel

Utility Statistics (2015):*Electric Utility*

Total Residential Customers – 5,549
Total Commercial & Industrial Customers – 722
4 Operating City Substations
Average Monthly Energy Usage (kWh) – 9,935,387
Number of Pole Lines (urban and rural) – 30
Number of Underground Lines (urban and rural) – 60
Energy Purchased from Renewable Sources – 15.0%

Water Utility

Total Number of Customers/Meters – 5,228
Total Water Pumped – 407,319,000 Gallons
Gallons Not Sold – 42,946,000 Gallons
Total Production – 1,115,946 gallons per day
Maximum Daily Usage – 1,996,000 gallons
5 Operating City Wells
63.8 Miles of Water Main*
675 Fire Hydrants
3 Water Towers & Reservoirs
Million gallons of total storage capacity – 1,300,000

Sewer Utility

Average Daily Flow – 1.246 Million Gallons
61.2 Miles of Sanitary Sewer Lines
5 Lift Stations

* Gathered from 2015 PSC Audit Report

Community Development Statistics:

Housing Units (As of August 2016):

5,860 Total Housing Units

Percentage of housing owner-occupied – 59.5%

Percentage of housing renter occupied – 40.5%

Property Values (2016):

Equalized Value – \$911,180,400

Equalized Value Reduced by Tax Increment Valuation – \$859,164,200

Actual Assessed Value – \$885,178,900

Equalized Values:

Classification	2014 Total Equalized Value	Percentage of Total Equalized Value	2015 Total Equalized Value	Percentage of Total Equalized Value	2016 Total Equalized Value	Percentage of Total Equalized Value
Residential	\$ 609,906,000	71.560%	\$ 649,932,100	73.914%	\$680,925,600	74.730%
Commercial	\$ 202,057,000	23.707%	\$ 185,296,800	21.073%	\$187,497,200	20.577%
Manufacturing	\$ 23,304,600	2.734%	\$ 24,969,100	2.840%	\$ 26,864,200	2.948%
Personal Property	\$ 16,854,100	1.977%	\$ 18,923,300	2.152%	\$ 15,712,300	1.724%
Agricultural	\$ 12,100	0.001%	\$ 12,200	0.001%	\$ 27,300	0.003%
Undeveloped	\$ 100	0.001%	\$ 100	0.00001%	\$ 16,100	0.001%
Forest	\$ 171,000	0.020%	\$ 171,000	0.019%	\$ 137,700	0.015%
Total	\$ 852,304,900	100%	\$ 879,304,600	100%	\$911,180,400	100%

Principal Taxpayers (2015):

Taxpayer	Type of Business/Property	2015 Equalized Value	Percentage of City's Total Estimated Equalized Value
Goldridge Group (Comforts of Home)	Senior Housing	\$12,651,472	1.44%
Mahi, LLC	Hotel/Restaurant	\$ 6,963,292	0.79%
Convenience Store Investments	Gas Station/Convenience Store	\$4,766,505	0.54%
Erickson Diversified	Retail Mall/Grocery	\$4,655,590	0.53%
Shopko	Retail	\$4,149,443	0.47%
Wisota LLC	Apartments	\$4,123,824	0.47%
Best Maid Cookies	Cookie Manufacturing	\$ 4,002,261	0.46%
Wisota LLC	Apartments	\$3,546,949	0.40%
AIM2B	High Performance UV Printing	\$3,524,244	0.40%
University Falls	Student Apartments	\$3,066,722	0.35%

Employment/Unemployment Statistics:

Year	Annual Unemployment Rate			
	Pierce County	St. Croix County	State of Wisconsin	National
2010	6.8%	7.3%	8.5%	9.6%
2011	5.9%	6.0%	7.5%	8.9%
2012	5.3%	5.4%	6.9%	8.1%
2013	4.9%	4.8%	6.7%	7.4%
2014	4.4%	4.5%	5.4%	6.2%
2015	3.9%	3.8%	4.6%	5.3%
2016**	3.7%	3.5%	4.2%	4.9%

*Data from the Wisconsin Department of Workforce Development, Local Area Unemployment Statistics.

**Data from August, 2016.

Largest Employers (2016):

Firm	Type of Business/Product	Estimated Number of Employees
University of Wisconsin - River Falls	Post-Secondary Education	886
School District of River Falls	Elementary & Secondary Education	455
River Falls Area Hospital	Hospital	406
BioDiagnostics, Inc.	Genetic Testing	180
Best Maid Cookie Company	Bakers	175
Vibrant Health	Medical Clinic	148
City of River Falls	Municipal Government	130
Minnesota Rubber & Plastics	Rubber and Plastic Manufacturer	130
Family Fresh Market	Grocery Store	130
Lutheran Home - River Falls	Nursing Home	100
Shopko	Retail Store	100

**Data from Series 2016B Taxable General Obligation Refunding Bond documents, prepared by Ehlers & Associates and Quarles & Brady.*

Construction Permits: Commercial and 1-2 Family Residential Units:

	2016 Total Number of Permits	2016 Permit Value (As of August 2016)	2017 Estimated Number of Permits	2017 Estimated Permit Values	2018 Estimated Number of Permits	2018 Estimated Permit Values
Single Family	60	\$ 9,600,000	50	\$8,560,000	50	\$8,900,000
Duplex	0	\$ -	0	\$ -	0	\$ -
Multi-Family	0	\$ -	0	\$ -	0	\$ -
1-2 Family Additions/Alt's	97	\$906,000	97	\$925,000	97	\$930,000
Total	157	\$10,506,000	147	\$9,485,000	147	\$ 9,830,000

**Source: City of River Falls Community Development Department*

Commercial-Industrial Construction Permits: Non Residential:

Building Activity Type:	2016 Total Number of Permits	2016 Permit Value (As of August 2016)	2017 Est. Total Number of Permits	2017 Est. Permit Value	2018 Est. Total Number of Permits	2018 Est. Permit Value
New Commercial/ Industrial	2	\$8,751,000	1	\$1,200,000	2	\$3,500,000
Commercial Additions/Alt's	25	\$2,500,000	30	\$2,800,000	33	\$3,500,000
Total	27	\$11,251,000	31	\$4,00,000.00	35	\$7,000,000

**Source: City of River Falls Community Development Department*

APPENDIX C: FUND BALANCES

Fund Number / Name	Ending Fund Balance 12/31/2015	Estimated Fund Balance 12/31/2016	Estimated Fund Balance 12/31/2017
101 - General Fund	\$ 7,103,440	\$ 9,892,330	\$ 9,397,330
220 - Parking Improvement Fund	\$ 126,691	\$ 120,640	\$ 91,740
230 - Taxi	\$ 9,216	\$ 11,516	\$ 11,516
231 - Solid Waste	\$ 302,702	\$ 247,610	\$ 247,610
250 - Media Services	\$ 167,763	\$ -	\$ -
251 - Library	\$ 49,268	\$ (17,063)	\$ (11,226)
252 - Park Impact Fees	\$ 82,735	\$ 151,002	\$ 24,087
253 - Library Impact Fees	\$ 3,719	\$ (214,248)	\$ (189,331)
254 - Fire Impact Fees	\$ 149,420	\$ 136,064	\$ (151,906)
255 - Library Trust	\$ 152,091	\$ 166,324	\$ 166,324
256 - Park Land Dedication	\$ 792	\$ 792	\$ 792
260 - Environmental Fee Utility	\$ 2,849,698	\$ 2,916,160	\$ 2,972,362
261 - Revolving Loan	\$ (20,333)	\$ (6,240)	\$ 11,829
262 - Housing Reserve	\$ 265,416	\$ 321,256	\$ 353,421
263 - Business/Tourism	\$ (758,118)	\$ (669,437)	\$ (679,448)
270 - TID #4 (RF Industrial Park)	\$ 9,160	\$ 11,725	\$ 11,725
271 - TID #5 (Whitetail Ridge Corp. Park)	\$ (230,522)	\$ (41,584)	\$ 14,501
272 - TID #6 (Spruce Street)	\$ (883,929)	\$ (910,448)	\$ (932,630)
273 - TID #7 (Clark Street)	\$ (416,247)	\$ (433,917)	\$ (628,023)
274 - TID #8 (University Falls)	\$ (108,875)	\$ (109,319)	\$ (115,985)
275 - TID #9 (Downtown District)	\$ (268,318)	\$ (308,230)	\$ (355,192)
276 - TID #10 (Sterling Ponds)	\$ (553,287)	\$ (872,858)	\$ (872,858)
277 - TID #11 (Industrial Park)	\$ (14,674)	\$ (14,674)	\$ (16,407)

278 - TID #12 (Mann Valley)	\$	-	\$	(401,930)	\$	(402,913)
310 - Debt Service- Library Bonds	\$	11,942	\$	-	\$	-
320 - Debt Service- 2007 G.O. Notes	\$	3,164	\$	3,164	\$	3,164
330 - Debt Service- 2012 Sterling Ponds	\$	(2,198)	\$	-	\$	-
340 - Debt Service- 2009 G.O. Notes	\$	5,535	\$	5,535	\$	5,535
350 - Debt Service - 2012 Public Safety	\$	691	\$	603	\$	603
360 - Debt Service- Radio Road	\$	7,751	\$	7,751	\$	7,751
370 - Debt Service- Mann Valley Land	\$	(15,117)	\$	(15,108)	\$	(15,108)
410 - General Capital Projects	\$	144,064	\$	386,955	\$	286,955
420 - Capital Equipment	\$	91,192	\$	29,879	\$	29,879
610 - Electric	\$	19,997,005	\$	20,348,664	\$	20,148,664
620 - Water	\$	13,721,080	\$	13,721,080	\$	13,874,768
630 - Sewer	\$	17,432,472	\$	17,830,739	\$	18,123,891
640 - Storm Water	\$	5,945,464	\$	5,962,475	\$	5,936,075
650 - Ambulance	\$	2,180,273	\$	2,520,623	\$	2,520,623
710 - Internal Service- City Hall	\$	71,501	\$	25,248	\$	25,248
720 - Internal Service- Motor Pool	\$	8,925	\$	11,609	\$	11,609
730 - Internal Service- Technology Support	\$	95,007	\$	(20,000)	\$	(20,000)
740 - Internal Service- Maintenance	\$	-	\$	-	\$	-
Total All Funds	\$	67,716,559	\$	70,794,688	\$	69,886,975

APPENDIX D: BUDGET ORDINANCE



ORDINANCE 2016-17

AN ORDINANCE APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE GOVERNMENT AND ADMINISTRATION OF THE CITY OF RIVER FALLS, WISCONSIN, FOR THE YEAR 2017

The Common Council of the City of River Falls, Wisconsin, does ordain as follows:

Section 1. There is hereby appropriated out of the revenue shown below of the City of River Falls for the year 2017, including monies received from the general property tax levy, to the various funds and purposes set up in the budget presented herewith, for the purposes therein stated, in the following amounts:

SUMMARY OF BUDGETED REVENUES:	ACTUAL 2015	6 MONTHS ACTUAL 2016	ESTIMATED 12 MONTHS 2016	BUDGETED 2017
Taxes:				
a. Property Taxes	5,157,964	3,691,614	5,438,675	5,735,770
b. Tax Increment Revenue	950,174	719,774	1,083,175	1,097,774
c. Other Taxes	196,107	53,457	203,825	201,500
Intergovernmental Revenue	4,017,487	1,897,644	4,432,030	4,249,806
Regulation/Compliance	370,552	252,487	443,036	400,200
Public Charges for Services	20,296,634	10,013,492	21,170,184	21,766,816
Special Assessments	86,832	6,918	7,396	2,500
Miscellaneous Revenues	1,184,057	561,392	3,130,325	1,124,834
Interest Income	378,580	162,851	412,804	490,203
Cash Balance Applied	-0-	-0-	-0-	1,620,307
Other Financing Sources	7,898,458	6,143,585	9,927,029	4,466,212
Total Revenues	\$40,536,845	\$23,503,214	\$46,248,479	\$41,155,922
SUMMARY OF BUDGETED EXPENSES/EXPENDITURES:				
General Government	2,172,734	1,238,830	2,560,973	2,798,527
Public Safety	4,773,991	2,251,587	4,732,247	5,350,959
Public Works	19,191,156	9,437,342	20,480,233	21,925,734
Culture, Recreation & Education	2,239,667	901,344	2,225,287	1,998,625

Conservation and Development	2,837,649	1,398,419	6,073,232	3,778,724
Other Public Service	6,507	3,057	5,900	9,005
Capital Projects	2,167,788	338,410	1,302,033	1,036,750
Other Financing Uses	4,725,772	5,668,870	7,108,011	3,591,883
Reserves/Retained Earnings	-0-	-0-	-0-	665,695
Total Expenditures	\$38,085,264	\$21,237,859	\$44,487,916	\$41,155,922

- Section 2. There is hereby levied a tax of \$ 5,735,770 upon all taxable property within the City of River Falls, Wisconsin, as returned by the Assessor in the year 2016 for uses and purposes as set forth in said budget.
- Section 3. The City Clerk is hereby authorized and directed to levy taxation against the tax incremental districts located in the City of River Falls and allocate the proceeds thereof in accordance with Section 66.1105 the Wisconsin Statutes.
- Section 4. The City Clerk be and hereby is authorized and directed to spread the said tax upon the current tax roll of the City of River Falls, Wisconsin.
- Section 5. Budget appropriations are established by function and fund. Additional details included in the budget are presented as supplementary information.
- Section 6. The Ordinance shall take effect and be in force after its passage and publication.

FOR THE CITY OF RIVER FALLS



 Dan Toland, Mayor

ATTEST:



 Jennifer Zeiler, City Clerk

Adopted: November 22, 2016

Published: December 1, 2016

APPENDIX E: GLOSSARY OF TERMS

Assessed Value – The estimated value placed upon real and personal property by the City Assessors for purposes of levying property taxes.

Budget (Operating) – A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the means of financing them (revenue estimates). The term is also used to denote the officially approved expenditure ceiling under which the City and its departments operate.

Business Improvement District (BID) – A district created under State Statute by petition to the City from owners of commercial property. The purpose is to allow businesses within the district to develop, manage, and promote their district and provide a method to fund these activities through a self-imposed assessment.

Capital Outlay – Payment for purchase or construction of any item having a unit cost of \$5,000 and more, or a useful life of more than one year. Typical capital outlay items include vehicles, construction equipment, land, buildings, and infrastructure.

Capital Project (Capital Improvement or Capital Expenditure) – Major construction, acquisition, or renovation activities that add value to the City's physical assets or significantly increase their useful life.

Contingency – Funds set aside but not appropriated or approved for future use. These funds could be used for unanticipated expenditures, new programs, or to absorb unexpected revenue losses.

Cost Allocations - the assigning of a common cost to several cost objects.

Debt Service – Amount of cash flow payments of principal and interest to holders to of the City's debt instruments.

Deficit – Excess of an entity's liabilities overs its assets (a negative fund balance). The term may also be used to describe when expenditures exceed program revenues.

Department – A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

Division – The organization of functions within the City. The term may also be used to describe an organizational subdivision of a department.

Employee Benefits – Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits, including Social Security, the Wisconsin Retirement System, and other medical, disability, and life insurance plans.

Enterprise Fund – A separate financial entity used for government operations financed and operated in a manner similar to a business enterprise for which preparation of an income statement is desirable.

Equalized Value – The estimated value placed upon real and personal property by the State Department of Revenue. Equalized values estimate the total value of all taxable property in a municipality and are the basis upon which County and School District tax levies are distributed to each municipality.

Expenditures (Expenses) – For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable and reflect near-term outflows of cash. For funds using full accrual accounting, the costs of operations, capital outlay, and debt service are accounted as soon as the underlying event or transaction occurs.

Fiscal Year – The 12-month period to which the annual operating budget applies. The fiscal year is the calendar year for all City funds.

Full-time Equivalent (FTE) Positions – Each FTE is equal to a standard work year or 2,080 hours. Part-time and seasonal positions are converted to the decimal equivalent position based on total hours per year.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

General Fund – The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose. The general fund accounts for all City operations that are not specifically accounted for in another fund.

General Obligation Bonds – Long-term debt obligations that are backed by the full faith and credit of the City.

Grants – Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Intergovernmental Revenue – A contribution of assets (usually cash) by one governmental unit or another. Typically, these contributions are made to local governments from the State and Federal governments.

Internal Service Revenue – Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

Mill Rate – The property tax rate stated in terms of dollars and cents for every \$1,000 of assessed property value.

Operating Transfer – Routine and/or recurring transfers of assets between funds.

Ordinance – A formal legislative enactment by the City Common Council that implements or amends local law.

Payment in lieu of taxes (PILOT) – Charges to an enterprise fund that the City would receive in property taxes if the enterprise were a private sector operation. Some enterprise funds are assessed a payment in lieu of property tax based on the value of the real property assets of the fund.

Professional Service – Services rendered by full-time and part-time employees to support the functions of City departments. Costs include: wage, health insurance, and other related benefits.

Reserves – Funds available due to revenues in excess of expenditures.

Revenue – Income derived from taxes, fees, and other charges. This term refers to all government income, regardless of source, used to fund services.

Revenue Bonds – A bond that is payable from a specific source of revenue and to which the full faith and credit of the City is not pledged.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

Tax Incremental Financing District (TIF or TID) – A geographical area designated for public and private development. Public improvements are funded by debt that is repaid by segregating the increased property taxes resulting from private development within the district.

Tax Levy – The total amount of property taxes imposed by a government.

Tax Rate – The amount of tax stated in terms of a unit of the tax base. The tax rate is expressed in terms of “mills”, with one mill equivalent to \$1 of tax for every \$1,000 of assessed value.

City of River Falls, Wisconsin

Capital Improvement Plan

2017 thru 2021

PROJECTS BY DEPARTMENT

Department	Project#	2017	2018	2019	2020	2021	Total				
Bridges											
Rehabilitate South Main Bridge over South Fork	16-ENG-005					27,000	27,000				
Bridges Total						27,000	27,000				
City Buildings											
PSB - Repair Brick Exterior	12-PSB-001		41,620				41,620				
City Hall Renovations	14-CH-001	170,000					170,000				
Hydroelectric Facility Roof Repair	14-MU-007	20,000					20,000				
LED Lighting-City Hall Parking Lots	14-MU-009	6,000					6,000				
LED Lighting-PWF Lot and Storage Yard	14-MU-010		8,000				8,000				
PWF Fire Detection System Upgrade	14-PW-017				13,000		13,000				
A/C Unit for EMS House	16-AMB-007	7,380					7,380				
Automation & Security System Upgrade	16-CH-005				20,400		20,400				
Fire Department/EMS Property Acquisition	16-FR-001	500,000					500,000				
Library Auditorium	16-LIB-001			13,000			13,000				
Library Building Maintenance and Upgrades	16-LIB-002		243,372				243,372				
Library Roof/Main Level Maintenance and Upgrades	16-LIB-010					346,250	346,250				
City Compost Site	16-MU-001					20,000	20,000				
Power Plant Roof Replacement	16-PP-001					7,670	7,670				
Police Building Design and Construction	16-PSB-001			500,000	4,550,000		5,050,000				
Public Safety Facilities Assessment	16-PSB-003	75,000					75,000				
Public Works HVAC System	16-PW-018		2,000	15,680			17,680				
Demolition-110 West Division Shed	16-PW-026	12,000					12,000				
Construct Mechanics Office	16-PW-027			14,825			14,825				
Roof Replacement Design-WWTF	16-WWTP-001					7,670	7,670				
City Buildings Total						790,380	294,992	543,505	4,583,400	381,590	6,593,867
Economic Development											
Phase 3-Sterling Ponds Corp. Park	14-CD-002		80,000	750,000			830,000				
Mann Valley Corporate Park	14-CD-003			75,000	75,000	275,000	425,000				
Community Signage Program	16-CD-003	45,000	140,000	30,000	30,000		245,000				
Downtown Alley Upgrades	16-CD-005			43,000	313,000		356,000				
Downtown Streetscape & Furnishing	16-CD-006		20,000		20,000		40,000				
Kinnickinnic River Corridor	16-CD-011	150,000	150,000	250,000	250,000	250,000	1,050,000				
Lighting of Trees Downtown	16-CD-015	5,000	50,000				55,000				
Economic Development Total						200,000	440,000	1,148,000	688,000	525,000	3,001,000
Electric											
Replace Meters	12-MU-003	30,000	30,750	31,500	32,250	33,000	157,500				
Electric Services	12-MU-004	53,000	54,500	56,000	57,500	59,000	280,000				
New Subdivisions - Street Lights	12-MU-005	120,000	125,000	125,000	106,000	108,000	584,000				
Underground Cable Replacement	12-MU-006	115,000	120,000	125,000	130,000	135,000	625,000				
Transformers	12-MU-007	125,000	125,000	125,000	125,000	125,000	625,000				
Distribution System Improvements	12-MU-017	164,000	168,850	174,000	179,100	184,500	870,450				

Department	Project#	2017	2018	2019	2020	2021	Total
Power Plant Substation	12-MU-041	1,750,000					1,750,000
Hydroelectric Facility Relicensing/Decommissioning	14-MU-052	75,000	75,000	50,000			200,000
County Road MM Feeder Project	16-MU-004					500,000	500,000
Complete Electric Looping - RF Industrial Park	16-MU-009		50,000				50,000
Winter Street to MM	16-MU-022		200,000	200,000			400,000
AMI	16-MU-023	125,000	125,000		750,000	750,000	1,750,000
Electric Total		2,557,000	1,074,100	886,500	1,379,850	1,894,500	7,791,950

Equipment

Voting Machines	12-CC-001	10,000	25,000				35,000
Fire - Extrication Equipment	12-FR-001			50,000			50,000
Fire - Thermal Imaging Camera Replacement	12-FR-010	14,000					14,000
Fire - Gear Racks	12-FR-011	10,000					10,000
Laserfiche Web Access	12-IT-002			15,000			15,000
New Trimble Unit	12-MU-009		14,500				14,500
Replace Emergency Weather Sirens	12-PD-002		15,000		15,000		30,000
Library PV Equipment	14-MU-012				5,000	20,000	25,000
PWF - Generator	14-PW-013		80,000				80,000
Defibrillators	16-AMB-001	100,000		80,000			180,000
Replace Critical Care Ventilators	16-AMB-004				25,000		25,000
Munis Inspections Integration	16-CD-016			102,000			102,000
North Main and Summit Street Signal	16-ENG-002					46,000	46,000
Large Format Plotter with Scanner	16-ENG-004	12,000					12,000
Enclosed Trailer for Rescue Equipment	16-FR-005	5,000					5,000
Fiber Network Connections to all City Facilities	16-IT-001	210,000	85,000	85,000	85,000	85,000	550,000
Upgrade Wireless Network Hardware	16-IT-002	11,000	4,400	7,150			22,550
Desktop Computer Replacement Project	16-IT-003	144,000	7,200		60,000		211,200
RFPD Laptop Replacement	16-IT-004				28,800		28,800
Conference Room Upgrade	16-IT-005	7,200					7,200
Server/SAN Replacement	16-IT-006		90,000				90,000
TV Video Camera Replacement	16-IT-007		11,000	5,500			16,500
Sonic Wall Replacement	16-IT-008				8,800		8,800
Phone Hardware Replacement	16-IT-009			16,500	16,500		33,000
Additional HP ProCurve Network Switch	16-IT-010		16,500				16,500
Increase Storage on Data Back-Up Unit	16-IT-012	6,050	6,050	6,050	6,050	6,050	30,250
Replacement Camera Server	16-IT-013	15,000				15,000	30,000
Directional Boring Machine	16-MU-002			175,000			175,000
Fault Indicators	16-MU-006	20,000	20,000	15,000	15,000	10,000	80,000
Replace Relays at North Substation	16-MU-013				75,000		75,000
SCADA	16-MU-014	300,000	100,000	250,000			650,000
Small Generator	16-MU-015	30,000					30,000
South Fork Substation Transformer	16-MU-016			1,000,000			1,000,000
Salt Brine Maker	16-PW-016		30,000				30,000
Equipment Total		894,250	504,650	1,807,200	340,150	182,050	3,728,300

Parks

Glen Park Master Plan Implementation	16-PK-001	326,000	1,375,000	2,500,000			4,201,000
Knollwood Park Improvements	16-PK-003			25,000			25,000
Replacement of Playground Equipment	16-PK-004					50,000	50,000
Upgrade Landfill Fencing-Dog Park	16-PK-008		5,000	100,000			105,000
Parks Total		326,000	1,380,000	2,625,000		50,000	4,381,000

Stormwater

Outfall 036 Repairs	10-SW-314	50,000					50,000
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Department	Project#	2017	2018	2019	2020	2021	Total
St. Croix Pond Rehabilitation	16-SW-001	355,000	650,000				1,005,000
Stormwater Total		405,000	650,000				1,055,000
Transportation							
Lake George Trail-Family Fresh to Walnut Street	14-PW-004	239,000					239,000
Lake George Trail-Heritage Park to Division St.	14-PW-005	425,000	52,600				477,600
Stairway Elm/Lewis to Heritage Park	14-PW-008		10,000				10,000
South Main St. Reconstruction Vine-Cemetery	14-PW-011				114,360		114,360
Main Street Reconst. Division to Locust	14-PW-012		100,000	54,000	10,000	10,000	174,000
CTH MM from Main Street to Radio Road	14-PW-019					589,800	589,800
Locust Street-Grove to Apollo	14-PW-026					36,000	36,000
South Main St-Cemetery to CTH FF	14-PW-028				150,000	850,000	1,000,000
Division Street Interchange with STH 35	14-PW-029			500,000	3,000,000		3,500,000
Public Parking Lot Improvements	14-PW-035	25,000	25,000	25,000	25,000	25,000	125,000
E. Johnson - UWRF Pathway Connection	16-CD-007	20,000					20,000
Trail at Spring Creek Park	16-CD-014		20,000				20,000
North Main Sidewalk Infill (TID 11)	16-ENG-007		50,000		100,000		150,000
Transportation Total		709,000	257,600	579,000	3,399,360	1,510,800	6,455,760
Wastewater							
Collection System Replacements	12-MU-033	58,000	59,700	61,500	63,400	65,300	307,900
WWTP - Pump Replacements	12-MU-045	30,000	10,000	10,000	10,000		60,000
WWTP - Apollo Road Pavement	12-MU-046	150,000					150,000
North Interceptor Sewer Rerouting	16-ENG-001	730,000	1,760,000				2,490,000
North Interceptor Rehabilitation	16-ENG-003	812,100	472,000	236,000	108,000		1,628,100
Front End Screening	16-MU-007		15,000	100,000			115,000
Wastewater Total		1,780,100	2,316,700	407,500	181,400	65,300	4,751,000
Water							
Fire Hydrant Replacement	12-MU-023	40,000	40,000	40,000	40,000	40,000	200,000
Water Meter Replacement	12-MU-024	60,000	60,000	60,000	60,000	60,000	300,000
North Zone Water Tower	12-MU-026					2,000,000	2,000,000
Water Main Extension - North Loop Extension	12-MU-028	240,000	75,000			2,420,000	2,735,000
Well #7	14-MU-055				100,000	1,600,000	1,700,000
Driveway at Golf View Water Tower	16-MU-005		15,000				15,000
Water Total		340,000	190,000	100,000	200,000	6,120,000	6,950,000
GRAND TOTAL		8,001,730	7,108,042	8,096,705	10,772,160	10,756,240	44,734,877

City of River Falls, Wisconsin

Capital Improvement Plan

2017 thru 2021

PROJECTS BY FUNDING SOURCE

Source	Project#	2017	2018	2019	2020	2021	Total
Ambulance Revenues							
Defibrillators	16-AMB-001	100,000		80,000			180,000
Replace Critical Care Ventilators	16-AMB-004				25,000		25,000
A/C Unit for EMS House	16-AMB-007	7,380					7,380
Fire Department/EMS Property Acquisition	16-FR-001	250,000					250,000
Public Safety Facilities Assessment	16-PSB-003	25,000					25,000
Ambulance Revenues Total		382,380		80,000	25,000		487,380
Chamber/BID							
Community Signage Program	16-CD-003		10,000	10,000	10,000		30,000
Downtown Streetscape & Furnishing	16-CD-006		10,000		10,000		20,000
Lighting of Trees Downtown	16-CD-015	5,000	25,000				30,000
Chamber/BID Total		5,000	45,000	10,000	20,000		80,000
City Hall Fund							
City Hall Renovations	14-CH-001	170,000					170,000
Automation & Security System Upgrade	16-CH-005				20,400		20,400
Conference Room Upgrade	16-IT-005	7,200					7,200
City Hall Fund Total		177,200			20,400		197,600
Developer Contributions							
South Main St-Cemetery to CTH FF	14-PW-028				150,000	850,000	1,000,000
Division Street Interchange with STH 35	14-PW-029			250,000			250,000
Developer Contributions Total				250,000	150,000	850,000	1,250,000
Donations							
Fire - Gear Racks	12-FR-011	10,000					10,000
Donations Total		10,000					10,000
Electric - Utility Funds							
Replace Meters	12-MU-003	30,000	30,750	31,500	32,250	33,000	157,500
Electric Services	12-MU-004	53,000	54,500	56,000	57,500	59,000	280,000
New Subdivisions - Street Lights	12-MU-005	120,000	125,000	125,000	106,000	108,000	584,000
Underground Cable Replacement	12-MU-006	115,000	120,000	125,000	130,000	135,000	625,000
Transformers	12-MU-007	125,000	125,000	125,000	125,000	125,000	625,000
New Trimble Unit	12-MU-009		3,625				3,625
Distribution System Improvements	12-MU-017	164,000	168,850	174,000	179,100	184,500	870,450
Hydroelectric Facility Roof Repair	14-MU-007	20,000					20,000

Source	Project#	2017	2018	2019	2020	2021	Total
Hydroelectric Facility Relicensing/Decommissioning	14-MU-052	75,000	75,000	50,000			200,000
PWF Fire Detection System Upgrade	14-PW-017				3,900		3,900
Kinnickinnic River Corridor	16-CD-011	75,000	75,000				150,000
Large Format Plotter with Scanner	16-ENG-004	2,400					2,400
Fiber Network Connections to all City Facilities	16-IT-001	110,000					110,000
Directional Boring Machine	16-MU-002			175,000			175,000
County Road MM Feeder Project	16-MU-004					500,000	500,000
Fault Indicators	16-MU-006	20,000	20,000	15,000	15,000	10,000	80,000
Complete Electric Looping - RF Industrial Park	16-MU-009		50,000				50,000
Replace Relays at North Substation	16-MU-013				75,000		75,000
SCADA	16-MU-014	100,000	50,000	100,000			250,000
Winter Street to MM	16-MU-022		200,000	200,000			400,000
AMI	16-MU-023	125,000	125,000		750,000	750,000	1,750,000
Power Plant Roof Replacement	16-PP-001					7,670	7,670
Public Works HVAC System	16-PW-018		2,000	7,840			9,840
Electric - Utility Funds Total		1,134,400	1,224,725	1,184,340	1,473,750	1,912,170	6,929,385

Electric Revenue Bonds

Power Plant Substation	12-MU-041	1,750,000					1,750,000
South Fork Substation Transformer	16-MU-016			1,000,000			1,000,000
Electric Revenue Bonds Total		1,750,000		1,000,000			2,750,000

Electric-Powerful Choices

LED Lighting-City Hall Parking Lots	14-MU-009	6,000					6,000
LED Lighting-PWF Lot and Storage Yard	14-MU-010		8,000				8,000
Library PV Equipment	14-MU-012				5,000	20,000	25,000
Electric-Powerful Choices Total		6,000	8,000		5,000	20,000	39,000

Environmental Utility

Upgrade Landfill Fencing-Dog Park	16-PK-008		5,000	75,000			80,000
Environmental Utility Total			5,000	75,000			80,000

Fire Impact Fees

Fire Department/EMS Property Acquisition	16-FR-001	250,000					250,000
Public Safety Facilities Assessment	16-PSB-003	25,000					25,000
Fire Impact Fees Total		275,000					275,000

G.O. Bonds

South Main St. Reconstruction Vine-Cemetery	14-PW-011				114,360		114,360
Main Street Reconst. Division to Locust	14-PW-012		100,000	54,000	10,000	10,000	174,000
CTH MM from Main Street to Radio Road	14-PW-019					589,800	589,800
Library Building Maintenance and Upgrades	16-LIB-002		243,372				243,372
Library Roof/Main Level Maintenance and Upgrades	16-LIB-010					346,250	346,250
Glen Park Master Plan Implementation	16-PK-001	175,000	735,000	2,500,000			3,410,000
Police Building Design and Construction	16-PSB-001			500,000	4,550,000		5,050,000
G.O. Bonds Total		175,000	1,078,372	3,054,000	4,674,360	946,050	9,927,782

Source	Project#	2017	2018	2019	2020	2021	Total
Grant Revenues							
Lake George Trail-Heritage Park to Division St.	14-PW-005	212,500	26,300				238,800
PWF - Generator	14-PW-013		80,000				80,000
Glen Park Master Plan Implementation	16-PK-001		640,000				640,000
Upgrade Landfill Fencing-Dog Park	16-PK-008			25,000			25,000
Grant Revenues Total		212,500	746,300	25,000			983,800
IT Fund							
Upgrade Wireless Network Hardware	16-IT-002	11,000	4,400	7,150			22,550
Desktop Computer Replacement Project	16-IT-003	144,000	7,200		60,000		211,200
Server/SAN Replacement	16-IT-006		90,000				90,000
TV Video Camera Replacement	16-IT-007		11,000	5,500			16,500
Sonic Wall Replacement	16-IT-008				8,800		8,800
Phone Hardware Replacement	16-IT-009			16,500	16,500		33,000
Additional HP ProCurve Network Switch	16-IT-010		16,500				16,500
Increase Storage on Data Back-Up Unit	16-IT-012	6,050	6,050	6,050	6,050	6,050	30,250
Replacement Camera Server	16-IT-013	15,000				15,000	30,000
IT Fund Total		176,050	135,150	35,200	91,350	21,050	458,800
Library Foundation							
Library Auditorium	16-LIB-001			6,500			6,500
Library Foundation Total				6,500			6,500
Library Trust Fund							
Library Auditorium	16-LIB-001			6,500			6,500
Library Trust Fund Total				6,500			6,500
Park Impact Fees							
Trail at Spring Creek Park	16-CD-014		20,000				20,000
Glen Park Master Plan Implementation	16-PK-001	151,000					151,000
Knollwood Park Improvements	16-PK-003			25,000			25,000
Park Impact Fees Total		151,000	20,000	25,000			196,000
Parking Lot Improvement Fund							
Public Parking Lot Improvements	14-PW-035	25,000	25,000	25,000	25,000	25,000	125,000
Parking Lot Improvement Fund Total		25,000	25,000	25,000	25,000	25,000	125,000
Revenue Bonds							
North Zone Water Tower	12-MU-026					1,395,200	1,395,200
Revenue Bonds Total						1,395,200	1,395,200
Sewer - Utility Funds							
New Trimble Unit	12-MU-009		3,625				3,625
Water Main Extension - North Loop Extension	12-MU-028	60,000	75,000			580,000	715,000

Source	Project#	2017	2018	2019	2020	2021	Total
Collection System Replacements	12-MU-033	58,000	59,700	61,500	63,400	65,300	307,900
WWTP - Pump Replacements	12-MU-045	30,000	10,000	10,000	10,000		60,000
WWTP - Apollo Road Pavement	12-MU-046	150,000					150,000
Mann Valley Corporate Park	14-CD-003			25,000	25,000		50,000
PWF Fire Detection System Upgrade	14-PW-017				390		390
North Interceptor Sewer Rerouting	16-ENG-001	730,000	1,760,000				2,490,000
North Interceptor Rehabilitation	16-ENG-003	812,100	472,000	236,000	108,000		1,628,100
Large Format Plotter with Scanner	16-ENG-004	2,400					2,400
Fiber Network Connections to all City Facilities	16-IT-001	100,000					100,000
Front End Screening	16-MU-007		15,000	100,000			115,000
SCADA	16-MU-014	100,000	25,000	75,000			200,000
Roof Replacement Design-WWTF	16-WWTP-001					7,670	7,670
Sewer - Utility Funds Total		2,042,500	2,420,325	507,500	206,790	652,970	5,830,085

Sewer Connection Fees

Mann Valley Corporate Park	14-CD-003					35,000	35,000
Sewer Connection Fees Total						35,000	35,000

Solid Waste Fund

City Compost Site	16-MU-001					20,000	20,000
Solid Waste Fund Total						20,000	20,000

Special Assessments

Downtown Alley Upgrades	16-CD-005			21,500	156,500		178,000
Special Assessments Total				21,500	156,500		178,000

State of Wisconsin

Division Street Interchange with STH 35	14-PW-029			250,000	3,000,000		3,250,000
Rehabilitate South Main Bridge over South Fork	16-ENG-005					21,600	21,600
St. Croix Pond Rehabilitation	16-SW-001		150,000				150,000
State of Wisconsin Total			150,000	250,000	3,000,000	21,600	3,421,600

Stormwater Utility

Outfall 036 Repairs	10-SW-314	50,000					50,000
New Trimble Unit	12-MU-009		3,625				3,625
Large Format Plotter with Scanner	16-ENG-004	2,400					2,400
St. Croix Pond Rehabilitation	16-SW-001	80,000	150,000				230,000
Stormwater Utility Total		132,400	153,625				286,025

Tax Increment District

Water Main Extension - North Loop Extension	12-MU-028	60,000				640,000	700,000
Phase 3-Sterling Ponds Corp. Park	14-CD-002		80,000	750,000			830,000
Mann Valley Corporate Park	14-CD-003			25,000	25,000	217,500	267,500
Lake George Trail-Family Fresh to Walnut Street	14-PW-004	239,000					239,000
Lake George Trail-Heritage Park to Division St.	14-PW-005	212,500	26,300				238,800
Community Signage Program	16-CD-003	10,000	110,000	10,000	10,000		140,000

Source	Project#	2017	2018	2019	2020	2021	Total
Downtown Alley Upgrades	16-CD-005			10,750	78,250		89,000
North Main and Summit Street Signal	16-ENG-002					46,000	46,000
North Main Sidewalk Infill (TID 11)	16-ENG-007		50,000		100,000		150,000
Demolition-110 West Division Shed	16-PW-026	12,000					12,000
St. Croix Pond Rehabilitation	16-SW-001	275,000	350,000				625,000
Tax Increment District Total		808,500	616,300	795,750	213,250	903,500	3,337,300

Tax Levy

Voting Machines	12-CC-001	10,000	25,000				35,000
Fire - Extrication Equipment	12-FR-001			50,000			50,000
Fire - Thermal Imaging Camera Replacement	12-FR-010	14,000					14,000
Laserfiche Web Access	12-IT-002			15,000			15,000
Replace Emergency Weather Sirens	12-PD-002		15,000		15,000		30,000
PSB - Repair Brick Exterior	12-PSB-001		41,620				41,620
Stairway Elm/Lewis to Heritage Park	14-PW-008		10,000				10,000
PWF Fire Detection System Upgrade	14-PW-017				7,280		7,280
Locust Street-Grove to Apollo	14-PW-026					36,000	36,000
Community Signage Program	16-CD-003	35,000	20,000	10,000	10,000		75,000
Downtown Alley Upgrades	16-CD-005			10,750	78,250		89,000
Downtown Streetscape & Furnishing	16-CD-006		10,000		10,000		20,000
E. Johnson - UWRF Pathway Connection	16-CD-007	20,000					20,000
Kinnickinnic River Corridor	16-CD-011	75,000	75,000	250,000	250,000	250,000	900,000
Munis Inspections Integration	16-CD-016			102,000			102,000
Large Format Plotter with Scanner	16-ENG-004	2,400					2,400
Rehabilitate South Main Bridge over South Fork	16-ENG-005					5,400	5,400
Enclosed Trailer for Rescue Equipment	16-FR-005	5,000					5,000
Fiber Network Connections to all City Facilities	16-IT-001					85,000	85,000
RFPD Laptop Replacement	16-IT-004				28,800		28,800
Replacement of Playground Equipment	16-PK-004					50,000	50,000
Public Safety Facilities Assessment	16-PSB-003	25,000					25,000
Salt Brine Maker	16-PW-016		30,000				30,000
Public Works HVAC System	16-PW-018			7,840			7,840
Construct Mechanics Office	16-PW-027			14,825			14,825
Tax Levy Total		186,400	226,620	460,415	399,330	426,400	1,699,165

Tourism Fund

Lighting of Trees Downtown	16-CD-015		25,000				25,000
Tourism Fund Total			25,000				25,000

Water - Utility Funds

New Trimble Unit	12-MU-009		3,625				3,625
Fire Hydrant Replacement	12-MU-023	40,000	40,000	40,000	40,000	40,000	200,000
Water Meter Replacement	12-MU-024	60,000	60,000	60,000	60,000	60,000	300,000
Water Main Extension - North Loop Extension	12-MU-028	120,000				1,200,000	1,320,000
Mann Valley Corporate Park	14-CD-003			25,000	25,000		50,000
Well #7	14-MU-055				100,000	839,710	939,710
PWF Fire Detection System Upgrade	14-PW-017				1,430		1,430
Large Format Plotter with Scanner	16-ENG-004	2,400					2,400
Fiber Network Connections to all City Facilities	16-IT-001		85,000	85,000	85,000		255,000
Driveway at Golf View Water Tower	16-MU-005		15,000				15,000
SCADA	16-MU-014	100,000	25,000	75,000			200,000

Source	Project#	2017	2018	2019	2020	2021	Total
Small Generator	16-MU-015	30,000					30,000
Water - Utility Funds Total		352,400	228,625	285,000	311,430	2,139,710	3,317,165
Water Impact Fees							
North Zone Water Tower	12-MU-026					604,800	604,800
Mann Valley Corporate Park	14-CD-003					22,500	22,500
Well #7	14-MU-055					760,290	760,290
Water Impact Fees Total						1,387,590	1,387,590
GRAND TOTAL		8,001,730	7,108,042	8,096,705	10,772,160	10,756,240	44,734,877

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 12-PSB-001
Project Name PSB - Repair Brick Exterior



Type Improvement **Department** City Buildings
Useful Life 15 years **Contact** Gordon Young
Category Buildings

Description
 Some of exterior brick on east and south side of building is deteriorating and failing. Quote dated 4/26/2016 to replace portion of brick that is deteriorating in amount of \$26,907. Additional \$5000 for associated roof work involving removing and replacing the metal coping atop the exterior wall. This project is not planned to improve building energy efficiency, just to replace the deteriorating brick.

Justification
 Many exterior brick are broken/cracked/chipped and mortar joints have deteriorated. The exterior needs repairs and is possibly leaking water.

Expenditures	2017	2018	2019	2020	2021	Total
Construction		37,220				37,220
Design		2,000				2,000
In House Labor		2,400				2,400
Total		41,620				41,620

Funding Sources	2017	2018	2019	2020	2021	Total
Tax Levy		41,620				41,620
Total		41,620				41,620

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 14-CH-001
Project Name City Hall Renovations



Type Improvement **Department** City Buildings
Useful Life 10 years **Contact** Tom Schwalen
Category Buildings

Description
Renovations to customer service area of City Hall, to include an expanded waiting area, added conference rooms, and removal of some walls.

Justification
Changes needed due to reorganization of departments and to improve customer service experience for visitors and customers of the City.

Expenditures	2017	2018	2019	2020	2021	Total
Construction	150,000					150,000
Planning	20,000					20,000
Total	170,000					170,000

Funding Sources	2017	2018	2019	2020	2021	Total
City Hall Fund	170,000					170,000
Total	170,000					170,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 14-MU-007
Project Name Hydroelectric Facility Roof Repair

Type Improvement **Department** City Buildings
Useful Life 25 years **Contact** Tom Schwalen
Category Buildings



Description
 Repair or replace hydroelectric facility roof.

Justification
 Replace aging or leaking roofs on hydroelectric buildings that are becoming too costly to maintain.

Expenditures	2017	2018	2019	2020	2021	Total
Construction	20,000					20,000
Total	20,000					20,000

Funding Sources	2017	2018	2019	2020	2021	Total
Electric - Utility Funds	20,000					20,000
Total	20,000					20,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 14-MU-009
Project Name LED Lighting-City Hall Parking Lots

Type Improvement **Department** City Buildings
Useful Life 20 years **Contact** Kevin Westhuis
Category Infrastructure



Description
 Upgrade upper City Hall parking lot lights to LED.

Justification
 Reduce energy costs and maintenance with LED lighting.

Expenditures	2017	2018	2019	2020	2021	Total
Site Improvements/Utilities	6,000					6,000
Total	6,000					6,000

Funding Sources	2017	2018	2019	2020	2021	Total
Electric-Powerful Choices	6,000					6,000
Total	6,000					6,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 14-MU-010
Project Name LED Lighting-PWF Lot and Storage Yard

Type Improvement **Department** City Buildings
Useful Life 20 years **Contact** Kevin Westhuis
Category Infrastructure



Description
 Change Public Works Facility parking lot and storage yard lights to LED.

Justification
 Reduce energy costs as well as maintenance costs with LED lighting.

Expenditures	2017	2018	2019	2020	2021	Total
Site Improvements/Utilities		8,000				8,000
Total		8,000				8,000

Funding Sources	2017	2018	2019	2020	2021	Total
Electric-Powerful Choices		8,000				8,000
Total		8,000				8,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 14-PW-017
Project Name PWF Fire Detection System Upgrade

Type Improvement **Department** City Buildings
Useful Life 10 years **Contact** Tom Schwalen
Category Buildings



Description
 Fire detection system upgrade.

Justification
 Replace detectors and activation devices after 10 year service life, update panel.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings				13,000		13,000
Total				13,000		13,000

Funding Sources	2017	2018	2019	2020	2021	Total
Electric - Utility Funds				3,900		3,900
Sewer - Utility Funds				390		390
Tax Levy				7,280		7,280
Water - Utility Funds				1,430		1,430
Total				13,000		13,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-CH-004
Project Name Replace Calypso Media Controller

Type Equipment
Useful Life
Category Equipment

Department City Buildings
Contact Tom Schwalen



Description

Replace the Calypso media controller in the Council Chambers.

Justification

There continue to be technical issues with the current media controller that would cost more money to repair than replace.

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-CH-005
Project Name Automation & Security System Upgrade



Type Improvement **Department** City Buildings
Useful Life **Contact** Tom Schwalen
Category Equipment

Description
Based on experience at the Library, electronic security and building automation systems should be planned for upgrades to insure functionality at 10 years old. This does not identify any specific equipment replacement, only securing future funds.

Justification
The project considering planning and funding for future security needs of City Hall at 10 years old.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings				16,800		16,800
In House Labor				3,600		3,600
Total				20,400		20,400

Funding Sources	2017	2018	2019	2020	2021	Total
City Hall Fund				20,400		20,400
Total				20,400		20,400

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-FR-001
Project Name Fire Department/EMS Property Acquisition



Type Improvement **Department** City Buildings
Useful Life **Contact** Scott Nelson
Category Land

Description

This request would provide funds for the purchase of land to place a new River Falls Fire Department/EMS facility.

Justification

The Fire Facility is at maximum capacity for apparatus and equipment. The size of the training room has become inadequate and is at capacity. With the projected increase of population, the Fire Department needs to plan for proportional growth with fire protection. Based on information from the proposed feasibility study, the City would likely realize the economies of scale by having a combined Fire and EMS Facility. The first step in realizing this is to acquire property for future growth.

In addition to having only one building to maintain, another economy that could be realized is the shared administrative services between the two separate departments. Total property acquisition costs will be equally shared by the Fire Department and EMS.

Expenditures	2017	2018	2019	2020	2021	Total
Acquisition of Property	500,000					500,000
Total	500,000					500,000

Funding Sources	2017	2018	2019	2020	2021	Total
Ambulance Revenues	250,000					250,000
Fire Impact Fees	250,000					250,000
Total	500,000					500,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-LIB-002
Project Name Library Building Maintenance and Upgrades



Type Improvement **Department** City Buildings
Useful Life **Contact** Nancy Miller
Category Buildings

Description

Work Room and Front Desk Remodel

Remodel will include work room, break room, reception area, and office. It will reconfigure interlibrary loan processing and receiving areas, create a vestibule between the exterior door and the work room, add an additional office, and allow the former board room, which is now being used as an office and storage to be reclaimed as public space. The plan also will include better storage and work areas for book repair and processing.

Construction: \$5,000
 Equipment/Furnishings: \$2,500
 In House Labor: \$500

Updates to HVAC systems

Heating water pumps: \$7,000
 Hot water cabinet heaters: \$10,000
 Humidifier, steam in cylinder model: \$19,000
 Air Handler #4: \$18,000
 Overhaul and clean AHU 4: \$3,000
 Air Handler #1: \$70,000

Lower Level Building Maintenance

Maintenance to the movable wall panel system which will involve replacing rollers and other moving parts; replace aging vinyl wall covering in the Gallery, sound system maintenance/upgrade.

Equipment/Furnishings: \$22,320
 In House Labor: \$3,600

Upgrade Lower Level Security System

The fire alarm panel is 20 years old. The security system is 14 years old. This project would replace all original detectors that have a 10 year life, along with system panels. The systems share an antiquated communication system.

Equipment/Furnishings: \$19,080
 In House Labor: \$600

Convert Pneumatic VAV to DDC

This project would replace the original pneumatically operated valves that control heating water and air flow in the 28 main floor Variable Air Volume (VAV) boxes with Direct Digital Control (DDC) controls. This will upgrade the moving parts that are becoming prone to failure due to age in one projects. This project was originally a funded project in the 2014 CIP, but those funds were needed for other HVAC repairs.

Construction: \$26,577
 Design: \$1,000
 In House Labor: \$3,600

LED Interior Lighting Conversion

City of River Falls, Wisconsin

Replace all main floor lighting with LED technology.

Construction: \$19,255
 Design: \$1,000
 In House Labor: \$4,800

Library Lower Level Gallery Carpet Replacement

Replace in the gallery in the lower level of the library. The price is based on per square foot cost of meeting room carpet replacement.

Construction: \$12,720
 In House Labor: \$960

Replace coiling security gate at the entry to the library from the lobby. It has been closed and locked tightly since the library opened in 1997

Construction: \$5,100
 In House Labor: \$1,440

Justification

Work Room and Front Desk Remodel

Refiguring the work room and front desk, including the circulation desk, will create easier flow between the work room, the front desk and the rest of the library, thus enhancing staff's ability to interact and assist patrons.

Library- Upgrades to HVAC

Increased efficiency of systems as well as reduced energy costs.

Lower Level Building Maintenance

Maintain the inviting gallery environment and functionality of the movable wall system and sound system.

Upgrade Lower Level Security System

Upgrading both systems will allow interconnection of the security system with the card access system to allow staff to monitor access to lower level and activation/deactivation of security system.

LED Interior Lighting Conversion

This update will reduce utility and maintenance costs.

Library Lower Level Gallery Carpet Replacement

Replacing the carpet helps increase the library's overall appeal to nearly 190,000 annual visitors.

Replace Coiling Security Gate

The gate is beginning to fail due to wear and needs replacing.

Expenditures	2017	2018	2019	2020	2021	Total
Construction		182,932				182,932
Equipment/Furnishings		43,900				43,900
Design		2,000				2,000
In House Labor		14,540				14,540
Total		243,372				243,372

Capital Improvement Plan

2017 *thru* 2021

City of River Falls, Wisconsin

Funding Sources	2017	2018	2019	2020	2021	Total
G.O. Bonds		243,372				243,372
Total		243,372				243,372

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-LIB-010
Project Name Library Roof/Main Level Maintenance and Upgrades



Type Improvement **Department** City Buildings
Useful Life **Contact** Tom Schwalen
Category Buildings

Description

Library Roof Replacement
 Replace Library roof.
 Construction: \$184,000
 Planning: \$15,000

Install Movable Panel in Upper Level Library Meeting Room
 Install movable partition between main level meeting room and the lobby.
 Construction: \$19,580
 Design: \$2,000
 In House Labor: \$1,800

Library Main Level Carpet Replacement
 Replace all of the then 24 year old carpet on the main level of the Library.
 Construction: \$114,600
 Design: \$3,000
 In House Labor: \$6,000

Justification

Library Roof Replacement
 Replace the shingled roof after its 20 year service life.

Library Main Level Carpet Replacement
 The project would maintain the library's inviting environment and retain the carpet's functionality.

Install Movable Panel in Upper Level Meeting Room
 The partition would provide separation between the upper level meeting room and the lobby.

Expenditures	2017	2018	2019	2020	2021	Total
Construction					318,450	318,450
Planning					15,000	15,000
Design					5,000	5,000
In House Labor					7,800	7,800
Total					346,250	346,250

Capital Improvement Plan

2017 *thru* 2021

City of River Falls, Wisconsin

Funding Sources	2017	2018	2019	2020	2021	Total
G.O. Bonds					346,250	346,250
Total					346,250	346,250

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-MU-001
Project Name City Compost Site

Type Improvement **Department** City Buildings
Useful Life **Contact** Mike Noreen
Category Buildings



Description

Construct a citywide compost facility north of the Waste Water Treatment Facility (WWTF) on Apollo Rd. In conjunction with Power Plant reuse and Locust/Apollo reconstruction projects.

Justification

This facility would take compost from the University of Wisconsin - River Falls and the River Falls School District as well as the compost collected throughout the City.

Expenditures	2017	2018	2019	2020	2021	Total
Planning					10,000	10,000
Design					10,000	10,000
Total					20,000	20,000

Funding Sources	2017	2018	2019	2020	2021	Total
Solid Waste Fund					20,000	20,000
Total					20,000	20,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-PP-001
Project Name Power Plant Roof Replacement

Type Improvement **Department** City Buildings
Useful Life **Contact** Tom Schwalen
Category Buildings



Description
 Identify funds for future roof replacement design.

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Design					5,750	5,750
In House Labor					1,920	1,920
Total					7,670	7,670

Funding Sources	2017	2018	2019	2020	2021	Total
Electric - Utility Funds					7,670	7,670
Total					7,670	7,670

Capital Improvement Plan

2017 *thru* 2021

City of River Falls, Wisconsin

Project #	16-PSB-001
Project Name	Police Building Design and Construction



Type	Improvement	Department	City Buildings
Useful Life		Contact	Gordon Young
Category	Buildings		

Description

In 2017, a Public Safety Feasibility Study, which will include a facilities study, will be conducted and published for Police, Fire and EMS. In 2018, an architectural firm will design a new Police building to meet the suggested recommendations of the study. In 2019, a new Police building will be constructed, based on an approved architectural design. The Police building will be separate from the Fire and EMS departments.

Building Size: 30,000 square ft.
 Design: \$500,000
 Construction: \$4,500,000
 Other updates to City Hall: LED light conversion (\$20,000), replacement of carpet in hallways (\$30,000)

Justification

The Police building is at maximum capacity for personnel and equipment. The current provided space is inadequate in the following areas:

- *Lack of basic needs, such as toilets and sinks, in the men's and women's locker room
- *Lack of accessible restroom for the public
- *Poor egress or ingress from facility to street
- *Inadequate parking
- *Unacceptable building age and condition
- *Lack of security and safety features and design
- *Inadequate interview room locations and designs

Expenditures	2017	2018	2019	2020	2021	Total
Construction				4,500,000		4,500,000
Equipment/Furnishings				50,000		50,000
Design			500,000			500,000
Total			500,000	4,550,000		5,050,000

Funding Sources	2017	2018	2019	2020	2021	Total
G.O. Bonds			500,000	4,550,000		5,050,000
Total			500,000	4,550,000		5,050,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-PW-018
Project Name Public Works HVAC System



Type Improvement **Department** City Buildings
Useful Life **Contact** Tom Schwalen
Category Buildings

Description

Add HVAC system to the Electric Linemen workroom and office space for mechanics. The room where the line workers muster in the mornings was not intended to be an occupied space when the building was built. The room is now used daily by the crew for training discussions, dispatch, breaks and recording of time in Munis.

Justification

The space has had ductwork extended from the common area roof top HVAC unit, which does not meet minimum requirements for occupied space, and creates inefficient operation of that unit for intended space.

Expenditures	2017	2018	2019	2020	2021	Total
Construction			14,480			14,480
Design		2,000				2,000
In House Labor			1,200			1,200
Total		2,000	15,680			17,680

Funding Sources	2017	2018	2019	2020	2021	Total
Electric - Utility Funds		2,000	7,840			9,840
Tax Levy			7,840			7,840
Total		2,000	15,680			17,680

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-PW-027
Project Name Construct Mechanics Office

Type Improvement **Department** City Buildings
Useful Life **Contact** Tom Schwalen
Category Buildings



Description

The mechanics at Public Works have desks in the parts room. This space has minimal ventilation and is not air conditioned. An enclosed, conditioned space is desired. This project would construct an office space with in the existing parts room and provide filtered HVAC system.

Justification

The increased computer and desk work make an office necessary for maintaining vehicle records and completing research,

Expenditures	2017	2018	2019	2020	2021	Total
Construction			9,125			9,125
Equipment/Furnishings			3,000			3,000
Design			1,500			1,500
In House Labor			1,200			1,200
Total			14,825			14,825

Funding Sources	2017	2018	2019	2020	2021	Total
Tax Levy			14,825			14,825
Total			14,825			14,825

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-WWTP-001
Project Name Roof Replacement Design-WWTF



Type Improvement **Department** City Buildings
Useful Life **Contact** Tom Schwalen
Category Buildings

Description
Identify funds for future roof replacement design.

Justification
The project would make recommendations for planning and funding for future roof replacement design.

Expenditures	2017	2018	2019	2020	2021	Total
Design					5,750	5,750
In House Labor					1,920	1,920
Total					7,670	7,670

Funding Sources	2017	2018	2019	2020	2021	Total
Sewer - Utility Funds					7,670	7,670
Total					7,670	7,670

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-CD-005
Project Name Downtown Alley Upgrades

Type Improvement **Department** Economic Development
Useful Life **Contact** Amy Peterson
Category Infrastructure



Description

An economic development incentive to provide upgraded infrastructure to alleys in and adjacent to the commercial business district. Pave and upgrade the blocks of alley between Main and 2nd Streets, from Elm Street north to Division. This includes storm water upgrades as well.

The plan is to split the cost of the construction with the adjacent property owners through the application of special assessments, tax increment financing, and tax levy in 2018 and 2019.

2018- Funding for Design:
 Tax Levy: \$10,750
 Tax Increment District: \$10,750
 Special Assessments: \$21,500
 Total: \$43,000

2019- Funding for Construction:
 Tax Levy: \$78,250
 Tax Increment District: \$78,250
 Special Assessments: \$156,500
 Total: \$313,000

Justification

Provide greater redevelopment opportunities to those properties where the City requires alley access. The City will pay half and the adjacent owners will pay half.

Expenditures	2017	2018	2019	2020	2021	Total
Construction				313,000		313,000
Design			43,000			43,000
Total			43,000	313,000		356,000

Funding Sources	2017	2018	2019	2020	2021	Total
Special Assessments			21,500	156,500		178,000
Tax Increment District			10,750	78,250		89,000
Tax Levy			10,750	78,250		89,000
Total			43,000	313,000		356,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-CD-006
Project Name Downtown Streetscape & Furnishing



Type Improvement **Department** Economic Development
Useful Life **Contact** Buddy Lucero
Category Other

Description

Implement improvements to the downtown streetscape. The project will replace benches (\$590.00 each) and trash receptacles (\$318.75 each) in the downtown district over the next 10 years. The City is also planning to install signage as a part of a wayfinding for downtown.

Justification

The City Downtown Design Plan calls for the implementation of Urban Design Elements within the Downtown Boundary.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings		20,000		20,000		40,000
Total		20,000		20,000		40,000

Funding Sources	2017	2018	2019	2020	2021	Total
Chamber/BID		10,000		10,000		20,000
Tax Levy		10,000		10,000		20,000
Total		20,000		20,000		40,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-CD-011
Project Name Kinnickinnic River Corridor



Type Improvement **Department** Economic Development
Useful Life **Contact** Buddy Lucero
Category Other

Description

A commitment to incremental implementation of the Kinnickinnic River Corridor strategy by systematically executing a series of correlated policy, capital and operational improvements.

Justification

In late 2013, the City began the federal relicensing process for two hydroelectric dams on the Kinnickinnic River within the City’s central area. On Thursday, March 17, 2016, the Federal Energy Regulation Commission (FERC) granted rehearing of their earlier denial of a request for a five-year license extension for the River Falls Hydroelectric Project. This action extends the license term to 2023 and delays any notice by the City to FERC to August 31, 2018 on whether the City will relicense or surrender the license. After thoughtful community engagement, the City Council has determined that now is the appropriate time to begin a carefully thought out multi-phased process that leads to a comprehensive long term plan for the broader Kinnickinnic River Corridor.

There are many stakeholders with varying interests in how the Kinnickinnic River and its surrounding corridor should be planned for and managed. A holistic plan is needed that considers the river's role and its relationship to the two hydro-electric dams and their impoundments (Lake George and Lake Louise) in balancing demand from user groups and promoting sensitive land use that is in the best interest of the community. Hiring a consultant will assisted in Phase 1 of an implementation plan for the Kinnickinnic River Corridor.

A fully-implemented plan for the river corridor is envisioned to comprise three phases:
Phase 1- 2017-2020: Analysis, Feasibility, and Preliminary Concept Plans
Phase 2- 2020-2023: Final Design and Permitting
Phase 3- 2023-2024: Design Implementation and Construction

Expenditures	2017	2018	2019	2020	2021	Total
Design	150,000	150,000	250,000	250,000	250,000	1,050,000
Total	150,000	150,000	250,000	250,000	250,000	1,050,000
Funding Sources	2017	2018	2019	2020	2021	Total
Electric - Utility Funds	75,000	75,000				150,000
Tax Levy	75,000	75,000	250,000	250,000	250,000	900,000
Total	150,000	150,000	250,000	250,000	250,000	1,050,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project #	12-MU-005
Project Name	New Subdivisions - Street Lights



Type	Improvement	Department	Electric
Useful Life	20 years	Contact	Kevin Westhuis
Category	Infrastructure		

Description

Ongoing street lighting costs for new subdivisions are estimated at \$100,000 per year. The LED lighting replacement costs will also be included in this project. When this project is completed, all streetlights in the City will be converted and retrofitted to LED lights.

Beginning in 2018, costs will be adjusted for inflation.

Justification

This is a necessary expense to increase lighting coverage throughout the community. The change from existing to LED lighting will be done over time as lights fail or maintenance is needed.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings	120,000	125,000	125,000	106,000	108,000	584,000
Total	120,000	125,000	125,000	106,000	108,000	584,000

Funding Sources	2017	2018	2019	2020	2021	Total
Electric - Utility Funds	120,000	125,000	125,000	106,000	108,000	584,000
Total	120,000	125,000	125,000	106,000	108,000	584,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project #	12-MU-041
Project Name	Power Plant Substation

Type	Equipment	Department	Electric
Useful Life	25 years	Contact	Kevin Westhuis
Category	Infrastructure		



Description

The transformer replacement phase of this project will provide for the replacement of transformer, switch gear, and feeder exit at the River Falls Power Plant Substation. Specifically, this will cover the costs of replacement and construction of these features. The breaker replacement phase of this project will provide for the replacement of breakers at the River Falls Power Plant Substation. Specifically, this will cover the costs of replacement and construction of the new breakers. Replacement of 69 KV breakers for RNB5, RNB6, and RNB12 S switches.

Justification

With the closure of the Power Plant, the substation equipment will need to be relocated. This will allow for repurposing of the Power Plant building as well as upgrade this major substation. Current transformer has exceeded its expected life.

Expenditures	2017	2018	2019	2020	2021	Total
Construction	1,750,000					1,750,000
Total	1,750,000					1,750,000

Funding Sources	2017	2018	2019	2020	2021	Total
Electric Revenue Bonds	1,750,000					1,750,000
Total	1,750,000					1,750,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-MU-004
Project Name County Road MM Feeder Project

Type Improvement
Useful Life
Category Infrastructure

Department Electric
Contact Kevin Westhuis



Description
 Complete the three phase electric loop feed from Apollo Road to Division Street to Radio Road along County Road MM.

Justification
 Will create a loop feed system to accommodate growth in the area.

Expenditures	2017	2018	2019	2020	2021	Total
Construction					500,000	500,000
Total					500,000	500,000

Funding Sources	2017	2018	2019	2020	2021	Total
Electric - Utility Funds					500,000	500,000
Total					500,000	500,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-MU-023
Project Name AMI

Type Equipment
Useful Life
Category Equipment

Department Electric
Contact Kevin Westhuis



Description
 Advanced Meter Infrastructure that allows for more data to assist customers in electric load management to reduce usage and costs.

Justification
 It addresses customer expectations and load management for both the customer and the utility.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings		125,000		750,000	750,000	1,625,000
Planning	125,000					125,000
Total	125,000	125,000		750,000	750,000	1,750,000

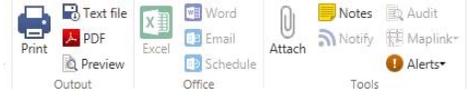
Funding Sources	2017	2018	2019	2020	2021	Total
Electric - Utility Funds	125,000	125,000		750,000	750,000	1,750,000
Total	125,000	125,000		750,000	750,000	1,750,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-CD-016
Project Name Munis Inspections Integration

Type Equipment **Department** Equipment
Useful Life **Contact** Amy Peterson
Category Equipment



Description

Currently the Inspections Department is still completing work on paper files. There are software systems that will allow the department to leave paper behind and complete inspections electronically in the field, saving both staff time and resources. In order to move forward with Munis for Inspections, GIS for Server software, a new GIS server, Munis software for Citizen Self Serve and Munis for Inspections software will be needed. This item includes the following hardware and software:
 -\$20,000 for (2) new servers - 1 for GIS, 1 for CSS
 -\$10,000 for GIS for Server software
 -\$10,000 for Munis Citizen Self Serve software
 -\$62,000 for Munis for Inspections software

Justification

Citizen Self Serve is a program that The City has had on its radar to purchase and implement. This will allow City residents to pay bills with a credit card online, rather than writing checks.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings			102,000			102,000
Total			102,000			102,000

Funding Sources	2017	2018	2019	2020	2021	Total
Tax Levy			102,000			102,000
Total			102,000			102,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-IT-002
Project Name Upgrade Wireless Network Hardware

Type Improvement **Department** Equipment
Useful Life **Contact** Mike Reardon
Category Other



Description

2017 - Replace existing wireless access points in City Hall and the Public Safety Building and add two at City Hall and one at the Public Safety Building. Move the replaced wireless access points to the Library to upgrade the wireless at that location.

2018 - Replace the wireless access points at Public Works. Add wireless access at the Wastewater Treatment Plant.

2019 - Replace wireless access points at the River Falls EMS, Prescott EMS and at the Library.

Justification

To improve wireless coverage in City buildings.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings	10,000	4,000	6,500			20,500
In House Labor	1,000	400	650			2,050
Total	11,000	4,400	7,150			22,550

Funding Sources	2017	2018	2019	2020	2021	Total
IT Fund	11,000	4,400	7,150			22,550
Total	11,000	4,400	7,150			22,550

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-IT-003
Project Name Desktop Computer Replacement Project



Type Equipment **Department** Equipment
Useful Life 5 years **Contact** Mike Reardon
Category Equipment

Description

2017 - Replacement of approximately 125 City owned computers used by City staff.
 2018 - Replace the City Council tablet computers.
 2020 + Annual replacement of desktop computers in lieu of every 5 years

Justification

Approximately 90 percent of the current desktop and laptop computers in use were purchased between 2010-2012. These computers are well beyond their useful life and need to be replaced.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings	120,000	6,000		48,000		174,000
In House Labor	24,000	1,200		12,000		37,200
Total	144,000	7,200		60,000		211,200

Funding Sources	2017	2018	2019	2020	2021	Total
IT Fund	144,000	7,200		60,000		211,200
Total	144,000	7,200		60,000		211,200

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-IT-007
Project Name TV Video Camera Replacement

Type Equipment
Useful Life
Category Equipment

Department Equipment
Contact Mike Reardon



Description
 The video cameras used by Media Services to produce videos for the Community Access Television Station are approximately 15 years old. The project would replace three of the four cameras over a two year period.

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings		10,000	5,000			15,000
In House Labor		1,000	500			1,500
Total		11,000	5,500			16,500

Funding Sources	2017	2018	2019	2020	2021	Total
IT Fund		11,000	5,500			16,500
Total		11,000	5,500			16,500

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-IT-008
Project Name Sonic Wall Replacement



Type Improvement **Department** Equipment
Useful Life **Contact** Mike Reardon
Category Equipment

Description

The Sonic Wall devices are Firewall devices that permit or deny network traffic through the system. They also monitor and prevent network intrusion, internet and network use and VPN access from outside the City. There are two units in place, a primary unit and a backup unit. The current units were installed in 2015. This project is to replace the primary and backup firewall devices for the City network when the current devices will be five years old in 2020.

Justification

These devices help protect the network and ensure reliable communications. These are vital to the network security.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings				8,000		8,000
In House Labor				800		800
Total				8,800		8,800

Funding Sources	2017	2018	2019	2020	2021	Total
IT Fund				8,800		8,800
Total				8,800		8,800

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-IT-009
Project Name Phone Hardware Replacement

Type Equipment **Department** Equipment
Useful Life **Contact** Mike Reardon
Category Equipment



Description
 In 2019, the Polycom desk phones that a majority of the City staff use will be 10 years old. This project will replace the 10 to 11 year old phones over a two year period.

Justification
 Replacing these phones will reduce maintenance and improve reliability and quality of conversations due to changes in technology.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings			15,000	15,000		30,000
In House Labor			1,500	1,500		3,000
Total			16,500	16,500		33,000

Funding Sources	2017	2018	2019	2020	2021	Total
IT Fund			16,500	16,500		33,000
Total			16,500	16,500		33,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-IT-010
Project Name Additional HP ProCurve Network Switch

Type Improvement **Department** Equipment
Useful Life **Contact** Mike Reardon
Category Equipment



Description
 The servers and storage device for the City Network are being scheduled for replacement in 2018. The new servers and hosts will have 10 Gig network connections. An additional HP ProCurve Network switch and 10 Gig port module needs to be added for new hardware.

Justification
 Installing a new switch and module at City Hall will allow the City to move one of the old modules to the Public Safety Building, where network ports are nearly full.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings		15,000				15,000
In House Labor		1,500				1,500
Total		16,500				16,500

Funding Sources	2017	2018	2019	2020	2021	Total
IT Fund		16,500				16,500
Total		16,500				16,500

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-IT-012
Project Name Increase Storage on Data Back-Up Unit

Type Improvement
Useful Life
Category Equipment

Department Equipment
Contact Mike Reardon



Description

The City currently utilizes a piece of hardware called a DATTO to store local backups of servers and other vital data sources. That unit is then backed up to the cloud at 2 different off-site locations. On May 3, our Datto backup unit was using a peak of 83.9% of it's storage capacity. The Datto unit is used to restore folders and drives on the servers in the event of lost data or server issues. We have done restores recently due to "crypto locker" virus and have been able to recover due to the files saved on the Datto unit. In the event that the amount of data to restore is larger than the remaining capacity of the Datto, we would have to resort to the cloud backup, which takes much longer to restore, so server up-time and employees would be affected. Computer Integration Technology (CIT), our network contractor for technical support recommends the Datto be around 60% usage to ensure enough empty storage to complete data recovery in the event it is needed. This project would upgrade the size of the Datto unit and off-site backup. The price difference to upgrade to the larger unit and off-site backup would be approximately \$5,500 per year.

Justification

The increased storage capacity would reduce the time needed to recover files in the event the City needed to data restoration such as a virus intrusion.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings	5,500	5,500	5,500	5,500	5,500	27,500
In House Labor	550	550	550	550	550	2,750
Total	6,050	6,050	6,050	6,050	6,050	30,250

Funding Sources	2017	2018	2019	2020	2021	Total
IT Fund	6,050	6,050	6,050	6,050	6,050	30,250
Total	6,050	6,050	6,050	6,050	6,050	30,250

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-PW-016
Project Name Salt Brine Maker

Type Equipment
Useful Life
Category Equipment

Department Equipment
Contact Terry Kusilek



Description
 Install a salt brine maker at the Public Works Facility.

Justification
 The Public Works Department does not own it's own salt brine maker. Salt brine is currently purchased from Pierce County. Transportation costs for transporting from Ellsworth to River Falls accounts for more than 50% of the cost of the salt brine. If a new Public Works facility is scheduled in the CIP in the next 10 years this purchase should be delayed and added to the cost of the new facility, if not then this purchase should be scheduled when finances allow. It is anticipated there to be a 6-8 year payback based on current quantities of product used.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings		30,000				30,000
Total		30,000				30,000

Funding Sources	2017	2018	2019	2020	2021	Total
Tax Levy		30,000				30,000
Total		30,000				30,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-PK-001
Project Name Glen Park Master Plan Implementation



Type Improvement **Department** Parks
Useful Life **Contact** Amy Peterson
Category Infrastructure

Description

The Glen and Hoffman Parks Master Plan was adopted by Council in 2015. This project includes overall implementation per the master plan, with details to be decided during the preliminary and final design processes.

Scope of project was reduced 10-25-16 Council workshop meeting.

Justification

The first priority of implementation of the Parks Master Plan is Glen Park.

Expenditures	2017	2018	2019	2020	2021	Total
Construction		1,200,000	2,500,000			3,700,000
Design	326,000	175,000				501,000
Total	326,000	1,375,000	2,500,000			4,201,000

Funding Sources	2017	2018	2019	2020	2021	Total
G.O. Bonds	175,000	735,000	2,500,000			3,410,000
Grant Revenues		640,000				640,000
Park Impact Fees	151,000					151,000
Total	326,000	1,375,000	2,500,000			4,201,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-PK-003
Project Name Knollwood Park Improvements

Type Equipment **Department** Parks
Useful Life **Contact** Tony Steiner
Category Equipment



Description
This two acre park was created as part of the Knollwood Planned Unit Development.

Justification
The park will serve the needs for a tot lot for the residents of the area.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings			25,000			25,000
Total			25,000			25,000

Funding Sources	2017	2018	2019	2020	2021	Total
Park Impact Fees			25,000			25,000
Total			25,000			25,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-PK-008
Project Name Upgrade Landfill Fencing-Dog Park



Type Improvement **Department** Parks
Useful Life 25 years **Contact** Terry Kusilek
Category Other

Description
 Upgrade fencing at former landfill site on County Road FF and create area for a dog park. Funding is expected to include a \$25,000 grant to help build the new dog park.

Justification
 The fencing for the landfill needs to be replaced.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings			100,000			100,000
Planning		5,000				5,000
Total		5,000	100,000			105,000

Funding Sources	2017	2018	2019	2020	2021	Total
Environmental Utility		5,000	75,000			80,000
Grant Revenues			25,000			25,000
Total		5,000	100,000			105,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 14-PW-008
Project Name Stairway Elm/Lewis to Heritage Park



Type Improvement **Department** Transportation
Useful Life 25 years **Contact** Reid Wronski
Category Infrastructure

Description
 Reconstruction or repair of stairway from Elm Street to Heritage Park.

Justification
 This stairway is deteriorated and failing, needs to be repaired or reconstructed.

Expenditures	2017	2018	2019	2020	2021	Total
Construction		10,000				10,000
Total		10,000				10,000

Funding Sources	2017	2018	2019	2020	2021	Total
Tax Levy		10,000				10,000
Total		10,000				10,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 14-PW-026
Project Name Locust Street-Grove to Apollo



Type Improvement **Department** Transportation
Useful Life 25 years **Contact** Reid Wronski
Category Infrastructure

Description
 Extend Locust Street from Grove Street west to Apollo Road. Should be coordinated with Apollo Road paving project, compost site relocation and reuse of the power plant building.

Justification
 Construction of this roadway will allow for vehicle traffic to and from the WWTP to avoid travel on a mostly residential Maple Street. Furthermore, this connection would provide greater access to a proposed Habitat for Humanity development on Apollo Road south of Maple Street. Approx. 1000'

Expenditures	2017	2018	2019	2020	2021	Total
Planning					36,000	36,000
Total					36,000	36,000
Funding Sources	2017	2018	2019	2020	2021	Total
Tax Levy					36,000	36,000
Total					36,000	36,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 14-PW-028
Project Name South Main St-Cemetery to CTH FF

Type Improvement **Department** Transportation
Useful Life 25 years **Contact** Reid Wronski
Category Infrastructure



Description
Widening with curb and gutter, turn lanes and street lighting should be included.

Justification
This section of roadway does not meet current urban design standards.

Expenditures	2017	2018	2019	2020	2021	Total
Construction					850,000	850,000
Planning				150,000		150,000
Total				150,000	850,000	1,000,000

Funding Sources	2017	2018	2019	2020	2021	Total
Developer Contributions				150,000	850,000	1,000,000
Total				150,000	850,000	1,000,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-CD-014
Project Name Trail at Spring Creek Park

Type Improvement **Department** Transportation
Useful Life **Contact** Amy Peterson
Category Infrastructure



Description

There is approximately 200' of this trail that does not connect in the middle of Spring Creek Park.

Justification

This project will finish this train connection for the residents that live nearby and utilize the park and trail.

Expenditures	2017	2018	2019	2020	2021	Total
Construction		15,000				15,000
Design		5,000				5,000
Total		20,000				20,000

Funding Sources	2017	2018	2019	2020	2021	Total
Park Impact Fees		20,000				20,000
Total		20,000				20,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 16-ENG-007
Project Name North Main Sidewalk Infill (TID 11)

Type Improvement **Department** Transportation
Useful Life **Contact** Reid Wronski
Category Infrastructure



Description
Construct sidewalk on the east side of Main Street between Mound View and Pomeroy.

Justification
This pedestrian safety project infills a gap in sidewalk on the east side of North Main Street and connects pedestrian to a signalized crossing at the signal light at CTH MM.

Expenditures	2017	2018	2019	2020	2021	Total
Acquisition of Property		35,000				35,000
Construction				99,000		99,000
Design		15,000		1,000		16,000
Total		50,000		100,000		150,000

Funding Sources	2017	2018	2019	2020	2021	Total
Tax Increment District		50,000		100,000		150,000
Total		50,000		100,000		150,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 12-MU-045
Project Name WWTP - Pump Replacements

Type Improvement **Department** Wastewater
Useful Life 20 years **Contact** Kevin Westhuis
Category Equipment



Description
 Replacing sump pump in two different areas, and replacing several pumps (pumps for the flow of raw sewage). Estimated at one pump per year through 2020.

Justification
 Sump pumps in influent areas are original equipment and have worn out. We are replacing one and need to budget for the second one. The sump pumps in lower old screening building have been rebuilt twice and the submersible pump in the pit now is our emergency pump.
 The RAS pumps go through high hours of continuous operation and they have already had serious wear issues.

Expenditures	2017	2018	2019	2020	2021	Total
Equipment/Furnishings	30,000	10,000	10,000	10,000		60,000
Total	30,000	10,000	10,000	10,000		60,000

Funding Sources	2017	2018	2019	2020	2021	Total
Sewer - Utility Funds	30,000	10,000	10,000	10,000		60,000
Total	30,000	10,000	10,000	10,000		60,000

Capital Improvement Plan
City of River Falls, Wisconsin

2017 *thru* 2021

Project # 14-MU-055
Project Name Well #7



Type Improvement **Department** Water
Useful Life 25 years **Contact** Kevin Westhuis
Category Infrastructure

Description
 Planning and design for Well #7, costs estimated. Allocation between impact fees and water revenues based on the 2014 water impact study completed by Trilogy Consulting.

Justification
 Anticipated costs for new well to serve development.

Expenditures	2017	2018	2019	2020	2021	Total
Construction					1,600,000	1,600,000
Planning				100,000		100,000
Total				100,000	1,600,000	1,700,000

Funding Sources	2017	2018	2019	2020	2021	Total
Water - Utility Funds				100,000	839,710	939,710
Water Impact Fees					760,290	760,290
Total				100,000	1,600,000	1,700,000

City of River Falls, Wisconsin

Vehicle Replacement Plan

2017 thru 2021

PROJECTS BY DEPARTMENT

Department	Project#	2017	2018	2019	2020	2021	Total
Ambulance							
2009 Ambulance	AMB6502					250,000	250,000
2003 Ambulance	AMB6504	175,000					175,000
2005 Dodge Durango	MED6		40,000				40,000
2014 Ford Interceptor	MED7					35,000	35,000
Ambulance Total		175,000	40,000			285,000	500,000
Engineering							
2000 Ford F-150	PW60500				26,000		26,000
Engineering Total					26,000		26,000
Fire							
Fire Command Vehicle	FCV05					20,000	20,000
1989 Engine #7	FDE0789			650,000			650,000
2003 Polaris Ranger	FDR0103		31,000				31,000
Fire Engine Loose Equipment	FLE0001			25,000			25,000
Fire Total			31,000	675,000		20,000	726,000
Motor Pool							
2010 Toyota Prius	MP60210		32,000				32,000
2013 Ford Fusion	MP60313		21,000				21,000
2002 Ford Taurus (Gray)	MP60402	0					0
2013 Ford Fusion	MP60513		21,000				21,000
2013 Ford Fusion	MP60613		21,000				21,000
2013 Dodge Grand Caravan	MP60813		25,000				25,000
2005 Ford Taurus (Green)	MP60905				0		0
Motor Pool Total		0	120,000		0		120,000
Parks							
2007 JD Mower 1565	PK10808				40,000		40,000
2005 Kromer Line Painter	PK12205				30,000		30,000
Parks Total					70,000		70,000
Police							
Patrol 1	PD0114		40,000				40,000
Patrol 2	PD0214	40,000				43,000	83,000
Patrol 3	PD0311			41,500			41,500
Patrol 4	PD0413				41,500		41,500
Patrol 5	PD0508			41,500			41,500
Police Total		40,000	40,000	83,000	41,500	43,000	247,500

Department	Project#	2017	2018	2019	2020	2021	Total
Streets							
2001 6 Yard Dump Truck	ST0301		185,000				185,000
1996 14 Ft. Flatbed	ST0696			99,000			99,000
2005 3/4 Ton 4x4 Pickup	ST0705					40,000	40,000
1998 1/2 Ton Pickup	ST1098		29,000				29,000
1999 1 Ton Flatbed	ST1399			45,000			45,000
1999 624 Loader	ST1499	186,000					186,000
1991 Semi Tractor/Trailer	ST1591				80,000		80,000
1997 Ford F-150	ST1797	30,000					30,000
1989 End Dump Trailer	ST3489				43,000		43,000
VariTech Anti-Ice Unit	ST5005				9,000		9,000
2020 Bobcat Toolcat	ST6502				60,000		60,000
Trailer Mounted Hot Water Pressure Washer	ST6503		12,000				12,000
Snow Plow Truck	ST6504					200,000	200,000
UTV	ST6505			20,000	20,000		40,000
Aerial Lift	ST6506					40,000	40,000
Streets Total		216,000	226,000	164,000	212,000	280,000	1,098,000
Taxi							
Replacement Taxi Van	14-TAXI-001	37,000	38,500	40,000			115,500
Taxi Total		37,000	38,500	40,000			115,500
Utilities							
2002 Ford Windstar	UT20902	30,000					30,000
2001 Freightliner (UT 213)	UT21505	200,000					200,000
2002 Ford F-150	UT22202	30,000					30,000
2004 3/4 Ton	UT22504			40,500			40,500
Rough Terrain Forklift	UT24498	35,000					35,000
Service Truck	UT24499		85,000				85,000
Truck 208	UT24500					80,000	80,000
Utilities Total		295,000	85,000	40,500		80,000	500,500
GRAND TOTAL		763,000	580,500	1,002,500	349,500	708,000	3,403,500

City of River Falls, Wisconsin

Vehicle Replacement Plan

2017 thru 2021

PROJECTS BY FUNDING SOURCE

Source	Project#	2017	2018	2019	2020	2021	Total
Ambulance Revenues							
2009 Ambulance	AMB6502					250,000	250,000
2003 Ambulance	AMB6504	175,000					175,000
2005 Dodge Durango	MED6		40,000				40,000
2014 Ford Interceptor	MED7					35,000	35,000
Ambulance Revenues Total		175,000	40,000			285,000	500,000
Building Maintenance							
Aerial Lift	ST6506					10,000	10,000
Building Maintenance Total						10,000	10,000
Electric - Utility Funds							
2020 Bobcat Toolcat	ST6502				20,000		20,000
2002 Ford Windstar	UT20902	30,000					30,000
2001 Freightliner (UT 213)	UT21505	200,000					200,000
2002 Ford F-150	UT22202	15,000					15,000
Rough Terrain Forklift	UT24498	8,750					8,750
Service Truck	UT24499		85,000				85,000
Truck 208	UT24500					80,000	80,000
Electric - Utility Funds Total		253,750	85,000		20,000	80,000	438,750
Forestry							
Aerial Lift	ST6506					10,000	10,000
Forestry Total						10,000	10,000
G.O. Notes							
1989 Engine #7	FDE0789			650,000			650,000
Fire Engine Loose Equipment	FLE0001			25,000			25,000
2001 6 Yard Dump Truck	ST0301		185,000				185,000
1996 14 Ft. Flatbed	ST0696			99,000			99,000
1999 624 Loader	ST1499	186,000					186,000
1991 Semi Tractor/Trailer	ST1591				80,000		80,000
Snow Plow Truck	ST6504					200,000	200,000
G.O. Notes Total		186,000	185,000	774,000	80,000	200,000	1,425,000
Motor Pool Internal Service							
2010 Toyota Prius	MP60210		32,000				32,000
2013 Ford Fusion	MP60313		21,000				21,000

Source	Project#	2017	2018	2019	2020	2021	Total
2013 Ford Fusion	MP60513		21,000				21,000
2013 Ford Fusion	MP60613		21,000				21,000
2013 Dodge Grand Caravan	MP60813		25,000				25,000
Motor Pool Internal Service Total			120,000				120,000
Other Sources							
Replacement Taxi Van	14-TAXI-001	31,450	32,000	33,000			96,450
Other Sources Total		31,450	32,000	33,000			96,450
Park							
2020 Bobcat Toolcat	ST6502				20,000		20,000
Trailer Mounted Hot Water Pressure Washer	ST6503		4,000				4,000
Aerial Lift	ST6506					10,000	10,000
Park Total			4,000		20,000	10,000	34,000
Sewer - Utility Funds							
2002 Ford F-150	UT22202	7,500					7,500
2004 3/4 Ton	UT22504			40,500			40,500
Sewer - Utility Funds Total		7,500		40,500			48,000
Storm Sewer - Utility							
Trailer Mounted Hot Water Pressure Washer	ST6503		4,000				4,000
Rough Terrain Forklift	UT24498	8,750					8,750
Storm Sewer - Utility Total		8,750	4,000				12,750
Streets							
2020 Bobcat Toolcat	ST6502				20,000		20,000
Trailer Mounted Hot Water Pressure Washer	ST6503		4,000				4,000
Aerial Lift	ST6506					10,000	10,000
Streets Total			4,000		20,000	10,000	34,000
Tax Levy							
Replacement Taxi Van	14-TAXI-001	5,550	6,500	7,000			19,050
Fire Command Vehicle	FCV05					20,000	20,000
2003 Polaris Ranger	FDR0103		31,000				31,000
2002 Ford Taurus (Gray)	MP60402	0					0
2005 Ford Taurus (Green)	MP60905				0		0
Patrol 1	PD0114		40,000				40,000
Patrol 2	PD0214	40,000				43,000	83,000
Patrol 3	PD0311			41,500			41,500
Patrol 4	PD0413				41,500		41,500
Patrol 5	PD0508			41,500			41,500
2007 JD Mower 1565	PK10808				40,000		40,000
2005 Kromer Line Painter	PK12205				30,000		30,000
2000 Ford F-150	PW60500				26,000		26,000
2005 3/4 Ton 4x4 Pickup	ST0705					40,000	40,000

Source	Project#	2017	2018	2019	2020	2021	Total
1998 1/2 Ton Pickup	ST1098		29,000				29,000
1999 1 Ton Flatbed	ST1399			45,000			45,000
1997 Ford F-150	ST1797	30,000					30,000
1989 End Dump Trailer	ST3489				43,000		43,000
VariTech Anti-Ice Unit	ST5005				9,000		9,000
UTV	ST6505			20,000	20,000		40,000
Rough Terrain Forklift	UT24498	8,750					8,750
Tax Levy Total		84,300	106,500	155,000	209,500	103,000	658,300
Water - Utility Funds							
2002 Ford F-150	UT22202	7,500					7,500
Rough Terrain Forklift	UT24498	8,750					8,750
Water - Utility Funds Total		16,250					16,250
GRAND TOTAL		763,000	580,500	1,002,500	349,500	708,000	3,403,500