



**RIVER FALLS UTILITY ADVISORY BOARD
REGULAR MEETING
September 17, 2018
Council Chambers, City Hall**

The regular meeting of the River Falls Utility Advisory Board was called to order by Utility Advisory Board President Adam Myszewski at 6:30 p.m.

Utility Advisory Board Present: Adam Myszewski, Diane Odeen, Kevin Swanson, Patrick Richter and Tim Thum

Utility Advisory Board Absent: Mark Spafford and Kellen Wells-Mangold

Staff Present: Utility Director Kevin Westhuis; Utility Administrative Assistant Lanae Nelson; City Treasurer Sue Langer; Wastewater/Water Superintendent Ron Groth; Electric Operations Superintendent Wayne Siverling and Conservation and Efficiency Coordinator Mike Noreen

Approval of Minutes:

Regular Meeting Minutes: 7-23-2018

MSC Richter/Odeen approve minutes. Unanimous.

CONSENT AGENDA:

Acknowledgment of the following minutes:

West Central Wisconsin Biosolids Facility Commission: 6-7-2018, 6-21-2018, and 7-19-2018

POWERful Choices Committee Meeting: (No Meetings for July, August and September)

MSC Odeen/Thum approve Consent Agenda. Unanimous.

NEW BUSINESS:

There was no new business.

REPORTS:

Electric Report

Electric Operations Superintendent Wayne Siverling discussed the following:

- Electric Outages
- Alley Work
- Power Plant Substation completion and fencing
- New lighting in alley and parking lot
- Hanging banners
- Transformer removal by Family Fresh grocery store
- Continued AMI testing
- SCADA installation and prep

Water Report

Wastewater/Water Superintendent Ron Groth discussed the following:

- Water Main breaks
- Goose neck replacement
- Asset management planning
- Leak detection program
- Cross connection program
- SCADA progress

Sewer Report

Groth discussed the following:

- Manhole repair program
- Cleaning and televising
- Planned Lining

Wastewater Treatment Plant Report

Groth discussed the following:

- Repaired rotor in current mixing ditch
- Demolition of old sludge storage ditch
- Planning for new aeration process in mixing ditches

POWERful Choices Report

Conservation and Efficiency Coordinator Mike Noreen discussed the following:

- Customer Appreciation Event
- Blue Bikes
- Focus on Energy kits

Director's Report

Utility Director Kevin Westhuis discussed the following:

- FERC Hydro Relicensing
- FERC Emergency Action Plan (Ayres Associates)
- Cost of Service Study progress for electric
- WPPI Energy Annual Meeting and Member Awards Program winners were Westhuis (Volunteer Power! Award), Noreen (Individual Achievement Award) and Siverling (Shining Star Award)
- St. Croix Valley Business Innovation Center work
- Best Maid Cookie Co. (Rise Bakery)
- UAB October meeting will be voting on Chair and Vice Chair positions

Finance Report

City Treasurer Sue Langer gave an overview of the finance report which was included in the packet.

Utility Dashboards

The 2018 July and August utility dashboards of Electric, Water, Wastewater Treatment Plan and POWERful Choices were included in the UAB packet for review.

Monthly Utility Reports

The 2018 July and August monthly utility reports were in the UAB packet for review.

ANNOUNCEMENTS:

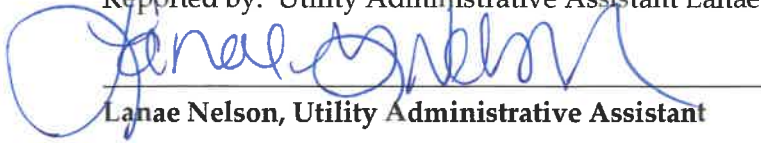
None

ADJOURNMENT:

MSC Odeen/Richter to adjourn. Unanimous.

Myszewski announced meeting adjourned at 7:45 p.m.

Reported by: Utility Administrative Assistant Lanae Nelson



Lanae Nelson, Utility Administrative Assistant