



**CITY OF RIVER FALLS, WISCONSIN
COMMON COUNCIL PROCEEDINGS**

June 26, 2018

Mayor Dan Toland called the meeting to order at 6:30 p.m. in the City Council Chambers located in City Hall.

City Council Members Present: Todd Bjerstedt, Sean Downing, Christopher Gagne, Scott Morrissette, Diane Odeen, Michael Page, Hal Watson

Members Absent: None

Staff Present: Assistant City Administrator Julie Bergstrom; City Attorney Dan Gustafson; Police Chief Gordon Young; Utility Director Kevin Westhuis; Operations Director Mike Stifter; Wastewater/Water Superintendent Ron Groth; Community Development Director Buddy Lucero; Management Analyst Fellows Jason Rohloff and Brandt Johnson; Library Director Tanya Misselt; Reference and Technology Librarian Kim Kiiskinen

Others Present: Joyce Breen, Rebecca Ferguson, others

The Pledge of Allegiance was said.

APPROVAL OF MINUTES:

June 12, 2018, Regular, Workshop, and Closed Session Minutes

MSC Morrissette/Odeen approve minutes. Unanimous.

APPROVAL OF BILLS:

Bills \$1,381,925.58

MSC Morrissette/Gagne move to approve bills subject to the comptroller. Unanimous.

PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:

The Mayor read a statement regarding two acts of vandalism that occurred in the City. There were no public comments.

Report from Library Board

Library Board President Joyce Breen introduced Library Board Vice President Rebecca Ferguson. Breen talked about the hiring process for the new Library Director. She thanked Human Resources Director Karen Bergstrom for her assistance. Breen talked about the Library Board liaison, the subcommittee, the job posting, the hiring timeline, and interviews. She provided background on the new Library Director Tanya Misselt and introduced her.

Misselt expressed her gratitude for being hired and talked about the incredible staff and beautiful building she inherited. The Mayor welcomed her.

PUBLIC HEARING:

Ordinance 2018-07 Amending Chapter 15.12 Municipal Code Related to Electrical Contractor Licenses-Second Reading and Disposition

The Mayor recessed into a Public Hearing at 6:41 p.m. With no one wanting to speak, he closed the Public Hearing at 6:42 p.m. and moved back into Open Session.

MS Morrissette/Downing move to approve ordinance. Alderperson Downing asked if the City would receive reimbursement from the State for lost revenue on the licensing. Assistant City Administrator Bergstrom said no. **With no other comments, the Mayor asked for a vote. The motion passed with all voting in favor.**

Ordinance 2018-08 to Amend Section 12.04.030 of the Municipal Code Related to Snow and Ice Removal-
Second Reading and Disposition

The Mayor recessed into a Public Hearing at 6:43 p.m. With no one wanting to speak, he closed the Public Hearing at 6:43 p.m. and moved back into Open Session. MS Morrissette/Downing move to approve ordinance. MSC Watson/Bjerstedt move to approve ordinance. Unanimous.

CONSENT AGENDA:

Acknowledgement of the following minutes: Police and Fire Commission – 4/5/18; Utility Advisory Board – 5/21/18; EMS Advisory Board – 4/2/18; Park and Recreation Advisory Board – 5/16/18; River Falls Housing Authority – 5/9/18; Plan Commission – 6/5/18; Historic Preservation Commission – 5/9/18

Resolution No. 6275 - Authorizing 2018 Chip Seal Program

Resolution Approving 2017 Compliance Maintenance Annual Report→→***Pulled by Downing***

Resolution Approving Agreement Between the City of River Falls and the Greenwood Cemetery Association – 2019-2021→→***Pulled by Downing***

Resolution Approving Bid for Fencing and Construction of Dog Park – County Road FF→→***Pulled by Downing***

MSC Morrissette/Odeen move to approve remainder of Consent Agenda. Unanimous.

Resolution No. 6276 - Approving 2017 Compliance Maintenance Annual Report

Alderperson Downing asked if an explanation could be provided on how the aeration rating in the report could be improved. Utility Director Westhuis said Wastewater/Water Superintendent Ron Groth could provide an explanation. Groth referred to biochemical oxygen demand. Oxygen is needed to breakdown organic materials. The City's aeration oxygen ditches don't deliver enough oxygen to satisfy stringent DNR code to qualify for a higher rating. To improve the rating, Groth felt the best option would be a diffused aeration system. He provided further explanation on the system. **MSC Downing/Odeen moved to approve resolution. Unanimous.**

Resolution No. 6277 - Approving Agreement Between the City of River Falls and the Greenwood Cemetery Association – 2019-2021

Downing asked why there was an increase in revenue – was it due to lots sales? Bergstrom was unsure. She said the Association's representative, Jim Larson, was unable to attend the meeting. The Mayor said he spoke to Larson earlier in the day and said a decrease in labor and good investments have been helpful to the Association's financials. Morrissette talked about the number of remaining lots. **MSC Downing/Morrissette moved to approve resolution. Unanimous.**

Resolution No. 6278 - Approving Bid for Fencing and Construction of Dog Park – County Road FF

Downing asked about 'contingency' meant and if there was a possibility of having snack/pop machines in the park. The Mayor felt pet owners needs to bring their own snacks for their pet. Morrissette said contingency was included in the project for unforeseen changes that may happen with the project resulting in more expenses. There was further discussion. **MSC Watson/Downing move to approve resolution. Unanimous.**

ORDINANCE AND RESOLUTIONS:

Consideration of "Resolution No. 6279 Approving the Project Plan and Establishing the Boundaries for and the Creation of Tax Incremental District No. 13, City of River Falls, Wisconsin"

Sean Lenz from Ehlers provided a presentation on the creation of TID 13. He talked about the steps of TID creation including determining the location, the amount of value, the type of district, the maximum life of the TID and the timeline. He stood for questions.

Morrisette asked if land acquisition affected base value; Downing asked if bonds would be issued; Bjerstedt asked how the value was determined. Answers were provided. There was further discussion. **Upon completion of discussion, the Mayor asked for a motion. MSC Odeen/Downing move for approval of the resolution. Unanimous.**

Resolution No. 6280 - Approving Purchase Agreement for Property on West Division Street
MSC Morrisette/Odeen move for approval of the resolution. Unanimous.

Resolution No. 6281 Recommending Award for 2018-2020 Directional Boring Contract
MS Gagne/Bjerstedt move to approve the resolution. Alderperson Gagne asked Westhuis to explain why there are two contracts for similar projects and why that is a benefit for the City. Westhuis explained when the bids were submitted, the low bids came from two different companies based on resources and timing. Gagne commended staff for catching that and for being wise with rate payer money. Morrisette asked about a possible budget adjustment. Westhuis provided further details. Bergstrom said that it may be brought back at a later date for a small budget adjustment. **With no further questions, the Mayor asked for a vote. The motion passed unanimously.**

Resolution No. 6282 Recommending Award for 2018-2019 Winter Street Directional Boring Contract
MSC Gagne/Odeen move to approve the resolution. Unanimous.

REPORTS

Administrator's Report

Downing asked if the City got another taxi back (after a recent accident). Bergstrom said an order has been placed for a replacement taxi but she did not know the timing for delivery. The City is still down one taxi.

Mayor Toland said the July 10 City Council meeting would be cancelled. The next meeting will be July 24.

Comptroller's Report for May 2018

Comptroller Odeen read the following: General Fund revenues through the end of May were \$4,257,127 and include \$8,400 in liquor license revenues and \$18,654 in building permit fees. Expenditures for the same period were \$3,705,295 or 37 percent of budgeted for a net of revenues over expenditures of \$551,832.

The Mayor announced there would not be a Closed Session.

MSC Bjerstedt/Watson move to adjourn at 7:15 p.m. Unanimous.

Respectfully submitted,

Kristi McKahan, Deputy Clerk