

## Community Development Department

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### MINUTES PLAN COMMISSION February 6, 2018 at 6:30 p.m. City Council Chambers

Members Present: Scott Morrissette, Lisa Moody, Susan Reese, Bill Stuessel, Dan Toland, Michael Woolsey  
Members Absent: None  
Staff Present: Brandy Howe

#### CALL TO ORDER

Meeting convened at 6:30 p.m.

#### APPROVAL OF MINUTES

M/Morrissette, S/Moody – motion carried 6-0

#### PUBLIC COMMENTS

None.

#### CURRENT PLANNING

##### Consideration of an Ordinance Amending Title 17-Zoning of the Municipal Code Related to Fences

Howe reminded the Commission of the outcome of the January workshop where the Commission, as directed by City Council, worked on the issue that fence heights limited to 4 feet on the street sides of residential corner or through lots was not flexible enough in some situations. The solution that the Commission worked out is to allow fences up to 6 feet in height in these situations as long as the fence is set back a minimum of 3 feet from the property line and is adequately landscaped on the street side of the fence. Howe noted that additional ordinance changes were included to clarify permit application requirements and to return the section on retaining walls that was inadvertently removed from the fence code in the summer of 2017 when the section was first amended by the City Council.

Morrissette moved to recommend City Council approval of an ordinance amending Title-17 of the Municipal Code related to fences.

M/Woolsey, S/Reese – motion carried 6-0

#### UPDATES AND INFORMATION

##### Wayfinding Project Update

Howe presented the design for the wayfinding signs that were developed over a 7-month planning process. She noted that the final documents will be delivered by Guide Studio that will include a map that will identify the location of every sign to be placed in the community along with a message schedule, design details, phasing plan, estimated budget, and bid documents for sign fabricators. Wayfinding/directional signs that will direct visitors to and through the community will be the first priority for implementation with building, facility, and park signs likely coming in later phases. Howe also indicated that staff has prepared an inventory of existing non-traffic related signs in the community and staff will work to determine a removal plan for those signs.

**CALENDAR**

The next Plan Commission meeting will be held on Tuesday, March 6, 2018.

**AJOURNMENT**

Moody made a motion to adjourn at 6:46 p.m.

M/Moody, S/Stuessel – motion carried 6-0

Respectfully submitted,

A handwritten signature in cursive script that reads "Brandy Howe".

Brandy Howe, AICP, Senior Planner