

Minutes of the Regular Meeting of the River Falls Housing Authority January 10, 2018  
The meeting was held at Riverview Manor, 625 N. Main St., River Falls WI

Chair Todd Bjerstedt called the meeting to order at 6:35

Present: Todd Bjerstedt, Amy Peterson, Nick Carow

Absent:

Matthew Fitzgerald arrived at 7:00

Also Present: Anne McAlpine, Executive Director

MINUTES M/S/C Carow/Peterson to approve the minutes of Dec. 13, 2017

#### ACTION ITEMS

1. M/S/C Peterson/Carow to approve payment of the bills.
2. M/S/C Peterson/Carow to approve the 2018 Leases, House Rules and Code of Conduct with corrections as noted.

#### REPORTS

1. McAlpine presented the Vacancy and Re-rental report
2. McAlpine explained that the final contract cost for the Oakpark remodeling project was \$227,517. Rural Development will only approve use of \$206,000 from the Oakpark Reserve account. Work will be done in March and completed in April. Additional deposits will be made to that account before the contract is payable. Rural Development may approve use of additional Reserve funds because there will be more money in the account. Commissioners agreed that the Management Fund could loan Oakpark funds to pay the balance of the contract cost.
3. McAlpine requested that the house at 605 N Main be leased for two to three months to a family who has been displaced because of a house fire. Commissioners agreed that if the house will be approved for occupancy it can be leased short term.

#### ELECTION OF OFFICERS

The following slate of officers were nominated and unanimously approved.

Chair: Todd Bjerstedt Nominated/seconded Fitzgerald/Peterson

Vice Chair: Nick Carow Nominated/seconded Peterson/Fitzgerald

Treasurer: Matt Fitzgerald Nominated/seconded Carow/Peterson

There will not be a February Board of Commissioners meeting.

Adjourn Peterson/ Carow at 7:45

Respectfully submitted, Anne McAlpine Executive Director