



**City of
RIVER FALLS**
CITY OF RIVER FALLS, WISCONSIN
COMMON COUNCIL PROCEEDINGS

May 24, 2016

Mayor Toland called the meeting to order at 6:30 p.m. in the City Council Chambers located in City Hall.

City Council Members Present: Todd Bjerstedt, Jeff Bjork, David Cronk, Christopher Gagne, Scott Morrissette, Diane Odeen, Hal Watson

Members Absent: None

Staff Present: Dan Gustafson, City Attorney; Scot Simpson, City Administrator; Jon Aubart, Deputy Police Chief; Ray French, Management Analyst Fellow; Kevin Westhuis, Utility Director; Reid Wronski, City Engineer; Brent Buesking, Management Analyst Fellow; Julie Bergstrom, Finance Director/Assistant City Administrator; Bridget Hieb, Deputy Clerk; Keri Schreiner, Management Analyst; Amy Peterson, Assistant Community Development Director; Terry Kusilek, Operations Superintendent; Buddy Lucero, Community Development Director; Tony Steiner, City Planner; Tyler Galde, Community Development Intern

Others: Ben Fochs, Chris Blasius, others

The Pledge of Allegiance was said.

APPROVAL OF MINUTES:

May 10, 2016, Regular and Closed Session Meeting Minutes
MSC Morrissette/Odeen to approve minutes. Unanimous.

APPROVAL OF BILLS:

Bills - \$242,038.57
MSC Bjork/Watson move to approve bills subject to the comptroller. Unanimous.

PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:

Ben Fochs, 680 Cty. Rd. MM - addressed Council on his thoughts about the Park Plans.

David Fodroczi, Executive Director, Kinni River Land Trust – came to thank the City for its assistance with the Kinni River Clean Up. The Mayor thanked him and the group for its efforts.

Aldersperson Bjork encouraged residents to welcome new neighbors.

PUBLIC HEARING:

Ordinance 2016-04 Amending Chapter 3.14 of the City Code Regarding the Room Tax- Second Reading and Disposition

The Mayor recessed into a public hearing at 6:37 p.m. With no comments, the Mayor moved back into Open Session at 6:38 p.m. MSC Odeen/Gagne move to approve ordinance. Unanimous.

Annual Liquor License and Beer License Renewals – Hearing and Disposition by Motion for each License Class

The Mayor recessed into a public hearing at 6:39 p.m. City Administrator Scot Simpson explained that the Council has to approve the liquor licenses in the City. He explained the process for the Council and audience members. **With no comments, the Mayor moved back into Open Session at 6:41 p.m.**

MSC Morrissette/Bjork move to grant renewals for the Class “A” Beer Licenses contingent that all licensing requirements are met at the time of issuance for the following applications:

- **Bob & Steve’s Store #4, Paulson Rd.**

- **Bob & Steve's Store #6, N. Main St.**

The motion passed unanimously.

MSC Morrissette/Bjork move to grant renewals for the Class "A" Beer and "Class A" Cider only Licenses contingent that all licensing requirements are met at the time of issuance for the following applications:

- **Holiday Stationstore #8**
- **Kwik Trip Inc., #301, S. Main St.**
- **Shopko Stores #130**

The motion passed unanimously.

MSC Morrissette/Bjork move to grant renewals for the Class "B" Beer Licenses contingent that all licensing requirements are met at the time of issuance for the following applications:

- **Falls Theatre**
- **Luigi's Pizza**
- **Pizza Hut**
- **River Falls Baseball Council**
- **Steve's Pizza**

The motion passed unanimously.

MS Morrissette/Bjork move to grant renewals for the "Class B" Liquor and Class "B" Beer Licenses contingent that all licensing requirements are met at the time of issuance for the following applications:

- **American Legion Post 121**
- **Bo's 'N Mine**
- **Moonshiners**
- **Broz Sports Bar & Grill**
- **River Falls Copper Kettle**
- **Mavericks Corner Saloon**
- **Emma's Bar**
- **Johnnies Bar**
- **Juniors Bar & Restaurant**
- **Lazy River Bar & Grill**
- **Mainstreeter Bar & Grill**
- **Mariachi Loco**
- **Mel's Midtowner**
- **Moose Lodge**
- **River Falls Golf Club**
- **Shooters Pub**
- **St. Croix Lanes**
- **Westwind Supper Club**

Aldersperson Gagne asked about Moonshiners application regarding having alcohol in the office and basement. If they want that, they would have to come back to Council. The Mayor asked about amending the application. Simpson said if the agent is not present, the application stands as submitted, but they could come before Council to amend their application. **With no other comments, the motion passed unanimously.**

MSC Morrissette/Bjork move to grant renewals for the “Class A” Liquor and Class “A” Beer Licenses contingent that all licensing requirements are met at the time of issuance for the following applications:

- **Devine Liquors**
- **Dollar General Store**
- **Family Fresh Market**
- **Dick’s Hometown Liquor**
- **Kwik Trip Store #453, N. Main St.**
- **Walgreens**
- **Whole Earth Grocery**

The motion passed unanimously.

MSC Morrissette/Bjork move to grant renewals for the “Class C” Wine Licenses contingent that all licensing requirements are met at the time of issuance for the following applications:

- **Riverview Event Room & Kitchen**
- **Steve’s Pizza**

The motion passed unanimously.

City Administrator Simpson asked for clarification from the Council. He said all of the licenses have been approved “contingent that all licensing requirements are met at the time of issuance.” Simpson said that the City’s ordinance requires appearance at City Council meeting at the time of license issuance. If an applicant is not present, the City doesn’t believe the license can be issued. Simpson said the Council can either give a “pass” or applicants need to attend to the next Council meeting in order to obtain their license.

Aldersperson Todd Bjerstedt asked if applicants knew they needed to attend the Council meeting. Simpson thought they knew as the Council stressed the importance of attending the meeting when the ordinance was changed.

Motion by Gagne to table licenses for applicants who were not present. The motion died due to a lack of a second.

The Mayor confirmed the presence of representatives from the following establishments:

- **Bob & Steve’s Store #4, Paulson Rd.**
- **Bob & Steve’s Store #6, N. Main St.**
- **Holiday Stationstore #8**
- **Kwik Trip Inc., #301, S. Main St.**
- **Shopko Stores #130**
- **Falls Theatre**
- **River Falls Baseball Council**
- **American Legion Post 121**
- **Bo’s ‘N Mine**
- **Broz Sports Bar & Grill**
- **River Falls Copper Kettle**
- **Emma’s Bar**

- **Johnnies Bar**
- **Juniors Bar & Restaurant**
- **Lazy River Bar & Grill**
- **Mainstreeter Bar & Grill**
- **Mel's Midtowner**
- **Moose Lodge**
- **Shooters Pub**
- **Westwind Supper Club**
- **Devine Liquors**
- **Kwik Trip Store #453, N. Main St.**
- **Walgreens**
- **Whole Earth Grocery**
- **Riverview Event Room & Kitchen**

The following establishments did not have representatives present:

Luigi's Pizza, Pizza Hut, Steve's Pizza, Moonshiners, Copper Kettle, Mavericks, Mariachi Loco, River Falls Golf Club, St. Croix Lanes, Dollar General Store, Family Fresh, and Dick's Hometown Liquor. These licenses were not issued.

Aldersperson Bjerstedt suggested adding information on the application regarding the need for the applicant to be present at the Council meeting in order to have the liquor license issued. There was further discussion about informing the applicants about appearing before Council. Deputy Clerk Bridget Hieb told Council she sends a letter and a reminder email.

Ordinance 2016-05 Amending Wellhead Protection Regulation – Second Reading and Disposition

The Mayor recessed into a public hearing at 6:52 p.m. With no comments, the Mayor moved back into Open Session at 6:53 p.m. MSC Watson/Bjerstedt move to approve ordinance. Unanimous.

CONSENT AGENDA:

Acknowledgement of the following minutes:

Park and Recreation Advisory Board Minutes – 4/20/16; Library Board Minutes – 4/4/16

Design Review Committee – 4/25/16; Plan Commission – 5/3/16

Historic Preservation Commission – 4/13/16; BID Minutes – 5/10/16

Resolution No. 6034 Authorizing Professional Services for Lake George Trail (Heritage to Division)

Resolution No. 6035 Awarding Bid for Chapman Drive Reconstruction (Casey to Huppert)

Resolution No. 6036 Declaring the City of River Falls a Pollinator Friendly Community

Resolution No. 6037 Approving Property Conveyance (Purchase) with St. Bridget Catholic Church

Resolution No. 6038 Approving Library Contract for Services

Resolution No. 6039 Approving RFP Selection Committee for Kinnickinnic River Corridor Plan

Resolution Approving Sale of Surplus Equipment → → ***Pulled by Bjork***

City Administrator Simpson clarified that the property conveyance with St. Bridget Catholic Church would be the purchase of 214 and 220 Union Street for \$200,000. **MS Watson/Gagne move to approve the remainder of the Consent Agenda.** Aldersperson Morrissette asked if a roll call vote was needed for item 8. Simpson

suggested a roll call vote for the Consent Agenda. **A roll call vote was taken on the remainder of the Consent Agenda. It passed unanimously 7-0.**

Resolution No. 6040 Approving Sale of Surplus Equipment

Aldersperson Bjork pulled the resolution to discuss the 1939 Ford Fire Truck. He would like the truck removed from the items for sale for evaluation regarding its historical value.

MS Bjork/Watson move to approve resolution but do not include the 1939 Ford Fire Truck. The Mayor asked for comments. Aldersperson Watson agreed with Bjork and felt it should be looked in to. The Mayor asked for a vote. **The motion passed unanimously.**

ORDINANCES AND RESOLUTIONS:

Ordinance 2016-06 Amending Chapters 2.20 and 2.52 Regarding the Emergency Medical Service Ordinance-
First Reading

Aldersperson Morrissette had several comments.

- Chapter 2.20.030e refers to “Commanding Officer”. Morrissette suggested changing it to “Director of EMS”.
- Chapter 2.52.010 referred to “Membership” and members may be drawn from the service area which is larger than the City. Morrissette is in favor of having some residents from the larger service area but would like a minimum of three members to be City residents.
- Chapter 2.52.040 talks about the “Organization”. Morrissette would like to add a Vice-Chair position who would be the City Council representative.
- Chapter 2.52.060 “Reports and Minutes”. Morrissette felt the minutes sent to the Council should be approved by the Board.

Bjerstedt asked Morrissette if he felt the Chair should be a City resident. He said it didn’t matter to him. Simpson asked Council to clarify its wishes regarding Morrissette’s comments. The Mayor asked for feedback. The Council felt Morrissette’s comments were okay and asked for them to be incorporated into the ordinance for the second reading.

Ordinance 2016-07 Amending Municipal Code Regarding Fire – First Reading

Aldersperson Gagne asked City Administrator Simpson if the City knew which companies are self-monitored? Simpson said yes, the Fire Chief would be able to provide that information. Simpson explained the ordinance is asking the alarm companies to call 911 if an alarm in a business is activated. Watson clarified that the con would be an inadvertent fire call and charge.

There was further clarification about the intent of the ordinance. Bjork asked about fees for a false alarm. Simpson said there is a possibility the business could be charged a false alarm fee but those charges are usually a result of having several alarms in a short period of time and not getting the alarm fixed.

Ordinance 2016-08 Amending Municipal Code Regarding Utilities – First Reading

No comments.

Ordinance 2016-09 - Rezoning of Property along Cemetery Road from P (Park) to (R2) Multiple Family (Medium Density) – River Church – First Reading

Aldersperson Bjork clarified that this was strictly rezoning of property and was not approving a specific building. Aldersperson Morrissette provided some insight from the Plan Commission meeting.

REPORTS:

2015-2016 Legislative Updates

Management Analyst Ray French provided updates for the Council on items which affected the City. He talked about the League of Municipalities initiatives and noted the legislature avoided addressing the long-term

funding issues for infrastructure. French talked about Act 169 – Sharing of Library Records which library staff worked to get enacted. He talked about other notable acts including a \$250,000 grant for the St. Croix Valley Business Incubator. French concluded by talking about possible upcoming legislation. He thanked the Council for giving him the opportunity to work for the City of River Falls. The Mayor thanked French for all he has done for the City.

Trends Report and Community Development Project Updates

Intern Jason Blatz gave a report on the Trends Report. He talked about population by county, employment, development, housing, the library, education, parks and recreation, emergency services, green initiatives, and finances. Upon conclusion, Blatz stood for questions. Alderperson Bjerstedt asked if college students are counted in the census. Simpson said yes, some are. He provided further explanation. There were no other questions.

Administrator's Report

Simpson told Council he didn't believe that a Closed Session was needed. He talked about the progress of the wastewater treatment plant project. He thanked Council for their attendance at the Sterling Ponds groundbreaking. He talked about other development activity.

ANNOUNCEMENTS

Comptroller's Report for April 2016

Comptroller Odeen read the following: General Fund revenues through the end of April were \$3,684,417 and include transportation aids and lottery credit payments from the state of Wisconsin, and \$33,000 in quarterly cable franchise fees. Expenditures for the same period were \$2,736,610 or 28 percent of budgeted, for a net of \$947,807.

MSC Cronk/Morrisette to adjourn the meeting at 7:38 p.m. Unanimous.

Respectfully submitted,

Kristi McKahan,
Deputy City Clerk