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## MINUTES

### PARK AND RECREATION ADVISORY BOARD

Wednesday, March 16, 2016

City Hall Training Room

**5:15pm CALL TO ORDER/ROLL CALL** – Meeting convened at 5:17pm.

**Members Present:** Susan Reese, Jim Nordgren, Brandon Dobbertin, Brenda Gaulke, and Dennis Zielski.

**Members Absent:** Patricia LaRue.

**Staff Present:** Recreation Manager Cindi Danke; City Planner Tony Steiner; Assistant Community Development Director Amy M. Peterson; Management Analyst Fellow Keri Schreiner; and Public Works Operations Supervisor Terry Kusilek.

**Others Present:** Ben Fochs, citizen.

#### **APPROVAL OF AGENDA/MINUTES**

MSC Zielski/Gaulke to approve the minutes of the February 17, 2016 Park and Recreation Advisory Board. Motion passed 5-0.

#### **PUBLIC COMMENTS**

Terry Kusilek said Public Works is planning some basic repair work at the skate park.

#### **NEW BUSINESS**

Tony Steiner showed a map and explained the pathway extension from Heritage Park to West Division. We own all the land necessary with the exception of an easement needed from a Moody Property. We received a grant and signed a contract with the state. We should receive a contract from the federal government soon. Our cost is 50% of approximately \$477,000. The next step is an RFP to get it engineered in 2016, built in 2017, completed by June 2018. This is a piece of the puzzle for paths further north in the future.

We have also applied for DOT 80/20 funding for a pedestrian bridge over the river where the pylons for the old railroad bridge are located. The application was council approved.

Keri Schreiner says the Parks and Recreation Fee and Cost Recovery Policy is on the 2015-2017 work plan and staff is questioning if the policy should focus more on the recovery of funds or on participation. In 2004 City Council passed a 75% recovery goal for children's programs, not including Cindi's and Brenda's pay. Staff needs to write a new policy. Aquatics may need a lower recovery goal as well, such as 25% recovery. We could also have a two-tiered policy separating in-city vs. out-of-city participants. The general Park Board consensus is to leave it at the existing goal, but Park Board would like some more information next month such as how many people from other cities use our programming. This will be

re-visited next month. Data will be gathered and monitored over the years and the policy can be modified in the future.

**OLD BUSINESS**

Board members received a print out of winter Survey Monkey results. Reese would like a survey to be sent out each fall.

**ADJOURNMENT**

MSC Reese/Dobbertin to adjourn. Meeting adjourned at 6:05pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'B. Rundle', written in a cursive style.

*Brenda Rundle, Recreation Assistant*