



222 Lewis Street
River Falls, WI 54022

715.425.0900
FAX 715.425.0915

MINUTES
HISTORIC PRESERVATION COMMISSION
Wednesday, March 9, 2016 at 5:30 pm
Training Room

CALL TO ORDER/ROLL CALL – Meeting convened at 5:30 pm

Members Present: Heidi Heinze, Jayne Hoffman, Pam Friede, Hal Watson, Jeff Bjork

Members Absent: Rebecca Prendergast (excused)

Staff Present: Tony Steiner – *City Planner*, Amy Peterson – *Assistant Community Development Director*, Jason Blatz – *GIS Intern*

Others Present: None

APPROVAL OF AGENDA/MINUTES

MSC Watson /Hoffman to approve the minutes of the February 9th Meeting – unanimous

PUBLIC COMMENT

There was a brief discussion on recent legislation (Act 176) as it pertains to historic preservation. A brief discussion followed. It was noted that the two main changes in the legislation are covered by our historic preservation ordinance. The Municipal code requires a public hearing and public notice when a property is proposed for designation as a historic land mark. The Municipal code also provides for an appeal process if the owner or an aggrieved party does not agree with a decision of a Board or Commission.

OLD BUSINESS

Review of Historic Preservation Commission Bylaws

The City of River Falls Historic Preservation Commission Bylaws and Rules of Procedure” which were updated in September of 2011. The HPC discussed familiarizing members with the bylaws as there has been a significant change in membership since 2011. Members reviewed a copy of the bylaws and staff discussed the major points of the bylaws and answered questions from members.

Review of Work Plan Ideas

At the March meeting the HPC reviewed the draft work plan and a brief discussion occurred regarding ideas that should be included. Staff will prepare a work plan for the rest of the year that we can review, amend and use as a basis for moving forward.

Update on Historic Preservation Sub Grant

Staff has received notice from the State Historical Society that our grant application to fund the work necessary to nominate the Glen Park Suspension Footbridge to the State and National Register of Historic Places has been approved. Staff reviewed a draft press release with the members and briefly discussed the process that will follow.

NEW BUSINESS

Agenda Items for April 13, 2016 Meeting:

- Finalize Work Plan
- Review and prioritization of landmark designation list.
- Review and choose pictures for River Falls Days handout.
- Discuss logistics for home Movie Day proposal
- Discuss logistics for development of story map for architectural and historic survey

ADJOURNMENT – Meeting adjourned at 6:30 p.m.

Respectfully submitted,



Tony Steiner, City Planner