



222 Lewis Street
River Falls, WI 54022

715.425.0900
FAX 715.425.0915

**MINUTES
HISTORIC PRESERVATION COMMISSION
Wednesday, February 10, 2016 at 6:00 pm
Training Room**

CALL TO ORDER/ROLL CALL – Meeting convened at 6:00 pm

Members Present: Heidi Heinze, Jayne Hoffman, Pam Friede, Hal Watson

Members Absent: Jeff Bjork

Staff Present: Tony Steiner – *City Planner*

Others Present: None

APPROVAL OF AGENDA/MINUTES

MSC Heinze/Hoffman to approve the minutes of the December 9th Meeting – unanimous

PUBLIC COMMENT

None.

OLD BUSINESS

Staff Introduction

Mike Huth, who has been the Staff member working with the HPC has moved on to a new job. Tony Steiner will be the Staff person for the HPC. Tony has worked with the HPC in the past and gave a brief introduction.

Election of Chairperson and Vice Chairperson

In December, Jeanne Zirbel and Betty Most retired from the HPC after many years of service. The HPC briefly discussed the duties of the Chairperson and then moved forward to fill the position. MSC Friede/Hoffman to nominate Heidi Heinze as Chairperson. The vote to elect was unanimous. The HPC briefly discussed the duties of the Vice Chairperson. MSC Heinze/Friede to nominate Jayne Hoffman as Vice Chairperson. The vote to elect was unanimous.

Staff also noted that the terms for Friede, Hoffman and Bjork are expiring. Staff requested that the members submit a note to the Mayor for reappointment. Also there are two openings created by the retirement of Zirbel and Most. The Mayor has invited Rebecca Prendergast to fill one position and is in discussion with another person to fill the other.

Work Plan Ideas

Staff and HPC members discussed work plan ideas. Staff will bring the 2015 work plan to the next meeting for review and update. Jayne Hoffman provided an overview of a media (film) preservation event that could possibly be funded through grant money. This

event would allow people with film reels to bring items to a professionally trained preserver to capture the images. Another item was that the HPC would like to see the historic image postcards distributed at the River Falls Days parade again, with a new image.

West Maple Street Plaque

Staff noted that we now have a special recognition plaque for 315 West Maple Street. A date for presentation of the plaque to the property owners will take place in the spring. A specific date will be discussed at a future meeting.

Update on Historic Preservation Fund Sub Grant

Staff has submitted the grant application to the State of Wisconsin to fund the nomination of the Glen Park Suspension Footbridge to the State and National Register of Historic Places. As of this writing we have not heard any word. Staff will update the members on the status of the application as soon as we receive word from the state.

NEW BUSINESS

Agenda Items for March 9, 2016 Meeting:

- Review of Historic Preservation Commission Bylaws.
- Review and update of work plan.
- Update on Historic Preservation Sub Grant Application

ADJOURNMENT – Meeting adjourned at 6:45 p.m.

Respectfully submitted,



Tony Steiner, City Planner