

RIVER FALLS PUBLIC LIBRARY

BOARD MEETING MINUTES

MONDAY, JANUARY 4, 2016

Present: Judie Caflich; Joyce Breen; Janet Johnson; George "Bud" Ayres; Rebecca Ferguson; Nancy Miller, Library Director.

Absent: Ruth Kuss; Kathleen Steffen; Jean Ritzinger; Dave Cronk.

Call to Order: President Judie Caflich called the meeting to order at 6:30pm.

Quorum: A quorum was established.

Open Meeting Law: Nancy Miller certified that the meeting was properly noticed.

Acceptance of Agenda: Breen/Ayres motioned to approve the agenda. A unanimous decision was passed to approve the agenda.

Acceptance of Minutes: Ayres/Ferguson motioned to approve the minutes from December 7, 2015. A unanimous decision was passed to approve the minutes.

Approve the Bills: Breen/Ayres motioned to approve the bills in the amount of \$28,666.48. A unanimous decision was passed to approve the bills for December, 2015.

Director's Report:

Statistics: Some of the 2015 statistics: 2015 Circulation: 326,726 (2014 circulation: 334,291), 2015 Visitors: 181,560 (increase from previous years), Meeting Room uses: 1,235, Volunteer hours: 2,259, Courier and interlibrary loan : 97660 items.

Goals include: Continue to build relationships/networks with schools, businesses and other organizations. Continue to advocate for increased reimbursement from Pierce County. Funding for renovations/refurbishment of children's and teen areas. Complete service desk and backroom modification plans.

Current Business: Chromebook and Hot Spot Policies: Breen/Ayres motioned to approve the changes to the policies: Hot Spot policy: Loan Policy Deposit: \$110 refundable deposit. Chromebook and Hot Spot policies: \$15 refundable power cord deposit. A unanimous decision was passed to approve the changes.

Performance evaluation format update: After discussion it was decided to continue to use our current evaluation form.

New Business: Performance evaluation forms will be sent out to board members.

Next meeting will be February 1, 2016.

Adjourned: 7:00pm.

Respectfully submitted,



Janet Johnson, Acting Secretary