



**City of
RIVER FALLS**
COMMON COUNCIL AGENDA
October 11, 2016

Call Meeting to Order – 6:30 p.m.

Pledge of Allegiance

Roll Call

Approval of Minutes – September 27, 2016, Meeting Minutes [Page 3](#)
September 27, 2016, Closed Session Minutes

Approval of Bills (Morrissette) \$ 1,061,877.83

***** NOTE: OFFICIAL ACTION MAY BE TAKEN ON ANY AGENDA ITEM *****

PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:

PUBLIC HEARING:

6:31 p.m.

1. Resolution Declaring Intent To Exercise Special Assessment Police Powers Under Section 66.0703 Wisconsin Statutes For The Benefit Of The River Falls Business Improvement District [Page 6](#)

6:32 p.m.

2. Combination “Class B” Liquor and Class ”B” Beer License for Castro Corporation – Disposition by motion [Page 13](#)

CONSENT AGENDA:

3. Resolution Authorizing Transfer of Storm Water Outlot to Allina [Page 32](#)
4. Resolution Approving 2017 EMS Agreements with the Townships [Page 34](#)
5. Resolution Approving Shared-Ride Taxi Grant Application to the State of Wisconsin, Department of Transportation for Operating Assistance for the Year 2017 [Page 42](#)
6. Resolution Approving Shared-Ride Taxi Grant Application to the State of Wisconsin, Department of Transportation for Capital Assistance for the Year 2017 [Page 45](#)

ORDINANCES AND RESOLUTIONS:

7. Ordinance 2016-16 Amending the Official Parking Control Map, Moving “No Parking” Zone on Oak Knoll Avenue – First Reading [Page 48](#)
8. Resolution Amending The Residential Parking System – Oak Knoll Avenue [Page 52](#)
9. Resolution Approving Option Agreement – Aim 2B, LLC [Page 55](#)

REPORTS:

10. Report from the BID Board
11. Administrator’s Report [Page 63](#)



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CLOSED SESSION:

12. *Recess into Closed Session per Wisconsin State Statutes § 19.85(1) (g) for the following purposes:*
“conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, to wit: Town of Troy.”

RECONVENE INTO OPEN SESSION:

13. Take action on Closed Session Items if necessary

ADJOURNMENT Publish: River Falls Journal 10/06/16; Revised and reposted 10/06/2016



**City of
RIVER FALLS**
CITY OF RIVER FALLS, WISCONSIN
COMMON COUNCIL PROCEEDINGS

September 27, 2016

Mayor Toland called the meeting to order at 6:30 p.m. in the City Council Chambers located in City Hall.

City Council Members Present: Todd Bjerstedt, Jeff Bjork, David Cronk, Christopher Gagne, Scott Morrissette, Diane Odeen, Hal Watson

Members Absent: None

Staff Present: Dan Gustafson, City Attorney; Gordon Young, Police Chief; Julie Bergstrom, Finance Director/Assistant City Administrator; Kevin Westhuis, Utility Director; Lu Ann Hecht, City Clerk; Terry Kusilek, Operations Superintendent; Crystal Raleigh, Senior Civil Engineer; Greg Koehler, Lead Operator; Weston Arndt, WPPI Senior Energy Services Representative / Program Coordinator; Mike Noreen, Energy and Efficiency Coordinator; Mike Stifter, Operations Director; Nancy Miller, Library Director

Others: Patricia LaRue

The Pledge of Allegiance was said.

APPROVAL OF MINUTES:

September 13, 2016, Regular Meeting Minutes

MSC Cronk/Odeen to approve minutes. Unanimous.

APPROVAL OF BILLS:

Bills - \$2,496,248.24

MSC Gagne/Cronk move to approve bills subject to the comptroller. Unanimous.

PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:

Patricia LaRue, 489 Marcella Court, provided comments on the Kinnickinnic Watershed Strategic Action Plan. She talked about the Lake George Plan and working three plans together – Lake George Management Plan, Kinnick Corridor Plan and the Kinnickinnic Watershed Strategic Action Plan. She asked the experts to look outside of their comfort zone so the community could have river to recreate on, lakes to walk around, renewal energy and a healthy aquatic habitat.

CONSENT AGENDA:

Acknowledgement of the following minutes:

Library Board – 8/1/2016; 9/6/2016; Park and Recreation Advisory Board – 8/17/2016;
BID Board – 6/14/2016

Resolution to Approve Weights and Measures Schedule→→*Pulled by Bjerstedt*

Resolution No. 6078 Regarding Support from Pierce County for Increase in Library Funding

Resolution Endorsing the Kinnickinnic Watershed Strategic Action Plan→→*Pulled by Watson*

Resolution No. 6079 Approving Sale of SnoGo Snow blower

Resolution No. 6080 in Support of a Change in the State of Wisconsin's Transportation Funding Model

MSC Cronk/Morrissette move to approve the remainder of the Consent Agenda. Unanimous.

Resolution No. 6081 to Approve Weights and Measures Schedule

Alderson Bjerstedt pulled the resolution due to a conflict with his business and abstained from voting. **MSC Morrissette/Gagne to approve resolution. Unanimous.**

Resolution No. 6082 Endorsing the Kinnickinnic Watershed Strategic Action Plan

Alderson Watson echoed LaRue's comments and thanked her for them. The effort that went into the plan was significant. He talked about the City and its partners that made it happen. He felt it was a major achievement to have it. Watson said the plan is a true community plan and is a positive step forward. He urged Council to endorse it.

Alderson Cronk talked about the past plan not getting the funding needed to move it forward. Alderson Morrissette endorsed the plan. He felt it was the right thing to do as a citizen. He is hopeful that the towns that border the river will also be doing this. Morrissette thanked LaRue for her comments.

MSC Watson/Morrissette move to approve resolution. Unanimous.

ORDINANCES AND RESOLUTIONS:

Resolutions Regarding Shared Saving Loan

Weston Arndt, WPPI Senior Energy Services Representative /Program Coordinator, provided a presentation on the shared saving loan. The loan funding comes from WPPI with a 60 month payback and two percent interest. Repayment happens on the utility bill. Arndt talked about the applicant, River Falls Industrial Center, and the current loan situation. He provided information on the business and what the loan would pay for and the risk involved. Arndt talked about the next steps in the process. Upon conclusion, Arndt stood for questions.

Alderson Bjerstedt asked how many customers would be impacted if the ratios would be changed. Arndt said only four customers have taken advantage of the program and three have been by this customer. He said there has been interest by others. There were more questions by Council regarding repayment. Alderson Watson asked about balancing out risk between WPPI and the City – if that was something they were bringing back to the Council for consideration. Utility Director Westhuis said international discussions have occurred. It could be brought back as a policy change if desired. Alderson Morrissette commented that there are other policy discussions to be had regarding incenting customers to use less of the product. He feels there is a reason to have that conversation. **With no other comments, the Mayor asked for a vote on the resolutions.**

Resolution No. 6083 Approving Shared Savings Agreement and Promissory Note with WPPI Energy

MSC Morrissette/Odeen move to approve resolution. Unanimous.

Resolution No. 6084 Approving Shared Savings Agreement with River Falls Industrial Center, LLC.

MSC Watson/Morrissette move to approve resolution. Unanimous.

REPORTS:

POWERful Choices! Presentation

Conservation and Efficiency Coordinator Mike Noreen gave a presentation. He talked about the mission statement, contributions to the City, and the program's success. He spoke about the positives of renewal energy. Noreen talked about the programs for residential and commercial customers and programs for non-profits. He also discussed renewable energy programs including green blocks and community solar panels. Noreen talked about the Focus on Energy program and its successes. Noreen stood for questions.

Alderson Bjork asked about the fee for a home inspection for improvements. It is \$50. A Focus on Energy approved contractor would stop by and perform the inspection. Bjork asked about the process for churches, which are non-profits, in regard to the solar panels. Noreen said they receive a credit on their bill.

Administrator's Report

Assistant City Administrator Bergstrom reminded Council about a transportation meeting. It is also National Voter Registration Day. Alderperson Morrissette asked about Officer Jensen and if he remains sworn in his new position. Chief Young said yes. He explained the new position. Alderperson Bjerstedt asked if voters could register at the polls. Bergstrom said yes, but staff is encouraging people to register ahead of time.

Comptroller's Report

Comptroller Odeen read the following report for August 2016: General Fund revenues through the end of August were \$6,714,436 or 69 percent of budgeted. Revenues in August include \$1.3 million for the August tax settlement, and \$8,500 for plat review fees. Expenditures for the same period were \$5,691,837 or 59 percent of budgeted, for a net of revenues over expenditures of \$1,022,599.

ANNOUNCEMENTS:

Mayor's Appointments

LIBRARY BOARD

Reappointment of Ruth Kuss through July 2019

MUNICIPAL BOARD OF ABSENTEE BALLOT CANVASSERS

Appointments of Rhonda Davison and Keri Schreiner to fill the two year term ending December 31, 2017

MSC Odeen/Cronk move to approve the Mayor's appointments. Unanimous.

Mayor Toland read three proclamations: School Board Week Proclamation, Community Planning Month Proclamation and River Falls Housing Authority Month.

CLOSED SESSION:

MS Morrissette/Bjerstedt move to recess into Closed Session at 7:23 p.m. per Wisconsin State Statutes § 19.85(1) (g) for the following purposes:

“conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, to wit: 1300 South Main Street.”

The roll call vote to move into Closed Session was unanimous.

MSC Morrissette/Odeen to move into Open Session at 7:45 p.m. Unanimous.

MSC Cronk/Odeen to adjourn the meeting at 7:45 p.m. Unanimous.

Respectfully submitted,

Kristi McKahan,
Deputy City Clerk



MEMORANDUM

TO: Mayor Toland and City Council

FROM: Lu Ann Hecht, City Clerk

DATE: October 11, 2016

TITLE: **Final Resolution-Business Improvement District**

RECOMMENDED ACTION

Adopt the attached resolution that will authorize proceeding with special assessments for the downtown Business Improvement District (BID).

BACKGROUND

The BID assessment has been in place since 1988. The request from the Business Improvement District Board is to continue with an annual assessment of \$44,500 to fund improvements in the downtown district. Each property in the business improvement district pays a portion of the assessment based on the assessed values as of January 1, 2016. The City's administrative cost of \$2,500 for processing the assessments is included in the total of \$44,500.

Joleen Larson, President of the Business Improvement District, will present the proposed budget at tonight's City Council meeting. The public hearing will allow property owners within the district to provide comments and voice concerns before the final assessments are approved.

FINANCIAL CONSIDERATIONS

The assessment is spread over all commercial properties in the business improvement district, based on the assessed value of the property. A schedule of the assessment for each parcel is attached.

CONCLUSION

Upon approval from the Council, affected property owners will be notified of the final assessment.



RESOLUTION NO.

**RESOLUTION DECLARING INTENT TO EXERCISE
SPECIAL ASSESSMENT POLICE POWERS UNDER
SECTION 66.0703 WISCONSIN STATUTES
FOR THE BENEFIT OF THE RIVER FALLS
BUSINESS IMPROVEMENT DISTRICT**

RESOLVED, by the Common Council of the City of River Falls, Wisconsin:

1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703 Wisconsin Statutes, to levy special assessments upon property for the benefit of the River Falls Business Improvement District (BID), the Common Council having approved the operating budget submitted by the Business Improvement District Board. The special assessments that will be levied by the Common Council are upon the following described real property located in the BID, City of River Falls:

NORTHERN BOUNDARY

Commercial properties included south of the line running easterly from the northeast portion of the intersection of Lewis and Division Streets, continuing across the Kinnickinnic River, and then running along the southern portion of Division Street to the northwest portion of the intersection of Division and Third Streets.

EASTERN BOUNDARY

Commercial properties included west of the line running southerly from the northwest portion of the intersection of Division and Third Streets to Cedar Street; then easterly across the alley; then southerly to include property identification number (PIN) 1009-04 (State Bank of River Falls); then easterly to the west side of Third Street; then southerly to the northeast intersection of Third and Walnut Streets; then westerly across the alley; then southerly to the northwest portion of the intersection of the alley and Locust Street; then westerly to the northeast portion of the intersection of Second and Locust Street; then southerly along Second Street crossing Spring Street continuing southerly along Oak Street to the southeast portion of the intersection of Oak Street and Cascade Avenue; then westerly to southeast corner of Main and Cascade; thence generally south to the northeast corner of South Main and Vine.

SOUTHERN BOUNDARY

Commercial properties included north of the line which starts at the northeast portion of the intersection of Vine and South Main Streets and which runs westerly along the northern portion of Vine Street to the northeast portion of the intersection of Vine and State Streets.

WESTERN BOUNDARY

Commercial properties included east of the line running northerly from northeast portion of the intersection of State and Vine Streets across Cascade Street; then easterly to the southwest corner of PIN 1097-10; then northerly to Lake George; then generally north and northeast along the east shore of Lake George and the Kinnickinnic River to a point on the east end of the Maple Street bridge; then northerly to the northeast portion of the intersection of Pine and Clark Street; then westerly to the northeast portion of the intersection of Pine and Clark Streets; then north to the northeast portion of the intersection of Lewis and Division Streets.

2. The improvements which shall constitute the special assessment levies shall be for the payment of general operating expenses and project expenses, said improvements and expenses to be incurred for the benefit of those properties that are in the BID.

3. The total amount assessed against the properties within the BID shall not exceed 100 percent of the total cost of the operating budget approved for the operation of the BID for calendar year 2017. The Common Council determines that the assessment for the operating budget of the BID constitutes an exercise of police power and benefits the properties in the BID based upon the assessed valuation of the properties within the BID.

4. The assessment against any parcel shall be included on the real estate property tax rolls and shall be paid in full by January 31, 2017. All special assessments received by the City for use in the Business Improvement District shall be placed in a segregated account in the municipal treasury pursuant to Section 66.1109(4) of the Wisconsin Statutes.

5. The BID Board of Directors shall prepare a report which shall consist of:
- A. The proposed operating budget of the BID for calendar year 2017, showing all planned payments, receipts and expenditures for the BID.
 - B. A listing of each parcel in the BID, and its assessed valuation, and its record owner, and current tenant if different from the owner.
 - C. A schedule of the proposed assessments against each parcel in the BID.

6. When the report is completed, the President of the BID Board of Directors shall file a copy of the report with the City Clerk for public inspection.

7. Upon receipt of the report of the President of the BID Board, the City Clerk shall cause notice to be given stating the nature of the proposed expenditures within the BID, the general boundary lines of the BID (including a small map thereof), the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as a Class I Notice and a copy shall be mailed at least 10 days before the hearing to every interested party.

8. The hearing shall be held in the Council Chambers in the City of River Falls at a time set by the Clerk in accordance with Sections 66.0703(7)(a) of the Wisconsin Statutes.

Dated this 11th day of October, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

River Falls Business Improvement District "BID" Board 2017 Budget

Date: September 13, 2016
To: Julie Bergstrom, City of River Falls
From: BID Board / Joleen Larson, President
Subject: Proposed 2017 Annual Budget Projection

INCOME

Projected BID Assessment income: \$ 44,500.00

OPERATING EXPENSES:

--PO Box service fee	\$ 60.00
--Liability Insurance	\$ 235.00
--City of RF administrative fees	\$ 2,500.00
--Misc. printing, postage & supplies	\$ 500.00
--Website maintenance	\$ 500.00

Total Operating Expenses: \$ 3,795.00

SPECIAL PROJECTS:

--Music in the Park sponsorship	\$ 1,000.00
--Main Street flowers/hanging baskets	\$ 5,000.00
--Second Street Gardens	\$ 1,500.00
--Main St. benches/trash bins (purchase/maintenance)	\$ 2,400.00
--River Dazzle parade sponsorship	\$ 6,000.00
--Main St. banners	\$ 5,500.00
--Building mural project (continuing maintenance)	\$ 5,000.00
--Heritage Park sign (maintenance)	\$ 200.00
--Large Main St. projects	\$ 2,500.00

Total Special Projects: \$ 29,100.00

FAÇADE & SIGN GRANT FUNDING AVAILABLE: \$ 11,605.00

TOTAL 2016 ASSESSMENT			
For 2016 Tax Roll			
PIN	OWNER	ASSESSED VALUE	ASSESSMENT
276-1001-0200	CORAM DEO PROPERTIES LLC	\$540,800.00	594.02
276-1001-0600	DONALD C PECHACEK	\$211,900.00	232.75
276-1001-0700	BRIAN J & ELIZABETH B SENORASKE/THOMAS P & KATHI P NELSON	\$110,900.00	121.81
276-1001-0900	LORI'S SPA REALESTATE, LLC	\$211,000.00	231.76
276-1001-1000	JOT INVESTMENTS, LLC	\$175,000.00	192.22
276-1002-0310	WATKINS DENTAL LLC	\$300,500.00	330.07
276-1002-0320	SENRASKE INVESTMENTS, LLC	\$177,000.00	194.42
276-1002-0330	SENRASKE INVESTMENTS, LLC	\$52,700.00	57.89
276-1002-0900	LEVI PROPERTIES LLC	\$150,000.00	164.76
276-1004-0100	MAIN STREET PROPERTY MANAGEMENT LLC	\$636,000.00	698.58
276-1004-0200	BEIX CHILDREN'S TRUST, JAMES R & DOROTHY C BEIX	\$613,000.00	673.32
276-1004-0300	BEIX CHILDREN'S TRUST, JAMES R & DOROTHY C BEIX	\$221,000.00	242.75
276-1004-0400	MOELTER LLC	\$140,500.00	154.33
276-1004-0500	DODGE PROPERTIES OF RIVER FALLS LLC	\$82,000.00	90.07
276-1004-0600	DODGE PROPERTIES OF RIVER FALLS LLC	\$287,500.00	315.79
276-1004-1000	PAUL,CATHERINE & STEVEN LEITCH	\$227,000.00	249.34
276-1005-0200	RIVER CENTER GROUP LLC	\$1,067,000.00	1171.99
276-1005-0400	117 EAST MAPLE STREET PROPERTIES LLC	\$318,500.00	349.84
276-1005-0600	NISTLER PROPERTIES LLC	\$373,000.00	409.70
276-1005-0700	VOCOVICH PROPERTIES LLP	\$336,500.00	369.61
276-1005-0800	TURNING POINT FOR VICTIMS OF DOMESTIC & SEXUAL VIOLENCE INC	\$302,500.00	332.27
276-1005-0900	BOLES LFEST, DOUGLAS C BOLES, GEORGE L & SUSAN BOLES, ET AL	\$109,500.00	120.28
276-1005-1000	FIVE RIVERS PROPERTIES	\$395,500.00	434.42
276-1006-0100	MCCARTY LIVING TRUST, PETER KEVIN	\$206,500.00	226.82
276-1006-0200	JACK LINEHAN	\$390,500.00	428.93
276-1006-0300	JAMES W MORROW	\$135,500.00	148.83
276-1006-0400	KMT LLC	\$333,000.00	365.77
276-1006-0500	DIMITRIOS G KANIAMOS	\$284,000.00	311.95
276-1006-0600	PLATINUM PIZZA HOLDINGS LLC	\$312,500.00	343.25
276-1006-0700	DAVID E & CHERYL DINTEMANN	\$144,000.00	158.17
276-1006-0800	STEVEN S NELSON	\$167,500.00	183.98
276-1006-0810	DAVID E & CHERYL DINTEMANN	\$111,500.00	122.47
276-1006-0900	PAUL D & ELIZABETH POULIOS	\$146,000.00	160.37
276-1006-1000	SHAUN R BIRD LIVING TRUST	\$191,500.00	210.34
276-1007-0100	SHAUN R BIRD LIVING TRUST	\$470,000.00	516.25
276-1007-0900	KIMBERLY A SOLUM	\$174,000.00	191.12
276-1007-1000	GARRETT GILL & RITA M KOZAK	\$205,000.00	225.17
276-1008-1000	RIVER FALLS STATE BANK	\$57,700.00	63.38
276-1009-0100	RIVER FALLS STATE BANK	\$346,000.00	380.05
276-1009-0200	RIVER FALLS STATE BANK	\$32,600.00	35.81
276-1009-0300	RIVER FALLS STATE BANK	\$64,100.00	70.41
276-1009-0400	RIVER FALLS STATE BANK	\$51,900.00	57.01
276-1009-0500	RIVER FALLS STATE BANK	\$870,000.00	955.61
276-1009-1000	RIVER FALLS STATE BANK	\$64,700.00	71.07
276-1010-0100	JAMES S FREEMAN	\$231,500.00	254.28
276-1010-0200	PATRICIA G LOWELL HAMMARBACK	\$169,000.00	185.63
276-1010-0400	E & F HOLDINGS LLC	\$351,000.00	385.54
276-1010-0500	FREEMAN DRUG INC	\$144,000.00	158.17
276-1010-0600	DAWN M MORROW	\$189,500.00	208.15
276-1010-0700	NIKKI R WERNER	\$167,500.00	183.98
276-1010-0710	JON LONGSDORF	\$30,500.00	33.50
276-1010-0800	BRIAN C LOKRANTZ	\$101,700.00	111.71
276-1010-0900	BRIAN C LOKRANTZ	\$109,500.00	120.28
276-1010-1000	GRATEFUL BREAD INC	\$163,000.00	179.04
276-1011-0100	BENCO C/O DANA COLBURN	\$403,500.00	443.21
276-1011-0200	JAMES S FREEMAN	\$207,500.00	227.92
276-1011-0300	BMO HARRIS BANK	\$735,000.00	807.33
276-1011-0700	CALDWELL HOLDINGS LLC	\$205,500.00	225.72
276-1011-0800	MICHELLE M MAHER	\$278,000.00	305.36
275-1011-0900	MICHAEL A DANIELSON	\$144,000.00	158.17
276-1011-1000	MEL'S MIDTOWNER LLC	\$55,500.00	60.96
276-1012-0100	MEL'S MIDTOWNER C/O EUGENE GAVIN	\$130,500.00	143.34
276-1012-0200	TERRY D & WANDA M BLAEDORN	\$169,500.00	186.18
276-1012-0300	QUI YUN ZHANG	\$176,000.00	193.32
276-1012-0400	BOBBY LYNN BARSNESS	\$164,500.00	180.69
276-1012-0500	MARK R & ERIN J TOMLINSON	\$124,000.00	136.20



276-1012-0600	DARBY, LLC	\$370,500.00	406.96
276-1012-0701	KRELANDO RISTANI LIVING TRUST	\$113,500.00	124.67
276-1012-0702	KRELANDO RISTANI LIVING TRUST	\$145,500.00	159.82
276-1012-0703	JEFFREY S SCHELLPFEFFER	\$156,000.00	171.35
276-1012-704	KRISTIN D NELSON	\$331,000.00	363.57
276-1012-0800	TRINA S. LABORE	\$399,500.00	438.81
276-1012-0900	CITY OF RIVER FALLS	\$0.00	0.00
276-1012-1000	ERICKSON'S DIVERSIFIED CORPORATION C/O Nash Finch Co.	\$4,634,000.00	5089.99
276-1013-0300	MARSH CREEK LLC	\$655,500.00	720.00
276-1013-0400	CLEVELAND, JOSHUA R & GINA R	\$195,000.00	214.19
276-1013-0500	PCARD PROPERTIES LLC	\$203,500.00	223.52
276-1013-0600	THOMAS D BENTZ & JENNIFER L BERLEIGH-	\$151,500.00	166.41
276-1013-0700	G & B OF RIVER FALLS, LLC	\$273,500.00	300.41
276-1013-0800	THOMAS D & JENNIFER L BENTZ	\$317,500.00	348.74
276-1013-0900	LYNN J JOHNSON	\$163,500.00	179.59
276-1013-1000	KOZITZA PROPERTIES LLC	\$154,500.00	169.70
276-1014-0100	PAGE JOINT REVOCABLE TRUST DAVID ALISON	\$645,500.00	709.02
276-1014-0200	SENRASKE INVESTMENTS LLC	\$166,500.00	182.88
276-1014-0500	RANDALL P. CUDD et al	\$137,000.00	150.48
276-1014-0600	RIVER VALLEY SUITES, LLC	\$633,000.00	695.29
276-1014-0800	FIRST NATIONAL BANK OF RIVER FALLS	\$42,600.00	46.79
276-1015-0700	FIRST NATIONAL BANK OF RIVER FALLS	\$1,078,000.00	1184.08
276-1015-0800	INDIANHEAD OIL CO INC	\$659,500.00	724.40
276-1015-0900	FIRST NATIONAL BANK OF RIVER FALLS	\$111,600.00	122.58
276-1026-0700	RANDALL P. & YVONNE R CUDD	\$172,500.00	189.47
276-1047-0200	RONALD D & CHARIE M JENSEN	\$202,500.00	222.43
276-1047-0300	RONALD D & CHARIE M JENSEN	\$49,500.00	54.37
276-1047-0400	TREBUS INVESTMENTS LLC	\$110,000.00	120.82
276-1047-0500	TREBUS INVESTMENTS LLC	\$172,500.00	189.47
276-1047-0700	CITY OF RIVER FALLS	\$0.00	0.00
276-1047-0800	TREBUS INVESTMENTS LLC	\$90,000.00	98.86
276-1047-1000	TREBUS INVESTMENTS LLC	\$154,000.00	169.15
276-1060-0100	ROBERT E MOODY TRUST	\$64,500.00	70.85
276-01060-500	CITY OF RIVER FALLS	\$0.00	0.00
276-01076-0600	MARIACHI LOCO LLC	\$359,500.00	394.88
276-01076-01000	MAHI, LLC	\$6,931,000.00	7613.02
276-01076-1050	EZE INVESTMENTS LLC	\$379,000.00	416.29
276-01077-0100	WAYNE SVOBODA	\$286,000.00	314.14
276-01077-0800	BEAM HOLDINGS LLC	\$242,200.00	266.03
276-01094-1000	BOWEN PROPERTIES LLC	\$46,200.00	50.75
276-01095-0100	BOWEN PROPERTIES LLC	\$371,000.00	407.51
276-01096-0300	STEVEN & DEENA REISMAN	\$195,000.00	214.19
276-01096-0700	MCFARLAND LLC	\$244,500.00	268.56
276-01096-0800	JDJB LLC	\$376,800.00	413.88
276-01096-0900	RIVER FALLS CLEANERS & LAUNDRY DBA NORTHTOWN	\$214,000.00	235.06
276-01097-0100	NEIL ANDERSON	\$248,000.00	272.40
276-01097-0400	KUSILEK TRUST AGREEMENT DELBERT & CHARLA KUSILEK	\$117,000.00	128.51
276-01097-0500	SUBWAY OF RIVER FALLS TERRANCE L & SHARON M TARRAS	\$219,500.00	241.10
276-01097-0900	DAVID M JOHNSON & SANDRA K THIDBOD DBA DAIRY QUEEN	\$496,000.00	544.81
276-01097-1000	RIVER CITY RENTALS OF WISCONSIN LLC	\$84,000.00	92.27
276-01102-0100	ARTHUR R & PATRICK O. SMITH ET AL	\$177,000.00	194.42
276-01126-0300	KEITH A RODLI A DOUBLE J INC ET AL	\$524,500.00	576.11
	TOTAL BID	\$40,513,400.00	\$44,500.00
			\$44,500.00

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Bridget Hieb, Deputy Clerk

DATE: October 11, 2016

TITLE: Request for a Combination “Class B” Liquor and Class “B” Beer License – Castro Corporation, dba Moonshiners BX, 106 N Main St

RECOMMENDED ACTION

Grant, deny, or modify by motion the request for issuance of a Combination “Class B” Liquor and Class “B” Beer License to Castro Corporation dba Moonshiners BX. A reason for denial must be stated in the public record.

BACKGROUND

The following definition from State Law may be helpful:

“Class B” licensees may sell intoxicating liquor to consumers by the glass for on-premises consumption. If the municipality enacts an ordinance under WI State Statute 125.51(3)(b), sales may also be made for off-premises consumption in quantities not exceeding four liters at any one time. Wine, however, may be sold for consumption off-premises in the original package or container in any quantity regardless of whether the municipality has adopted an ordinance for carryout liquor sales. Fee: \$500.00/year

Class “B” licensees may sell beer to consumers for on-premises or off-premises consumption. Fee: \$100.00/year

City Council has the authority, and may use broad discretion, to grant or deny all original liquor licenses within the City of River Falls. Valid reasons for denial of a new retail license are based on concern for the public health, safety, and welfare of the community.

Possible reasons for denial are identified in the League of Wisconsin Municipalities Manual and listed here:

1. Adverse impact on traffic;
2. Adverse impact on the peace, quiet and cleanliness of the neighborhood where the establishment is located;
3. Insufficient parking for patrons;
4. Proximity to other licensed establishments, residential areas, schools, churches, or hospitals;
5. Ability or inability of the police to provide law enforcement services to the new establishment and the impact of the new establishment on the ability of the police to provide law enforcement services to the balance of the community at all times.

DISCUSSION

Castro Corporation has completed and submitted an application for a Combination "Class B" Liquor and Class "B" Beer License for the premises located at 106 N Main St, currently named Moonshiners. Boomers LLC is the current owner at this location and will surrender their Combination "Class B" Liquor and Class "B" Beer License upon approval of the license for Castro Corporation and the completion of their business transaction.

Included with this memo are a completed original application, the application supplements, the application for the appointment of an Agent, and auxiliary questionnaire. All corporations and limited liability companies applying for an alcohol beverage license must appoint an Agent. The Agent is given full authority and control over the licensed premises and over all commercial activities on the premises relating to alcohol beverages.

A license cannot be issued to a corporation or limited liability company until the Agent has been approved by the municipality. The Agent must be of legal drinking age, live continuously in the State of Wisconsin for 90 days prior to the date of the application, and must "with respect to character, record and reputation, be satisfactory to the issuing authority." WI State Statutes 125.04(6)(a)2.

Alejandro Castro, owner of Castro Corporation, is applying as Agent and is a satisfactory candidate per the Police Department.

Mr. Castro is asking to license the 6,000 square foot main floor and 2,500 square foot basement. He has included a diagram of the area he would like to license.

Staff advises that Council members whom have not expressed reasons for objection during the course of discussion and then vote to deny should indicate a reason for the record regarding their denial. This is not required by law but improves clarity in the recorded record.

Approvals with amendments to the request should include details on what is being amended.

Approvals without amendments to the application can be made by simple motion.

CONCLUSION

By motion, the Council may grant, deny, or modify the request for issuance of a Combination "Class B" Liquor and Class "B" Beer License to Castro Corporation dba Moonshiners BX for the premises of 106 North Main Street.

Cust# 2672

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 20 16 ending June 30 20 17

TO THE GOVERNING BODY of the: Town of Village of City of RIVER FALLS

County of PIERCE Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): CASTRO CORPORATION

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>PRESIDENT</u>	<u>ALEJANDRO CASTRO</u>	<u>4312 CREST CT., EAUCLAIRE, WI. 54201</u>
Vice President/Member			
Secretary/Member	<u>SECRETARY</u>	<u>LIZZIE CASTRO</u>	<u>4312 CREST CT., EAUCLAIRE, WI. 54201</u>
Treasurer/Member			
Agent	<u>ALEJANDRO CASTRO - Same as above</u>		

3. Trade Name MOONSHINERS BX Business Phone Number (715) 864-6980

4. Address of Premises 106 N. MAIN ST. RIVER FALLS, WI. Post Office & Zip Code 54022

- 5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
- 6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
- 7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
- 8. (a) Corporate/limited liability company applicants only: Insert state WISCONSIN and date 6/17/2000 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 6000 Sq. Ft. Main floor + 2,500 Sq. Ft. Basement

10. Legal description (omit if street address is given above): ---

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? BOOMERS LLC

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No

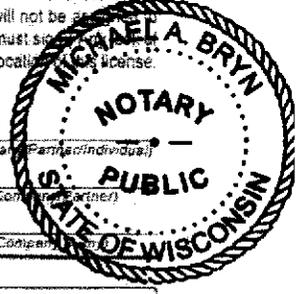
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign; and access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of the license.)

SUBSCRIBED AND SWORN TO BEFORE ME

this 26th day of Sept, 20 16
Boyd Deibel - Deputy Clerk
(Clerk/Notary Public)

Alejandro Castro
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
Lizzie Castro
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)



My commission expires _____

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk: <u>9-26-16</u>	Date reported to council/board: <u>10-11-16</u>	Date provisional license issued:	Signature of Clerk / Deputy Clerk:
Class license granted:	Date license issued:	License number issued:	

Lizzie V. Castro appeared before me this 27th day of September, 2016, Notary Public

Michael A. Bryn
Notary Public State of Wisconsin
My Commission Expires 3-9-2018

QUESTION 8c): Castro Corporation and Alejandro Castro Agent currently hold a
Liquor licenses in EAU CLAIRE, WI.

City of River Falls
Alcohol License Application Supplement
Required as Part of New Applications
Pursuant to City Ordinance 5.08.045(B)

- 1) Please state below and attach a sketch or diagram showing the approximate dimensions and physical layout, including interior and exterior, of the premises proposed to be licensed. (All premises proposed to be licensed must be located on the same legally described lot or parcel of real estate.)

SEE ATTACHMENT

Q1 ; Q3b

- 2) Please identify the number of employees anticipated to be hired or retained for purposes of operating the licensed facility, including staff and security personnel.

(Circle one answer for each question)

- | | | | | |
|--|------|--------------------------------------|------|------------|
| a. Full-time employees? | None | <input checked="" type="radio"/> 1-5 | 6-10 | 11 or more |
| b. Part-time employees? | None | <input checked="" type="radio"/> 1-5 | 6-10 | 11 or more |
| c. Security Personnel?
Including Bouncers | None | <input checked="" type="radio"/> 1-5 | 6-10 | 11 or more |

- 3) Please outline the following security information proposed for the business. (The use of surveillance systems is not required, but encouraged.) If the premises will utilize surveillance, you do not have to state here, but please notify the River Falls Police Department that you are going to utilize surveillance technology.

- a. If the licensee chooses to utilize surveillance technology, will the licensee voluntarily provide access to law enforcement for the purposes of investigation of crime or other ordinance/forfeiture related offenses.

(Circle one) Yes No

If no, please explain: _____

- b. Please identify below the location of entrances and exits to and from the proposed licensed premises. If they are so noted in the attached diagram or sketch required in question 1, please check the box and leave blank.

Locations noted in sketch or diagram under question 1.

c. Please acknowledge the applicant's commitment to provide initial and ongoing training to employees to include training related to:

1. Alcohol consumption by on-duty employees (not recommended), will this be allowed?
(Circle one) Yes No
2. Use of Force
3. Gambling Laws
4. Dealing with Disorderly Patrons
5. Employer responsibilities and procedures relating to persons intoxicated or incapacitated by alcohol.
6. Sale of Tobacco Products
7. Procedures to be implemented to deter underage drinking of alcohol and loitering on premises.

Initial and on-going training will be provided to employees.

(Circle one) Yes No

d. Proposed occupancy limits for the premises. (Please coordinate with the City Building Inspector to assist in determining occupancy limits.) If none, enter none.

Please enter the proposed occupancy limits: 350

e. Please acknowledge the applicant's ability and willingness to work cooperatively with the City to deal with potential community and law enforcement issues, such as neighborhood complaints, littering, disorderly conduct and other community issues related to the alcohol license requested or issued.

(Circle one) Yes will work cooperatively.
No, will not work cooperatively. Explain _____

4) Please identify below the applicant's planned promotional events or entertainment as a means of attracting business.

If no entertainment is planned, please check this box and move to Question #5.

Music

Live

DJ

Karaoke

Other-Please Identify _____

Dancing

Tournaments

Pool

Darts

Poker, Other Card Events*

Video Gaming*

Other-Please Explain _____

*Please note the attached information regarding the legality of poker tournaments and video gaming.

Other entertainment or promotional events-Please Identify.

5) Please identify the projected market, whether by age or other category, which the applicant is seeking to attract to the licensed establishment.

OUR TARGET MARKET ARE GENERATION X AND
GENERATION Y.

6) Please identify the applicant's plan for food sales at the establishment and the anticipated ratio of gross value of sales of food versus that of sales of alcohol.

If license requested is for off-sale only, please check this box and go to Question #7.

SEE ATTACHMENT
Q6

Does the applicant have or is applicant applying for a restaurant license?

(Circle one) Yes No

7) Please indicate if you have liability insurance with coverage to include the requested licensed premises?

(Circle one) Yes No

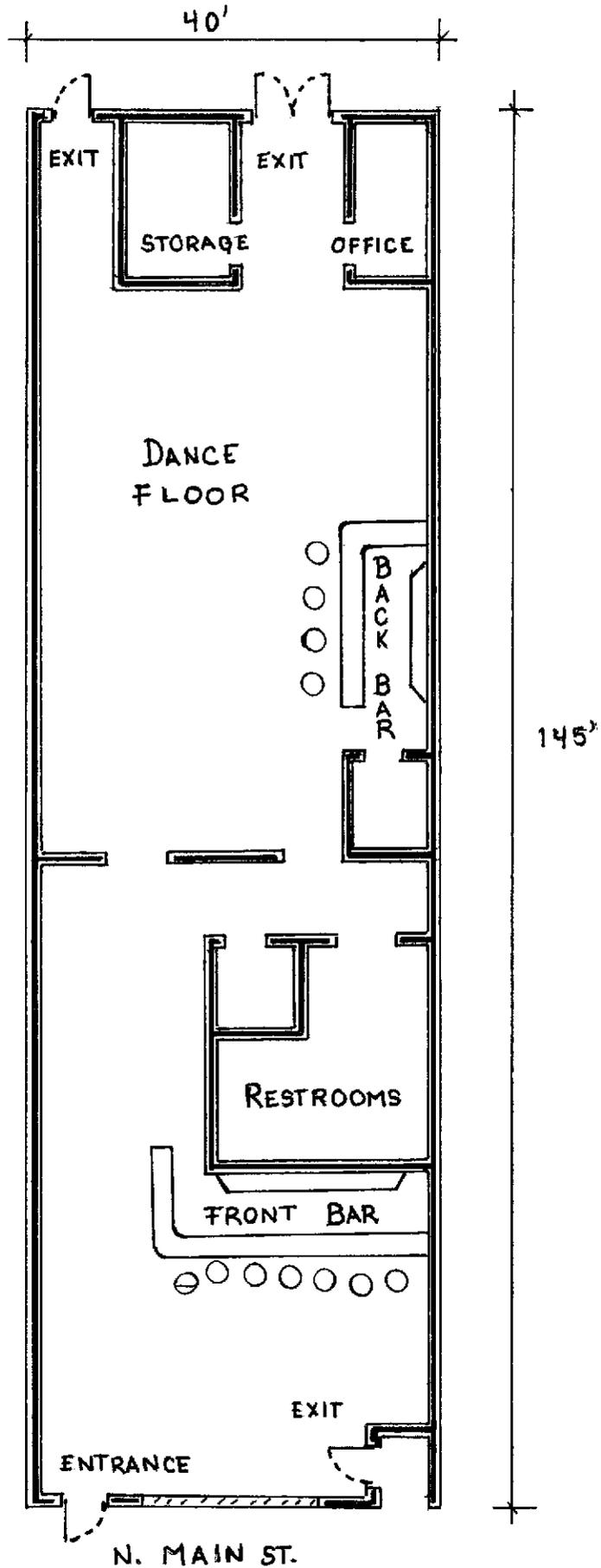
8) Please state below or attach any additional information you would like provided to the City Council for consideration of the applicant's alcohol license request.

SEE ATTACHMENT
Q8

CASTRO CORPORATION/ALEJANDRO CASTRO
Applicant

9/22/2016
Date

ATTACHMENT FOR Q1 AND Q3B



ATTACHMENT FOR Q6

DESCRIPTION OF THE BUSINESS

Castro Corporation dba El Patio BX is contemplating to expand into River Fall by opening a second location under the name of Moonshiner BX. The company will be leasing a property located at 106 N Main St., River Falls, WI. 54022. This property will be own by Cosonero LLC.

This project will consist of two phases:

PHASE 1:

The company is planning to continue running the business as it is, nightclub, plus we will add a limited food service. Currently, we are in the process to obtain a Limited Food Permit. We will be transporting Hot Food from our location El Patio BX to Moonshiners BX. This action is possible in the State of Wisconsin under the Code "Heinemen Exemption."

During this Phase, we estimate that our ratio of gross value of sales of food versus that of sales of alcohol will be around: 20% food and 80% Alcohol.

PHASE II:

This phase is the transition of our business from a Nightclub to Restaurant & Bar. The company is planning to replicate El Patio BX concept. This concept consist on a sit down restaurant, full Mexican menu, full bar, burrito bar, and entertainment. In order to accomplish this transition, we will be adding a Full kitchen, and remodel the building's façade.

During this phase, we estimate that our ratio of gross value of sales of food versus that of sales of alcohol will be around: 70% food and 30% Alcohol.

This estimates are base on El Patio BX's Gross Sales.

ATTACHMENT FOR Q8

ADDITIONAL INFORMATION

Our current location in Eau Claire, Wi, El Patio BX, has been operating for the last 16 Years.

Since, our business has many years of experience regulating the service of alcohol in this kind of market, we believe we will be a positive addition to River Fall's business Market.

Also, we have attached a Food Menu, and Alcohol Menu from El Patio BX.

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name) CASTRO		(first name) ALEJANDRO		(middle name) GARCIA	
Home Address (street/route) 4312 CREST CT.		Post Office	City EAU CLAIRE	State WI	Zip Code 54701
Home Phone Number (715) 835-9419		Age 44	Place of Birth MEXICO		

The above named individual provides the following information as a person who is (person):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- PRESIDENT** of **CASTRO CORPORATION**
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 18 YEARS
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. LIQUOR LICENSE ON EL PATIO BX AT 408 WATER ST., EAU CLAIRE, WI 54701
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name CASTRO CORP.	Employer's Address 4312 CREST CT., EAU CLAIRE, WI	Employed From 2000	To PRESENT
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 26th day of Sept, 20 16
Bridgette Hilb - Deputy Clerk
(Clerk/Notary Public)

Alejandro N. Castro
(Signature of Named Individual)

My commission expires _____



AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name) <u>Castro</u>		(first name) <u>Lizzie</u>	(middle name) <u>V</u>	
Home Address (street/route) <u>4312 Crest Ct</u>	Post Office	City <u>Eau Claire</u>	State <u>WI</u>	Zip Code <u>54701</u>
Home Phone Number <u>715 835 9419</u>	Age <u>41</u>		Place of Birth <u>Bishop CA</u>	

The above named individual provides the following information as a person who is (check one).

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Member of Castro Corporation
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 16 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. Castro Corporation, DBA El Patio BX, Eau Claire WI Alcohol License
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
<u>Eau Claire Area School District</u>	<u>500 Main St Eau Claire WI 54703</u>	<u>10-2013</u>	<u>Present</u>
<u>Eau Claire County Health Dept</u>	<u>720 2nd Ave Eau Claire WI 54703</u>	<u>06-2007</u>	<u>10-2013</u>

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 27 day of September, 20 16

[Signature]
(Clerk/Notary Public)



[Signature]
(Signature of Named Individual)

My commission expires _____
Michael A. Bryn
Notary Public State of Wisconsin
My Commission Expires 3-9-2018



Printed on Recycled Paper

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of RIVER FALLS County of PIERCE
 City

The undersigned duly authorized officer(s)/members/managers of CASTRO CORPORATION
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as MOONSHINERS BX
(trade name)

located at 106 N. MAIN ST., RIVER FALLS, WI. 54022

appoints ALEJANDRO G. CASTRO
(name of appointed agent)
4312 CREST CT., EAU CLAIRE, WI 54701
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
CASTRO CORPORATION DBA EL PATIO BX, EAU CLAIRE, WI., COUNTY OF EAU CLAIRE

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 18 YEARS

Place of residence last year 2705 NIMITZ ST., EAU CLAIRE, WI 54701

For: CASTRO CORPORATION
(name of corporation/organization/limited liability company)

By: Alejandro G. Castro
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, ALEJANDRO G. CASTRO, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Alejandro G. Castro 9/22/2016 Agent's age 44 YEARS
(signature of agent) (date)
4312 CREST CT., EAU CLAIRE, WI 54701 Date of birth _____
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
 (Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 9/29/16 by [Signature] Title Chief of Police
(date) (signature of proper local official) (town chair, village president, police chief)

**Supplement to
Schedule For Appointment of Agent**

1. As designated agent for the license holder, do you understand that you have full responsibility over the business and may be held civilly or criminally liable for violations of the law or City ordinances by its employees, even if you are not physically present?

Yes X No _____

2. Do you understand that under the laws of Wisconsin, violations of statutes regulating the sale of liquor do not require the showing of a willful or intentional act?

Yes X No _____

3. Do you understand that if an employee or agent of the entity on whose behalf you are agreeing to act as agent is guilty of a violation, it is no defense for you to claim that you were not present and did not know of the acts of that employee or agent and that you can be held responsible even if you expressly forbid that employee or agent from engaging in a particular act in violation of the state liquor laws?

Yes X No _____

4. Do you understand that with respect to employees or agents, as long as they are performing acts that fall within their scope of employment, such as serving beer or alcohol, such that for all intents and purposes he or she appears to be representing the interests of the license holder, you as its agent, can be held vicariously liable for violations of the law?

Yes X No _____

5. Do you realize that at all times the business is open, as its agent, you are responsible to make certain that all liquor laws and ordinances are being obeyed?

Yes X No _____

6. Do you understand that even if you claim that you were negligent in hiring or supervising an employee who violates the law, this is no excuse if a liquor law violation is brought against you in your representative capacity as agent?

Yes X No _____

 Alexander S. Casero
Signature of Agent

 9/22/2016
Date

Lunch Menu

Lunch served daily from 11:00am to 3:00pm.
All meals served with rice and beans.

Taco	4.99
<i>Crisp corn tortilla stuffed with your choice of filling plus lettuce and cheese.</i>	
Enchilada	4.99
<i>Soft corn tortilla stuffed with your choice of filling and topped with cheese and red sauce.</i>	
Tostada	5.49
<i>Flat crispy corn tortilla covered with beef, lettuce, sour cream and tomato.</i>	
Tostaguac	6.49
<i>Flat crispy corn tortilla covered with beans, beef, lettuce, cheese, guacamole and tomato.</i>	
Chalupa	6.49
<i>Flat crispy tortilla covered with beans, lettuce, tomato and sliced avocado.</i>	

Lunch Specials

Speedy Gonzales	5.69
<i>One taco, one enchilada with your choice of rice or refried beans.</i>	
Taco Salad	5.99
<i>Crisp flour tortilla bowl filled with shredded chicken or ground beef. Topped with lettuce, sour cream and tomato</i>	
Chimichanga	6.69
<i>Flour tortilla stuffed with your choice of beef or chicken, deep fried and topped with cheese sauce. Garnished with lettuce, sour cream and pico de gallo.</i>	
Lunch Fajita	7.69
Taco Salad Fajita	6.99
Cancun Burrito	5.99
<i>Ground beef or spicy chicken burrito covered with lettuce, sour cream and tomato. Served with rice and beans.</i>	
Huevos Rancheros	5.99
<i>Two eggs, Mexican style, cooked with salsa ranchera. Served with rice beans and tortillas.</i>	
Huevos con Chorizo	5.99
<i>Two eggs, cooked with our homemade chorizo. Served with rice beans and tortillas.</i>	
Lunch Special #1	6.69
<i>Chile relleno, refried beans and guacamole salad.</i>	
Lunch Special #2	5.99
<i>Beef burrito, rice and refried beans.</i>	
Lunch Special #3	5.99
<i>Bean burrito, cheese enchilada and refried beans.</i>	

Veggie Combinations

Quesadilla Vegetariana	8.69
<i>Filled with sauteed mushrooms, broccoli, onions, tomatoes and cheese. garnished with lettuce, sour cream, guacamole and pico de gallo.</i>	
Rice Bowl Vegetariana	8.99
<i>Sauteed mushrooms, broccoli, onions, and slice of guacamole covered with chipotle dressing. Served over a bed of rice.</i>	
Combo Vegetariana	7.99
<i>Cheese enchilada, cheese quesadilla and bean burrito.</i>	
Chile Rellenos de Queso	8.99
<i>Two Poblano peppers filled with shredded cheese and covered with our enchilada sauce. Served over a bed of rice.</i>	

Side Orders

Basket of chips99
Corn or flour tortillas99
Rice or beans	2.49
Sour cream99
Pico de gallo99
Shredded cheese	1.49
Lettuce	1.49
Tomatillo sauce99

Beverages

Soft drinks - free refills	2.49
Ice tea - free refills	1.99
Flavored ice tea	2.99
Cherry Pepsi	2.49



* Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

A La Carte

Enchiladas	one 2.49	three 6.49
Burritos	one 3.99	two 6.99
Tostadas	one 3.99	two 6.99
Tacos	one 1.99	three 5.49
Chile Relleno	one 4.39	two 7.99
Tamales	one 3.99	two 6.99

Desserts

Ice cream	2.49
Fried ice cream	3.49
Bunuelo and ice cream	3.49
Flan	3.99
Churro	3.49

Kid's Menu

Ages 12 and under
All meals include beans and rice except hamburgers and chicken nuggets.

Quesadilla	4.29
Chicken Nuggets and Fries	4.29
Burrito	4.29
Tacos	3.99
Enchilada	3.99

Coffee - free refills	1.99
Orange Juice	2.49
Milk	2.49
Chocolate Milk	2.99

El Patio





Burritos

- Burrito Special**7.99
Ground beef burrito topped with lettuce, sour cream, guacamole, cheese and tomatoes.
- Burrito Mexicano**8.99
Carnitas (pork) burrito, cooked with onions, bell peppers and tomatoes. Topped with our cheese sauce garnished with lettuce, tomato and guacamole.
- Burrito Chincho**9.59
Huge burrito filled with grilled beef or chicken, rice, beans, sour cream, guacamole, topped with our cheese sauce and red or green tomatillo sauce.
- Burrito Marino**10.99
10 inch burrito filled with grilled shrimp, rice, beans, sour cream and guacamole. Topped with our cheese sauce and red and green tomatillo sauce.
- Burrito X-press**.....6.00
Any of our burritos X-press.

Appetizers

- Cheese Dip and Chips**4.10
- Bean Dip and Chips**3.99
- Guacamole Order**5.99
- Nachos with Beef or Chicken**6.99
- Quesadilla with Beef or Chicken**6.99
- Taquitos Mexicanos, beef or chicken** .5.99
- Flautas, beef or chicken**.....5.99

The first serving of chips and salsa will be courtesy of El Patio Restaurant. Any extras will be charged.

Combos

- #1 Two tacos, one enchilada, one chile con queso 7.99
- #2 One burrito, one enchilada, one taco 7.99
- #3 Two tacos, rice and beans 7.99
- #4 One enchilada, one taco, rice and beans 7.99
- #5 Two enchiladas, rice and beans 7.99
- #6 Two enchiladas, one taco, rice 7.99
- #7 One burrito, one enchilada, one chile relleno 8.99
- #8 One burrito, one enchilada, one tamale 8.99
- #9 One burrito, one enchilada, rice and beans 8.99
- #10 One tostada, one chalupa, one chile relleno 8.99
- #11 One burrito, one chile relleno, rice 8.99
- #12 One chile relleno, one taco, rice and beans 8.99

Favorites

- Taco Salad**8.49
Crisp flour tortilla bowl filled with shredded chicken or ground beef. Topped with lettuce, sour cream, tomato and guacamole.
- Chimichanga**8.99
A flour tortilla stuffed with your choice of ground beef or shredded chicken, then deep fried to a golden brown. Topped with cheese sauce, lettuce, sour cream, guacamole and pico de gallo. Served with rice and beans.
- Enchiladas El Patio**.....8.99
One chicken, one beef and one cheese enchilada. Served with lettuce, tomatoes, sour cream and rice.
- Enchiladas Rancheras**8.99
Three cheese enchiladas topped with pork, tomatoes, onion and bell pepper. Garnished with lettuce, tomatoes and sour cream.
- Quesadilla Fajita**8.99
10 inch flour tortilla filled with grilled chicken or steak and sauteed onions, bell peppers, and tomatoes. Garnished with lettuce, tomatoes, guacamole, and sour cream
- Shrimp** 10.99
- Nachos Supremos**.....9.49
Cheese nachos with topped with beef, shredded chicken and refried beans. Covered with lettuce, tomatoes and sour cream.
- Taco Salad Fajita**9.49
A crispy flour tortilla with melted cheese sauce, your choice of tender strips of chicken breast or steak with sauteed onions and bell peppers. Topped with lettuce, sour cream, tomatoes and guacamole.
- Fajitas**single 11.99.....double 19.99
Beef, chicken or combination. Tender strips of marinated chicken breast or beef skirt steak and sauteed onions, bell peppers, tomatoes. Served with rice and beans, lettuce, guacamole, pico de gallo, sour cream and tortillas.

Seafood

- Ceviche**10.99
Shrimp cooked in lime juice with onions, tomatoes, jalapenos and cilantro. Served with chips
- Mazatlan**10.59
One cheese and crab-shrimp enchilada, one shrimp quesadilla. Served with lettuce, sour cream, guacamole and pico de gallo.
- Acapulco**.....10.59
Three crab-chrimp enchiladas, garnished with lettuce, sour cream, guacamole and pico de gallo.
- Tostadas de Camaron**10.99
Three tostadas topped with cooked shrimp, lettuce, guacamole and pico de gallo.
- Chimichanga de Camaron**.....11.99
A flour tortilla stuffed with shrimp, then deep fried to a golden brown. Topped with cheese sauce. Served with rice and beans. Garnished with lettuce, sour cream, guacamole and pic de gallo.

Specialties

- Special Dinner**10.99
One tamale, one chile relleno, one enchilada, one taco, one chalupa Served with rice and beans.
- Carnitas**10.69
Pork tips, rice and beans. Garnished with lettuce, jalapenos, onions, tomatoes and guacamole. Served with tortillas.
- Chile Colorado**10.69
Slice of steak cooked with red tomatillo sauce. Served with rice, beans and tortillas.
- Chile Verde**.....10.69
Slice of pork cooked with green tomatillo sauce. Served with rice, beans and tortillas.
- Enchorizadas**.....10.69
Four enchiladas stuffed with our special homemade chorizo. Topped with our cheese sauce and red or green tomatillo sauce.
- Pollo Enquesado**10.69
Tender strips of seasoned chicken breast topped with our famous cheese sauce. Served with rice, beans and tortillas.



DRINK AND COCKTAIL MENU

TEQUILA BAR

Tres generaciones :

Anejo	6.00
Reposado	4.00
Blanco	4.00

Don Julio:

Anejo	7.00
Reposado	5.00
Blanco	5.00

Corralejo:

Anejo	5.00
Reposado	4.00
Blanco	4.00

Cazadores:

Anejo	6.00
Reposado	4.00
Blanco	4.00

Gran Centenario:

Anejo	7.00
Reposado	5.00
Blanco	5.00

Milagro:

Anejo	6.00
Reposado	4.00
Blanco	4.00

Tesoro de Don Felipe:

Anejo	7.00
Reposado	5.00
Blanco	5.00

Herradura:

Anejo	7.00
Reposado	5.00
Blanco	5.00

Chinaco:

Anejo	7.00
Reposado	5.00
Blanco	5.00

Patron:

Anejo	8.00
Reposado	6.00
Blanco o silver	6.00

TEQUILA FLIGHTS

Get 3 servings of 1/3 oz. of any kind of Tequilas above:

El Principiante Flight 6.00
(Anejo, Reposado, Blanco)

El Pobre Flight 5.00
(Reposado or Blanco)

El Inseguro Flight 7.00
(Anejo, Anejo, Reposado or Blanco)

El Experto Flight 9.00
(Gran Anejo, Anejo, Anejo) except Patron Burdeos

El Refinado o Millonario flight 14.00
(Gran Anejo, Gran Anejo, Gran Anejo) except Patron Burdeos

GRAN ANEJOS TEQUILAS

Milagro Barrel Select Reserva anejo ...	13.00
Don Julio Anejo 1942	16.00
Jose Cuervo Special de la Familia	20.00
Gran Patron Burdeos Anejo	50.00

(not allowed on flights)



MARGARITAS

CLASSIC MARGARITAS ON THE ROCKS

Small3.99	flavor4.25
Jumbo6.25	flavor7.25
Monster8.38	flavor9.25
Pitcher11.49	flavor	...12.25

FROZEN MARGARITAS

Small4.25	flavor4.79
Jumbo7.25	flavor8.25
Monster9.25	flavor	...11.25
Pitcher12.25	flavor	...13.25

DOMESTIC BEERS

BOTTLE3.16
 Budweiser, Coors Light, Blue Ribbon

DRAFT (16 oz, 22 oz and Pitchers)
 Spotted Cow, Honeyweiss,
 Angry Orchard and Point
 Small3.79
 Tall4.75
 Pitcher.....11.00

Bud Light, Miller Lite, Coors Light,
 Michelob Golden light
 Small2.99
 Tall3.79
 Pitcher.....8.49

IMPORT BEERS

BOTTLE3.59
 Pacifico, Tecate, Negra Modelo,
 Corona, Corona Light, Heneiken

DRAFT (16 oz, 22 oz and Pithcher)
 XX Amber, XX Lager, Modelo Especial, Stella
 Small3.79
 Tall4.75
 Pitcher11.00

COCKTAILS

Mojitos6.99
Daiquiri5.99
Pina Colada6.99
Tequila Sunrise5.99
Micheladas5.99

MIX DRINKS

Screw Driver
 Sex on the Beach
 Long Island Ice Tea
 Palomas
 Macho Negro

WINES

WHITE WINE
 Chardonnay
 Moscato
 White Zinfandel

RED WINES
 Merlot
 Cabernet Sauvignon
 Pinot Noir
 Malbec

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Reid Wronski, City Engineer

DATE: October 11, 2016

TITLE: Resolution Authorizing Transfer of Storm Water Outlot to Allina

RECOMMENDED ACTION

Adopt Resolution authorizing the City Administrator to Quit Claim Outlot 1 CSM Volume 8 Page 2389 to Allina Health System.

BACKGROUND

Outlot 1 CSM Volume 8 Page 2389 contains a stormwater pond constructed in the early 1990s as part of the River Falls Area Hospital project. It is unclear why the stormwater pond that exclusively serves Allina property was dedicated to the City of River Falls in the early 1990s. Under current policy, such a pond would be owned and operated by Allina Health System.

DISCUSSION

As part of the new Allina Clinic project, Allina proposes to traverse this outlot with a private roadway serving the new clinic. Rather than providing an easement, staff recommends transferring the entire parcel to Allina

FINANCIAL CONSIDERATIONS

Transfer of this lot will decrease City costs for maintaining the outlot.

CONCLUSION

Staff recommends approval of the attached resolution authorizing the City Administrator to Quit Claim Outlot 1 CSM Volume 8 Page 2389 to Allina Health System.





RESOLUTION NO.

RESOLUTION AUTHORIZING TRANSFER OF STORMWATER OUTLOT TO ALLINA

WHEREAS, Outlot 1 CSM Volume 8 Page 2389 contains a stormwater pond constructed in the early 1990's as part of the River Falls Area Hospital project; and

WHEREAS, the stormwater pond exclusively serves Allina property; and

WHEREAS, Allina proposes to traverse this outlot with a private roadway serving a new Allina Clinic; and

WHEREAS, under current policy, such a pond would be owned and operated by Allina Health System; and

WHEREAS, staff recommends transferring the entire parcel to Allina rather than dedicating an easement;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby authorizing the City Administrator to Quit Claim Outlot 1 CSM Volume 8 Page 2389 to Allina Health System.

Dated this 11th day of October, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

MEMORANDUM

TO: Mayor Toland and City Council Members

FROM: Jeff Rixmann, EMS Director

DATE: October 11, 2016

TITLE: **Ambulance Service Contract with Towns and City of River Falls**

RECOMMENDED ACTION

Adopt the resolution approving the 2017 agreements for EMS services with the towns of River Falls, Kinnickinnic, and parts of Troy, Clifton and Pleasant Valley. The agreement maintains the same \$10 per capita amount as the 2016 contract.

BACKGROUND

Attached is the contract for ambulance service coverage with the surrounding towns. The contract is identical as the contract from last year with only changes to the dates and population updates.

DISCUSSION

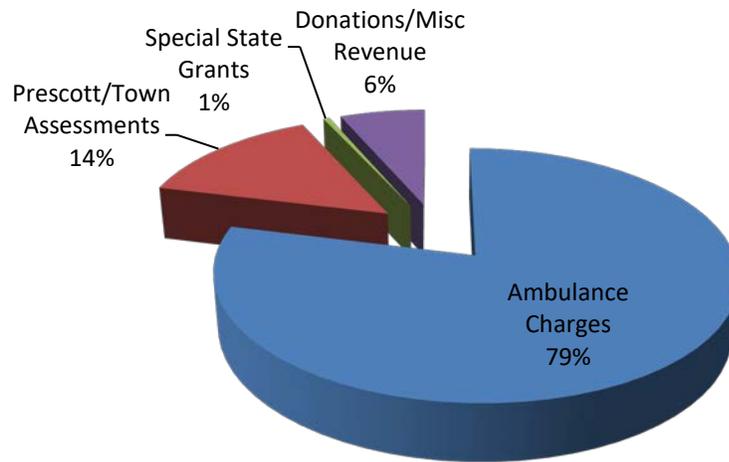
Current Situation

The per capita fee for providing EMS services to the surrounding rural community is recommended to remain at \$10 for the 2017 year. The majority of ambulance service revenue throughout the year comes from user based fees. Per capita revenue is a small, but important percentage of our revenue sources.

The agreement to service the City of Prescott and surrounding area has added additional revenue, and also added costs. The addition of the Prescott service territory is accounted for in a separate contract with the Prescott Fire and EMS Association.

The accompanying chart compares the sources of ambulance revenue. The majority of revenue is user based fees and per capita. User based charges are also one of the lowest for advanced life support ambulances in the Tri-County area.

2016 Budgeted Ambulance Revenue



We typically receive equipment grants throughout the year, keeping our assessments low for all users.

Next Steps

If approved, contracts will be forwarded to the town clerks for signatures.

FINANCIAL CONSIDERATIONS

Annual revenue of \$10 per capita, estimated at \$86,000 for 2017.

CONCLUSION

Approve resolution for the 2017 Ambulance Service Agreements with neighboring towns.



RESOLUTION NO.

**RESOLUTION APPROVING 2017 AGREEMENT
FOR AMBULANCE SERVICE**

WHEREAS, the River Falls EMS Department of the City of River Falls operates an emergency medical ambulance service in the City of River Falls; and

WHEREAS, *Wisconsin Statutes* Section 60.565 requires towns to provide emergency medical service for its residents; and

WHEREAS, the towns of River Falls, Kinnickinnic, and parts of Troy, Clifton and Pleasant Valley are desirous of receiving emergency medical services during 2017; and

WHEREAS, the Ambulance Commission recommends an annual per capita assessment for operating and capital needs for ambulance service for the year 2017 in the amount of \$10.00; and

WHEREAS, the Common Council of the City of River Falls has reviewed said recommendation.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby approves a per capita assessment in the amount of \$10.00 for ambulance services for towns within their service area for the year 2017.

Dated this 11th day of October, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

AGREEMENT FOR AMBULANCE SERVICE

THIS AGREEMENT, is made and entered into effective the 1st day of January, 1 2017, by and between the River Falls Ambulance Department of the City of River Falls, Ambulance Service Provider, and the Towns of Clifton, Kinnickinnic, Pleasant Valley, River Falls and Troy, Wisconsin.

WHEREAS, the River Falls Ambulance Department of the City of River Falls operates an emergency medical ambulance service in the City of River Falls, and the Towns of Clifton, Kinnickinnic, Pleasant Valley, River Falls and Troy wish to contract with the City of River Falls to provide ambulance service to town residents;

WHEREAS, each town is desirous of receiving emergency medical ambulance services during 2016 and each town has an obligation under Section 60.565, *Wisconsin Statutes*, to contract for or to operate ambulance service for its residents. Emergency medical ambulance service is understood to be the resources used to deliver medical care and transportation to those with an unpredicted immediate need outside a hospital or other medical facility.

NOW, THEREFORE, it is mutually agreed between the parties to this agreement as follows:

1. River Falls Ambulance Department of the City of River Falls shall provide regular emergency medical ambulance services to the following governmental entities:
 - a. Entire geographic area of the Towns of Kinnickinnic and River Falls;
 - b. Part of the Towns of Clifton, Pleasant Valley and Troy, as set forth in Exhibit "B" attached hereto.
2. This contract is effective from the 1st day of January, 2017, through December 31, 2017.
3. The contract shall be automatically renewed between River Falls Ambulance Department of the City of River Falls and each town, for successive one-year periods, except as follows:
 - a. On or before June 30 of each year, River Falls Ambulance Department of the City of River Falls may provide notice, by certified mail, to a town or towns of its intent not to renew this contract with one or more towns for the following year.

- b. Each town may on or before November 1 of each year provide notice, by certified mail, to River Falls Ambulance Department of the City of River Falls of its intent not to renew the contract for the following year.
 - c. Each town has the right, as set forth in paragraph 4(f) of this agreement, to withdraw from participation for subsequent years after notice of the per capita assessment.
4. The parties therefore agree to assist in funding the ambulance service and agree to pay an annual per capita assessment for this purpose. The annual per capita assessment shall reflect, as much as possible, a proportionate amount paid by each jurisdiction contracting for ambulance service.
- a. ASSESSMENTS. Annual per capita assessments shall be based upon the latest population estimates, as of June 1 of the year preceding the effective year of the contract, from the Wisconsin Department of Administration Demographic Service Center, Madison, Wisconsin.
 - b. For the contract year 2017, the following population figures from 2016 shall be used:

<u>Jurisdiction</u>	<u>Population</u>
Town of Kinnickinnic	1,755
Town of River Falls	2,295
Town of Clifton (60%)	2,033
Town of Pleasant Valley (50%)	523
Town of Troy (67%)	4,948
City of River Falls	11,906

- c. Population figures for the Towns of Clifton, Pleasant Valley and Troy are prorated to reasonably reflect that portion of the population lying within the service area.
- d. On or before the 1st day of October, 1997, and each year thereafter, River Falls Ambulance Department of the City of River Falls shall notify each participating municipality of the per capita assessment that must be paid and budgeted for the following calendar year.
- e. The annual per capita assessment shall be based upon the recommendation of the

Ambulance Commission as approved by the City Council. In establishing the per capita assessment, the following categories shall comprise the operating expenses of the service:

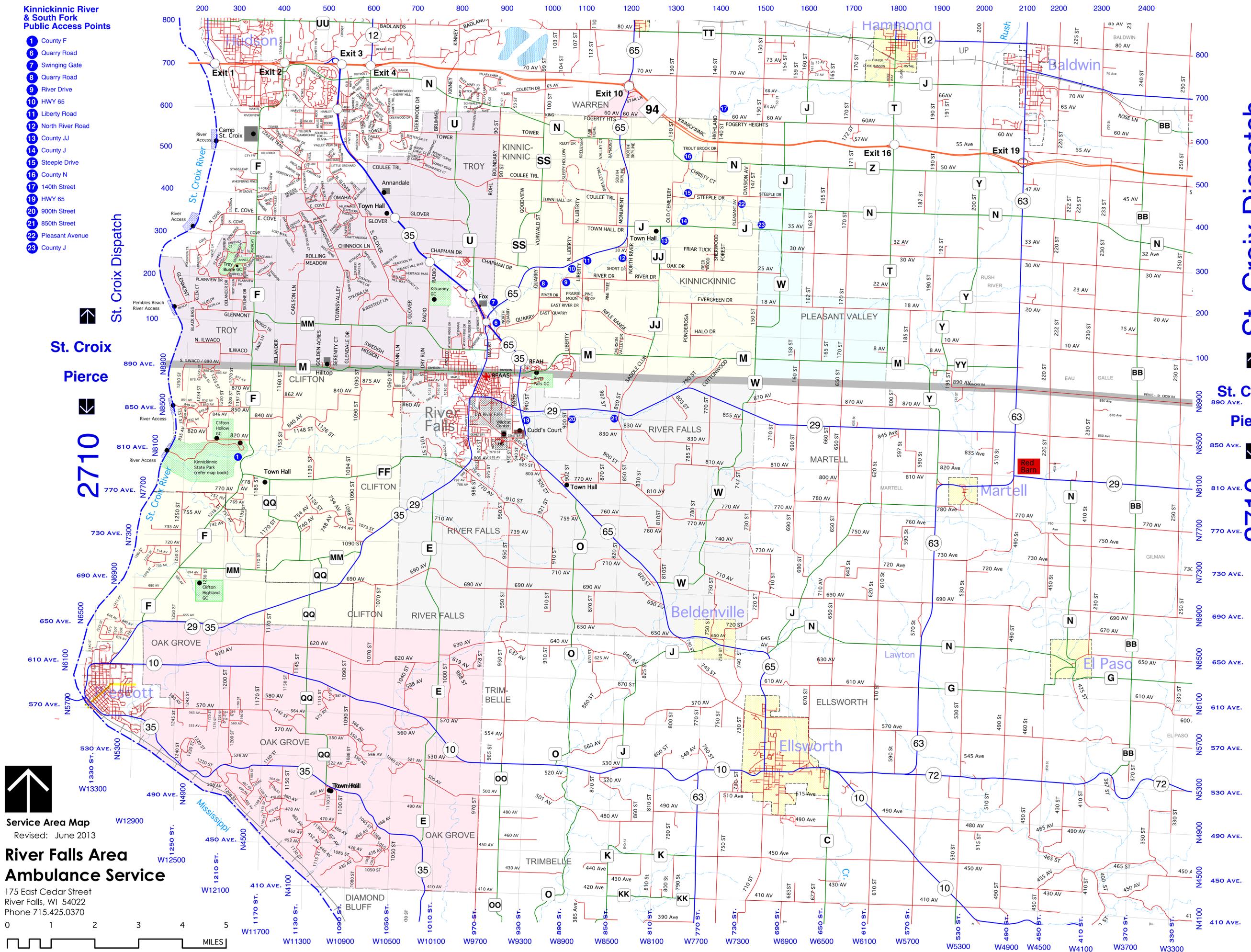
1. Direct operating expenses;
2. Equipment (based on depreciation);
3. In-kind services provided by the City;
4. Uncollectible accounts.

In the event that accumulated funds are in excess of that reasonably needed to meet the needs of the ambulance service, the Ambulance Commission may adjust the per capita assessments as necessary.

- f. Each town, upon receiving notice of the per capita assessment on or before October 1 for the assessment for the following year, shall have until November 1 of the year of the receipt of the notice to notify the River Falls Ambulance Department of the City of River Falls of its intent to withdraw from participation in the agreement for the subsequent calendar year. Such notice shall be in writing, sent by certified mail, return receipt requested. The assessment shall be paid in full on or before March 15 of the year following the notice of the assessment, being the year of the contractual obligation between the parties. Failure to pay the assessment in full by March 15 of the contractual year shall be cause for immediate termination of this contract without notice and no further provision of ambulance service to said town by the City shall be required. The town shall remain responsible for its per capita assessment under the contract for January 1 through March 15 of the contractual year, in the event non-payment and termination occur. If any such town shall so withdraw from participation, the per capita assessment shall remain the same for the remaining towns for the contractual year; however, for the succeeding years, the per capita assessments shall be reestablished for the remaining towns in accordance with the October 1 notices set forth above.
5. The per capita assessment for the year 2017 shall be \$10.00 per person for each participating town.
 - a. The books and records of River Falls Ambulance Department of the City of River

Kinnickinnic River & South Fork Public Access Points

- 1 County F
- 6 Quarry Road
- 7 Swinging Gate
- 8 Quarry Road
- 9 River Drive
- 10 HWY 65
- 11 Liberty Road
- 12 North River Road
- 13 County JJ
- 14 County J
- 15 Steeple Drive
- 16 County N
- 17 140th Street
- 19 HWY 65
- 20 900th Street
- 21 850th Street
- 22 Pleasant Avenue
- 23 County J



Service Area Map
Revised: June 2013

**River Falls Area
Ambulance Service**

175 East Cedar Street
River Falls, WI 54022
Phone 715.425.0370



St. Croix Dispatch

St. Croix
Pierce

2710

St. Croix Dispatch

St. Croix
Pierce

2710



MEMORANDUM

TO: Mayor Toland and City Council
FROM: Tony Steiner, City Planner
DATE: October 11, 2016
TITLE: Resolution Approving Shared Ride Taxi Operating Grant Application to State of Wisconsin Department of Transportation for 2017

RECOMMENDED ACTION

Approval of the attached resolution will authorize an application to the State of Wisconsin for operating assistance grant funds from the Wisconsin Department of Transportation.

BACKGROUND

The City applies annually for a state and federal transportation grant to partially fund the shared ride taxi program. Approval of the resolution will authorize staff to prepare and submit a grant application for operating costs for the 2017 fiscal year. The City has received a grant for the taxi since 1985.

Hours of service were increased in September 2014 to add additional hours on weekday mornings and also extend the hours to 10 p.m. Monday through Saturday resulting in an approximate 10% increase in ridership and fare revenue. The Safe Ride Program was piloted from December 2015 through March 2016. This program increased the operation hours by 15 hours per week to cover the hours from 10pm to 3am Thursday through Sunday. The Safe Ride Program was extremely successful and the additional hours have been implemented for the 2016-2017 university session.

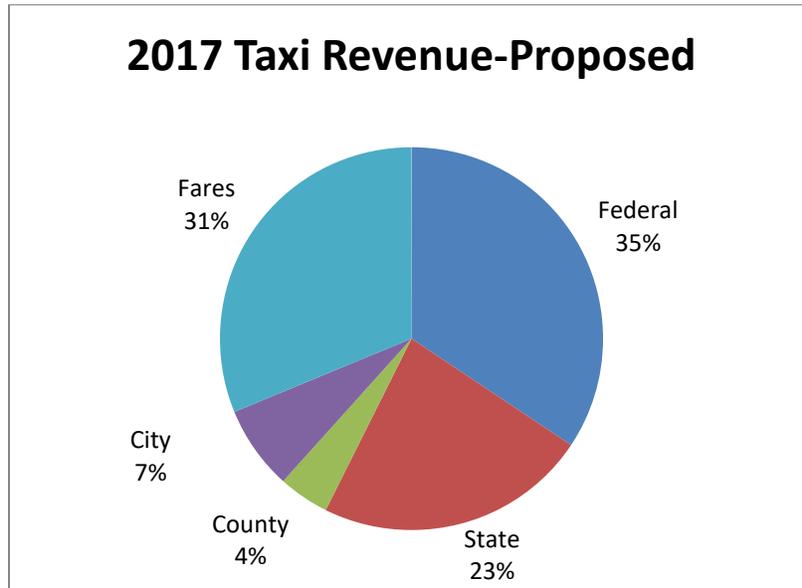
DISCUSSION

Operating Assistance

The City's 2016 contract cost with Running Inc., is \$29.73 per service hour. The hourly rate for 2017 is regulated by the State and increases are based on the Consumer Price Index. The current

State estimate for the 2016 CPI is 1.1%, which would amount to a 33 cent per hour increase (\$30.06 per hour).

The 2017 estimated annual operating cost of the taxi service is \$275,474. Funding is provided through federal and state grants, county reimbursements, local tax dollars, and fare revenues.



The current vehicle inventory consists of one 2013 accessible mini-van, one 2014 accessible mini-van and one 2015 accessible mini-van. The City is also applying for a Capital Grant for a replacement vehicle in 2017. The new ADA accessible van will replace the 2013 van. We are currently using the following timeline for a projected van replacement schedule.

- 2016, apply for capital grant for 2017, replace 2013 van in 2017
- 2017, apply for capital grant for 2018, replace 2014 van in 2018
- 2018, apply for capital grant for 2019, replace 2015 van in 2019

FINANCIAL CONSIDERATIONS

Fiscal Impact

Operating Assistance- City share of the taxi operation is estimated at approximately \$20,000 for 2017, subject to grant approval.

CONCLUSION

Recommend approval of the resolution authorizing the 2017 grant application for operating assistance. Attached is a resolution for your review and action.



RESOLUTION NO.

**RESOLUTION APPROVING SHARED-RIDE TAXI GRANT APPLICATION
TO THE STATE OF WISCONSIN, DEPARTMENT OF TRANSPORTATION
FOR OPERATING ASSISTANCE FOR THE YEAR 2017**

WHEREAS, the Common Council of the City of River Falls approved Resolution No. 550 establishing a Shared-Ride Taxi System for the City of River Falls; and

WHEREAS, the City of River Falls subsequently set up a Shared-Ride Taxi system in October of 1985; and

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby authorizes the City Planner to submit a grant application to the State of Wisconsin to provide for a State and Federal subsidized taxi service. The application shall be based upon expenditure and revenue projections which obligate the City of River Falls to minimum annual operating costs for the provision of services, funded in part by Pierce and St. Croix Counties.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City of River Falls has reaffirmed the contractual arrangements with Pierce and St. Croix Counties to make contributions to the local subsidy.

Dated this 11th day of October, 2016

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk



MEMORANDUM

TO: Mayor Toland and City Council

FROM: Tony Steiner, City Planner *Tony Steiner*

DATE: October 11, 2016

TITLE: **Resolution Approving Shared Ride Taxi Capital Grant Application to State of Wisconsin Department of Transportation for 2017**

RECOMMENDED ACTION

Approval of the attached resolution will authorize an application to the State of Wisconsin for capital assistance grant funds from the Wisconsin Department of Transportation.

BACKGROUND

The City applies annually for a state and federal transportation grant to partially fund the shared ride taxi program. Approval of the resolution will authorize staff to prepare and submit a grant application for a new rear-entry, ADA accessible van in the 2017 fiscal year. The new van will replace an existing 2013 van.

DISCUSSION

Capital Assistance

The 2013 van has 150,000 plus miles. It is anticipated that the new van will cost \$37,000. The City would pay \$5,500 of the cost of the new van. The expected ordering timeframe is May or as soon as the State vehicle contract is available.

The current vehicle inventory consists of one 2013 accessible van, one 2014 accessible van, and one 2015 accessible van. We are currently using the following timeline for a projected van replacement schedule.

- 2016, apply for capital grant for 2017, replace 2013 van in 2017
- 2017, apply for capital grant for 2018, replace 2014 van in 2018
- 2018, apply for capital grant for 2019, replace 2015 van in 2019

FINANCIAL CONSIDERATIONS

Fiscal Impact

City share of the van purchase is estimated at approximately \$5,500, subject to grant approval.

CONCLUSION

Recommend approval of the resolution authorizing the 2017 grant application for capital assistance. Attached is a resolution for your review and action.



RESOLUTION NO.

**RESOLUTION APPROVING SHARED-RIDE TAXI GRANT APPLICATION
TO THE STATE OF WISCONSIN, DEPARTMENT OF TRANSPORTATION
FOR CAPITAL ASSISTANCE FOR THE YEAR 2017**

WHEREAS, the Common Council of the City of River Falls approved Resolution No. 550 establishing a Shared-Ride Taxi System for the City of River Falls; and

WHEREAS, the City of River Falls subsequently set up a Shared-Ride Taxi System in October of 1985; and

WHEREAS, the Shared-Ride Taxi System currently has three vehicles, one of which needs to be replaced; and

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby authorizes the City Planner to submit a grant application to the State of Wisconsin to provide funding for a new rear-entry, ADA-accessible van. The application shall be based upon expenditure estimates which obligate the City of River Falls to minimum capital costs. The anticipated local share City cost is \$5,500.

Dated this 11th day of October, 2016

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Gordon Young, Police Chief

DATE: October 11, 2016

TITLE: Ordinance Amending the Official Parking Control Map, Moving “No Parking” Zone on Oak Knoll Avenue – First Reading

RECOMMENDED ACTION

Adopt Ordinance 2016-16 amending the Official Parking Control Map. The requested action is as follows:

- Move the “No Parking” zone from the south side to the north side of Oak Knoll Avenue between Cascade Avenue and Crescent Street and update the Official Parking Control Map.

BACKGROUND

River Falls ordinance [12.06.030.B](#) allows for certain streets adjacent to the University of Wisconsin-River Falls to be included in the residential permit zones created by this ordinance. Oak Knoll Avenue is one of these streets. The City of River Falls has received a petition signed by more than 50 percent of the property owners on Oak Knoll Avenue requesting that this street be included in residential parking Zone B.

In order to facilitate the implementation of creating this new residential parking area, it will be necessary to change the current parking regulations on Oak Knoll Avenue from Cascade Avenue to Crescent Street. The south side of Oak Knoll Avenue is currently a “No Parking” zone. The “No Parking” zone will be moved to the north side of the street as seen in Exhibit A. Oak Knoll Avenue is too narrow to allow parking on both sides of the street. Emergency vehicles, including fire trucks and ambulances, would not be able to easily navigate Oak Knoll Avenue if parking was permitted on both sides of the street. The ordinance requires that permit parking be established on the south side/even numbered side of the street.

DISCUSSION

Current situation

These parking restrictions have been discussed with Fire Chief Scott Nelson, EMS Director Jeff Rixmann, and Operations Superintendent Terry Kusilek and they are all in support of these

parking restriction changes. Residents in the areas affected obtained the signatures needed to bring the issue before the City Council.

Recommendation

Staff recommends moving the “No Parking” zone to the north side of the street between Cascade Avenue and Crescent Street and updating the Official Traffic Control Map. Attached is the ordinance for your review and authorization.

CONCLUSION

Approval of the ordinance amending the City’s Official Parking Control Map is recommended.



ORDINANCE NO. 2016-16

**AN ORDINANCE AMENDING SECTION 10.08.010A,
OFFICIAL TRAFFIC CONTROL MAPS**

(“No Parking” Zone on Oak Knoll Avenue between Cascade Avenue and Crescent Street)

THE COMMON COUNCIL OF THE CITY OF RIVER FALLS DO ORDAIN:

SECTION 1. The Official Traffic Control Map, adopted pursuant to Section 10.08.010A of the City of River Falls Municipal Code is hereby amended as follows:

Oak Knoll Avenue between Cascade Avenue and Crescent Street

- Move the “No Parking” zone from the south side to the north side of the street.

SECTION 2. The Operations Superintendent shall place such signs and mark changes as are necessary to give adequate notice of the restrictions, prohibitions and limitations as shown on the Official Traffic Control Map.

SECTION 3. This Ordinance shall take effect on the day after publication.

Dated this 25th day of October, 2016.

FOR THE CITY OF RIVER FALLS

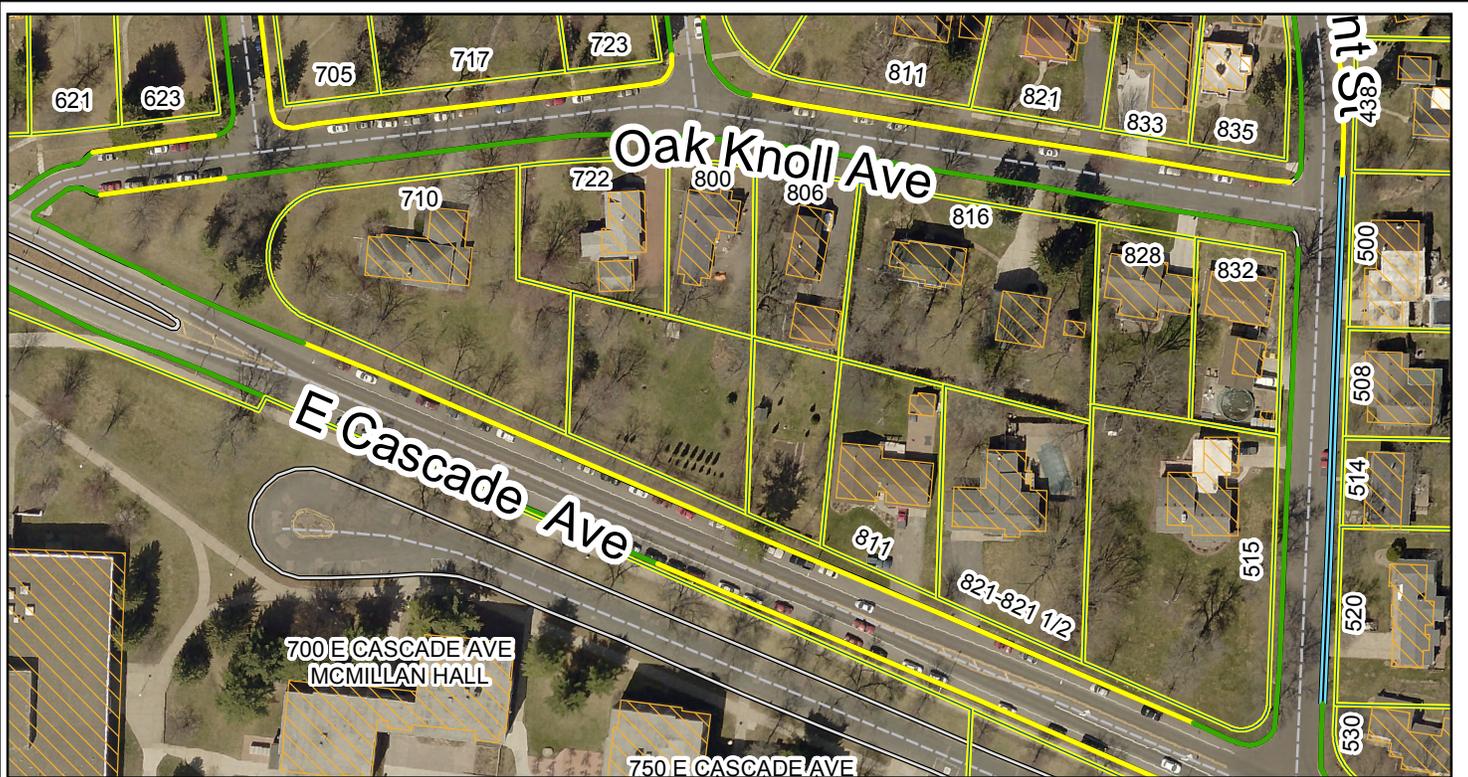
Dan Toland, Mayor

ATTEST:

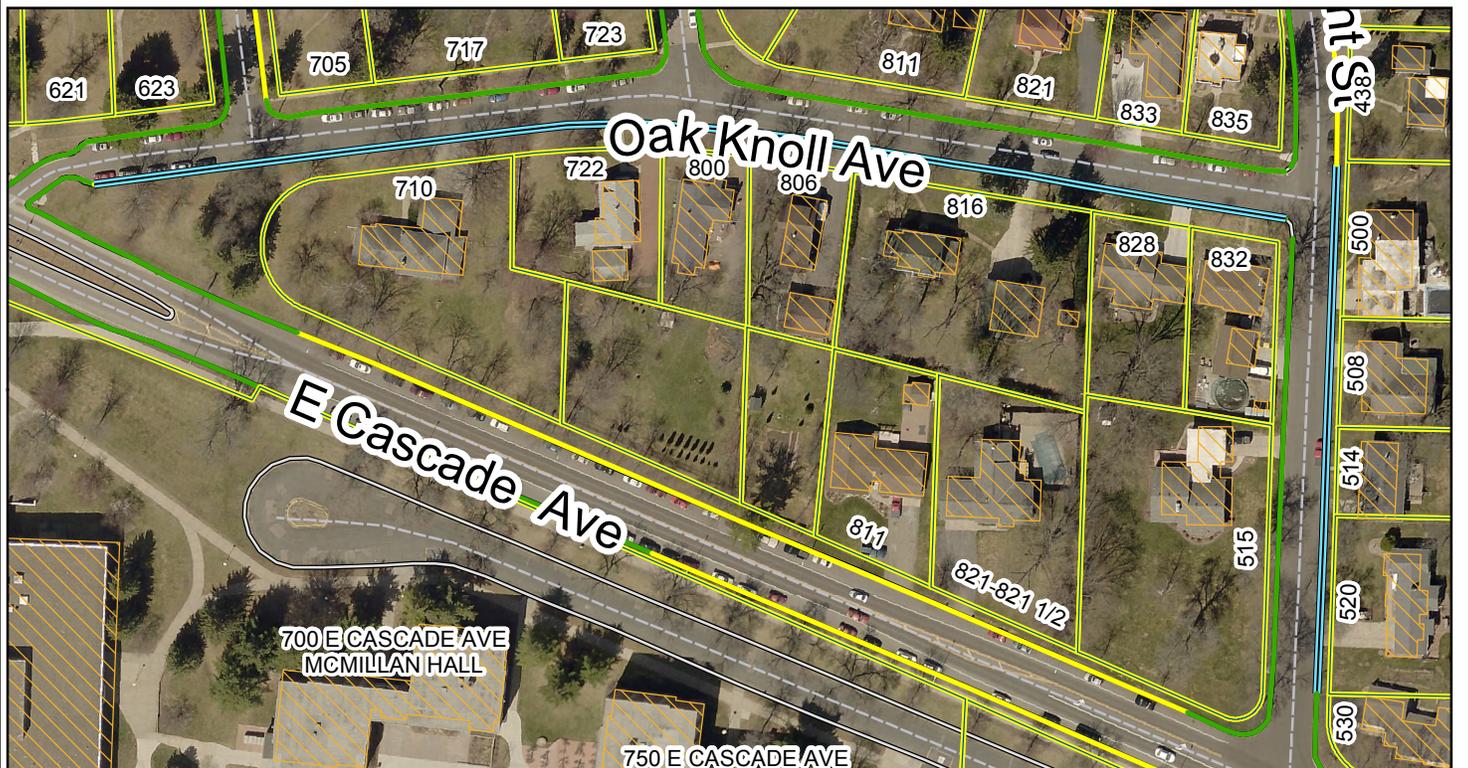
Lu Ann Hecht, City Clerk

Adopted: _____

Published: _____



Oak Knoll Ave - Existing Parking Regulations



Oak Knoll Ave - Proposed Parking Regulations

Exhibit A



- No Parking
- No Parking 1 AM to 6 AM
- No Parking 7AM-4PM Sept 1-May 31 Except With Permit

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Gordon Young, Police Chief

DATE: October 11, 2016

TITLE: Resolution Amending the Residential Parking Permit System

RECOMMENDED ACTION

Adopt the resolution amending the Residential Parking System. The requested action is as follows:

Oak Knoll Avenue

- Activate Oak Knoll Avenue between Cascade Avenue and Crescent Street in section [12.06.030.A.2](#) making them part of the Residential Parking Permit System used elsewhere near UW-River Falls.

BACKGROUND

River Falls Ordinance 12.06.030.B allows for certain streets adjacent to the University of Wisconsin-River Falls to be included in the residential permit zones created by this ordinance. Oak Knoll Avenue is one of these streets. According to Section 12.06.030.C of the Ordinance, to be included in the Residential Parking Permit area, more than 50 percent of the property owners shall petition the Common Council.

The City of River Falls has received a petition signed by more than 50 percent of the property owners on Oak Knoll Avenue, between Cascade Avenue and Crescent Street, requesting that this street be included in residential parking Zone B. The permits in Zone B are valid from September 1st to May 31st of the following year during the hours of 7:00 a.m. to 4:00 p.m.

In order to facilitate the implementation of creating this new residential parking area, it will be necessary to change the current parking regulations on Oak Knoll Avenue from Cascade Avenue to Crescent Street. Ordinance 2016-16 amends the Official Parking Control Map and moves the "No Parking" zone on Oak Knoll Avenue from the south side to the north side of the street. This ensures that residential parking can be established on the even side (south side) of Oak Knoll Avenue as required in section 12.06.040 of the Ordinance.

DISCUSSION

Current situation

These parking restrictions have been discussed with Operations Superintendent Terry Kusilek and he is in support of these parking restriction changes. Residents in the areas affected obtained the signatures needed to bring the issue before the City Council. A letter explaining the parking changes has been sent to residents on Oak Knoll Avenue and the UW-River Falls Parking Department.

Recommendation

Staff recommends creating residential parking on Oak Knoll Avenue under Zone B on the south side of the street between Cascade Avenue and Crescent Street. Attached is the resolution for your review and authorization.

CONCLUSION

Approval of the resolution amending the City's Residential Parking Permit System to include Oak Knoll Avenue under Zone B is recommended.



RESOLUTION NO.

RESOLUTION AMENDING THE RESIDENTIAL PARKING SYSTEM - OAK KNOLL AVENUE

WHEREAS, the City of River Falls has adopted a Residential Parking Permit system under Chapter 12.06 of the Municipal Code; and

WHEREAS, blocks in "Zone B", defined in Section 12.06.030.A.2 of the Municipal Code, can petition to be considered for inclusion in the Residential Parking Permit system; and

WHEREAS, City staff has received a petition from greater than 50 percent of the owners of the residential dwelling units on Oak Knoll Avenue between Cascade Avenue and Crescent Street;

WHEREAS, staff has reviewed the petition and found it to qualify; and

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby declares Oak Knoll Avenue between Cascade Avenue and Crescent Street to be included in the Residential Parking Permit System.

Dated this 11th day of October, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Scot Simpson, City Administrator

DATE: October 11, 2016

TITLE: Option Agreement with AIM 2B, LLC

RECOMMENDED ACTION

This memorandum recommends approving an Option Agreement (Exhibit B) with AIM 2B, LLC (a real estate company that owns the real estate occupied by [Air Motion Systems, Inc.](#) in the Whitetail Corporate Park) involving an approximately five (5) acre lot in Whitetail Ridge Corporate Park.

BACKGROUND

As part of the City Administrator's role with Economic Development, I work on business recruitment, retention, and expansion. A network of advisors and people interested in growth and development in the area provide referrals of existing businesses that may be a good fit for expanding their operations in River Falls. I also make regular visits to existing business in the community to monitor how we can assist them in growing in River Falls. I have discussed facility options with Stephen Metcalf, President/CEO of AIM 2B, LLC. The company already has a building in Whitetail Ridge Corporate Park occupied by Air Motion Systems, Inc. It wishes to pursue a second project in Whitetail Corporate Park. This project would involve a separate manufacturing facility which is related to the current production and sales of the leading LED curing system in the world. The project would involve Lot B (Exhibit A).

DISCUSSION

AIM 2B, LLC wishes to develop a minimum 35,000 square foot facility in the coming months to manufacture components for high-performance UV LED and UV ARC Lamp systems for the printing industry.

An option agreement was negotiated with Air Motion Systems based on the concepts discussed with the City Council in closed session. A proposed option agreement within those parameters is summarized as follows:

- Minimum 35,000 square foot building
- Minimum \$3,500,000 building with construction to be started by November 1, 2018
- \$7,500, non-refundable, option fee
- Option term initially for 24 months to November 1, 2018

The option is a first right of refusal which allows the City to work with a different developer should there be interest in the lot and AIM 2B chooses not to proceed with their project.

An option allows the company to begin more detailed development plans using the specific lot in order to determine the feasibility of proceeding.

CONCLUSION

Approval of the option agreement is recommended.



RESOLUTION NO.

RESOLUTION APPROVING OPTION AGREEMENT – AIM 2B, LLC

WHEREAS, AIM 2B, LLC is interested in constructing a 35,000+ commercial building in Whitetail Ridge Corporate Park; and

WHEREAS, an agreement has been drafted regarding the terms of the option, including the location of the property, minimum values, and a construction start date of no later than November 1, 2018; and

WHEREAS, an option fee of \$7,500 has been tendered to the City for the option; and

WHEREAS, if the option is not exercised, said option will terminate on November 1, 2018, unless extended for an additional 12 month period;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby approves the option agreement with AIM 2B, LLC subject to confirmation of the financial information and legal review, and authorizes the City Administrator to finalize the necessary terms and agreements.

Dated this 11th day of October, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

FIRST RIGHT OF REFUSAL TO PURCHASE REAL PROPERTY

1. **Parties.** A First Right of Refusal (FRR) Agreement is made this ___ day of _____, _____, by the City of River Falls, 222 Lewis Street, River Falls, Wisconsin 54022 (“Seller”), and AIM 2B LLC, 674 Highland Drive, River Falls, WI 54022 (“Buyer”).

2. **Grant of First Right of Refusal.** For good and valuable consideration given to Seller by Buyer, receipt of which is hereby acknowledged, the Seller grants to Buyer and its heirs, executors, administrators, successors, and assigns, the First Right of Refusal (FRR) to purchase real property located in the County of St. Croix, State of Wisconsin, and approximately 5 acres of the remaining acreage of concept Lot B in the map attached hereto as Exhibit A.

3. **FRR Fee and Term.** A fee for the FRR of SEVEN THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$7,500.00) shall be paid by Buyer in two installments. The first \$3,750 on or before November 1, 2016. The second on or before November 1, 2017. The FRR Fee is not refundable and shall not be a credit against the purchase price at closing. The initial term of the FRR is twenty-four (24) months and the FRR shall terminate on November 1, 2018. If buyer wishes to renew the option for additional 12 month periods, it may do so by paying to the Seller \$3,750 on or before expiration of the current term. Seller may discontinue the renewal option by providing 30 day notice to the Buyer before the end of the current term of option.

4. **Notices.**

a. **Notice by Seller:** In the event Seller shall receive a bona fide offer for the purchase of Lot B at any time during the term of this Agreement, and the offer of purchase shall be acceptable to Seller, the Seller will not sell the 5 acres or any portion thereof without first offering the 5 acres of the remaining property of concept Lot B (Exhibit A) to the Buyer. The Seller shall give the Buyer notice of its right to purchase the 5 acres at the Terms of Purchase below. Such notice shall be accomplished by personal delivery or by registered mail, addressed to AIM 2B LLC, c/o Stephen Metcalf, President, 674 Highland Drive, River Falls, WI 54022.

b. **Notice by Buyer:** Within forty-five (45) days from the date such notice by Buyer is so served, said Seller will furnish complete abstract of title or title policy by a responsible abstract company, extended to date of delivery showing good and merchantable title of record to said premises or at the option of Buyer, an owner’s policy of title insurance in the amount equal to the fair market value of the vacant real estate referred to herein, written by an insurance company licensed by the State of Wisconsin, showing title as called for by this Agreement. Sale shall be consummated and the conveyance made within forty-five (45) days after service of the notice above specified; conveyance shall be made by warranty deed free and clear of all liens and encumbrances, with no exceptions.

c. **Obligations upon Notice to Purchase by Buyer:** Within forty-five (45) days from the date the Notice by Buyer is served, the Seller will furnish a complete abstract of title or title policy by a responsible abstract company, extended to date of delivery, showing good and merchantable title of record to the real property, or, at the option of Buyer, an owner’s policy of

title insurance in the amount equal to the fair market value of the 5 acres, written by an insurance company licensed by the State of Wisconsin, showing title as called for by this Agreement. Sale shall be consummated and the conveyance made within forty-five (45) days after service of the notice above specified; conveyance shall be made by warranty deed free and clear of all liens and encumbrances, with no exceptions.

d. Notice of Transfer by Buyer: In the event, the Buyer wishes to assign, convey, or transfer the project to a related third party, with the written permission of the City, said permission not to be unreasonably withheld. Provided, however, that any assignment, transfer, or conveyance to a third party must provide for the third party's assumption of any and all performances required by the Developer hereunder. Notice by Buyer may be accomplished by personal delivery or by registered mail, addressed to City of River Falls, c/o Scot Simpson, City Administrator, 222 Lewis Street, River Falls, WI 54022. In the event that Buyer does not transfer the WTR Lot on the terms set forth below, then the FRR granted herein shall lapse upon the third party's purchase of the WTR Lot or expiration of the Term, whichever comes first.

e. Time is of the Essence: Seller and Buyer agree that time is of the essence.

f. If more than one person executes this FRR as owner, singular terms used herein shall be read as if written in plural.

5. Purchase Price and Terms. If this FRR is exercised per the terms of this Agreement, the following shall be the terms of purchase:

- a. The purchase price shall be ONE DOLLAR (\$1.00), and other good and valuable consideration.
- b. At the time of closing, Seller and Buyer shall enter into a Developer's Agreement that shall include, but shall not be limited to, the following terms and conditions:
 - i. Buyer must construct a single commercial building of 35,000 minimum square feet on said real property legally described on Exhibit A (consisting of approximately 5 acres) and having a minimum value of \$3,500,000.00 (not including real property); with said construction to be completed by the first to occur between twelve (12) months from the date of exercise of the FRR or November 1, 2018.
 - ii. In the construction of the improvements, Buyer must comply with all applicable federal, state and city codes.
 - iii. The parties to the agreement acknowledge that other terms and conditions may arise that will be included within the Developer's Agreement.

6. Failure to Exercise FRR. If Buyer fails to exercise this FRR within the time stated in this Section, all rights and privileges granted under this FRR shall be deemed completely surrendered and this Agreement terminated.

7. **All Other Notices.** All other notices shall be in writing and delivered either personally or sent by registered or certified mail, return receipt requested, to the addresses in Section 1 and, if mailed, are effective as of the date of mailing.

8. **Wisconsin Law.** This Agreement shall be governed by the laws of the State of Wisconsin and shall be binding upon the parties in Section 1, their personal representatives, successors, and assigns.

SELLER
City of River Falls

BUYER
AIM 2B LLC

By Dan Toland, Mayor

By Stephen Metcalf, President

By Lu Ann Hecht, City Clerk

By Diane Odeen, Comptroller

By Scot Simpson, City Administrator

Lists of Exhibits

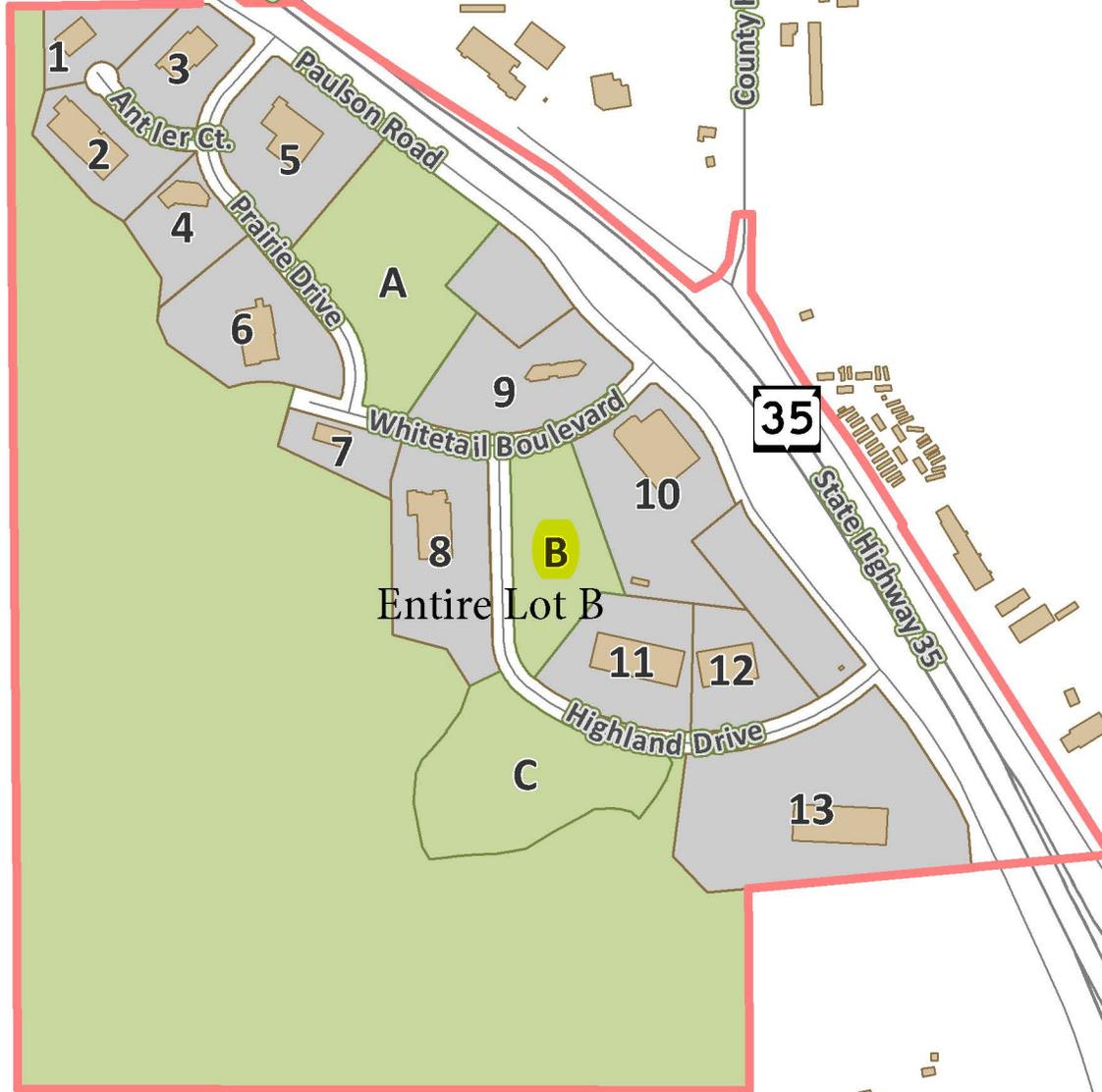
Exhibit A – “Whitetail Ridge Corporate Park” Area Concept Map

Exhibit A

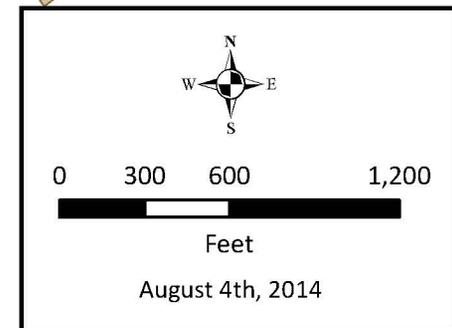


WHITETAIL RIDGE CORPORATE PARK

 TID 5 Boundary



Lot	Address	Business
1	990 Anter Ct	Rush River Brewing Company
2	949 Antler Ct	Interfacial Solutions Inc.
3	2815 Prairie Dr	River Falls Journal
4	2773 Prairie Dr	American Test Center
5	2814 Prairie Dr	Viking Coca-Cola
6	2555 Prairie Dr	NCCM Company
7	708 Whitetail Blvd	Little Adventures Daycare
8	674 Highland Dr	Air Motion Systems
9	625 Whitetail Blvd	Sajan Inc.
10	610 Whitetail Blvd	NELA USA
11	611-609-607 Highland Dr	O'Keefe Inc.
12	507-509 Highland Dr	Biodiagnostics
13	434 Highland Dr	Minnesota Rubber & Plastics
A	Prairie Drive	Available Lot(s): 8.9 Acres
B	Highland Drive	Available Lot(s): 5.0 Acres
C	Highland Drive	Available Lot(s): 8.5 Acres



Administrator's Report

October 6, 2016

Council Member Meetings/Events of Note *(Items in Bold are Council Events)*

October 6, 7 p.m. – Local Candidate Forum hosted by AAUW

October 11 – Run with the Cops, 5 p.m.

October 11, 5 p.m. – City Council Budget Workshop

October 11, 6:30 p.m. – City Council Meeting

October 17-22 – Fall Cleanup at Public Works

October 22 – 2nd Annual Kirby Symes Memorial 5K/1 Mile Fun Run, 9 a.m.

October 25, 4:30 p.m. – City Council Training

October 25, 6:30 p.m. – City Council Meeting

November 8 – Presidential Election, Polls open 7 a.m.-8 p.m.

November 8, 6:30 p.m. – City Council Meeting

November 22, 6:30 p.m. – City Council Meeting

November 24-25 – City Offices Closed for Thanksgiving

December 13, 6:30 p.m. – City Council Meeting

Tuesday's Council Meeting Preview:

- Resolution Declaring Intent To Exercise Special Assessment Police Powers Under Section 66.0703 Wisconsin Statutes For The Benefit Of The River Falls Business Improvement District
- Combination "Class B" Liquor and Class "B" Beer License for Castro Corporation
- Resolution Authorizing Transfer of Storm Water Outlot to Allina
- Resolution Approving 2017 EMS Agreements with the Townships
- Resolution Approving Shared-Ride Taxi Grant Application to the State of Wisconsin, Department of Transportation for Operating Assistance for the Year 2017
- Resolution Approving Shared-Ride Taxi Grant Application to the State of Wisconsin, Department of Transportation for Capital Assistance for the Year 2017
- Ordinance 2016-16 Amending the Official Parking Control Map, Moving "No Parking" Zone on Oak Knoll Avenue – First Reading
- Resolution Amending The Residential Parking System – Oak Knoll Avenue
- Resolution Approving Option Agreement – Aim 2B, LLC
- Report from the BID Board

Upcoming Events

October 6, 7 p.m. – Local Candidate Forum hosted by AAUW, City Hall

The AAUW and its partners will be hosting a local candidate forum beginning at 7 p.m. in the Council Chambers at City Hall. This forum will give members of the public an opportunity to ask the candidates questions and hear responses.

October 11 – Run with the Cops

The event takes place October 11th with different events from 5-9 p.m. at the UW-River Falls campus. All proceeds benefit Special Olympics. For more information, visit www.RunWithCops.org.

October 17-22 – Fall Clean Up

Fall cleanup for residents in the City of River Falls who are currently billed for City garbage service on their River Falls Municipal Utility bill. Residents bringing items for disposal will be asked to present a form of identification and a copy of their utility bill. People who do not qualify will not be allowed to dispose of their goods. The cleanup is located at the Public Works Garage at 950 Benson Street. Dates are: Monday-Friday, October 17-21, 4-8 p.m. and Saturday, October 22, 8 a.m. to 1 p.m.

Advanced Disposal reserves the right to refuse any hazardous materials. Please visit www.rfcity.org/cleanup for a list of acceptable and unacceptable items. If you have specific questions, please call Advanced Disposal at 866-983-6542.

October 22 - 2nd Annual Kirby Symes Memorial 5K/1 Mile Fun Run

Run or walk the 5K or 1 Mile Family Fun Run in scenic River Falls, Wisconsin. The 5K course will begin at the River Falls Public Library and will travel through the historic eastern residential district and into the University of Wisconsin - River Falls campus. The race will conclude back at the River Falls Public Library. The 1 Mile Family Fun Run will begin on Union Street next to the River Falls Public Library and will follow Division Street where it will end in the library parking lot. Event is not chip timed. Timing Clock is for tracking personal times only. This event is a fundraiser for the River Falls Library Foundation. You can register online by visiting the library's website at <http://www.riverfallspubliclibrary.org/kirby-symes-memorial-5k.html>.

Utilities-Electric

Electrical Projects

- Radio Road project - we are ¾ of the way completed with our "boring" project on Radio Road that will allow for installation of a three phase circuit out to Mann Valley and also be part of a loop feed to key commercial centers.
- Installed temporary power to WinField Facility in Mann Valley.

- Chapman Drive street light installation – the bases are installed. The lights will be installed in the next couple weeks and will be completed by the end of October.
- We provided temporary power for September community events: Art on the Kinni, Bacon Bash, and Car Cruze.
- Sterling Ponds Corporate Park primary extension was installed for the new business.
- Installed conduit for the street lights before the blacktop was installed for the Lake George trail.
- Completed the Best Maid Cookie Factory transformer replacement on Sunday, September 18.

Miscellaneous

- Underground services continue on a monthly basis.
- Replaced street lights with LED fixtures. Repaired the ones we could replace with bulbs and photo eyes.
- Meter readings continue monthly with meter reads.
- Disconnects have continued this month and will continue through November 15.

Utilities-Waste Water

Bio-solids Building Construction Progress

- Trusses were set; new stairs installed to lower level; installation of the metal roof (including ice/water shield) and soffit; ran conduit for electrical feed.

Utilities-Water/Sewer

Projects

- Received bids for putting asphalt around the manholes we had rehabbed this year. This project should be mid-October.
- Sewer lining complete. This is a proactive approach to the sanitary sewer lines that are in need of rehab that is done yearly to prevent back-ups. Nineteen different runs were done this year.
- Two water services were replaced on West Elm Street. Both services were done on our side to eliminate old piping and lead goosenecks from the system.
- A cement catch basin was installed on the Golf View tower overflow tube to prevent water from flowing away from the manhole.
- New scales were delivered and installed at well #6.

Utilities-Conservation and Efficiency

Community solar

Currently 455 panels (56%) have been sold. We continue to see interest from customers and participation keeps climbing.

Renewable Energy blocks

525 customers are purchasing green blocks. There are 8.41 percent of customers participating in the program, and we remain #1 in the state for customer participation.

Program development

Worked with staff to bring a free electronics and lighting recycling program to River Falls. This event is on Saturday, October 22, from 8 a.m. to 1 p.m. at Public Works (this recycling event is sponsored by POWERful Choices and is in conjunction with the annual fall cleanup).

Residential Customers

We are currently making a push for residential customers to sign up for a free energy savings from Focus on Energy. As the weather starts to get colder, the calls for Home Performance Testing go up.

Blue Bike program

Leadership River Falls Youth program painted and prepped 24 bikes. Nine more bikes were added to the fleet.

Utility Box Beautification project

A utility box on the River Falls State Bank property was painted. The art was provided by the POWERful choices! and CAB partnership. The art used was submitted in 2016 but not one of the original four chosen for the public boxes. Funding came solely from River Falls State Bank.

Library

Circulation in September was 23,226. There were 14,735 visitors to the library and the meeting rooms were used 87 times. There were 26 programs and events for children and adults, including storytimes. There were also 24 class visits. There were 1972 individual sessions logged on the public computers. Our patrons borrowed 3392 items from the MORE system, and the library loaned 3733 items to other libraries. There are 2071 questions answered at three service points. There were 515 new items added to the system. Volunteers worked 93 hours.

The annual meeting for the River Falls Library Foundation was on Wednesday, September 28. If you are not a member consider joining. Annual individual memberships are only \$5 and family memberships are \$15.

The 2nd annual Kirby Symes Memorial 5K/1 Mile Fun Run will be held on October 22.

Equipment for the ceiling mounted projector for the board room is here, and we are working with maintenance to get it installed.

Library Director Nancy Miller has asked the board to review and sign a letter to send to the Pierce County Board supporting the increase to county reimbursement for use of libraries. The City Council has already done so.

Programming

- Over 150 people attend William Kent Krueger's talk on September 13. We worked in cooperation with Chapter 2 Books on this. Another author, Marisa Silver, will be here in October.
- Habibo Haji presented a moving program on her journey from shepherd girl in Somalia to nurse at the Mayo Clinic on September 22.
- Judy Cook presented an entertaining look at the life of Mark Twain, including music of the times on September 22.
- Programs featuring Arthur Conan Doyle and Sherlock Holmes begin October 5 with Dr. Larry Harred speaking about the author and his most famous creation.

Building

We may have a partnership developing between the Renaissance Academy as we work on plans for revamping the children's library. Kyle Stapleton, a teacher at the Academy, is looking for woodworking projects for his students, and we want to develop a literacy area and retool the computer area in the children's. He has worked with art students at UWRF to come up with creative fun ideas. The Rotary may be potentially interested in helping to fund this. Nancy will be writing a grant proposal.

Police Department

Personnel

Wanita Caskey resigned from the Police Services Specialist position. This position was not filled and will be removed from the organizational chart.

Reserve Officer Nathan Belz resigned from the reserve officer program to secure a full-time position with St. Croix Sheriff's Office. Sgt. Anderson is now accepting reserve officer applications through October 19, 2016.

William Rasmussen resigned from the Community Service Officer position. This position was not filled and will be removed from the organizational chart.

Community Involvement

Ofc. Gottfredsen, School Resource Officer, gave six school orientation speeches; four at the high school, one at the middle school, and one at the Renaissance.

Ofc. Gottfredsen, School Resource Officer, gave patrol installation presentations at Montessori, Rocky Branch, Westside and Greenwood schools.

Ofc. Gottfredsen, School Resource Officer, gave six active shooter response presentations to River Falls School District staff. Those presentations were given to staff members in the School Administration Offices, High School, Middle School, Renaissance, Greenwood and Rocky Branch.

The department hosted Coffee with a Cop at the University of Wisconsin-River Falls University Center on September 21.

Fire Department

Run Volume

For September 2016, we responded to a total of 26 fire calls, which compares to 21 calls for the same period last year. Year to date is: 2016 – 169 calls; 2015 – 207 calls.

Activities/Highlights

Patriot's Day was recognized by River Falls Fire Department (RFFD) with the presence of our ladder truck at Hope Lutheran on September 11.



RFFD's Annual Open House was held on Monday, September 26, at the Fire Hall. Over 500 people enjoyed seeing a variety of public safety displays, including fun games for the kids. New this year was informational booths from the Red Cross and a voter registration booth.

We continue to recruit for volunteer firefighters. We have lost 14 firefighters through attrition over the past three years and need to replace them. We currently have

approximately 25 people who have expressed interest in our program and will be contacting them during the month of October. We

anticipate the application process being completed in 2016 with appointments made in January 2017.



City Administrator Comings and Goings

- Staff 1 on 1s
- Economic Development Meetings
- ICMA Conference
- Work River Falls Meeting

City of River Falls Monthly Status Report

Department Name: Engineering

Reporting Period: 10/5/2016

Department Projects and Status

Name of Project	Completed	In Progress	Delayed	Updates
North Interceptor Sewer Project	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meeting date for recommending options to UAB currently planned for 10/17 but may be delayed to November. We are trying to obtain permission from property owner to conduct a wetland survey that could be used to tweak recommended routing. Meeting with consultant scheduled for 10/6.
Veterans Park Pedestrian Bridge	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Reviewed draft report from May's inspection and forwarded comments back to consultant to incorporate into final report.
S Main Crosswalk Study	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Initial draft report indicates a marked crosswalk may be warranted on S. Main near the intersection with Broadway. Report is waiting to be finalized due to staff departure.
Chapman Drive	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Line striping is complete. NEI is assisting line crew with street light installation. Boulevard trees were planted September 29 and 30 th . Final restoration of boulevards and ditches remains.
Kinnickinnic River Pathway, University Falls to Family Fresh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Retaining walls have been completed and final trail grades established through aggregate base course. Electric crew install underground conduit to support installation of trail lights September 28-29. Paving anticipated the week of October 3.
2016 Sanitary Sewer Lining	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Insituform has begun installing sewer liners at various locations throughout the City. Work should be completed in by October 7.
Parking Control Map Updates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff assisted with parking control changes in the Oak Knoll Avenue area of the City. Staff also worked with Police Department to extend an existing No Parking zone on Cascade Avenue to provide better sight distance for residents exiting

				their driveway.
First National Bank	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contractor should be placing concrete patches in sidewalk and right turn lane by mid October.
Lake George Trail (Heritage Park to Division Street)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff reviewed updated preliminary design plans for this trail project.
Total Maximum Daily Loads (TMDL's)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff continues modeling for phosphorous loading from our stormwater system though pace has slowed with loss of summer Engineering Intern.
Allina Health Campus Planning	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff continued with coordination on this project including storm water reviews and transfer of City owned storm water Outlot to Allina.
Allina Hospital Addition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff received and is reviewing a small addition to the River Falls Area Hospital.
Kinnickinnic River Watershed Strategic Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff continues to participate in an effort led by KRLT to document past accomplishments for protecting water quality in the Kinnickinnic River and identify future strategies and goals. Staff received support of future plans from City Council on September 27.
Erosion Control Inspections	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff continued routine erosion control inspections.
Sterling Ponds Corporate Park Phase 2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Joint trenching work was completed. Trail and street paving were completed. Landscape planting of berm was done under separate contract on September 29. Boulevard restoration and seeding of boulevards and berms remains.
Stratasys Drainage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff reached out to Kilkarney Hills Golf Club to determine if they are interested in partnering on a solution to this gully erosion issue that begins at the golf course and extends east through City owned steep slopes. An on site meeting is scheduled for October 7.
Civil Engineer Recruitment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Filling of position currently on hold.
Traffic Control Changes at Kennedy and Sixth Street	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	City Council approved traffic control map ordinance change adding a Yield sign at Kennedy St. at Sixth St.
Kinni Corridor Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff participated in a walkthrough of the two dams and other areas associated with FOTK effort to evaluate dam removal options.
STH 35/65/Division Street Jug Handle	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff continued coordination with WisDOT consultant for this project slated for 2020-2021.

Mann Valley Corporate Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff monitoring construction activity at site.
TW Vending	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff continues to coordinate with developer and monitor site.
Home Construction near Steep Slopes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff mailed a letter to home builders reminding them of City ordinances regulating storm water discharges from impervious surfaces onto a slope greater than 20% slope.
Verizon Tower Site Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff reviewed site plan and provided comments for proposed cell phone tower on City owned land in Mann Valley.
Storm Structure Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2016 Storm Structure inspections have been completed by Public Works using a mobile inspection platform for conducting inspections.
Montessori Parking Change Request	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff received a request from the Montessori School to remove “No Parking” zone on Maple Street and will be processing the request.
Spring Creek Estates 1 st Addition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff has been reviewing plans and coordinating with other departments and the developers engineer regarding plans for Spring Creek Estates 1 st Addition.

City of River Falls Monthly Status Report

Department Projects and Status

Department Name: Public Works

Reporting Period: 10/5/2016

Name of Project	Completed	In Progress	Delayed	Updates
Fall leaf sweeping	<input type="checkbox"/>	<input checked="" type="checkbox"/>		We have started our fall leaf sweeping, we will continue daily with few exceptions until freezing weather stops us
Fall Tree Planting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Locates have been called in planting is scheduled to start October 17 th we will be planting 100+ trees throughout the City
New Richmond Correctional	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	They are scheduled to be here starting October 10 th for 2 weeks, they assist with fall leaf raking in the parks, City buildings and wherever we need assistance
Storm Sewer inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Public Works inspected approximately 600 structures throughout the city, all structures receive a rating, needed work is noted and work orders are generated

Dates and Events of Note (meetings, opportunities for public interaction, community events, etc.)

Public Works annually hosts other communities for a meeting discussing what we do in Public Works, we network to find out what works & does not work, equipment purchasing, staffing etc. Communities that are invited this year are: Menomonie, Ellsworth, Red Wing, Baldwin, New Richmond, Hudson, Hastings, Prescott, Eau Claire, Osceola, Amery, UWRF Grounds along with our staff. This meeting is scheduled for October 26.

City of River Falls Monthly Status Report

Department Name: Administration

Reporting Period: 10/1/2016

Department Projects and Status

Name of Project	Completed	In Progress	Delayed	Updates
2016 planning for CIP/Budget/Fiscal plan updates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Proposed budget and CIP scheduled for review with City Council on 10/11
Lease agreements for Mann Valley and Whitetail Ridge	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Requests for property to install cell towers in Mann Valley and Whitetail Ridge. Terms and conditions are being negotiated for possible siting of towers.
Creation of TID 12-Mann Valley	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Discussions with our attorney regarding the filing of the TID 12 forms with the State. Will wait until closer to the deadline of 10/31/16 before filing
Amendment of TID 10-Sterling Ponds	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Forms filed with the State of Wisconsin
Preparation for WWTP and power plant substation financing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	WWTP in progress, electric substation work in progress
Purchasing card vendor change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Change to US Bank as PCard vendor is complete
Finance Director Recruitment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Alan Rolek scheduled to start on October 24 th .
City Clerk Recruitment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jennifer Zeiler scheduled to start on October 20 th .

Service Notices/Heads Up/Challenging Issues

Polling Place Changes For the November Election

District 1 – Ward 5 Pierce County Voters – City Hall, 222 Lewis Street, Lower Level

*Parking is available in the Heritage Park lot or the City Hall lot.

District 1 – Wards 1-4 & 15 St. Croix County Voters–River Falls Public Library, 140 Union Street, Lower Level.

*Parking spaces will be reserved for voters to use on Election Day. Overflow parking in St. Bridget’s Church lot.

District 2 – University Center, 501 Wild Rose Ave, Third Floor Ballroom

*Free voter parking is available in Pay Lot 2 to the south of University Center.

District 3 – Meyer Middle School, 230 N 9th St, North Entrance

*Parking is available in the north side parking lot.

District 4 – River Falls High School, 818 Cemetery Rd

*Parking is available in the upper parking lot in front of the auditorium entrance.

Personnel Updates (new hires, resignations/retirements, work anniversaries, customer service excellence, babies, weddings, etc.)

Panhia Xiong was married on September 10, congratulations to her and her husband!