Wisconsin
City of
RIVER FALLS

COMMUNITY DEVELOPMENT DEPARTMENT

222 Lewis Street
River Falls, WI 54022

Phone (715)425-0900
FAX (715)425-0915

AGENDA
HISTORIC PRESERVATION COMMISSION
Wednesday, May 18, 2016
5:30 p.m.
City Hall – Foster Conference Room

5:30 p.m. CALL TO ORDER/ROLL CALL

APPROVAL OF MINUTES
April 13, 2016

PUBLIC COMMENTS – Non-Agenda Related Topic

OLD BUSINESS ITEMS

1. Discuss logistics for Home Movie Day proposal
2. Development of story map sites
3. Finalize River Falls Days postcard
4. Review Chronology of proposed landmark sites
5. Update on Historic Preservation Fund Sub Grant-Swinging Bridge Nomination
6. Selfies
7. Update on Historic Preservation Commission Work Plan

NEW BUSINESS
Agenda Items for June 8, 2016 Meeting

ADJOURNMENT

Council members may be in attendance for informational purposes only.
No official Council action will be taken.

Notification: River Falls Journal, 05/13/16
Post: City Hall Bulletin Board and Library 05/13/16

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MINUTES
HISTORIC PRESERVATION COMMISSION
Wednesday, April 13 at 5:30 pm
City Hall - Training Room

CALL TO ORDER/ROLL CALL – Meeting convened at 5:30 pm
Members Present: Hal Watson, Jayne Hoffman, Heidi Heinze, Jeff Bjork Pam Friede – *Late*
Members Absent: Rebecca Prendergast
Staff Present: Tony Steiner – *City Planner*, Jason Blatz – *GIS Intern*
Others Present: None

APPROVAL OF AGENDA/MINUTES
MSC Watson / Hoffman to approve the minutes of the March 9th meeting - unanimous

PUBLIC COMMENT
None.

OLD BUSINESS

Finalize Work Plan
The work plan was put into a table format and approved by the committee. Finalized cost estimates will be discussed at the May meeting.

Review and Prioritization of Historic Plaques and Landmark Designation-
After review of the possible sites to nominate the committee agreed on the following sites for 2016.

a. 412 N. Main St.-Prairie Mill-1934 (Chronology)
b. 111 S. Main St.-Mel's Midtowner site
c. 200-204, S. Main St.-108 E. Walnut St.-George Theodore Smith Building-1916

Review and Choose Pictures for River Falls Days Handout
Staff reviewed the pictures provided to be placed on a postcard for the River Falls Days. HPC members collectively agreed on the 1925 Glen Park Footbridge photo. The logistics are still being discussed.

Discuss Logistics for Home Movie Day Proposal

No new information was provided due to unforeseen delays. The discussion will be held at the following meeting.

Development of Architectural and Historic Survey into a Story Map

Jason Blatz put together a sample story map of historic sites and demoed it for committee members. Members discussed which sites that should be implemented into the story map. Members wanted to implement the walking tour into the story map. Sites are still pending.

NEW BUSINESS

Agenda Items for May 11, 2016 Meeting

- Discuss logistics for home Movie Day proposal
- Discuss logistics for development of story map sites
- Finalize River Falls Days postcard
- Review Chronology of proposed landmark sites

ADJOURNMENT-

MSC Watson /Hoffman to adjourn at 6:40 p.m. - unanimous

Respectfully submitted,

_____

Tony Steiner, City Planner

Wisconsin
City of
RIVER FALLS

COMMUNITY DEVELOPMENT DEPARTMENT

MEMORANDUM

TO: **Historic Preservation Commission**

FROM: **Tony Steiner, City Planner** LAS

DATE: **May 12, 2016**

RE: **May Historic Preservation Commission Meeting Agenda Items**

Item 1: **RE: Logistics for Home Movie Day proposal**

Jayne will give the HPC an update as to the status and logistics for this potential project

Item 2: **RE: Development of story map sites**

At our last meeting Jason Blatz put together a sample story map of historic sites and demoed it for committee members. Members discussed which sites should be implemented into the story map. Members also wanted to implement the walking tour into the story map. Jason has been working on the story map and will be at our meeting to show the progress to date.

Item 3: **RE: Finalize River Falls Days Postcard**

At our last meeting we discussed choosing a picture for handout at the River Falls Days celebration. Staff reviewed the pictures provided to be placed on a postcard for the River Falls Days. HPC members collectively agreed on the 1925 Glen Park Footbridge photo that Jayne provided. Attached is a copy of the picture. The smaller copy is a 5 x 7 version similar to the size the post card would be. At our meeting we will finalize the details so that staff may get the post cards made in time for River Falls Days.

Item 4: **RE: Review Chronology of proposed landmark sites**

In 2013 Staff compiled a list of properties for the Historic Building Plaque Program. The HPC ranked them in order of importance. There are nine buildings still on the list. We can probably get 2-3 done this year at the most. At our meeting in April the HPC reordered the list as follows:

1. 412 N. Main St.-Prairie Mill -1934 (Chronology)
2. 111 S. Main Street-Mel's-Midtowner
3. 200- 204, S. Main St.-108 E. Walnut St.-George Theodore Smith Building- 1916
4. 204 N. Main St.- 206 N. Main St.-William O. Pingrey Building-1867
5. 107 N. Main St.- George Theodore Smith Building-1893-1930
6. 110 N. Main St.-David Burnett and George E. Pratt Meat Market-1886
7. 108, 110, 112 E. Maple St. - Knute L. Lein Machinery Warehouse Parker House 1879-1915, 100 Block of south Main Street (East Side)
8. 114 S. Main St. - Sumner Dodge Building- 1876
9. 224 S. Main St. - Oscar Sheldrew and Clinton Beebe Building- 1923, 200-300 Block of S. Main Street (West Side)
10. 709 N. Main St.-Kinnic Drive Inn Village Inn-1960-1974.

Most of the work has been done on the chronology for 412 N. Main Street and some of the work has been done on Mel's Midtowner. Jayne may have some of the information. Members should bring any information they have to the meeting.

Historically, one Landmark site has been completed each year. From what I can gather the following addresses are still candidates. The Architectural and Historic Survey is a valuable resource that we can use to expand the possible list of candidates in the future. At our meeting last month the current order was reviewed and a new property was added at 306 North Main Street. The following order was determined. Please review the order and it is acceptable we can begin or complete this year's selections.

ADDRESS	CURRENT PROPERTY OWNER
1. 210 North Fremont Street	Joseph and Della Boles**
2. 306 North Main Street	Delbert and Charla Kuislek Trust **
3. 323 West Maple Street	Randy and Yvonne Cudd **
4. 214 North Fremont Street	Shelly R. Rusch
5. 108 South 6th Street	Susan Edwards

**Denotes property owner does not live at site

Item 5: **RE: Update on Historic Preservation Fund Sub Grant- Swinging Bridge Nomination**

The City received a Memo of Understanding (MOA) for the project from the State Historical Society in late April. The MOA was signed and returned to the State. Staff is working on a Request for Proposals and will have a draft for your review at our June meeting. The project must be completed by August 11, 2017. Staff will answer any questions you may have.

Item 6: **RE: Selfies**

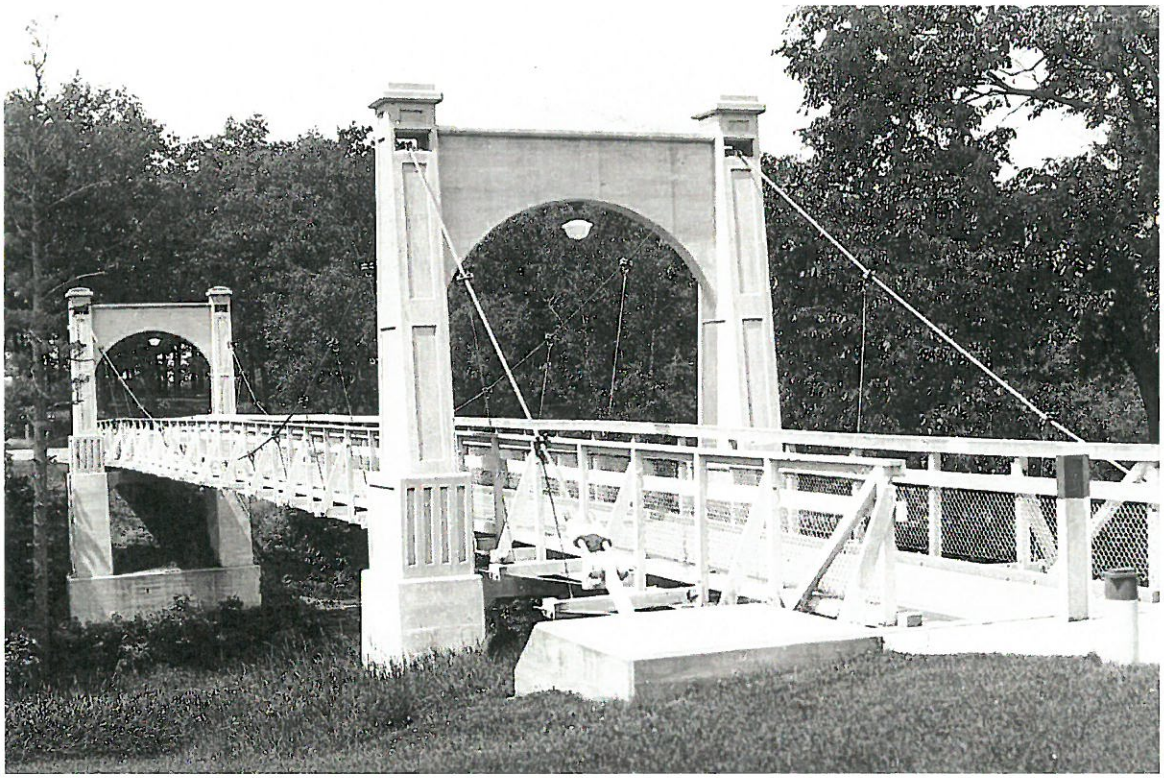
At our last meeting we decided to take selfies as an alternative to a group picture. Please e-mail me your selfie at your earliest convenience at tsteiner@rfcity.org. We are updating the Community Development Department web page and will include your picture in the Historic Preservation section.

Item 7: **RE: Updated Historic Preservation Commission Work Plan**

At our last meeting we reviewed the HPC work plan for 2016. The following adjustments were made.

- Host a home movie day event- moved from April to November
- Commission members pictures, (group or individual) moved from April to May
- Self-guided walking tour and GIS story Board moved from May to October

The story board and walking tour have been integrated into one project per our discussion at the April HPC meeting. Attached is an updated work plan for your final review.



Historic Preservation Commission Work Plan

Timeframe	Item	Lead	Cost
April 2016	Establish Landmark Priority List Criteria		
April	Establish Landmark Priority List		$150 residential $800 commercial $1000 pedestal
April	Cable Access Presentation		
May	Commission picture (group or individual)		
May	Historic Preservation Month Promotion		
May- October	GIS Story Board and self-guided Historic Walking Tour (combined)	Jason	
Ongoing	Continue Building/site plaque installations		$400 (property owner)
August	Presentation to Council	Heidi/Tony	
July 8-10	HPC promotion at River Falls Days		$100
Oct 21-22	Wisconsin Historical Conference – WI Dells		$300/person
November	Host a Home Movie Day Event	Jayne	
November	River Falls History Presentation		
December	Joint HPC/Park Board Meeting	Tony/Cindi	$75
2016	Finish Glover School – once complete then plaque	Public Works/Tony	
Ongoing	Grants		
Long term	River Falls Historical Museum		

2016 Budget:

$100 – Dues, Memberships, subscriptions
$4000 – Plaques, general operating, supplies
$300 – travel/training