



**City of
RIVER FALLS**
COMMON COUNCIL AGENDA
April 26, 2016

Call Meeting to Order – 6:30 p.m.

Pledge of Allegiance

Roll Call

Approval of Minutes – April 12, 2016, Regular Meeting [Page 2](#)

April 19, 2016, Organizational Meeting [Page 6](#)

Approval of Bills (Morrisette) §

***** NOTE: OFFICIAL ACTION MAY BE TAKEN ON ANY AGENDA ITEM *****

PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:

1. Welcome to New Council Members!
2. Presentation by the River Falls Baseball Council
3. Change of Agent Request – Indianhead Oil Co. Inc. dba Holiday Stationstore #8 [Page 8](#)
4. Change of Agent Request – Dollar General Store [Page 12](#)

CONSENT AGENDA:

5. Acknowledgement of the following minutes:
 - a. River Falls Housing Authority – 3/10/2016 [Page 17](#)
 - b. Park and Recreation Advisory Board – 3/16/2016 [Page 19](#)
 - c. Police and Fire Commission – 3/7/2016 [Page 21](#)
 - d. Ambulance Commission – 3/7/2016 [Page 23](#)
 - e. Business Improvement District Board – 4/12/16 [Page 25](#)
 - f. Utility Advisory Board – 3/20/16 [Page 27](#)
6. Resolution Regarding International Migratory Bird Day (IMBD) [Page 33](#)
7. Resolution Authorizing Events at Rush River Brewing [Page 36](#)

ORDINANCES AND RESOLUTIONS:

8. Ordinance 2016-03 – Providing Minor Revisions to the Municipal Code - First Reading [Page 39](#)

REPORTS:

9. Hoffman Park Update
10. Administrator’s Report [Page 47](#)
11. Comptroller’s Report

ANNOUNCEMENTS:

12. Arbor Day Proclamation [Page 53](#)
13. Historic Preservation Month Proclamation [Page 58](#)
14. Mayor’s Appointments [Page 61](#)



City of
RIVER FALLS
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CLOSED SESSION:

15. *Recess into Closed Session per Wisconsin State Statutes § 19.85(1) (e) for the following purposes:*

“deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session, to wit: purchase and sale of property in the River Falls Industrial Park; sale of property(ies) in Sterling Ponds Corporate Park, Whitetail Corporate Park, and Mann Valley Corporate Park, consideration of developer’s agreement(s) for development of commercial/industrial facilities in River Falls.”

RECONVENE INTO OPEN SESSION:

16. Take action on Closed Session Items if necessary

ADJOURNMENT Publish: River Falls Journal 4-21-2016; Posted 4-15-2016



**City of
RIVER FALLS**
*CITY OF RIVER FALLS, WISCONSIN
COMMON COUNCIL PROCEEDINGS*

April 12, 2016

Mayor Toland called the meeting to order at 6:30 p.m. in the City Council Chambers located in City Hall.

City Council Members Present: David Cronk, Dan Gulick, Scott Morrisette, Jim Nordgren, Diane Odeen, Aaron Taylor, Hal Watson

Members Absent: None

Staff Present: Dan Gustafson, City Attorney; Scot Simpson, City Administrator; Gordon Young, Police Chief; Keri Schreiner, Management Analyst Fellow; Kevin Westhuis, Utility Director; Reid Wronski, City Engineer; Brent Buesking, Management Analyst Fellow; Crystal Raleigh, Senior Civil Engineer; Lu Ann Hecht, City Clerk; Ron Groth, Wastewater/Water Superintendent

Others: Jeff Cernohous, Larry Doerr, Tim Capistrand, Casey Cook, Jeff Bjork, Chris Gagne, others

The Pledge of Allegiance was said.

APPROVAL OF MINUTES:

March 22, 2016, Regular Meeting Minutes

MSC Cronk/Odeen move to approve minutes. Unanimous.

APPROVAL OF BILLS:

Bills - \$2,062,080.45

MSC Cronk/Nordgren move to approve bills subject to the comptroller. Unanimous.

PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:

Jeff Cernohous and Larry Doerr came to remark on a new business they are launching and building in the industrial park. Cernohous provided the Council with information on his background and his past business ventures. He talked about the new business. Cernohous' partner, Larry Doerr, provided background on his history. They stood for questions from the Council.

Tim Capistrand from TW Vending came to speak to Council about his building project. He wanted to introduce himself and say hello.

Mayor Toland recognized outgoing Alderpersons Jim Nordgren, Aaron Taylor and Dan Gulick with plaques.

Change of Agent Request – Jama Investments LLC dba Bo's 'N Mine

Casey Cook, the new agent was present. **MS Morrisette/Taylor move to approve change of agent.**

Aldersperson Morrisette asked Cook if he understood the responsibility of being an agent. Casey said yes.

Morrisette asked if Cook understood that he is responsible for alcohol infractions even if he is not present.

Cook said yes. Lastly, Morrisette asked if Cook was planning on taking the bartending course. Cook said he already had done so. **With no other questions, the Mayor asked for a vote. All voted in favor of the change of agent request.**

PUBLIC HEARING:

Ordinance 2016-02 – Ordinance Amending and Renumbering Chapter 12.16 of the Municipal Code – Storm Water Management – Second Reading and Disposition

The Mayor recessed into a public hearing at 6:43 p.m. With no comments, the Mayor moved back into Open Session at 6:44 p.m. MS Cronk/Morrisette moved for approval of the ordinance.

City Administrator Simpson gave a brief overview of the changes being done. He said mostly grammatical changes were being made to Chapter 12.16. He said that more significant changes were made to the technical standards at the last Council meeting. There were no questions. **The Mayor asked for a vote. The ordinance passed unanimously.**

CONSENT AGENDA:

Resolution No. 6021 - Approving Transfer of Property-St. Croix Valley Business Incubator MSC Odeen/Morrisette move to approve the Consent Agenda. Unanimous.

ORDINANCES AND RESOLUTIONS:

Resolution No. 6022 - Approving Water Rates

Utility Director Westhuis gave a presentation on the water rates. He talked about the history of the water department and the infrastructure. Westhuis talked about the staff dedicated to maintaining the City's water system. He talked about current rates and how they are determined. Westhuis said a cost of service study was completed and forwarded to the PSC. He talked about the proposed water rates for residential, multifamily and commercial customers. Westhuis talked about the PSC public hearing for the proposed water rates on April 20. If the rates are approved, they would go into effect on June 1. Westhuis stood for questions.

Aldersperson Nordgren asked about the sewer rates. Westhuis said sewer rates would not be impacted by the water rate increase. Westhuis gave a quick update on the Sycamore water tower.

MSC Cronk/Odeen move to approve the resolution. Unanimous.

Resolution No. 6023 - Awarding Bid for Lake George Trail (University Falls to Family Fresh)

MSC Morrisette/Odeen move to approve the resolution. Unanimous.

REPORTS:

Emergency Weather Awareness Report

Police Chief Gordon Young talked about emergency weather awareness. He talked about the eight City sirens designed for notifying people who are outdoors and the siren schedule for the City. The Chief talked about tornados, winds and the EF scale. He talked about a weather spotter class available for St. Croix County residents. Young talked about having an emergency kit and the importance of having a plan in case of emergencies. He talked about weather resources for residents.

Administrator's Report

City Administrator Simpson thanked the three outgoing Council members for their help and support. He gave a special thanks to Mr. Nordgren who was on Council when he was hired. He reminded Council about the Organizational Meeting next week.

ANNOUNCEMENTS

Mayor Toland read an Equal Pay Day Proclamation.

CLOSED SESSION:

MS Watson/Morrisette move to recess into Closed Session at 7:18 p.m. per Wisconsin State Statutes § 19.85(1) (e) for the following purposes:

“deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session, to wit: purchase and sale of property in the River Falls Industrial Park; sale of property(ies) in

Sterling Ponds Corporate Park, consideration of developer's agreement(s) for development commercial/industrial facilities in River Falls."

The roll call vote to adjourn into Closed Session was unanimous.

Closed Session items were discussed.

MSC Morrissette/Cronk moved to return to Open Session at 8:18 p.m. Unanimous.

MSC Morrissette/Cronk move to approve Resolution No. 6024 approving developer's agreement with Rev Materials and to let City Administrator Scot Simpson negotiate on the City's behalf. Unanimous.

MSC Morrissette/Watson move to approve Resolution No. 6025 approving developer's agreement with TW Vending subject to proof of financing and let City Administrator Scot Simpson negotiate on the City's behalf. Unanimous.

MSC Cronk/Morrissette move to adjourn the meeting at 8:20 p.m. Unanimous.

Respectfully submitted,

Kristi McKahan,
Deputy City Clerk



**CITY OF RIVER FALLS, WISCONSIN
COMMON COUNCIL ORGANIZATIONAL MEETING**

April 19, 2016

Mayor Toland called the meeting to order at 5:01 p.m. in the Council Chambers in City Hall. The Pledge of Allegiance was said.

Members Present: Alderpersons Todd Bjerstedt, Jeff Bjork, David Cronk, Christopher Gagne, Scott Morrissette, Diane Odeen, Hal Watson (came at 5:33)

Staff Present: Scot Simpson, City Administrator; Police Chief Gordon Young; Keri Schreiner, Management Analyst Fellow; Brent Buesking, Management Analyst Fellow; Kevin Westhuis, Utility Director; Lu Ann Hecht, City Clerk; Julie Bergstrom, Finance Director/Assistant City Administrator; Karen Bergstrom, Human Resources Director; City Attorney Dan Gustafson

Mayor Toland announced that Oaths of Office for the newly elected Council officials have been taken within the 10 days as required by *Wisconsin Statutes* for himself; Alderperson at Large Scott Morrissette; Alderperson at Large Jeff Bjork; Christopher Gagne, District 2; and Todd Bjerstedt, District 4.

ELECTION OF COMMON COUNCIL OFFICERS:

Council President

MSC Odeen/Cronk to nominate Scott Morrissette as Council President. Unanimous.

Comptroller

MSC Morrissette/Cronk to nominate Diane Odeen as Comptroller. Unanimous.

Deputy Comptroller

Comptroller Odeen appointed Hal Watson as Deputy Comptroller.

Parliamentarian

The Mayor appointed Diane Odeen as Parliamentarian.

ELECTION OF COUNCIL MEMBER TO PLAN COMMISSION:

MSC Bjork/Gagne nominated Scott Morrissette to Plan Commission. Unanimous.

APPOINTMENTS BY MAYOR/CONFIRMATION BY COUNCIL:

Mayor Toland recommended the following appointments:

Ambulance Commission	Christopher Gagne
Historic Preservation Commission	Jeff Bjork
Library Board	David Cronk
Parks and Recreation Board	Hal Watson
Design Review Committee	Jeff Bjork
Utility Advisory Board	Diane Odeen
Housing Authority	Todd Bjerstedt

The Council voted in favor of the Mayor's appointments. Unanimous.

APPOINTMENTS OF OTHER CITY OFFICIALS

Mayor Toland recommended the following appointments:

City Health Officer	Dr. David Wilhelm
City Forester	Tony Steiner

The Council voted in favor of the Mayor's appointments of City Officials. Unanimous.

Resolution No. 6026 Designating Public Depositories for Public Monies Held by the City of River Falls
MSC Morrissette /Odeen move to approve resolution. Unanimous.

Resolution No. 6027 Approving Updates to the City Administrator Job Description
MS Odeen/Gagne to approve the resolution. Alderperson Bjork said he was not voting as he was not familiar with the item. The Council approved the resolution unanimously.

DISCUSSION OF CONDUCT OF MEETINGS

City Administrator Simpson talked about the meeting agendas per the municipal code. He talked about how to get items on the agenda. Meetings are conducted using Robert's Rules of Order.

REVIEW OF OPEN MEETINGS LAWS/ETHICS

City Attorney Dan Gustafson talked about Open Meetings law. The packet is provided to the Council on the Thursday before the meeting. A quorum is four alderpersons according to the Charter Ordinance. Three or more alderpersons constitutes an official meeting. Gustafson talked about a walking quorum and the exceptions to the Open Meetings law. He talked about different reasons to recess into Closed Session. He talked about ethics law and the use of City equipment/property. Gustafson explained that a 'conflict of interest' is tied to a financial benefit for you or your family. There was discussion regarding 'conflict of interest.'

City Administrator Simpson talked about emails. He cautioned not to 'reply all' on responses.

REPORT ON ORGANIZATIONAL UPDATES

City Administrator Simpson provided Council with an organizational chart. Annually, an updated organizational chart which the City Administrator is responsible for is adopted by the Council. **MSC Morrissette/Cronk to adopt the organizational chart. Unanimous.**

REPORT ON BOARDS, COMMISSIONS AND COMMITTEES

City Administrator Simpson said the Library Board's contract with the City expired December 2015. There is a desire to continue so an updated contract will be forthcoming.

BOARD OF REVIEW

The Board of Review meeting date was set for May 19.

MSC Cronk/Morrissette moved to adjourn at 5:48 p.m. Unanimous.

Respectfully submitted,

Kristi McKahan, Deputy City Clerk

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Bridget Hieb, Deputy Clerk

DATE: April 26, 2016

TITLE: Change of Agent Request – Indianhead Oil Co Inc dba Holiday Stationstore #8

RECOMMENDED ACTION

Please consider appointment and approve or deny by motion Dean Bernardin as Agent for Indianhead Oil Co Inc.

BACKGROUND

§125.04(6) Corporations and Limited Liability Companies must appoint an Agent and that Agent shall be approved by the issuing authority.

Dean Bernardin has successfully completed the requirements to be appointed as Agent.

CONCLUSION

Consider appointing and approve by motion the change of Agent request for Indianhead Oil Co Inc.

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of RIVER FALLS County of PIERCE

The undersigned duly authorized officer(s)/members/managers of HOLIDAY INDIANHEAD OIL CO INC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as _____
(trade name)

located at _____

appoints DEAN BERNARDIN
(name of appointed agent)

3171 SUSSEX ST
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

INDIAN HEAD OIL CO INC 302 SOUTH MAIN ST RIVER FALLS, WI 54022

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 15 MONTHS

Place of residence last year 3171 SUSSEX ST

For: INDIAN HEAD OIL CO INC
(name of corporation/organization/limited liability company)

By: _____
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, DEAN BERNARDIN
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 11-5-16 Agent's age 47
(signature of agent) (date)
3171 SUSSEX ST Date of birth _____
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 4/16/16 by [Signature] Title Chief of Police
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name) (first name) (middle name) <u>BERNARDIN DEITN PIERRE</u>				
Home Address (street/route) <u>3171 SUSSEX ST</u>	Post Office <u>RIVER FALLS</u>	City <u>NI</u>	State <u>WI</u>	Zip Code <u>54022</u>
Home Phone Number <u>651-247-1127</u>	Age <u>47</u>	Place of Birth <u>MINNEAPOLIS</u>		

The above named individual provides the following information as a pers:

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Agent** of Indianhead Oil Co., Inc.
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 15 MONTHS
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)
6. Named individual must list in chronological order last two employers.

Employer's Name <u>HOLIDAY</u>	Employer's Address <u>302 SOUTH MAIN ST</u>	Employed From <u>JAN 2011</u>	To <u>CURRENT</u>
Employer's Name <u>SWYDE DEW</u>	Employer's Address <u>OUT OF BUSINESS</u>	Employed From <u>1991</u>	To <u>2010</u>

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 18th day of April, 2016
Bud Schib
(Clerk/Notary Public)

[Signature]
(Signature of Named Individual)

My commission expires Deputy Clerk



**Supplement to
Schedule For Appointment of Agent**

1. As designated agent for the license holder, do you understand that you have full responsibility over the business and may be held civilly or criminally liable for violations of the law or City ordinances by its employees, even if you are not physically present?

Yes No

2. Do you understand that under the laws of Wisconsin, violations of statutes regulating the sale of liquor do not require the showing of a willful or intentional act?

Yes No

3. Do you understand that if an employee or agent of the entity on whose behalf you are agreeing to act as agent is guilty of a violation, it is no defense for you to claim that you were not present and did not know of the acts of that employee or agent and that you can be held responsible even if you expressly forbid that employee or agent from engaging in a particular act in violation of the state liquor laws?

Yes No

4. Do you understand that with respect to employees or agents, as long as they are performing acts that fall within their scope of employment, such as serving beer or alcohol, such that for all intents and purposes he or she appears to be representing the interests of the license holder, you as its agent, can be held vicariously liable for violations of the law?

Yes No

5. Do you realize that at all times the business is open, as its agent, you are responsible to make certain that all liquor laws and ordinances are being obeyed?

Yes No

6. Do you understand that even if you claim that you were negligent in hiring or supervising an employee who violates the law, this is no excuse if a liquor law violation is brought against you in your representative capacity as agent?

Yes No



Signature of Agent

4-5-16

Date

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Bridget Hieb, Deputy Clerk

DATE: April 26, 2016

TITLE: Change of Agent Request – Dolgencorp LLC dba Dollar General Store#6482

RECOMMENDED ACTION

Please consider appointment and approve or deny by motion Samantha Bothman as Agent for Dolgencorp LLC.

BACKGROUND

§125.04(6) Corporations and Limited Liability Companies must appoint an Agent and that Agent shall be approved by the issuing authority.

Samantha Bothman has successfully completed the requirements to be appointed as Agent.

CONCLUSION

Consider appointing and approve by motion the change of Agent request for Dolgencorp LLC.

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town
 Village of RIVER FALLS County of PIERCE
 City

The undersigned duly authorized officer(s)/members/managers of _____
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
DOLLAR GENERAL STORE #6482
(trade name)

located at 320 N MAIN ST, RIVER FALLS, WI 54022-2344

appoints SAMANTHA BOTHMAN
(name of appointed agent)
743 50TH AVENUE, CLEAR LAKE, WI 54005
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? Since 2001

Place of residence last year Clear Lake, WI

For: DOLGENCORP, LLC
(name of corporation/organization/limited liability company)

By: _____
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, SAMANTHA BOTHMAN, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Samantha Bothman 4/16/16 Agent's age 23
(signature of agent) (date)
743 50TH AVENUE, CLEAR LAKE, WI 54005 Date of birth _____
(home address of agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 4/14/16 by _____ Title Chief of Police
(date) (signature of proper local official) (town chair, village president, police chief)

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

COPY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: [] Town, [] Village of RIVER FALLS, County of PIERCE, [] City

The undersigned duly authorized officer(s)/members/managers of (registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as DOLLAR GENERAL STORE #6482 (trade name)

located at 320 N MAIN ST, RIVER FALLS, WI 54022-2344

appoints SAMANTHA BOTHMAN (name of appointed agent) 743 50TH AVENUE, CLEAR LAKE, WI 54005 (home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

[] Yes [] No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? [x] Yes [] No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? Since 2001

Place of residence last year Clear Lake, WI

For: DOLGENCORP LLC (name of corporation/organization/limited liability company)

By: [Signature] (signature of Officer/Member/Manager)

And: [Signature] (signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, SAMANTHA BOTHMAN (print/type agent's name) hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] (signature of agent) 4/16/16 (date) Agent's age 23

743 50TH AVENUE, CLEAR LAKE, WI 54005 (home address of agent) Date of birth [Redacted]

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on (date) by (signature of proper local official) Title (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
BOTHMAN		SAMANTHA		F	
Home Address (street/route)		Post Office	City	State	Zip Code
743 50TH AVENUE			CLEAR LAKE	WI	54005
Home Phone Number		Age	Place of Birth		
(615) 855-4000		23	Chicago City, Ill		

The above named individual provides the following information as a pers

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- AGENT** of **DOLGENCORP, LLC**
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? Since 2001
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Dollar General Corporation	100 Mission Rdg., Goodlettsville, TN	11/04/2013	CURRENT
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 7th day of April, 20 16
Bruce D. Thiel - Deputy
(Clerk/Notary Public)
clerk

Samantha Bothman
(Signature of Named Individual)

My commission expires _____



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Wisconsin Department of Revenue

**Supplement to
Schedule For Appointment of Agent**

1. As designated agent for the license holder, do you understand that you have full responsibility over the business and may be held civilly or criminally liable for violations of the law or City ordinances by its employees, even if you are not physically present?

Yes X No _____

2. Do you understand that under the laws of Wisconsin, violations of statutes regulating the sale of liquor do not require the showing of a willful or intentional act?

Yes X No _____

3. Do you understand that if an employee or agent of the entity on whose behalf you are agreeing to act as agent is guilty of a violation, it is no defense for you to claim that you were not present and did not know of the acts of that employee or agent and that you can be held responsible even if you expressly forbid that employee or agent from engaging in a particular act in violation of the state liquor laws?

Yes X No _____

4. Do you understand that with respect to employees or agents, as long as they are performing acts that fall within their scope of employment, such as serving beer or alcohol, such that for all intents and purposes he or she appears to be representing the interests of the license holder, you as its agent, can be held vicariously liable for violations of the law?

Yes X No _____

5. Do you realize that at all times the business is open, as its agent, you are responsible to make certain that all liquor laws and ordinances are being obeyed?

Yes X No _____

6. Do you understand that even if you claim that you were negligent in hiring or supervising an employee who violates the law, this is no excuse if a liquor law violation is brought against you in your representative capacity as agent?

Yes X No _____

Samantha Bellman
Signature of Agent

4/7/10
Date

Minutes of the Regular Meeting of the River Falls Housing Authority March 10, 2016
The meeting was held at Riverview Manor, 625 N. Main St., River Falls WI

Acting Chair Peter Dahm called the meeting to order at 6:35

Present: Nick Carow, Marylin Plansky, Peter Dahm, Michael Larson

Absent:

Also Present: Anne McAlpine. Executive Director and Julie Bergstrom finance Director City of River Falls

There were no tenants in attendance.

MINUTES M/S/C Carow/Plansky to approve the minutes of February 11, 2016

ACTION ITEMS

1. M/S/C Plansky/Carow to approve the Budget Report and payment of bills subject to Treasurer.
2. Pay for Performance – Commissioners discussed the proposed Pay for Performance Program. M/S/C Carow/Larson to approve as proposed with four tiers instead of three which will have corresponding pay increases. Their five will be a lump sum bonus. The pay for performance will be in effect for two years. There was tow Aye's and one Nay on the vote.
3. WMP Audit – M/S/C Carow/Plansky to approve the audit report
4. Satellite Dish Policy – There are no changes to the policy. M/S/C Plansky/Carow Resolution# 490 to approve and reissue the Satellite Dish Policy as it is.
5. Laundry Fee – McAlpine proposed that the monthly laundry fee be increased to \$10/person from the current fee of \$7/person to cover the cost of utilities ad appliance repair and replacement. M/S/C Plansky/Carow Resolution # 491 to increase the Laundry fee to \$10 per person.

REPORTS

1. Vacancy and Re-rental Report – McAlpine reported that all vacancies have an approved applicant ready to move in.
2. McAlpine informed Commissioners that the Section 8 Housing Choice Voucher program was fully funded by Congress for 2016. Staff is planning to open the waiting list for applications in early summer. The Housing Authority will send a letter of thanks for congressional support with Dahm's signature.
3. Contracts Awarded – McAlpine reported that four contracts were awarded to the lowest responsible bidder.
3. McAlpine proposed that instead of buying a block of renewable energy, the Housing Authority buy a solar panel in recognition of our high performer status. M/S/C Plansky/Carow to buy a panel.

COMMISSIONERS REPORT

1. The Board will not hold a recognition dinner for Ed Valle because Commissioners are now being compensated for their time on a monthly basis.
2. Beginning in May for the summer months, Board meetings will be held at a different building each month
3. Commissioners requested an update on the status of the progress toward conducting a Housing Needs Assessment.

ADJOURN 8:45 PM

Respectfully submitted by Anne McAlpine, Executive Director.



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River Falls, WI 54022

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MINUTES

PARK AND RECREATION ADVISORY BOARD

Wednesday, March 16, 2016

City Hall Training Room

5:15pm CALL TO ORDER/ROLL CALL – Meeting convened at 5:17pm.

Members Present: Susan Reese, Jim Nordgren, Brandon Dobbertin, Brenda Gaulke, and Dennis Zielski.

Members Absent: Patricia LaRue.

Staff Present: Recreation Manager Cindi Danke; City Planner Tony Steiner; Assistant Community Development Director Amy M. Peterson; Management Analyst Fellow Keri Schreiner; and Public Works Operations Supervisor Terry Kusilek.

Others Present: Ben Fochs, citizen.

APPROVAL OF AGENDA/MINUTES

MSC Zielski/Gaulke to approve the minutes of the February 17, 2016 Park and Recreation Advisory Board. Motion passed 5-0.

PUBLIC COMMENTS

Terry Kusilek said Public Works is planning some basic repair work at the skate park.

NEW BUSINESS

Tony Steiner showed a map and explained the pathway extension from Heritage Park to West Division. We own all the land necessary with the exception of an easement needed from a Moody Property. We received a grant and signed a contract with the state. We should receive a contract from the federal government soon. Our cost is 50% of approximately \$477,000. The next step is an RFP to get it engineered in 2016, built in 2017, completed by June 2018. This is a piece of the puzzle for paths further north in the future.

We have also applied for DOT 80/20 funding for a pedestrian bridge over the river where the pylons for the old railroad bridge are located. The application was council approved.

Keri Schreiner says the Parks and Recreation Fee and Cost Recovery Policy is on the 2015-2017 work plan and staff is questioning if the policy should focus more on the recovery of funds or on participation. In 2004 City Council passed a 75% recovery goal for children's programs, not including Cindi's and Brenda's pay. Staff needs to write a new policy. Aquatics may need a lower recovery goal as well, such as 25% recovery. We could also have a two-tiered policy separating in-city vs. out-of-city participants. The general Park Board consensus is to leave it at the existing goal, but Park Board would like some more information next month such as how many people from other cities use our programming. This will be

re-visited next month. Data will be gathered and monitored over the years and the policy can be modified in the future.

OLD BUSINESS

Board members received a print out of winter Survey Monkey results. Reese would like a survey to be sent out each fall.

ADJOURNMENT

MSC Reese/Dobbertin to adjourn. Meeting adjourned at 6:05pm.

Respectfully submitted,



Brenda Rundle, Recreation Assistant

DRAFT

POLICE and FIRE COMMISSION MEETING MINUTES

5C

March 7, 2016

River Falls City Council Chambers
222 Lewis Street
River Falls, WI

Call to order 6:31 p.m.

Commission Members Present: Carole Mottaz, Dan Vande Yacht, Jean Wespetal, Gary Donath and Mark Sams

Also Present: Gordon Young, Scott Nelson and Aaron Taylor

POLICE DEPARTMENT

Approval of Minutes: Regular Meeting Minutes from January 4, 2016

MSC Donath/Vande Yacht to approve the January 4, 2016 Regular Meeting Minutes as read. Unanimous.

Extension of Patrol Officer Eligibility List

Chief Young explained that the current Eligibility List will expire in April of this year and he would like to extend it for another six (6) month period so to expire in October. The number one (1) candidate is currently in the Police Academy.

MSC Vande Yacht/Wespetal to extend the Patrol Officer Eligibility List for six (6) months, so to expire in October of 2016. Unanimous.

Resignation of Police Reserve Officer Elizabeth Berres (effective January 28, 2016)

Young explained that the Department received the resignation of Reserve Officer Elizabeth Berres, copy of letter was attached in Commission Packet.

MSC Wespetal/Sams to accept the resignation of Police Reserve Officer Elizabeth Berres, effective January 28, 2016. Unanimous.

Action on Grade Step for Patrol Officer Tom Overland from C-B (effective March 4, 2016)

Young explained to the Commission that he is looking for approval from them to move Officer Overland from Grade Step C-B.

MSC Wespetal/Donath to approve the Grade Step from C-B of Patrol Officer Tom Overland, effective March 4, 2016. Unanimous.

Action on Grade Step for Patrol Officer Steve Thomas from B-A (effective March 19, 2016)

Young recommended to the Commission approving the Grade Step for Patrol Officer Steve Thomas from B-A.

MSC Vande Yacht/Wespetal to approve the Grade Step from B-A of Patrol Officer Steve Thomas, effective March 19, 2016. Unanimous.

Jon Aubart's Reclassification to Deputy Chief (effective February 15, 2016)

Young explained that he would like to reclassify Jon Aubart's position to Deputy Chief from Sergeant. He is very happy and proud of Jon for everything that he has done. This will allow the Chief the opportunity not to deal with the day-to-day workings and will be able to work on future items for the Department.

MSC Vande Yacht/Sams to approve the reclassification of Jon Aubart to Deputy Chief, effective February 15, 2016. Unanimous.

Chairperson Mottaz on behalf of the Commission congratulated Tom Overland, Steve Thomas and Jon Aubart for their changes in status.

Young explained that this is Lisa's last meeting as she is resigning from the Police Department as of March 16th. The position is being advertised as Police Services Specialist Supervisor and will supervise the front office. He stated that Lisa did so much more than the Administrative Assistant so this position will suit the Department more than it has been in the past. This position will be responsible for the Police Services Specialists of the Department.

FIRE DEPARTMENT

All Company Business Meeting Minutes – February 1, 2016

Run Volume – January and February

Chief Nelson explained that they had 33 calls in January and February, which compares to 41 calls for the same period last year.

Activities and Highlights

- The first run with new Engine 15 was Thursday, January 7, 2016.
- The River Falls Fire Department's annual Oyster Feed was held on Monday, February 1, 2016.
- Chief Nelson attended an all-employee meeting at First National Bank to present information on a Rapid Deployment Craft (RDC). An RDC is an inflatable boat that could be used for river rescue on the Kinni or patient recovery on ice or snow. After the presentation the First National Bank committed funds from their upcoming 5K run for the purchase of the RDC.
- The River Falls Fire Department has completed their first RFFD Fire Academy. Members were able to choose from four (4) different classes including: Leadership; Advanced Pump Operations; Duties Outside the Hot Zone and Specialized Operations Team. In addition to RFFD members attending the classes, fire officers from seven (7) neighboring departments joined in with this educational experience.
- Doug Rudesill was awarded the RFFD Firefighter of the Year for 2015 by his peers at the Department's Annual Awards Banquet. Doug is a 30 year veteran of the Department and serves as Captain of the Ladder truck and is also involved with their inspections and fire prevention programs.

Chairperson Mottaz on behalf of the Commission congratulated and thanked RFFD for the training last week. Anytime the Department can show professionalism, it really enhances visibility in the community,

Adjournment

Motion to adjourn at 6:50 p.m. MSC Wespetal/Donath. Passed.

Respectfully submitted,

Lisa Cernohous
Recording Secretary

AMBULANCE COMMISSION MEETING MINUTES**March 7, 2016**

River Falls City Council Chambers
 222 Lewis Street
 River Falls, WI

Call to order 6:52 p.m.

Commission Members Present: Dan Vande Yacht, Jean Wespetal, Gary Donath, Mark Sams and Aaron Taylor

Also Present: Jeff Rixmann, Julie Bergstrom

AMBULANCE

Approval of Minutes: December 7, 2015

MSC Vande Yacht/Wespetal to approve December 7, 2015 Meeting Minutes as read. Unanimous.

Personnel Update

Director Rixmann explained that they have several new hires. They have filled seven (7) positions in Prescott.

There are four (4) people currently in the EMT class.

The full-time Prescott Paramedic Duty Operator position is currently being advertised and they are getting a lot of inquiries. The plan is to hold the interviews in early April and fill the position by the end of April.

All of their positions are full right now.

Review and Discussion of Proposed Emergency Medical Services Ordinance

Finance Director Julie Bergstrom explained that she and Commission Chairperson Mottaz have been working on the Emergency Medical Service Ordinance for a while. When Bergstrom started working with Rixmann last year in reviewing the Ordinance there was concern that there were things in there that they were not doing. In thinking this through they would like to propose to make the Ambulance Board as more of a policy board instead of more for the day-to-day items. The Ambulance Commission needs a board to review the policies and bylaws and to decide how far to extend the service.

There was a lengthy discussion and then it was decided that they would table this until the next meeting as there are too many things to discuss.

MSC Sams/Taylor to table the discussion on the Ordinance amendments to Chapters 2.20 and 2.52 until the April Commission meeting.

Monthly Report

Rixmann handed out the monthly report and explained the top page was the runs to date for this year and the other page is from last year, copy attached. The Department is staying busy but not as busy as last year.

Set Next Meeting Dates

Next meeting dates are set for April 4, 2016; May 2, 2016 and June 6, 2016 at 6:30 p.m.

Adjournment

Motion to adjourn at 7:49 p.m. MSC Vande Yacht/Donath. Unanimous.

Respectfully submitted,

Lisa Cernohous
Recording Secretary

222 Lewis Street
River Falls, WI 54022

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RIVER FALLS BID
April 12, 2016 meeting minutes
Foster Room, City Hall, 222 Lewis Street

CALL TO ORDER– Joleen Larson called the meeting to order at 8:34 a.m.

Members present: Joleen Larson, Kerri Olson, Chris Blasius, Mike Pepin, Amy Halvorson, Mike Miller and Lori Moran. Absent were Terry McKay and Jennifer Burleigh-Bentz.

Staff present: Amy Peterson, Assistant Community Development Director and David Hovel, Building Inspector/Code Enforcement Officer

Meeting Minutes

The March 8, 2016 meeting minutes were reviewed. Motion Halvorson, second Moran to approve the March 8, 2016 meeting minutes, motion carried.

Financial update

Olson presented the financial reports. The 10% contingency of \$82.50 was paid to Gentz Family Barbershop, which they greatly appreciated per Olson.

- The financial reports were reviewed. The checking account balance as of 3/25/16 was \$59,694.42, there is \$26,812.82 of pending obligations for 2016 to date, funds available for grants are \$32,881.60.

Grant requests

There were no grants requests.

Larson informed the board of a possible future request from NCCM, Don Eastman for signage for a foundation being started by NCCM. Also discussed was a possible request by 3 Schweet Sisters.

Other Business

- There has been a request for a cigarette receptor to be placed on or near the corner of Walnut & Main Streets. Tattoo Shop presently has a pail set out with sand in it. Discussion followed on where the receptors should be placed, do we inform businesses that they could request them, what if all the businesses on one side of the street request them, who will empty them? Should the BID require the businesses to cost share for the receptors so they have a vested interest in maintaining them? Halvorson suggested that the BID buy 10 of them and the business owners would be responsible to clean and maintain them. Motion Halvorson, second Blasius to purchase 10 pyramid receptors for Main Street, motion carried. The post card that is to be sent out by the BID board would include a section on the availability of receptors that businesses could request in front of their businesses.
- An update on the banners was given by Larson. The banners are being made with some art being rejected, looking for a photographer to take pictures of some of the art.
- Second Street Gardens update, plants have been delivered just waiting for warmer weather. Sandy Bowen, the garden club leader is still in Arizona.
- Terry McKay submitted some photos of murals done by a Steve Delaitsch, which were reviewed. The board liked the murals and it was agreed to have McKay contact Mr. Delaitsch and request a colored scaled drawing of a mural for Charla Kusilek's building located at 209 N. Main Street. It was discussed that the Downtown Design Review Committee will need to review and approve the mural also.
- Blasius presented the RF High School's "Community Service Day" program to the board. It is a one-time service day to teach the students about doing something to make the community a better place. The students will give two hours of their time on one or both days. It was discussed that the student project could be to clean up Main Street and the surrounding streets in the downtown area. After

discussion it was decided that Miller would contact the school and reserve a day and explain to the school what needs to be done.

- A thank you was received from the CAB board for the grant they received.
- Hovel stated that he had contact Kevin from China Moon about the availability of funds for façade improvement for their building.

Next Meeting

Next meeting is May 10, 2016 at 8:30 a.m. in the Foster Room, city hall.

ADJOURNMENT

Motion Olson, second Pepin to adjourn, motion carried at 9:32 a.m.

Respectfully submitted,

David Hovel, Building Inspector

**REGULAR MEETING
RIVER FALLS UTILITY ADVISORY BOARD
March 20, 2016 6:30 p.m.
Council Chambers, City Hall**

The Regular Meeting of the River Falls Utility Advisory Board was called to order by Secretary Beebe at 6:30 p.m. Present: Chris Gagne, Diane Odeen, Wayne Beebe, and Tim Thum. Absent: Grant Hanson, Duane Pederson, Adam Myszewski. Staff present: Kevin Westhuis, Utility Director; Kristi Hartmon, Administrative Assistant; Ron Groth, Water/Waste Water Superintendent; Julie Bergstrom, Finance Director; Ray French, Management Analyst; Reid Wronski, City Engineer; and Tamarra Jaworski, Engineering Technician Other Present: Marty Melchior, Inter-Fluve, Inc.; Ron, TKDA.

M/S Odeen/Beebe to approve minutes of the February 15, 2016 Regular Meeting. Motion Carried.

CONSENT AGENDA:

1. Acknowledgment of the following minutes:
West Central Wisconsin Biosolids Facility Commission Meeting – 01-19-16
POWERful Choices Committee – 2-11-16

M/S Odeen/Gagne to approve Consent Agenda. Motion Carried.

NEW BUSINESS:

2. Sediment Assessment Report – Hydro Relicensing. Ray French gave the board brief context of the sediment study. The City of River Falls went out for proposals in June of 2015. In July of 2015 an application was submitted for license extension. This gave the city and community time to step back and plan for the river corridor. It was found out last week that the extension was granted. The focus can now be on the Kinnickinnic River Corridor Planning process. The primary goal of the sediment analysis was to identify the costs and methods for sediment management if the city were to pursue dam removal in the future at one or both hydroelectric facilities. This included an initial assessment of sediment volumes, targeted sediment sampling and analysis, and a discussion of the sediment management options available to the city. There was stakeholder input in the selection of Inter-Fluve and in the proposed sediment sampling plan in October prior to the samples being taken in November. The DNR and members of the local chapter of Trout Unlimited reviewed and provided comments on the final Sediment Assessment Report. French stated that this study does not answer every question, but it helps us further along the path and brought clarity to the speculation and unknown questions to contaminants within the impoundments.

French introduced Marty Melcher the Regional Director of Inter-Fluve to give the results of their study. The full study was included in the Utility Advisory Board Packets. Inter-Fluve evaluated the existing sediment conditions in the upper and lower impoundments, Lakes

George and Louise. The main focus of the work was to assess the quantity and quality of impounded sediment behind both dams, and to determine the potential volume of sediment that may be evacuated or need to be excavated in the event of dam removal. Field assessment of existing impounded sediment composition and volume was completed using bathymetric surveys and sediment depth probing.

The sediments impounded within Lake George and Lake Louise area primarily fine to medium sands, with 20-40% silt, clay, and organics. The foreset bed or deltas at the upstream end of each impoundment are primarily medium to coarse sands. Sediment samples were collected at representative locations along the existing main channel and along the off-channel areas within each impoundment, and the collected material was analyzed for physical characteristics, metals, PCBs, organochlorine pesticides, and PAHs. The main channel sediments in Lake George were relatively uncontaminated, although concentrations of two PAH compounds exceed their respective TECs. In the off-channel, floodplain sediments of Lake George, concentrations of mercury, lead, arsenic, hexavalent chromium, total PCBs, and three PAH compounds exceed TECs or EPA screening levels in some of the sediment core samples. In Lake Louise, the downstream channel sediments (LL-C1 and LL-C2) were relatively uncontaminated. However, a high concentration of arsenic was present at LL-C1, exceeding the probable effect concentration (PEC). The cadmium concentration at LL-C1 exceeds the TEC. Arsenic concentrations exceed EPA screening levels for human health concerns at all three sites. At LL-C3, concentrations of 10 PAH compounds exceed their respective TECs and PECs, suggesting that this is a site of contaminant concern. In the Lake Louise floodplain sediments, concentrations of mercury, nickel, arsenic, and hexavalent chromium exceed their respective TECs or EPA screening levels. In addition, concentrations of seven PAH compounds exceed their respective TECs, MECs, PECs, or EPA screening levels. PAH contamination in the upper portion of sample LL-F2 is of particular concern. Sediment management options will include some combination of active and passive sediment management as described above, but the actual management scenarios used in each case will depend on regulatory guidance regarding management of contaminants and ecological impacts. The following next steps will be important tasks in developing refined costs for sediment management under any scenario, including dam removal.

Next Steps: Review of contaminant data will be completed by the Wisconsin DNR to determine possible sediment management scenarios and the need for any further sampling and testing, if any. If dam removal is pursued, a dam removal feasibility study can be completed to build on the sediment volume and quality assessment. Concept designs would be included in the feasibility study, which will also include structural review, dam removal construction logistics, and sediment management and water routing options during construction.

Marty told the board that he was available for any questions and that they could contact him at any time. French stated that the final report is posted on the City of River Falls website at rfcity.org. Beebe and Odeen stated that there is a lot of information in this report and

thanked Marty for the detailed report. Odeen stated that she was happy to hear she read the report correctly and that even though there are some trace metals and contaminants, it is really a lot cleaner than many had feared. Thum was curious about a couple of things. Assuming that we would remove the dams and have a combination of active and passive sediment management, the sediment that would remain (mostly sand) is that stable/non erodible and would it take some sort of treatment to establish vegetation. Marty stated that they have a lot of experience in the state with dam removal. There was a study done on re-vegetation of impoundments following a dam removal and what was found is that if you leave these impoundments alone and do not do any active restoration you are going to get 95-100% invasive vegetation. You can do a lot of things to restore those floodplain areas. Stabilization of the area could be done first and then figure out if it would be a viable surface for planting and what would need to be done. Gagne asked if there would be active and passive sediment management done if we do go with dam removal. Marty stated that based on his prior experience he would say yes. Thum stated assuming the concentrations remain low of contaminants and what we would remove physically/mechanically could that material be used as fill in other areas. Marty stated if the location is close it would make sense.

RESOLUTIONS:

3. Resolution Recommending Bid Award for 2016 Sanitary Sewer Lining Project. Tamarra Jaworski, Engineering Technician with the City of River Falls presented the 2016 Sanitary Sewer Lining Project to the Utility Advisory Board. Maintenance and rehabilitation of existing sewer system infrastructure is essential to preserving the sanitary sewer system. Jaworski showed a short video explaining the process (cured in place pipe CIPP) of the lining of a sanitary sewer pipe. Jaworski stated that you end up with a plastic type PVC pipe inside of the clay pipes you have lined. Maps were shown of the various areas of the City that staff has requested lining from. Staff viewed pre-lined televised data and some of these areas were given a rating of 5 (poor rating). Jaworski gave a summary of what the City wants to line this year. There is roughly 4,700 feet of eight-inch pipe, and one 18" pipe that is 284 feet (Lametti Interceptor Line) that is in rough shape. A total of 5,032 feet of pipe needs to be cleaned and televised.

The city received eight bids with the lowest bid of \$137,470.70 by Insituform Technologies. This is below the budgeted amount for the work. Jaworski stated that the City has used Insituform in the past and has been satisfied and staff recommends the UAB to support a bid award to Insituform Technologies for the provision of the 2016 Sanitary Sewer Lining Project.

UAB member Thum asked how many feet of pipe are they planning on doing. Jaworski stated they are doing a total of 5,032 of pipe. Beebe stated when they divert the sewage, what do they actually do because it is a big pipe (18" Lametti). Jaworski said they put a hose down the hole on the front end (a hose long enough to reach the end manhole) so that the section between will be dry. Odeen stated that generally the re-lining sections are short; is that because there are shorter sections rather than longer sections that need the work.

Jaworski stated that is not always the case and it just ended up that way this year. A video of a televised pipe was shown to the board showing cracks in the pipes. Odeen asked how long does the lining add to the lifespan of the pipe. Jaworski stated it will last fifty plus more years. Gagne asked when you line one section of the pipe and the other section is the old pipe, how do you seal off the end. Jaworski stated they don't need to seal off the ends when they are doing it (would bypass from manhole to manhole). Gagne asked how is the section sealed up that is not lined. So far a single piece has not been done and has only done manhole to manhole. Jaworski explained that the way it cures, it cures right to the pipe. You can have it grouted if after the lining is done and after viewing the post televised lining it shows infiltration.

Thum moved to approve of the resolution number 2016-06 recommending bid award for the 2016 Sanitary Sewer Lining Project. Odeen seconded the motion and the motion passed.

4. Resolution Recommending Professional Services for North Interceptor Sewer Project
Reid Wronski, City Engineer presented a recap on the North Interceptor Sewer Project stating that the north sewer area currently serves 27% of the existing developed area of the city and will eventually serve 42%. This includes all three of the City's Corporate Parks and much of its commercial property. The existing North Interceptor (sometimes referred to as Lametti) was built in 1971 and the N Main Lift Station was built in 1992. A comprehensive sewer study was done in 2009 and predicted the lift station would reach capacity between 2011 and 2018. Wronski stated that pump modifications have added efficiencies and delayed the projected capacity date. The lift station is 25 years old and maintenance needs are increasing. Wronski stated we are not currently at capacity. Analysis has been done on businesses that have shown interest in potentially coming to River Falls and has made staff realize that could eat up the capacity quickly.

On November 16, 2015, staff presented a draft request for proposals to the Utility Advisory Board and laid out a plan for proceeding forward with necessary planning of a North Interceptor Sewer project. On December 1, 2015, a request for proposals was mailed to five firms including: Ayres, MSA, SEH, Strand and TKDA. On December 17, 2015, a pre-proposal meeting was held for prospective consulting firms to seek clarification to questions regarding the RFP. On January 15, 2016, staff issued a revision to the RFP adding additional scope of work to address coordination of sewer interceptor issues with upcoming substation and trail projects. The due date for proposals was extended from January 20, 2016 to February 3, 2016. On February 3, 2016, staff received proposals from MSA, SEH, and TDKA. A selection committee was formed and members included Reid Wronski, City Engineer; Kevin Westhuis, Utility Director; Diane Odeen, City Council; Chris Gagne, Utility Advisory Board; Ron Groth, Waste Water and Water Superintendent. On February 23, 2016, the selection committee met and discussed various aspects of the three proposals received. General consensus and recommendation was to go with TKDA. Staff liked TKDA's project management experience and their acquisition experience and understanding through a company they use called Land Service Company. Staff asked TKDA to finalize their scope of work and included four items to focus on including a north interceptor routing study, St.

Croix Street outfall study, downstream interceptor planning and preliminary design and preparation for land acquisition.

The purpose of the North Interceptor Routing Study (estimated fee \$45,300) is to determine a route for a new 21" sewer interceptor line that would replace the existing north side lift station and forcemain with a gravity flow sewer. The new interceptor sewer would discharge into an existing or rebuilt gravity sewer manhole located in the current St. Croix Street Outfall Pond or another manhole downstream of that one. The purpose of the St. Croix Street Outfall Study (estimated fee \$48,800) is to create a concept plan for expansion and rehabilitation of the St. Croix Street Outfall Pond in order for the pond to provide rate control and sediment treatment consistent with current standards and be coordinated with the plans for the North Interceptor. The purpose of the Downstream Interceptor Planning And Preliminary Design (estimated fee \$39,800) work will be to determine the routing and alignment associated with the eventual upsizing of the North Interceptor south of the St. Croix Street Outfall as identified in the 2009 Sanitary Sewer Collection System Study. This will allow better coordination with the upcoming substation project and the Heritage Park to Division Street trail project. The purpose of the Land Acquisition (estimated fee \$14,500) work will be to get a head start on land acquisition that will ultimately be necessary once the above noted studies are complete and provide some up front outreach to parties that may be affected by the project.

Wronski introduced Ron from TKDA. Ron stated he would be the project manager for this project. Ron stated TKDA is an employee owned firm and been around for over 100 years. TKDA has a Municipal Division that will be working on this project and will pull from other divisions of TKDA where needed. Gagne thanked Ron for the detail in the proposal and appreciates the years of experience the staff has.

Wronski and staff recommended approval of the Resolution 2016-07 recommending that the City Council enter into an agreement with TKDA for professional services necessary to complete initial work for the North Interceptor Sewer Project. Beebe made a motion to approve of the resolution recommending professional services for the North Interceptor Sewer Project. Thum seconded the motion and the motion passed.

REPORTS:

5. Finance Report: Finance Director Bergstrom stated the Electric, Water and Sewer funds are where she expects them to be at this time. Staff heard from the PSC and has scheduled a public hearing for the water rates and will be on April 20th at 2pm at City Hall. Information on the public hearing will be included in the April Utility Bills, will be published in the River Falls Journal and listed on the City website. Bergstrom stated that for an average user (4,000 gal per month) there would be an approximate increase from \$15.30 to \$17.70. Bergstrom stated that bids will be received tomorrow for the sewer revenue bonds and this is for the Waste Water Treatment Plant project.

6. Utility Dashboards for, Electric, Water, Waste water and Powerful Choices were included in the UAB Packets. Utility Director Westhuis mentioned that the utility has had numerous calls from residents concerned that Advanced Disposal was putting trash and recyclables in the same truck. Advanced Disposal was contacted and they stated they have a split truck that can handle both trash and recycle materials (separate compartments on the same truck).
7. Monthly Utility Report was included in the UAB packets for review. Gagne stated that there was an outage on March 13th and commends the utility staff for the quick action they took to restore power. A single squirrel took out the entire South Fork substation. After the power was restored a customer mentioned on Facebook that her power was still out and Westhuis sent out lineman to investigate and her service line to her house was bad and they fixed her service. The reliability tracker 2015 annual report was included in the packets for review. Westhuis stated that the Utility about four months ago introduced a seven day on call service and up until that point had a lineman on call for Friday, Saturday and Sundays and during the week it was whoever was available. This will help our reliability and getting customer's service back into service faster. Westhuis also reported that the utility received the Demonstration for Energy and Efficiency Developments (DEED) award from the American Public Power Association.

Westhuis invited the Utility Advisory Board to the WPPI Regional Power Dinner on April 27th in Eau Claire.

ADJOURNMENT:

M/S Thum/Gagne moved to adjourn at 8:01 p.m. Unanimous.

Reported by: Kristi Hartmon, Administrative Assistant

Wayne Beebe, Secretary

MEMORANDUM

TO: Mayor and City Council

FROM: Tony Steiner, City Planner

DATE: April 26, 2016

TITLE: **International Migratory Bird Day (IMBD) Resolution**

RECOMMENDED ACTION

Adopt the resolution to recognize the first Saturday in May (5/7/16) to be dedicated for International Migratory Bird Day (IMBD), which takes place at City Hall.

BACKGROUND

International Migratory Bird Day is an annual observance event for birds returning to their summertime home. In previous years, staff has relied on one resolution which proclaimed the first Saturday in May of each year to be dedicated for IMBD at City Hall. This resolution satisfies a section of criteria to qualify River Falls for the annual Bird City Wisconsin award. This resolution needs to be voted on by council on an annual basis in order to qualify the City for the Bird City Wisconsin award. The goal of the annual voting requirement is to maintain public attention of the bird community within the City.

CONCLUSION

It is recommended by staff for Council to approve the resolution to designate the first Saturday of May in 2016 as International Migratory Bird Day. Not only does this event promote the awareness and education of birds in the community, but it also satisfies a requirement in obtaining the award recognizing River Falls as a Bird City.



Bird City Wisconsin

*Making our communities healthy for birds...
and people*

1111 E. Brown Deer Road
Bayside, WI 53217



March 31, 2016

Tony Steiner
222 Lewis St.
River Falls, WI 54022

Dear Mr. Steiner:

On behalf of myself and Bird City Wisconsin's Steering Committee, I would like to congratulate the City of River Falls on again achieving High Flyer status in the Bird City Wisconsin program. Bird City communities are at the forefront of efforts to forge a statewide coalition of citizens and public officials who recognize that birds are more than beautiful ... they are significant. High Flyers go above and beyond in their conservation and education actions and Bird City Wisconsin truly appreciates all that you do to make your community, and the State of Wisconsin, a better place for birds ... and people. **Thank you!**

Now in its seventh year, Bird City Wisconsin has recognized **96 communities!** Please help me welcome the program's newest members: Amery, Fort Atkinson, and the Town of Rome. We hope to see our ranks swell to 100 by the end of the year, so if you know of a neighboring community that is a good candidate to become a Bird City we would love to hear from them.

A hard copy of this recognition letter, a new insert for your plaque, and new decals for your street signs will be mailed to you in the next 10 days. We encourage you to share news of your renewal with local media and encourage you to include it in your IMBD promotions and celebrations as well as on community documents and websites. Feel free to use Bird City's logo to promote your community – and let me know if you would like a digital copy of the logo. Please also consider other ways that we can help you achieve public recognition for your accomplishments, or any other way that we might be able to assist you, and contact us with your thoughts at BirdCityWisconsin@gmail.com.

I would like to briefly share some useful information with you. We have again updated the event calendar, community webpages, and statewide community map on our website. (The new community pages reflecting your renewals will be posted shortly.) Please email us at BirdCityWisconsin@gmail.com if you have an event that you would like to add to the calendar. We also have an online Bird City store where you can buy new street signs, flags, IMBD materials, and more.

We celebrate your efforts to improve the quality of life for the human and avian residents of your community. Thank you for helping to make Wisconsin's communities healthy for birds ... and people.

Sincerely,


Bryan Lenz
Director



RESOLUTION NO. XXXX

**RESOLUTION TO DESIGNATE THE 1ST SATURDAY OF MAY
AS "INTERNATIONAL MIGRATORY BIRD DAY"**

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, and

WHEREAS, these migrant species also play an important economic role in River Falls, controlling insect pests and generating recreational dollars in our community, and

WHEREAS, migratory birds and their habitat are declining throughout Wisconsin, facing a growing number of threats on their migration routes and in both their summer and winter homes, and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations, and

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 140 species that travel between nesting habitats in the Kinnickinnic River Watershed and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S.,

NOW THEREFORE, I, Mayor Dan Toland, do hereby proclaim May 7, 2016, as International Migratory Bird Day in the City of River Falls, and I urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Dated this 26th day of April, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Raymond French, Management Analyst

DATE: April 26, 2016

TITLE: Resolution Regarding Rush River Brewing Events

RECOMMENDED ACTION

Adopt the resolution authorizing the City Administrator to approve events at Rush River Brewing Company during 2016 that would follow a review by City Departments.

BACKGROUND

Rush River Brewing Company is a commercial tenant in the Whitetail Ridge Corporate Park at 990 Antler Court. The features of the lot the company sits on provide an opportunity to accommodate special and private events at their location. Representatives of Rush River have approached the City with information on three events they would like to plan for the summer 2016 that would involve activities both inside and outside their facility.

The special events for this year range from public celebrations to private parties, like wedding receptions. Given its location away from the central downtown district, proximity to other corporate tenants, and the type of events, there are questions on alcohol licensing, food preparation/health permits, site planning, and public safety. What also makes this request different from those of the Chamber of Commerce or a downtown establishment is that Rush River operates under a Brewers Permit, issued by the State of Wisconsin, which also allows them to operate a Taproom on-site. Holders of a Brewers Permit are prohibited from also holding a Class "A" or Class "B" license for the retail sale of fermented malt beverages.

The City currently supports local events with a public benefit by providing assistance to non-profit organizers and accommodating public safety presence as necessary. This situation raises unique issues because of its location, the kind of events being planned, and the different commercial nature of Rush River.

DISCUSSION

Rush River proactively contacted City staff in March to begin cooperating on potential requirements for their events. The first event is planned for May, and with the next Council meeting scheduled for May 10, the question of evaluating these events needed to come now.

Staff has begun meeting with representatives from Rush River to understand better their needs and to address the various licensing, permitting, and site questions. The events will largely be outdoors in a secured area, with guests also having access to their indoor taproom. Additional information will be submitted for each event on an application provided by the City.

At this time, staff is asking Council to adopt the attached resolution authorizing the City Administrator to approve events at Rush River Brewing Company during 2016, which would follow review and recommendations by City Departments. As applications are submitted by Rush River for these events, they would be routed among concerned departments, such as City Clerk, Community Development, Municipal Utilities, Police, Fire, and EMS, for recommendations. This is similar to the site review plan process for development. Those concerns would then be worked out with Rush River. Approval of the events would consist of the City Administrator authorizing the use of any required city assistance for these events (However, no City assistance has been requested at this point).

The Council can also consider other options to this arrangement.

- Council can require all events to be approved by resolution of the Council
- Council can approve this resolution and direct staff further on how to work with the community on events. That could include:
 - Creating a separate set of guidelines for commercial events within the current policy of City support for community events
 - Researching and providing a recommendation to Council on establishing a Special Events Ordinance and Permit

CONCLUSION

Rush River is a commercial tenant in the Whitetail Ridge Corporate Park. They have the capacity to begin holding public and private events on their lot. Staff is recommending Council adopted the attached resolution that authorizes the City Administrator to approve events at Rush River Brewing Company during 2016 that would follow a review by City Departments.



RESOLUTION NO.

**RESOLUTION AUTHORIZING EVENTS
AT RUSH RIVER BREWING COMPANY**

WHEREAS, Rush River Brewing Company is a commercial tenant in the Whitetail Ridge Corporate Park; and

WHEREAS, they have approached the City about holding special events at their location that would either be open to the public or reserved for private audiences; and

WHEREAS, the City typically works with community partners to support events with a public benefit and that require some in-kind expenditure of public funds; and

WHEREAS, the location and nature of the events raise unique issues for the City and staff has begun working with Rush River to address those concerns; and

WHEREAS, the Common Council wishes to encourage events as an economic tool for the benefit of the City;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby authorizes the City Administrator to approve events at Rush River Brewing Company during 2016 that would follow a review by City Departments.

Dated this 26th day of April, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Raymond French, Management Analyst

DATE: April 26, 2016

TITLE: **Ordinance Providing Minor Revisions to the Municipal Code**

RECOMMENDED ACTION

Adopt Ordinance 2016-03 providing minor revisions to the Municipal Code. First Reading is scheduled for April 26, 2016, with Second Reading scheduled for May 10, 2016.

BACKGROUND

From time to time, Wisconsin State Statutes and Administrative Code are reorganized or renumbered. It is then incumbent upon municipalities to update their Code of Ordinances to reflect those changes. The attached ordinance addresses many of these outdated provisions. The goal is provide clear and consistent ordinances for the staff and public to ensure transparency in operations and reduce confusion.

Section 1 of the attached ordinance corrects outdated references to the previous version of Chapter 66 in State Statutes dealing with General Municipality Law. That Chapter was recreated in 1999 and these are the handful of references that were missed during the recodification of Ordinances in the early 2000s.

Section 2 of the attached ordinance corrects outdated references to various provisions of Wisconsin Administrative Code. A large number of them are due to the reorganization of state agencies in 2011 that eliminated the Department of Commerce and moved some of their responsibilities to the Department of Safety and Professional Services.

Please note that this is the first in a series of ordinances aimed at addressing outdated provisions and practices inconsistent with current policies and procedures.

CONCLUSION

The attached ordinance provides for minor revisions to the River Falls Municipal Code that updates statutory and administrative code references. It is recommended Council continue with a public hearing and second reading on May 10, 2016.



ORDINANCE NO. 2016-03

AN ORDINANCE PROVIDING MINOR REVISIONS
TO THE MUNICIPAL CODE

THE COMMON COUNCIL OF THE CITY OF RIVER FALLS DO ORDAIN:

SECTION 1. That the following Sections of the City of River Falls Municipal Code be amended as follows:

1.04.050 - Title—Effective date—Citation.

These ordinances shall be known as the city of River Falls Municipal Code and shall take effect from and after passage and publication as provided in Section ~~66.035~~ 66.0103, Wis. Stats. All references thereto shall be cited by section number (example: Section 1.04.040, City of River Falls Municipal Code).

2.32.040 - Declarations of emergency.

The emergency government organization shall take action in accordance with the emergency government plan only after a declaration of emergency and the issuance of official disaster warnings. Declarations of emergency shall be made by the Governor, the city council or in accordance with Section ~~66.325(3)~~ 323.14(4)(b), Wis. Stats. by the mayor. Such state of emergency shall continue until terminated by the issuing authority, provided any declaration not issued by the Governor may be terminated by the city council.

2.72.010 - Membership.

Pursuant to Section ~~66.40~~ 66.1201, Wis. Stats., the housing authority shall consist of five members appointed by the mayor, subject to confirmation by the city council, to five-year terms. No commissioner may be connected in any official capacity with any political party nor shall more than two be officials of the city.

2.72.020 - Powers and duties.

The authority and its commissioner shall be under statutory duty to comply or to cause compliance strictly with all provisions of Sections ~~66.40~~ 66.1201 through ~~66.404~~ 66.1211, Wis. Stats., and the laws of the state and in addition thereto, with each and every term, provision and covenant in any contract of the authority on its part to be kept or performed.

13.04.050 - Charges.

G. Connection Fee for Territory Annexed to the City.

How Calculated. When the specific municipal improvement is completed, the council shall hold a public hearing to specially assess the benefits to the defined area within the corporate limits, utilizing the procedures under Section ~~66.60~~ 66.0703, Wis. Stats., and this municipal code. Cost of the portion of the specific improvement which benefits area outside the corporate limits and remains after the portion of the specific municipal improvement has been specially assessed within corporate limits shall comprise the base figure upon which the connection fee is calculated. The utility ~~commission~~ advisory board and the city engineer shall then establish a defined area outside the corporate limits which will be benefitted by the specific municipal improvement. The council shall then approve a per unit connection fee which will spread the cost of the base figure over the defined area outside the corporate limits, to be reimbursed to the city on a per unit basis at such time as the property annexes to the city and actual use begins. The per unit connection charge shall be calculated based upon the projected number of units which will be erected or constructed in the defined area outside of the corporate limits. A "unit" is defined as a household containing the U.S. average number of persons per residential family. A commercial unit hooking up shall pay a connection fee based upon its actual average water usage as that usage compares to the usage of a residential unit. As an alternative to a per unit connection fee, the connection fee may be calculated on a per acre basis.

16.24.060 - Appeals.

The provisions of Sections ~~6066~~.0703(12) and 66.0701(2), Wis. Stats., relating to appeals, shall apply to any special assessment levied under this chapter.

17.64.040 - Licenses.

E. In addition to the above license fees, the licensee or the owner or the occupant of every mobilehome shall pay and be jointly and severally liable for the payment of a monthly parking permit fee to the city. Such monthly parking permit fees shall be collected by the licensee who is primarily liable for the payment thereof. The determination of the amount of such fee, the review thereof and the enforcement of the payment and the disposition of such fee shall be in accordance with Sections ~~66.058(3)~~ 66.0435(3) and ~~66.058(8)~~ 66.0435(10), Wis. Stats.

17.108.120 - Industrial district (I).

B. Permitted Uses. In this district any industrial use is permitted except those that are dangerous or generate noise, smoke, traffic or air or water pollution that would create a public or private nuisance. All other uses (residential, commercial, public) are prohibited unless a special use permit has been obtained from the city council on the recommendation of the extraterritorial zoning committee in accordance with procedures prescribed for zoning amendments by Section 62.23, ~~Wisconsin~~ Wis. Stats. For the purposes of this section, nonmetallic mining as defined in Section ~~295.11(3), Wis. Stats., Wisconsin State Statute 66.038(b)~~ shall be considered a special

use. The criteria for standards and conditions for special uses as contained in Section 17.108.150(E) and (F) shall be applied in review of this application.

SECTION 2. That the following Sections of the City of River Falls Municipal Code be amended as follows:

2.16.060 - Powers and duties of chief.

A. General Supervision. The chief shall have the general supervision of the department, which supervision shall be subject to and not conflict with this chapter and the bylaws of the department and shall enforce a rigid observance of this chapter, the bylaws, and ~~COMM 30~~SPS 330, Wis. Adm.~~of the Wisconsin Administrative~~ Code. The chief shall be responsible for the members and general efficiency of the department.

8.50.010 - Adoption of state regulations by reference.

Wis. Adm. Code Ch.~~COMM 76~~ SPS 376 is adopted by reference and shall constitute a portion of this chapter.

13.12.030 - Private sewage disposal.

The latest edition of the Wisconsin Plumbing Code (~~Chs. COMM 51-57, Wis. Adm. Code~~) ~~as established by the Wisconsin Department of Health and Social Services~~ is adopted by reference and made a part of this chapter as if fully set forth herein. Before publication of this code of ordinances, the clerk shall mark at least one copy of ~~this Wisconsin Department of Health and Social Services code~~the Wisconsin Plumbing Code as an official copy and file it in his or her office for use and examination.

15.04.010 - Code enforcement officer.

A. How Appointed. The code enforcement officer shall be appointed in accordance with the adopted personnel policy. "Code enforcement officer" shall be a title given any individual who is certified by the state of Wisconsin for inspection of UDC-Construction, UDC-HVAC, UDC-Electrical, UDC-Plumbing and Commercial Buildings, signifying sole responsibility for enforcing this chapter, per Chapters ~~COMM 20 to 25~~ SPS 320 to 325, of the Wis. Adm. Code. He or she shall also enforce other building and housing related ordinances as adopted by the city council.

15.04.050 - Electrical permits and inspections.

All electrical work, including the placing of wires and other equipment, shall conform to Chapter ~~COMM 46~~ SPS 316, Wis. Adm. Code and Chapter 15.12 of this municipal code. No electric wiring or other equipment shall be installed or altered without first securing a permit as provided in Chapter 15.12 of this municipal code.

15.04.090 - Construction of buildings.

A. State Codes Adopted.

1. One-and-Two Family. The Wisconsin Uniform Dwelling Code, Chapters ~~COMM 20 to 25~~ SPS 320 to 325, Wis. Adm. Code, and all amendments thereto, is made by reference a part of this chapter with respect to those classes of buildings to which the Uniform Dwelling Code specifically applies. A copy of such Uniform Dwelling Code is available at the public library.
Dwellings Constructed Prior to the Wisconsin Uniform Dwelling Code (June 1, 1980)-), Additions, and the portion of existing dwellings which are being altered, shall be made to comply with the current UDC requirements as per Section 15.04.030(A)(2).
2. Commercial Buildings. Chapters ~~COMM 61 to 65~~ SPS 361 to 365, Wis. Adm. Code, and all amendments and references thereto and contained therein are made by reference a part of this chapter.

15.04.140 - Installation of liquefied petroleum gas systems.

Chapter ~~COMM 40~~ SPS 340, Wis. Adm. Code, is made by reference a part of this chapter with respect to the installation of liquefied petroleum gas systems in the city and shall be enforced by the fire department and/or a state inspector.

15.04.160 - Smoke detectors.

- A. Any building occupied for sleeping purposes shall have smoke detectors installed and maintained in accordance with the laws of this state. Reference § ~~COMM 21.09~~ SPS 321.09, Ch. ~~COMM 28~~ SPS 328 and § ~~COMM 51.245~~ SPS 351.245, Wis. Admin. Code.

15.04.220 - Building contractor requirements—State certification or proof of insurance/bonding.

- A. All building contractors required to be certified by the state of Wisconsin, per Chapter ~~COMM 5~~ SPS 305, Wis. Adm. Code, must provide the city with proof of such certification prior to commencement of any building project within the city.
- B. With the exception of an owner of a dwelling who resides or will reside in a single-family dwelling, all other building contractors unable to satisfy the requirements of subsection A of this section, including contractors for commercial projects which fall under Chapters ~~COMM 61 to 65~~ SPS 361 to 365, Wis. Adm. Code., must provide the city with a completed building permit application and proof of general liability insurance (minimum of two hundred fifty thousand dollars (\$250,000)) or surety bond (minimum of twenty-five thousand dollars (\$25,000)) prior to the commencement of any project within the city.

15.04.230 - HVAC contractors—State certification required.

All HVAC contractors must be registered with the state of Wisconsin per Chapter ~~COMM 5~~ SPS 305, Wis. Adm. code and provide the city with proof of such certification.

With the exception of an owner who currently resides in a single-family dwelling, all LIVAC work, including the installation and/or replacement of equipment and related duct work, shall be performed by a certified HVAC contractor.

15.08.010 - State regulations adopted.

A. Adopted by Reference.

1. Chapter 145, Wis. Stats., and the State Plumbing Code, ~~COMM 81 to 87 SPS 381 to 387~~, Wis. Adm. Code, are adopted and by reference made a part of this chapter with the same force and effect as though set out in full. Failure to comply with any of the provisions of such regulations shall constitute a violation of this chapter, punishable as provided herein.

15.08.060 - Registration of plumbers.

- A. All plumbers must be licensed by the state of Wisconsin, per ~~Chapter, Comm. 5 SPS 305~~, Wis. ~~consin~~ Adm. ~~ministrative~~ Code, and provide the city with proof of such state license and proof of general liability insurance (minimum of two hundred fifty thousand dollars (\$250,000)) or surety bond (minimum of twenty-five thousand dollars (\$25,000)) prior to the commencement of any plumbing work within the city.

15.12.020 - State code and regulations adopted.

All electrical work, including installations and alterations, shall conform to Ch. ~~COMM 16 SPS 316~~, Wis. Adm. Code, and appropriate rules and regulations of the public service commission, which are by reference made a part of this chapter. A copy of the electrical code shall be kept on file in the office of the building inspector. Wisconsin Public Service Commission rules and regulations shall be on file in the municipal utilities office.

15.12.070 - Electrical contractors—State certification required.

All electricians engaged in the business of installing, altering or repairing any electrical wiring, fixtures or apparatus in the city must be certified by the State of Wisconsin, per ~~Chapter, Comm. 5 SPS 305~~, Wis. ~~consin~~ Adm. ~~ministrative~~ Code, and provide the city with proof of such state certification and proof of general liability insurance (minimum two hundred fifty thousand dollars (\$250,000)) or surety bond (minimum of twenty-five thousand dollars (\$25,000)) prior to the commencement of any electrical work within the city.

15.16.050 - Minimum standards for basic equipment and facilities.

- F. Hot Water Requirements. Every dwelling unit shall be supplied with water heating facilities which are installed in an approved manner, properly maintained and capable of heating water to such a temperature as to permit an adequate amount of water to be drawn at every required kitchen sink, lavatory basin, bathtub, shower and laundry facility or other similar units at a temperature of not less than one hundred ten (110) degrees and no greater than one hundred twenty-five (125) degrees per the Ch. ~~COMM 82 SPS 382~~, Wis. Adm. Code and Ch. 704, Wis. Stats.

16.08.010 - Procedures for plats of survey.

- D. All requirements of the Ch. A-E-~~5~~7, Wis. Adm. Code, Minimum Standards for Property Surveys, shall be indicated on the plat of survey.

16.10.075 - Definitions.

"Public sewerage system" means a municipally owned and operated sewage disposal system, but shall not include any Wis. Adm. Code Ch. ~~COMM 83 SPS 383~~ systems.

16.10.140 - Criteria for land divisions.

- C. The proposed subdivision shall be determined to have adequate private sanitary sewage disposal capability or, if a community disposal system is proposed in accord with Wis. Adm. Code Ch. ~~COMM 83 SPS 383~~, it is in compliance therewith.

16.12.020 - Block design.

- D. Subdivision lots in the city shall be in conformance with the area and width requirements of the city zoning ordinance. Area and width requirements of subdivision lots in the extraterritorial planning area shall conform to the extraterritorial zoning ordinance and Ch. ~~COMM 85 SPS 385~~, Wis. Adm. Code.

17.20.040 - Special uses (special use permit required).

- J. Bed and breakfast establishments, providing the following conditions are complied with:
 - 1. The owner of the premises shall comply with all provisions of Ch. 254, Wis. Stats., and with Ch. ~~HFS-DHS~~197, Wis. Adm. Code, and shall obtain and maintain all permits and licenses as required by such license regulations.

17.24.040 - Special uses (special use permit required).

- J. Bed and breakfast establishments, providing the following conditions are complied with:
 - 1. The owner of the premises shall comply with all provisions of Ch. ~~50 254~~, Wis. Stats., and with Ch. ~~HSS-DHS~~197, Wis. Adm. Code, and shall obtain and maintain all permits and licenses as required by such license regulations.

17.92.190 - Building requirements.

In addition to the requirements of the most current Uniform Building Code, those standards set forth in Ch. ~~COMM 62 SPS 362~~, Wis. Adm. Code shall apply to any tower or antenna.

17.108.080 - Single-family suburban residence district (RS).

- C. Special Use—Bed and Breakfast.

1. The owner of the premises shall comply with all provisions of Ch. ~~252 254~~, Wis. Stats., and with Ch. ~~HFS-DHS~~ 197, Wis. Adm. Code, and shall obtain and maintain all permits and licenses as required by such licensure regulations.

17.120.040 - Floodway district (FW).

D. Prohibited Uses. All uses not listed as permitted uses in subsection 17.120.040B. are prohibited, including the following:

4. Any private or public sewage systems, except portable latrines that are removed prior to flooding and systems associated with recreational areas and department-approved campgrounds that meet the applicable provisions of local ordinances and ch. ~~COMM 83 SPS 383~~, Wis. Adm. Code;

17.120.050 - Floodfringe district (FF).

C. Standards for Development in Floodfringe Areas. Subsection 17.120.030A. shall apply in addition to the following requirements according to the use requested:

7. Sewage Systems. All on-site sewage disposal systems shall be floodproofed, pursuant to Section 7.120.120, to the flood protection elevation and shall meet the provisions of all local ordinances and ch. ~~COMM 83 SPS 383~~, Wis. Adm. Code.

17.120.070 - Nonconforming uses.

C. Floodfringe Areas.

4. All new private sewage disposal systems, or addition to, replacement, repair or maintenance of a private sewage disposal system shall meet all the applicable provisions of all local ordinances and ch. ~~COMM 83 SPS 383~~, Wis. Adm. Code.

SECTION 3. This ordinance shall take effect on the day after publication.

Dated this 10th day of May, 2016.

FOR THE CITY OF RIVER FALLS

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

Adopted: _____

Published: _____

Administrator's Report

April 26, 2016

Council Member Meetings/Events of Note

April 26, 6:30 p.m. – City Council Meeting

April 29, 10 a.m. – Arbor Day Tree Planting, Library

May 2, 6:30 p.m. –Library Board Meeting

May 2, 6:30 p.m. - PFC/Ambulance Meeting

May 9-14 - Spring Clean Up, Public Works

May 10, 6:30 p.m. – City Council Meeting

May 11, 5:30 p.m. - Historic Preservation Commission

May 15 – UWRF Commencement at RFHS

May 15-21 – Public Works and EMS Week

May 18, 5:15 p.m. – Park and Recreation Advisory Board

May 16, 6:30 p.m. – Utility Advisory Board

May 18, 8 a.m. – Coffee with a Cop, Dish and Spoon

May 19, 9-11 a.m. – Board of Review

May 23, 1 p.m. – Severe Weather Siren Test

May 24, 5 p.m. – City Council Workshop (Park Plan)

May 24, 6:30 p.m. – City Council Meeting

May 30 – Memorial Day – City Offices Closed

Tuesday's Council Meeting Preview:

- Welcome New Council Members!
- Presentation by the River Falls Baseball Council
- Change of Agent – Dollar General Store
- Change of Agent – Holiday Stationstore
- Resolution Regarding International Migratory Bird Day (IMBD)
- Resolution Regarding Rush River Brewery Events
- Ordinance 2016-03 – Providing Minor Corrections to the Municipal Code - First Reading
- Hoffman Park Update
- Arbor Day Proclamation
- Historic Preservation Month Proclamation
- Mayor's Appointments

Monthly Department Dashboards

To more consistently measure the performance of the City's Departments, staff is developing monthly dashboards that provide a snapshot of their activity for the previous month. This and other information can be found on the City's transparency page at:

<http://www.rfcity.org/transparency>. The link for each department will take you to the most recent dashboard pdf. Select "Archive" to view past dashboards.

- [Ambulance Service \(Archive\)](#)
- [Finance Department \(Archive\)](#)
- [Inspections - Building Activity \(Archive\)](#)
- [Municipal Utilities \(RFMU Transparency page\)](#)
 - [Electric Department \(Archive\)](#)
 - [Water Department \(Archive\)](#)
 - [Waste Water Treatment Plant \(Archive\)](#)
 - [POWERful Choices! \(Archive\)](#)
- [Public Library \(Archive\)](#)
- [Storm Water \(Archive\)](#)

Upcoming Events

April 22 – Blue Bike Ride, 5:30-7 p.m., beginning at Veterans Park

This spring, visitors and residents of River Falls will be able to get around town using the free bike share program called *Blue Bikes*. The bikes will be at four specific and easily identifiable racks around town: Hoffman Park, Veterans Park, near Dick's Market and on the UW-River Falls campus. Each rack will have an attached fix-it station and have four or five *Blue Bikes* of various shapes and sizes for use. No credit card, no waiver to sign; we just ask that you respect the rules of the road and return it when you're done.

The *Blue Bike* program is a collaborative effort between the biking community, the City, UW-River Falls, Pierce County Health Department, the River Falls High School and Crank Worx Bike Shop. All the bikes were donated but a grant from New Belgium Brewing covered the costs of the racks and fix-it stations.

April 29 – Arbor Day Tree Planting, 10 a.m., Public Library

Council members are invited to join City staff and participate in the **City of River Falls 2016 Arbor Day Tree Planting**. The City will join the Public Montessori and the River Falls Lions Club in planting trees to celebrate their importance in our community. This year, we will be planting a few species of trees not commonly found in River Falls to emphasize and encourage diversity in tree planting in our community. It's a great opportunity to get out of the office and help the environment. In case of inclement weather, an e-mail will be sent out postponing the date to May 6. If you have any questions, please call or email Nate Croes (ncroes@rfcity.org or 715-821-1730).

Utilities Updates

- Miron Construction has begun staging at the Waste Water Treatment plant with footings being dug possibly as early next week.

- You may have seen or are seeing activity on the Sycamore Water tower as construction crews are removing the telecomm equipment and relocating to temporary poles on this tower site.

Fire Department

- Members reviewed and trained on wildland firefighting techniques. This training was provided free of charge by representatives from the Wisconsin Department of Natural Resources.
- Doug Rudesill was nominated for the River Fall's American Legion Outstanding Firefighter award. Doug will be receiving his award at the American Legion awards banquet on Saturday, April 16.

March Run Volume – For March 2016, we responded to a total of 21 fire calls, which compares to 25 calls for the same period last year. Year to date is: 2016 – 54 calls; 2015 – 66 calls

EMS

Personnel Issues/Updates

- Training officer interviews are currently taking place
- Prescott officers are finishing orientation

Vehicle/Equipment/Building Update – LUCAS device should be arriving soon for Prescott

Miscellaneous Information to Share – State inspection was passed

Safe Ride Home Program

The 2016 Safe Ride Home pilot program that was started as a partnership project between UW-RF and the City's shared ride taxi service has concluded for the school year. The program increased the taxi operating hours by 15 hours per week to cover the hours from 10 p.m. to 3:00 a.m. Thursday through Saturday nights when the University was in session. The program was not specifically promoted to the public, with more emphasis on the students getting home safely during the winter months.

Based on the ridership results, the usage was higher than expected by both students and the general public. The University would like to continue the program for the next school year from September through May, provided that some of the costs can be paid by federal and state transportation grants.

A report on the usage breakdown by students and the public is being prepared for further analysis of the continuation of the program.

Greenwood Cemetery

In 2014, there was discussion with the members of the Greenwood Cemetery board about increasing the City's annual contribution and reducing the City's in kind donations, mostly for equipment maintenance and assistance from the public works department. A three year agreement was proposed to provide \$10,000 in annual funding for the use of the board for maintenance costs. The board determined that they would not be able to finance the services provided by the City, and requested that the processes in place remain as is.

The board has recently approached the City to discuss their current financial situation, and is requesting additional funding for the cemetery operation in addition to in kind services. After some discussion with board members regarding the sales projections and annual operating costs, a conclusion was reached to proceed with a 10-20 year financial projection in order to determine the best course of action. With the limited nature of the cemetery operation, this study can be done in house by finance staff for review by the board. It is anticipated that additional funding by the City will be needed for cemetery operations in 2016.

Personnel

On March 21, Kimberly Fischer, new Police Services Specialist, started full-time.

Best wishes to long time employees, Lisa Cernohous and Kayla Burt, who have moved onto new adventures. Both Lisa and Kayla were hired in May 2000.

After Lisa resigned her position as Administrative Assistant, this position was modified and changed to "Police Services Specialist Supervisor." Ailene Splittgerber was offered and accepted the position.

On March 29, Officer Logan Dohmeier finished the FTO program and is now patrolling on his own.

City Administrator Comings and Goings

- Staff 1 on 1s
- Economic Development Meetings
- Executive Team Meeting
- Management Team Meeting
- WCMA Meetings
- Kinni River Corridor Meeting
- Development Meetings

Complaints to Administrator's Office:

- None

City of River Falls Monthly Status Report

Department Name:Engineering

Reporting Period:4/6/2016

Department Projects and Status

Name of Project	Completed	In Progress	Delayed	Updates
Hope Lutheran	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contractor made retrofit to improperly placed stormwater outlet structure. Will inspect in spring.
North Interceptor Sewer Project	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Preliminary work is underway. Compiling property ownership information.
Veterans Park Pedestrian Bridge	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Some explorative work to be performed this spring to try and identify issues associated with premature corrosion of some elements.
Whitetail Ridge Corporate Park Improvements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Total Excavating worked on punch list items.
S Main Crosswalk Study	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Initial draft report indicates a marked crosswalk may be warranted on S. Main near the intersection with Broadway. Report is being reviewed.
Fairchild Drive Drainage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff continues to monitor performance of work that was done to address sump pump drainage that was causing excessive icing on sidewalk. System appears to be working satisfactorily. Attention to restoration needed this spring
Chapman Drive	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Project is out for bids which are due Thursday May 12 and will be brought to City Council on May 24.
Kinnickinnic River Pathway, University Falls to Family Fresh	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Project awarded to Albrightson Excavating at April 12 City Council meeting. Contracts being executed and Pre-con being arranged.
2016 Sidewalk, Curb & Gutter Repair Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pember Companies has begun work around the City involving curb, sidewalk and catch basin repairs.
2016 Sanitary Sewer Lining	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contract documents being prepared
High School/Hockey Arena Crosswalk Study	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Draft report has been submitted and meeting will be scheduled with district administrators in early May
2015 NPDES Annual Report	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Complete

Total Maximum Daily Loads (TMDL's)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff developing plans to model for phosphorous loading from our stormwater system.
2015 Manhole and Structure Rehabilitation Project	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff working on specifications and bid package.
Water Model Update	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff is coordinating with SEH to get the City's water model updated to reflect recent changes to the system associated with the building of Falcon Center.
Wellhead Protection Ordinance Update	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff prepared necessary maps for wellhead protection ordinance update.
Parking Control Map Updates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff is assisting the Police department with necessary updates to the City's parking control map.
Cascade Flashers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Flashers at Cascade and Spruce were fixed by replacing a camera that had somehow gotten moisture inside it causing the lens to fog up from the inside in certain situations.
Kinnickinnic River Watershed	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff continued to participate in an effort led by KRLT to document past accomplishments for protecting water quality in the Kinnickinnic River and identify future strategies and goals.
Erosion Control Inspections	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff continued routine erosion control inspections as a result of our early spring.
Lake George Trail (Heritage Park to Division Street)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	RFP's were sent to three different firms asking for proposals to design this trail project. Proposals are due back on May 9.
Sterling Ponds Corporate Park Phase 2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	This project is being fast tracked by splitting the project into a bid package A and a bid package B. Bid package A will provide sewer, water, storm and a gravel road to the TW Vending site. Package B will complete all other Phase 2 construction including curb, gutter and paving where bid Package A construction took place. Project is out for bids with bids due on Thursday, April 28. Award by Council is planned for May 10.
Confined Space Entry	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff attended confined space training.

Comments:

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Tony Steiner, City Planner

DATE: April 26, 2016

TITLE: Proclamation for River Falls Arbor Day 2016

BACKGROUND

The idea for Arbor Day originated in the 1800s and is a traditional spring event. Attached you will find a History of Arbor Day from the National Arbor Day Foundation. Arbor Day is observed on the last Friday of April which is April 29.

This year we will be planting trees along the Kinni Pathway and the Public Montessori School with students from the Montessori School. The Lions Club will again be participating and has generously donated trees to plant. The Lions will be planting trees at the recently constructed bike trail head in Whitetail Ridge Corporate Park. We are also having a tree planting event with city employees at the Public Library.

CONCLUSION

River Falls has been a Tree City USA Community since 1994 and was recently recertified for our most recently completed year (2015). Observance of Arbor Day is a requirement for Tree City USA designation and has been observed by our community for many years. Attached is a proclamation for the Mayor to read at the Council meeting to help publicize the observance of Arbor Day 2016.

THE HISTORY OF ARBOR DAY

The idea for Arbor Day originally came from Nebraska. A visit to Nebraska today wouldn't disclose that the state was once a treeless plain. Yet it was the lack of trees there that led to the founding of Arbor Day in the 1800s.

Among pioneers moving into the Nebraska Territory in 1854 was J. Sterling Morton from Detroit. He and his wife were lovers of nature, and the home they established in Nebraska was quickly planted with trees, shrubs and flowers.

Morton was a journalist and soon became editor of Nebraska's first newspaper. Given that forum, he spread agricultural information and his enthusiasm for trees to an equally enthusiastic audience.

His fellow pioneers missed their trees. But, more importantly, trees were needed as windbreaks to keep soil in place, for fuel and building materials, and for shade from the hot sun. Morton not only advocated tree planting by individuals in his articles and editorials, but he also encouraged civic organizations and groups to join in. His prominence in the area increased, and he became secretary of the Nebraska Territory, which provided another opportunity to stress the value of trees.

Arbor Day's Beginnings

On January 4, 1872, Morton first proposed a tree-planting holiday to be called "Arbor Day" at a meeting of the State Board of Agriculture. The date was set for April 10, 1872. Prizes were offered to counties and individuals for planting properly the largest number of trees on that day. It was estimated that more than one million trees were planted in Nebraska on the first Arbor Day.

Arbor Day was officially proclaimed by the young state's Gov. Robert W. Furnas on March 12, 1874, and the day itself was observed April 10, 1874. In 1885, Arbor Day was named a legal holiday in Nebraska and April 22, Morton's birthday, was selected as the date for its permanent observance. According to accounts from the *Nebraska City News*, April 1885, the City celebrated Arbor Day with a grand parade and a speech by J. Sterling Morton. Students of different grades met at their respective schoolrooms in the morning for the purpose of planting at least one tree. Each tree that was planted was labeled with the grade; the time planted, and was to be cared for by that grade.

When the plantings were completed, 1000 students formed a line to begin the parade from the various schools to Nebraska City's opera house. In the parade, each class

carried colorful banners made of satin with silk lining and trimmed with gold fringe. The letters on the banners were painted in oil colors. By the time the parade reached the opera house the throng numbered well over the 1000 as townspeople joined the march. Every available foot of space in the opera house was occupied, the students having the front seats and gallery while the older persons stood. At 11:00, the throng of celebrants was addressed by the founder of Arbor Day, J. Sterling Morton.

Mr. Morton was listened to with much attention, and loudly applauded at the close of his address. At the conclusion of the ceremonies, the students sang "America," and the large audience was dismissed. This ended the first celebration of Arbor Day as a legal holiday, and, as reported by the newspaper, "... to say that it was a complete success but faintly expresses it. A celebration of this kind results in good to all, and is worthy of imitation by every school in the state." During the 1870s, other states passed legislation to observe Arbor Day, and the tradition began in schools nationwide in 1882.

Today the most common date for the state observances is the last Friday in April, and several U.S. presidents have proclaimed a national Arbor Day on that date. But a number of state Arbor Days are at other times to coincide with the best tree planting weather, from January and February in the south to May in the far north. Arbor Day has now spread beyond the United States and is observed in many counties of the world.

ARBOR DAY 2016

River Falls observe the Arbor Day tradition every year on the last Friday in April.



“Other holidays repose upon the past. Arbor Day proposes for the future”
- J. Sterling Morton



PROCLAMATION

ARBOR DAY 2016

WHEREAS, trees are a vital resource in River Falls, across Wisconsin, the nation and the world; and

WHEREAS, trees help to conserve soil and energy, create jobs through a large forest products industry, provide wildlife habitat, and make our homes, cities and countryside more livable and beautiful; and

WHEREAS, human activities, along with acts of nature, threaten our trees, creating the need for concerted action to ensure the future of our rural and urban forests; and

WHEREAS, each year on the last Friday in April – **Arbor Day** – people across the country pay special attention to the wonderful treasure our trees represent, and dedicate themselves to the continued health of our forests;

NOW, THEREFORE, BE IT RESOLVED that I, Dan Toland, Mayor of the City of River Falls, do hereby proclaim April 29, 2016, to be **Arbor Day in the City of River Falls, Wisconsin**;

BE IT FURTHER RESOLVED that I urge all citizens to become more aware of the importance of trees to their well-being, and to participate in tree planting programs that will ensure a healthy and green City and an inheritance for future generations in River Falls.

Given under my hand and seal of the City of River Falls this 26th day of April 2016

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

MEMORANDUM

To: Mayor Toland and Council Members

From: Tony Steiner, City Planner

Date: April 26, 2016

Re: Proclamation for National Preservation Month

ACTION ITEM

Proclamation regarding National Preservation Month

BACKGROUND

The Certified Local Government program was enacted as part of the National Historic Preservation Act Amendments of 1980 and has been established in Wisconsin to further encourage and assist historic preservation by local governments.

The City of River Falls has had a Historic Preservation Commission (HPC) since the mid 1990s and has been a Certified Local Government since November of 2003. A Certified Local Government (CLG) is any city, village, county, or town that has been certified by Wisconsin's State Historic Preservation Officer (SHPO) and the Department of the Interior as meeting the following basic criteria:

1. Enforces appropriate local ordinance for the designation and protection of historic properties.
2. Has established a qualified historic preservation commission by local ordinance.
3. Maintains a system for the survey and inventory of local historic properties.
4. Provides for public participation in the local historic preservation program.

The National Trust for Historic Preservation (NTHP) was founded in 1949 by congressional charter to support preservation of historic buildings and neighborhoods through a range of programs and activities. The NTHP provides leadership, education and advocacy to save America's diverse historic places and revitalize our communities.

The NTHP created Preservation Week in 1971 to spotlight grassroots preservation efforts in America. Due to its overwhelming popularity, in 2005, the NTHP extended the celebration to the entire month of May and declared it Preservation Month to provide an even longer

Memorandum to Mayor and City Council

April 26, 2016

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opportunity to celebrate the diverse and unique heritage of our country's cities and states and enable more Americans to become involved in the growing preservation movement.

CONCLUSION

A proclamation to mark observance of National Preservation Month has taken place annually. Attached is a proclamation for the Mayor to read at the Council meeting to help publicize the observance of National Preservation Month.



PROCLAMATION

2016

National Preservation Month

WHEREAS, historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

NOW, THEREFORE, I, Mayor Dan Toland of the City of River Falls, do proclaim May 2016, as National Preservation Month, and call upon the people of River Falls to participate in this special observance and join their fellow citizens in seeing, saving and celebrating the history within our City.

Given under my hand and seal of the City of River Falls, this 26th day of April, 2016

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

MEMORANDUM

TO: Council Members

FROM: Dan Toland, Mayor

DATE: March 8, 2016

TITLE: Mayor's Appointments to Boards and Commissions

RECOMMENDED ACTION

Consideration of appointment:

HISTORIC PRESERVATION COMMISSION

New appointment of Mark Anderson through January 2019

UTILITY ADVISORY BOARD

New appointment of Kevin Swanson through April 2019

Dan Toland

From: Anderson, Mark (Tech. Publications)
Sent: Monday, April 11, 2016 2:18 PM
To: Dan Toland
Cc: Jayne Hoffman
Subject: Open Position - Historic Preservation Commission

Hi Dan,

I am writing in regard to the open position on the Historic Preservation Commission. I met current member, Jayne Hoffman, and past member, Jeanne Zirbel as our children went through grade school. As Jayne and Jeanne became aware of my interest in local history, they inquired if I'd be interested in joining the commission. Being busy with four kids I had always regretfully declined. Now that two of our boys are in college and our daughters have left elementary school, I'd now like to pursue joining the committee.

My wife Laura and I are life long residents of River Falls, graduating in 1982 & 1985 respectively. Previous generations of our families resided in the area as well. I have always had a passion for local history. It likely started with stories from my parents, grandparents, local history projects in school, or old photos and stories published in the Journal.

Of special interest to me are historical photos; their discovery, preservation, and making them available for all. Another area is preservation of historic places, buildings, and "things". I know there exists a delicate balance between preserving the past and moving toward the future. If a building or place can't be saved, I believe it is important to document and preserve aspects of it for the future. As River Falls grows I'd like to be part of resurrecting its past, preserving what we have, and documenting for the future the places and buildings we must let go.

Thanks for your consideration,
Mark Anderson

Dan Toland

From: Kevin Swanson
Sent: Thursday, April 14, 2016 9:54 AM
To: Dan Toland
Subject: utility board

Mr. Mayor,

My name is Kevin Swanson and we were introduced a couple of mouths ago at a City Council Meeting. We discussed my interest in the City Council and how I would get a better understanding of how things operate. Your suggestion at that time was start by getting on one of the boards. At that time you said there really wasn't any broad openings other that I believe the library board. It's my understanding there is currently an opening on the utilities board and I would very much appreciate your consideration to nominate me to this board.

Thank you for your consideration,

Kevin Swanson