



COMMUNITY DEVELOPMENT DEPARTMENT

222 Lewis Street
River Falls, WI 54022

Phone (715)425-0900
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**AGENDA
HISTORIC PRESERVATION COMMISSION
Wednesday, April 13, 2016
5:30 p.m.
City Hall – Training Room**

5:30 p.m. CALL TO ORDER/ROLL CALL

APPROVAL OF MINUTES
March 9, 2016

PUBLIC COMMENTS – Non-Agenda Related Topic

OLD BUSINESS ITEMS

1. Work Plan
2. Review and prioritization of historic plaques and landmark designation list.
3. Review and choose pictures for River Falls Days handout.
4. Discuss logistics for Home Movie Day proposal.
5. Discuss logistics for development of story map for architectural and historic survey.

NEW BUSINESS

Agenda Items for May 11, 2016 Meeting

ADJOURNMENT

*Council members may be in attendance for informational purposes only.
No official Council action will be taken.*

Notification: River Falls Journal, 04/8/16
Post: City Hall Bulletin Board and Library 04/8/16



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MINUTES
HISTORIC PRESERVATION COMMISSION
Wednesday, March 9, 2016 at 5:30 pm
Training Room

CALL TO ORDER/ROLL CALL – Meeting convened at 5:30 pm

Members Present: Heidi Heinze, Jayne Hoffman, Pam Friede, Hal Watson, Jeff Bjork

Members Absent: Rebecca Prendergast (excused)

Staff Present: Tony Steiner – *City Planner*, Amy Peterson – *Assistant Community Development Director*, Jason Blatz – *GIS Intern*

Others Present: None

APPROVAL OF AGENDA/MINUTES

MSC Watson /Hoffman to approve the minutes of the February 9th Meeting – unanimous

PUBLIC COMMENT

There was a brief discussion on recent legislation (Act 176) as it pertains to historic preservation. A brief discussion followed. It was noted that the two main changes in the legislation are covered by our historic preservation ordinance. The Municipal code requires a public hearing and public notice when a property is proposed for designation as a historic land mark. The Municipal code also provides for an appeal process if the owner or an aggrieved party does not agree with a decision of a Board or Commission.

OLD BUSINESS

Review of Historic Preservation Commission Bylaws

The City of River Falls Historic Preservation Commission Bylaws and Rules of Procedure” which were updated in September of 2011. The HPC discussed familiarizing members with the bylaws as there has been a significant change in membership since 2011. Members reviewed a copy of the bylaws and staff discussed the major points of the bylaws and answered questions from members.

Review of Work Plan Ideas

At the March meeting the HPC reviewed the draft work plan and a brief discussion occurred regarding ideas that should be included. Staff will prepare a work plan for the rest of the year that we can review, amend and use as a basis for moving forward.

Update on Historic Preservation Sub Grant

Staff has received notice from the State Historical Society that our grant application to fund the work necessary to nominate the Glen Park Suspension Footbridge to the State and National Register of Historic Places has been approved. Staff reviewed a draft press release with the members and briefly discussed the process that will follow.

NEW BUSINESS

Agenda Items for April 13, 2016 Meeting:

- Finalize Work Plan
- Review and prioritization of landmark designation list.
- Review and choose pictures for River Falls Days handout.
- Discuss logistics for home Movie Day proposal
- Discuss logistics for development of story map for architectural and historic survey

ADJOURNMENT – Meeting adjourned at 6:30 p.m.

Respectfully submitted,



Tony Steiner, City Planner



COMMUNITY DEVELOPMENT DEPARTMENT

MEMORANDUM

TO: Historic Preservation Commission

FROM: Tony Steiner, City Planner 

DATE: April 13, 2016

RE: April Historic Preservation Commission Meeting Agenda Items

Item 1: **RE: Work Plan**

The draft work plan has been put into a table format. At the next meeting we can finalize the time line, assign the lead person for each item and finalize cost estimates if needed for each item. The work plan can be found at the end of this memo for your review.

Item 2: **RE: Review and Prioritization of Historic Plaques and Landmark Designation List**

In 2013 Staff compiled a list of properties for the Historic Building Plaque Program. The HPC ranked them in order of importance. There are nine buildings still on the list. We can probably get 2-3 done this year at the most. Please review the order and we can amend it, add to it or change the order:

1. 412 N. Main St.-Prairie Mill -1934 (Chronology)
2. 204 N. Main St.- 206 N. Main St.-William O. Pingrey Building-1867
3. 107 N. Main St.- George Theodore Smith Building-1893-1930
4. 110 N. Main St.-David Burnett and George E. Pratt Meat Market-1886
5. 108, 110, 112 E. Maple St. - Knute L. Lein Machinery Warehouse Parker House 1879-1915, 100 Block of south Main Street (East Side)
6. 114 S. Main St. - Sumner Dodge Building- 1876
7. 200, 204, S. Main St.-108 E. Walnut St.-George Theodore Smith Building-1916
8. 224 S. Main St. - Oscar Sheldrew and Clinton Beebe Building- 1923, 200-300 Block of S. Main Street (West Side)
9. 709 N. Main St.-Kinnic Drive Inn Village Inn-1960-1974.

Historically, one Landmark site has been completed each year. From what I can gather the following addresses are still candidates. The Architectural and Historic Survey is valuable resource that we can use to expand the possible list of candidates.

<u>ADDRESS</u>	<u>CURRENT PROPERTY OWNER</u>
• 323 West Maple Street	Randy and Yvonne Cudd **
• 214 North Fremont Street	Shelly R. Rusch
• 210 North Fremont Street	Joseph and Della Boles**
• 108 South 6th Street	Susan Edwards

**Denotes property owner does not live at site

- Item 3: RE: Review and Choose Pictures for River Falls Days Handout**
At our last meeting we discussed choosing a picture for handout at the River Falls Days celebration. Members were encouraged to bring in pictures, so if you have pictures please bring them in. Staff also has assembled a number of pictures your review and consideration and those are attached to the end of this memo.
- Item 4: RE: Discuss Logistics for Home Movie Day Proposal**
At our last meeting Jayne briefed us on this concept. Jayne was going to check in further on the logistics and will give us an update.
- Item 5: RE: Development of Architectural and Historic Survey into a Story Map**
At our last meeting we discussed the concept of adapting sites identified on the recently completed Architectural and Historic Survey into a story map for the city web site. Jason Blatz has put together a sample panel for the story map and will be available to show it to you as it would be seen on the web site and discuss your ideas and how we can implement this project.

Historic Preservation Commission Work Plan

Timeframe	Item	Lead	Cost
April 2016	Establish Landmark Priority List Criteria		
April	Establish Landmark Priority List		\$150 residential \$800 commercial \$1000 pedestal
April	Commission picture (group or individual)		
April	Cable Access Presentation		
April – May	GIS Storyboard	Jason/?	
April 2016- January 2017	Host a Home Movie Day Event	Jayne	
May	Historic Preservation Month Promotion		
Ongoing	Continue Building/site plaque installations		\$400 (property owner)
August	Presentation to Council	Heidi/Tony	
July 8-10	HPC promotion at River Falls Days		\$100
?	Self-guided Historic Walking Tour		
Oct 21-22	Wisconsin Historical Conference – WI Dells		\$300/person
November	River Falls History Presentation		
December	Joint HPC/Park Board Meeting	Tony/Cindi	\$75
2016	Finish Glover School – once complete then plaque	Public Works/Tony	
Ongoing	Grants		
Long term	River Falls Historical Museum		

2016 Budget:

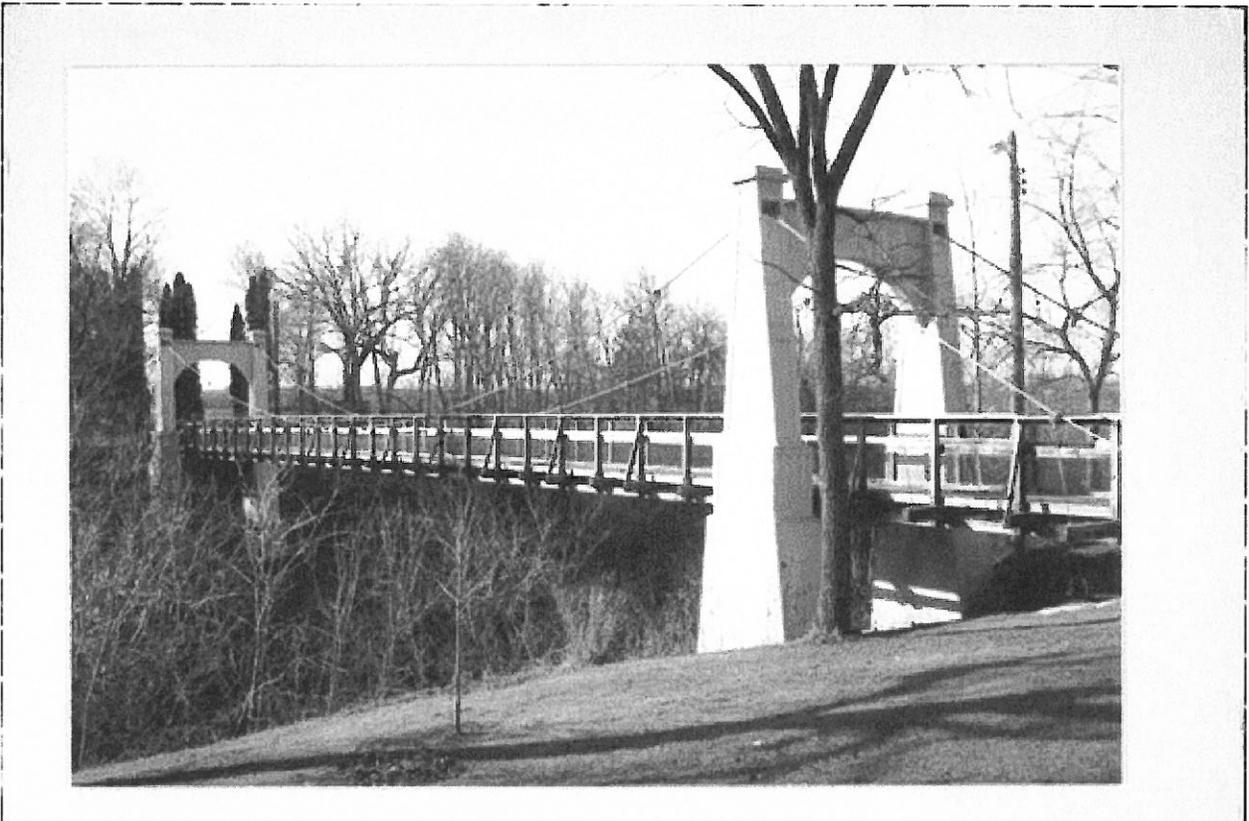
- \$100 – Dues, Memberships, subscriptions
- \$4000 – Plaques, general operating, supplies
- \$300 – travel/training

Property Owners for Plaque List

1. 412 N. Main St.-Prairie Mill -1934
Neil Anderson 421 N. Main Street
River Falls, WI 54022
2. 204 N. Main St.- 206 N. Main St.-William O. Pingrey Building-1867
Dodge Properties of River Falls LLC
28515 Huneke Rd
3. 107 N. Main St.- George Theodore Smith Building-1893-1930
Smarter Than You Property Holdings LLC
324 3rd Street North
Hudson, WI 54016
4. 110 N. Main St.-David Burnett and George E. Pratt Meat Market-1886
Paul Poulios
110 N. Main Street
River Falls, WI 54022
5. 108, 110, 112 E. Maple St. - Knute L. Lein Machinery Warehouse Parker House 1879-1915, 100 Block of S. Main Street (East Side).
Dimitrios Kaminos
5 Donbush Rd
St. Paul Mn 55127
6. 114 S. Main St. - Sumner Dodge Building- 1876
Nikki Werner
W786 Sand Road
Pepin, WI 54759
7. 200, 204, S. Main St.-108 E. Walnut St.-George Theodore Smith Building- 1916
Marsh Creek LLC
P.O. Box 689
River Falls, WI 54022
8. 224 S. Main St. - Oscar Sheldrew and Clinton Beebe Building- 1923, 200-300 Block of S. Main Street (East Side).
Terrance L. Traynor
N8788 1048th Street
River Falls, WI 54022
9. 709 N. Main St.-Kinnic Drive Inn Village Inn-1960-1974.
Kevin Pechacek (West Wind)
709 N. Main St.
River Falls, WI 54022



Railroad Depot



Glen Park Footbridge (Swinging Bridge)



1956 Birdseye View of Downtown



City Hospital 1948



Normal Day Parade 1913