



**City of  
RIVER FALLS**  
COMMON COUNCIL AGENDA  
April 12, 2016

Call Meeting to Order – 6:30 p.m.  
Pledge of Allegiance  
Roll Call  
Approval of Minutes – March 22, 2016, Regular Meeting [Page 2](#)

Approval of Bills (Cronk) §

**\*\*\* NOTE: OFFICIAL ACTION MAY BE TAKEN ON ANY AGENDA ITEM \*\*\***

**PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:**

1. Recognition of outgoing Alderpersons Gulick, Nordgren and Taylor
2. Change of Agent Request – Jama Investments LLC dba Bo’s ‘N Mine [Page 5](#)

**PUBLIC HEARING:**

**6:31 p.m.**

3. Ordinance 2016-02 – Ordinance Amending and Renumbering Chapter 12.16 of the Municipal Code – Storm Water Management – Second Reading and Disposition [Page 9](#)

**CONSENT AGENDA:**

4. Resolution Approving Transfer of Property-St. Croix Valley Business Incubator [Page 11](#)

**ORDINANCES AND RESOLUTIONS:**

5. Resolution Approving Water Rates [Page 15](#)
6. Resolution Awarding Bid for Lake George Trail (University Falls to Family Fresh) [Page 45](#)

**REPORTS:**

7. Emergency Weather Awareness Report
8. Administrator’s Report [Page 48](#)

**ANNOUNCEMENTS:**

9. Equal Pay Day Proclamation [Page 59](#)

**CLOSED SESSION:**

10. *Recess into Closed Session per Wisconsin State Statutes § 19.85(1) (e) for the following purposes:*  
“deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session, to wit: purchase and sale of property in the River Falls Industrial Park; sale of property(ies) in Sterling Ponds Corporate Park, consideration of developer’s agreement(s) for development commercial/industrial facilities in River Falls.”

**RECONVENE INTO OPEN SESSION:**

11. Take action on Closed Session Items if necessary

**ADJOURNMENT** Publish: River Falls Journal 4-7-2016; Posted 4-1-2016



**City of  
RIVER FALLS**  
*CITY OF RIVER FALLS, WISCONSIN  
COMMON COUNCIL PROCEEDINGS*

**March 22, 2016**

Mayor Toland called the meeting to order at 6:30 p.m. in the City Council Chambers located in City Hall.

**City Council Members Present:** Jim Nordgren, Diane Odeen, Aaron Taylor, Hal Watson

**Members Absent:** David Cronk, Dan Gulick, Scott Morrisette

**Staff Present:** Steve Weld, City Attorney; Gordon Young, Police Chief; Julie Bergstrom, Finance Director/Assistant City Administrator; Keri Schreiner, Management Analyst Fellow; Kevin Westhuis, Utility Director; Reid Wronski, City Engineer; Brent Buesking, Management Analyst Fellow; Ray French, Management Analyst; Crystal Raleigh, Senior Civil Engineer; Lu Ann Hecht, City Clerk; Terry Kusilek, Operations Superintendent

**Others:** Sean Lentz

**The Pledge of Allegiance was said.**

**APPROVAL OF MINUTES:**

March 8, 2016, Regular Meeting Minutes

**MSC Odeen/Watson move to approve minutes. Unanimous.**

**APPROVAL OF BILLS:**

Bills - \$511,189.72

**MSC Nordgren/Odeen move to approve bills subject to the comptroller. Unanimous.**

**PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:**

There were no public comments.

**PUBLIC HEARING:**

Storm Water Permit – 2015 Annual Report and Resolution No. 6012 Authorizing Content of 2015 Annual Report to Discharge Storm Water

**The Mayor recessed into a public hearing at 6:32 p.m.** The Mayor introduced Crystal Raleigh, Senior Civil Engineer, who provided a report for the City Council.

Raleigh provided an overview of the MS4 permit. She talked about the 2015 MS4 activity including public education/outreach/involvement; illicit discharge detection and elimination; erosion control; storm water management ordinance and pollution prevention. She talked about the July flooding and how the City's infrastructure handled it. There was minimum damage.

Raleigh talked about the 2016 total maximum daily load implementation for phosphorus in the river. She also talked about the minor updates to the ordinance and technical standards. Upon completion of the presentation, Raleigh stood for questions. The Mayor asked for public comments. There were none. The Mayor asked Council if there were any questions.

Aldersperson Watson thanked Raleigh for the work she was doing – especially the community education. He suggested that it would be nice to hold seminars for private contractors regarding chemicals going into the river.

**As there were no other comments, the Mayor moved back into Open Session at 6:44 p.m. MSC Watson/Nordgren moved for approval of the resolution. Unanimous.**

**CONSENT AGENDA:**

Acknowledgement of the following minutes:

River Falls Housing Authority - 2/11/16; Police and Fire Commission – 1/4/16;  
Park and Recreation Advisory Board – 2/17/16; Ambulance Commission – 12/7/16;  
Utility Advisory Board – 2/15/16; Library Board – 2/1/16; Business Improvement District – 3/8/16

Resolution No. 6013 Approving 2016 Fee Schedule

Resolution No. 6014 Establishing District 1 Wards 1-4 Polling Place

Resolution No. 6015 Regarding Replacement of Public Works Equipment-Snowblower

**MSC Odeen/Watson move to approve the Consent Agenda. Unanimous.**

**ORDINANCES AND RESOLUTIONS:**

Ordinance 2016-02 – Ordinance Amending and Renumbering Chapter 12.16 of the Municipal Code – Storm Water Management – First Reading

There were no comments.

Resolution No. 6016 - Amending Storm Water Management Standards

**MSC Watson/Odeen move to approve the resolution. Unanimous.**

Resolution No. 6017 Awarding Bid for 2016 Sanitary Sewer Lining Project

**MSC Odeen/Taylor move to approve the resolution. Unanimous.**

Resolution No. 6018 Authorizing Professional Services for North Interceptor Sewer Project

The Mayor introduced City Engineer, Reid Wronski, who provided a presentation on the project. This project would affect all the City's corporate parks. He talked about the 25 year old lift station and the increasing maintenance costs. Wronski gave a background about the project including a timeline. Three proposals were received on February 3 and reviewed by a Selection Committee who recommended TKDA for the project. He talked about the scope of work with the project.

Upon completion of the presentation, Wronski stood for questions. Watson asked about staff doing the property research and the lift station. Wronski provided answers to the questions.

**With no other comments, the Mayor asked for a motion. MSC Odeen/Nordgren move to approve the resolution. Unanimous.**

Resolution No. 6019 Authorizing the Issuance and Sale of \$4,510,000 Sewerage System Revenue Bonds, Series 2016a of the City of River Falls, Pierce and St. Croix Counties, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds

The Mayor introduced Sean Lentz from Ehlers who presented information on the bonds to Council. He talked about the City's Sewer Bond rating, the winning bid, and the interest rate. Lentz said amount was listed on the agenda as \$4,620,000 but should be changed to \$4,510,000.

**MSC Odeen/Nordgren move to approve the resolution in the amount of \$4,510,000. Unanimous.**

Resolution No. 6020 Authorizing the Issuance and Sale of \$4,060,000 General Obligation Refunding Bonds, Series 2016b

Lentz said this bond was for refinancing which would result in savings for the City. He talked about the City's bond rating and noted the bond amount had changed to a smaller amount and needed to be issued at \$4,060,000. Alderperson Taylor asked a clarifying question on the bond series.

**MSC Watson/Taylor move to approve the resolution in the amount of \$4,060,000. Unanimous.**

**REPORTS:**

2016 Road Projects

City Engineer Wronski provided Council with a report on the upcoming 2016 road projects including the Chapman Drive reconstruction project. He talked about the pavement assets and explained what chip sealing is. Wronski explained that the City does this because it extends road life by 7-10 years resulting in saving taxpayers about \$150,000 per year. He showed a map detailing the 2016 chip seal projects.

Administrator's Report

Aldersperson Nordgren asked if we know what caused the electrical outage on March 13. Utility Director Westhuis said a squirrel caused an outage which affected a large number of customers.

**Comptroller's Report for February**

Aldersperson Odeen read the report as follows: general fund revenues through the end of February were \$2,856,054 and include the February property tax settlement and the payment for municipal services from the State of Wisconsin. Expenditures for the same period were \$1,193,511 or 12 percent budgeted for a net of revenues over expenditures of \$1,662,543.

**MSC Watson/Nordgren move to adjourn at 7:32 p.m. Unanimous.**

Respectfully submitted,

Kristi McKahan,  
Deputy City Clerk

## MEMORANDUM

**TO:** Mayor Toland and City Council

**FROM:** Bridget Hieb, Deputy Clerk

**DATE:** April 12, 2016

**TITLE:** **Change of Agent Request – Jama Investments LLC dba Bo’s ‘N Mine**

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### **RECOMMENDED ACTION**

Please consider appointment and approve or deny by motion Casey Cook as Agent for Jama Investments LLC.

### **BACKGROUND**

§125.04(6) Corporations and Limited Liability Companies must appoint an Agent and that Agent shall be approved by the issuing authority.

Casey Cook has successfully completed the requirements to be appointed as Agent.

### **CONCLUSION**

Consider appointing and approve by motion the change of Agent request for Jama Investments LLC.

cash \$10.00  
receipt # 10900  
Bo's

# SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of River Falls County of Pierce  
 City

The undersigned duly authorized officer(s)/members/managers of Jama Investments LLC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Bo's N Mine  
(trade name)

located at 110 S Main St. River Falls WI 54022

appoints Casey Cook  
(name of appointed agent)

628 High Ridge Road River Falls, WI 54022  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 15 yrs

Place of residence last year 628 High Ridge Road, River Falls WI 54022

For: Jama Investments LLC  
(name of corporation/organization/limited liability company)

By: [Signature]  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

### ACCEPTANCE BY AGENT

I, Casey Cook, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 3-23-16 Agent's age 30  
(signature of agent) (date)

628 High Ridge Road River Falls WI 54022 Date of birth [Redacted]  
(home address of agent)

### APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 3/24/16 by [Signature] Title Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
COOK		Casey		Robert	
Home Address (street/route)		Post Office	City	State	Zip Code
628 High Ridge RD			River Falls	WI	54022
Home Phone Number		Age		Place of Birth	
507-319-3861		30		Red wing, MN	

The above named individual provides the following information as a person:

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- \_\_\_\_\_ of \_\_\_\_\_

(Officer/Director/Member/Manager/Agent)

(Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 15 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)  
Small Amount (Marijuana) - 2010-2011
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Don Fowell	110 S main River Falls	2008	2016
Apple bees	Hudson, WI	2003	2008

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this March day of Twenty Three, 20 16  
Jan Ann Hecht, city clerk  
(Clerk/Notary Public)

[Signature]  
(Signature of Named Individual)

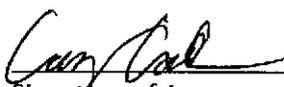
My commission expires \_\_\_\_\_



Printed on Recycled Paper

**Supplement to  
Schedule For Appointment of Agent**

1. As designated agent for the license holder, do you understand that you have full responsibility over the business and may be held civilly or criminally liable for violations of the law or City ordinances by its employees, even if you are not physically present?  
Yes  No
  
2. Do you understand that under the laws of Wisconsin, violations of statutes regulating the sale of liquor do not require the showing of a willful or intentional act?  
Yes  No
  
3. Do you understand that if an employee or agent of the entity on whose behalf you are agreeing to act as agent is guilty of a violation, it is no defense for you to claim that you were not present and did not know of the acts of that employee or agent and that you can be held responsible even if you expressly forbid that employee or agent from engaging in a particular act in violation of the state liquor laws?  
Yes  No
  
4. Do you understand that with respect to employees or agents, as long as they are performing acts that fall within their scope of employment, such as serving beer or alcohol, such that for all intents and purposes he or she appears to be representing the interests of the license holder, you as its agent, can be held vicariously liable for violations of the law?  
Yes  No
  
5. Do you realize that at all times the business is open, as its agent, you are responsible to make certain that all liquor laws and ordinances are being obeyed?  
Yes  No
  
6. Do you understand that even if you claim that you were negligent in hiring or supervising an employee who violates the law, this is no excuse if a liquor law violation is brought against you in your representative capacity as agent?  
Yes  No

  
\_\_\_\_\_  
Signature of Agent

3-23-16  
Date

## MEMORANDUM

**TO:** Mayor Toland and City Council

**FROM:** Crystal Raleigh, PE - Sr. Civil Engineer

**DATE:** April 12, 2016

**TITLE:** **Storm Water Ordinance – 2<sup>nd</sup> Reading**

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### **RECOMMENDED ACTION**

Adopt Ordinance 2016-02 amending Chapter 12.16 regarding Storm Water Management after second reading on April 12, 2016.

### **BACKGROUND**

The proposed ordinance and the supplemental technical standards have minor changes from the current versions. Changes to the ordinance are grammatical, format errors, and a clarification. More significant modifications were made to the technical standards which were adopted on March 22. A complete redline copy of the ordinance is available upon request.

### **DISCUSSION**

The first reading of the proposed ordinance took place at the March 22 City Council meeting. There were no questions or comments on it.

### **CONCLUSION**

Staff recommends Council adopt the Ordinance 2016-02 on April 12, 2016 following a second reading.



**ORDINANCE NO. 2016-02**

**AN ORDINANCE AMENDING CHAPTER 12.16  
REGARDING STORM WATER MANAGEMENT**

**THE COMMON COUNCIL OF THE CITY OF RIVER FALLS DO ORDAIN:**

**SECTION 1.** That Section 12.16.020 of the City of River Falls Municipal Code be amended as follows:

- C. Exceptions. The following exceptions apply to the provisions of this chapter:
  - 2. If the conditions in paragraph a below are met, owners, builders and developers of structures other than single-family and duplex homes shall be exempt from the provisions of this chapter with the exception that all provisions related to construction site erosion control shall be met.

**SECTION 2.** That Section 12.16.040 of the City of River Falls Municipal Code be amended as follows:

- A. Design Criteria, Standards and Specifications. All BMPs required to comply with this chapter shall meet the design criteria, standards and specifications based on the following:
  - 1. Applicable design criteria, standards and specifications identified in the city of River Falls stormwater management standards dated ~~May 22, 2007~~ March 22, 2016 and on file in the city engineering office.

**SECTION 3.** This ordinance shall take effect on the day after publication.

Dated this 12th day of April, 2016.

**FOR THE CITY OF RIVER FALLS**

\_\_\_\_\_  
Dan Toland, Mayor

ATTEST:

\_\_\_\_\_  
Lu Ann Hecht, City Clerk

Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_



## MEMORANDUM

**TO:** Mayor Toland and City Council

**FROM:** Raymond French, Management Analyst

**DATE:** April 12, 2016

**TITLE:** Resolution Approving Transfer of Property

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### RECOMMENDED ACTION

Adopt the resolution approving the transfer of property for the St. Croix Valley Business Incubator (SCVBI) to the River Falls Economic Development Corporation (RFEDC).

### BACKGROUND

The creation of the [SCVBI](#) has been a central feature of past City Work Plans and is a key strategic initiative in the Council's adopted [Strategic Plan](#). Following the award of a public works facilities grant by the U.S. Economic Development Administration (EDA) in September, 2015, the project partners (City, RFEDC, UWRF, and CVTC) continued with plans for the construction of the facility in 2016.

At its January 12, 2016 meeting, the City Council adopted Resolution #5994 that approved the Master Relationship Agreement for the St. Croix Valley Business Incubator. Section 2.01 provides for the donation of a parcel of land in the Sterling Ponds Corporate Park to the RFEDC for the purpose of constructing the SCVBI. For the timely facilitation of local financing for the project, it is necessary for the City to transfer the property to the RFEDC so that the RFEDC can begin paying expenses and seeking reimbursement from EDA. This will allow for the project to continue toward the goal of opening the SCVBI by 2017.

### FINANCIAL CONSIDERATIONS

The value transferred for the land is \$403,200 and the SCVBI building construction is estimated at \$2.8 million. The property will be tax exempt; however, the mission of the SCVBI is to nurture companies with the potential to create high wage jobs, with potential spillover effects to the rest of the Sterling Ponds Corporate Park and region.

### CONCLUSION

Adoption of the resolution approving the transfer of property to the River Falls Economic Development Corporation for the St. Croix Valley Business Incubator is recommended. This will allow for the timely financing of the project in order to meet the goal of opening by 2017.



**RESOLUTION NO.**

**RESOLUTION APPROVING TRANSFER OF PROPERTY –  
ST. CROIX VALLEY BUSINESS INCUBATOR**

**WHEREAS**, a key priority for the City is the creation of the St. Croix Valley Business Incubator (SCVBI), in partnership with the River Falls Economic Development Corporation (RFEDC), University of Wisconsin-River Falls, and Chippewa Valley Technical College; and

**WHEREAS**, the project partners were awarded a 50% matching grant from the U.S. Economic Development Administration to construct the SCVBI; and

**WHEREAS**, the signed agreement among the project partners provides for the donation of a parcel of land in the Sterling Ponds Corporate Park from the City to the RFEDC for the purpose of constructing the St. Croix Valley Business Incubator.

**WHEREAS**, the City of River Falls owns the parcel of real estate in the Sterling Ponds Corporate Park designated 1091 Sutherland Avenue and previously identified as the future location of the SCVBI; and

**WHEREAS**, transferring the real estate to the RFEDC will provide for the timely financing of the project;

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council of the City of River Falls hereby authorizes the City Administrator to execute a Warranty Deed (Attachment A) to the River Falls Economic Development Corporation for the following described real estate:

Lot One (1) of Certified Survey Map in Volume Twenty Seven (27) of Certified Survey Maps, Page 6106, as Document Number 1011267, Filed in St. Croix County Register of Deeds Office on April 29, 2015, City of River Falls. St. Croix County, Wisconsin.

**BE IT FURTHER RESOLVED** that said property is donated to the River Falls Economic Development Corporation for the construction of the St. Croix Valley Business Incubator.

Dated this 12th day of April, 2016.

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Dan Toland, Mayor

ATTEST:

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Lu Ann Hecht, City Clerk

# Attachment A

## State Bar of Wisconsin Form 2-2003 WARRANTY DEED

Document Number

Document Name

**THIS DEED**, made between City of River Falls

("Grantor," whether one or more), and River Falls Economic Development Corporation

("Grantee," whether one or more).  
Grantor for a valuable consideration, conveys and warrants to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in St. Croix County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

**See attachment for legal description.**

Recording Area

Name and Return Address

276-1150-06-000

Parcel Identification Number (PIN)

This **is not** homestead property.  
(is) (is not)

Exceptions to warranties:

**easements, restrictions, and rights of way of record, if any.**

Dated \_\_\_\_\_

**City of River Falls**

\_\_\_\_\_  
(SEAL) \_\_\_\_\_ (SEAL)  
\* \_\_\_\_\_ \* **By: Scot Simpson, City Administrator**  
\_\_\_\_\_  
(SEAL) \_\_\_\_\_ (SEAL)  
\* \_\_\_\_\_ \*

### AUTHENTICATION

Signature(s) \_\_\_\_\_  
authenticated on \_\_\_\_\_

\*  
TITLE: MEMBER STATE BAR OF WISCONSIN  
(If not, \_\_\_\_\_  
authorized by Wis. Stat. § 706.06 )

THIS INSTRUMENT DRAFTED BY:  
**Maxfield E. Neuhaus - Attorney at Law**  
**River Falls, WI 54022-0138**

### ACKNOWLEDGMENT

STATE OF \_\_\_\_\_ )  
\_\_\_\_\_ ) ss.  
\_\_\_\_\_ COUNTY )

Personally came before me on \_\_\_\_\_,  
the above-named **Scot Simpson, City Administrator**

to me known to be the person(s) who executed the foregoing  
instrument and acknowledged the same.

\* \_\_\_\_\_  
Notary Public, State of \_\_\_\_\_  
My commission (is permanent) (expires: \_\_\_\_\_)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATION TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

WARRANTY DEED

©2003 STATE BAR OF WISCONSIN

FORM NO. 2-2003

\*Type name below signatures.

INFO-PRO™ www.infoproforms.com

LOT ONE (1) OF CERTIFIED SURVEY MAP IN VOLUME TWENTY SEVEN (27) OF CERTIFIED SURVEY MAPS, PAGE 6106, AS DOCUMENT NUMBER 1011267, FILED IN ST. CROIX COUNTY REGISTER OF DEEDS OFFICE ON APRIL 29, 2015, CITY OF RIVER FALLS.

St. Croix County, Wisconsin.

## MEMORANDUM

**TO:** Mayor Toland and City Council Members

**FROM:** Kevin Westhuis, Utility Director  
Julie Bergstrom, Finance Director/Asst. City Administrator

**DATE:** April 12, 2016

**TITLE:** **Resolution Adopting Water Rates – Docket 5110-WR-104**

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### RECOMMENDED ACTION

Adopt the resolution approving the increase in water rates subject to a public hearing and formal approval by the Wisconsin Public Service Commission (PSC). The proposed rates increase the annual revenue to the water fund by 15%, for a 6.5% rate of return.

### BACKGROUND

Attached are two rating information sheets from the PSC website, one entitled “How are rates set based on the revenue requirement and cost of service?” and one entitled “What is a Cost of Service Study (COSS)? They are provided to give background information regarding the rate setting process for water utilities in Wisconsin. They include a discussion of four main concepts that are useful in providing context for policy makers such as the City Council. They are:

1. Cost of Service Study (COSS)
2. Revenue Requirements
3. Rates for General Water Service
4. Rates for Public Fire Protection Service

The process for setting conventional rates with the Public Services Commission involves approximately eight main steps:

1. Review historical data by consultant/ staff
2. City completes application and submits to PSC
3. PSC accepts and processes request (Revenue Requirement, COSS, rate design)
4. PSC provides draft exhibits to utility (often discussion amongst City and PSC at this step)
5. Utility notifies customers
6. Public Hearing
7. City Council approves rates and sets effective date
8. PSC issue rate order (final exhibits)

The water rate study was initiated over a year ago to address an anticipated increase in expenditures due to capital expenses for painting of the Golfview and Sycamore water towers and increased maintenance costs. The water rate study was submitted to the Wisconsin Public Service Commission (PSC) in June, 2015 (Step 2 of 8). The application contained the revenue requirement, cost-of-service analysis, and proposed rates. The proposed rate increase was 6% and included information from the updated impact fee study prepared by Trilogy Consulting.

After discussion with PSC staff members over the following months, primarily regarding including costs for well #6 in the rates, the proposal was modified to exclude Well #6 costs in the water rates, but include additional funding for future infrastructure maintenance and staffing. This final proposal resulted in an overall 15% increase in water revenues. The final proposal was accepted by the PSC on March 21, 2016 (Step 4 of 8).

The PSC has scheduled a public hearing on the proposed rates on April 20<sup>th</sup> at 2:00 p.m. to obtain public input into the rate change (step 6 of 8). The PSC will forward final approval of the water rate increase following the hearing for a proposed June 1, 2016 implementation date.

## **DISCUSSION**

A discussion of the major sections of the PSC docket follows.

### Revenue Requirements/COSS

The original report submitted to the PSC included partial funding for Well #6, tower painting expenses and increased budgeting for routine maintenance costs. The PSC has taken the position, as they did in 2012, that Well #6 should be funded by impact fees, not water rates. This prompted many months of discussion, including meeting with PSC staff in Madison to outline the City's position on the use of impact fees, and how to avoid similar situations in the future. As a result, the final cost of service report excluded the funding for Well #6, with the clarification that costs related to Well #6 can be funded from revenues not related to rates, such as water tower leases. The PSC estimated revenue increase required is \$209,297, or an overall increase of 15% over the water utility's present revenues.

### General Water Service

Of the estimated \$1,555,528 in annual revenue required for the water utility, an increase of approximately \$174,000 is related to general services (excluding fire protection charges), which includes ongoing operating costs. This increase is offset by a decrease in revenue required for public fire protection of approximately \$59,000.

### Public Fire Protection

The public fire protection charges were added to the utility bill in 1991 based on assessed values of improved parcels (land excluded). The method of allocating public fire protection costs was amended in 2012, to move from assessed values to meter size.

At the time the water rates were reviewed in 2012, the revenue received for fire protection did not reflect actual costs. A decrease in public fire protection rates was made with the 2012 rate case, and an additional decrease is included in this rate case. This has the result of reducing the overall increase in the water rates, and more accurately collects the necessary revenue to offset actual expenses.

#### Irrigation Metering

The PSC has made philosophical changes in their approach to water rates in recent years. Water conservation has become a priority, and the Commission has increased their scrutiny of water usage, especially in the area of irrigation meters. Rates for irrigation customers, in particular, are set higher than regular household water usage to recover the costs associated with using water during times of peak demand and also to delay the costs of providing additional supply infrastructure. The rates for irrigation meter customers are approximately 50% higher per gallon than for general service customers.

#### Customer Base

The majority of utility customers are residential users (80%) and the average usage is approximately 4,000 gallons per month. For this group of users, the impact of the rate change will be an additional \$2.40 per month, which includes the fixed monthly charge, fire protection and volume usage.

As in the previous rate adjustment, more water usage either with or without an irrigation meter will significantly increase the monthly water charge. The PSC has indicated that higher water usage will cause additional infrastructure needs with associated additional costs, and they are prepared to use pricing to delay these purchases.

Additional information on the dollar and percentage change on various classes of customer is attached as Schedule 19.

#### SUMMARY

With the above listed changes, the overall revenue increase is 15%, or \$209,297, which provides a rate of return of 6.5%. Although this increase is higher than originally submitted to the PSC last year, the increase will adequately fund the system improvements that are planned for 2016, and those that are expected to be included in the 2017-2018 budget.

Due to the increasing costs for volume usage, the proposed rates could have significantly different effects on a customer's water bill (see **schedule 3 of docket** for sample customer impact analysis or **SCHEDULE 18** for complete look at the proposed rate schedules).

Example – Average Residential Customer

Usage of 4,000 gallons of water per month without an irrigation meter, the impact of the rate change is estimated to be (average residential use is ~4,000 gallons per month):

Residential Water Customer	Current @ 4,000 gallons	New Rates @ 4,000 gallons	Increase (Decrease)
Monthly Fixed Charge	\$5.25	\$8.00	+2.75
Water Charges	\$5.60	\$5.56	(\$0.04)
Public Fire Protection	\$ 4.46	\$ 4.15	(\$0.31)
Total Water Only Bill	\$15.31	\$17.71	+\$2.40

For those residential users that may exceed 4,000 gallons per month, the following volume rates will apply in addition to the fixed costs and fire protection fees:

- First 4,000 gallons used monthly - \$1.39 per 1,000 gallons
- Next 4,000 gallons used monthly - \$1.80 per 1,000 gallons
- Over 8,000 gallons used monthly - \$2.56 per 1,000 gallons

Those customers with irrigation meters will see the following increases in their monthly water charges based on estimated usage (irrigation volume rate going from \$2.05 to \$2.59/1000gal.):

Irrigation Customer	Meter Size	Current	New Rates	Increase
5,000 gallons per mo.	3/4"	\$15.50	\$20.80	+\$5.30
10,000 gallons per mo.	3/4"	\$25.75	\$33.60	+\$7.85
25,000 gallons per mo.	1-1/2"	\$71.25	\$87.01	+\$15.76
100,000 gallons per mo.	2"	\$235.00	\$291.02	+\$56.02

All water customers will see a reduction in the public fire protection portion of their bill, which will somewhat offset the water service cost increase.

Additional and more detailed examples of the rate increase impacts on the different rate classes can be reviewed on **EXHIBIT A, B, C, and D.**

**Number of Customers in each class** (Approximate because these can fluctuate daily, but very close) 5,164 total water meters in our system.

- Residential – 4,068
- Multi-family – 69
- Commercial – 302
- Industrial – 17
- Public Authority - 70
- Irrigation - 638

**FINANCIAL CONSIDERATIONS**

Water revenue increase of approximately \$209,000 projected with the proposed rates. With the approval of the City Council and following the approval of the PSC, the rates are proposed to into effect on June 1, 2016. Customers will see a change in their monthly bills beginning with the July 5<sup>th</sup> utility billing.

**CONCLUSION**

Staff recommends adoption of the new water rates with the effective date of June 1, 2016, pending final approval by the PSC.



**RESOLUTION NO.**

**RESOLUTION ADOPTING WATER UTILITY RATE ADJUSTMENT**

**WHEREAS**, the City of River Falls has maintained the water utility rates as revised by the Public Service Commission of Wisconsin (PSC) in 2012; and

**WHEREAS**, rates are reviewed in order to provide adequate funding for projects and for debt service coverage; and

**WHEREAS**, Trilogy Consulting has prepared a water rate study and an analysis of public fire protection in conjunction with the water rate submittal to the PSC; and

**WHEREAS**, the PSC has scheduled a public hearing on the proposed rates, and has preliminarily approved an overall increase of fifteen percent for water revenues;

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council of the City of River Falls hereby adopts the water rates contingent on the public hearing and final approval by the PSC, effective June 1, 2016.

Dated this 12th day of April, 2016.

\_\_\_\_\_  
Dan Toland, Mayor

ATTEST:

\_\_\_\_\_  
Lu Ann Hecht, City Clerk



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Water



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## Water & Sewer

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How are rates set based on the revenue requirement and cost of service?

The final rate design step is determining rates to achieve the proper revenue requirement and provide a fair distribution of the costs between customers based on the cost of providing service.

### Goals of Rate Design

Before we get into the actual mechanics of developing a set of rates, it is necessary to review the policy framework for rate design. There are several important criteria to keep in mind when designing rates. In his book *Principles of Public Utility Rates*, James Bonbright's summarizes the goals of rate design as follows.

Rates established by a utility regulatory commission should:

- Be Practical, Simple, and Easily Understandable
- Be Clear, Having Only One Interpretation
- Achieve Proper Revenue Requirement
- Provide Relatively Stable Revenues
- Avoid Unnecessary Rate Shock
- Be Based on the Cost of Providing Service
- Not Be Unduly Discriminatory
- Promote Justified Applications and Discourage Wasteful Use

### Rates for Water for Public Fire Protection

Keeping these criteria in mind, let's go through the mechanics of developing a set of rates for a water utility. While there are many different services requiring distinct rates provided by a water utility, most of these services fall into one of two categories: general service or fire protection.

Fire protection can be further deconstructed into private and public fire protection. Private fire protection rates are typically based on the diameter of the unmetered connection to the utility main. The private service is provided to individual customers, usually commercial or industrial, who require fire protection in addition to that available in the public system.

Public fire protection is the water service the utility provides through fire hydrants and unmetered connections to sprinkler systems. The cost of this service includes the cost of hydrants as well as the extra capacity of mains, pumps, and storage to sustain high flow rates at the pressure and for the period of time needed to fight fires. Both public and private fire rates are comprised primarily of demand costs. Fire protection is considered a separate class of service for the purpose of cost allocation. Public fire protection rates may be an annual amount charged to the municipality served. At the option of the municipality, the water utility may instead charge public fire protection rates directly to water customers.

### Rates for General Water Service

General service rates cover customers of all types and usage patterns including residential, commercial, industrial, and public authority. The rates for general service consist of two separate and independent charges: a fixed charge based on the size of the meter and a variable charge depending on the actual volume of water used. The combination of fixed and volumetric charges applies to all classes of customers. The different usage characteristics of each class are reflected in the cost allocation model and the resulting rate design.

Ideally, rates should be based on the cost of providing service, at least as a starting point. Often the rate design will be adjusted based on the other goals of rate design listed above or specific policy goals such as water conservation. In some cases moving to fully cost based rates is not practical in a single rate case. Rather, achieving fully cost based rates

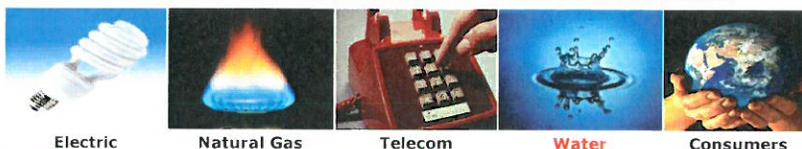
may happen in several steps over a number of rate cases.

### **Mechanics of Rate Design**

Let's look now at the mechanics of designing a set of general service rates. Existing rates tell how much you are charging customers now; the cost-of-service study tells you how much you should be getting from each customer class; and the billing analysis gives you the bridge to go from revenues by customer class at existing rates to revenues at new rates.

Simply defined, billing analysis is the annual consumption for each customer class broken down into the rate blocks of the utility's rate structure. Knowing both the number and size of the meters serving a class and the class volume sales within the rate blocks enables you to design rates to come very close to recovering the full cost of service from each customer class.

After Commission staff has designed rates, a staff exhibit is prepared and sent out to the utility for its review. A hearing, typically telephonic, is then held on the proposed rates. Based on the merits of the hearing record, the Commission prescribes final rates by issuing its rate order. Reflecting the Commission's rate decisions and the utility's elected date of implementation; tariff sheets containing the authorized rates and rules are prepared and sent to the utility thereby concluding the rate setting process.



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**What is a Cost of Service Study (COSS)?**

Once the appropriate level of revenues for the test year is determined, the next task is to provide a fair allocation of these dollars to ratepayers. The typical means of accomplishing this is to conduct a cost-of-service study. The principal reason for performing a COSS is the fact that the water system provides service to a number of different classes of customers who have different water use patterns and demands and, thus, different conditions of service. An equitable rate structure must recognize these differences.

**Peak Demands**

For example, a single main delivers water to residential, commercial, industrial, and public authority customers. In addition, this same water main provides public fire protection service. If each customer had an identical pattern of use -- their demand for water occurred at the same time of day or same season of year -- then the cost of servicing each customer would be the same. However, this is not the case. Some customers use water uniformly throughout the day, week, month and year; while others consume most of their water during short intervals of time. Consider fire flows which are often of very short duration but may represent the controlling parameter to be satisfied in the design of a water system.

Because many customers are using water simultaneously, peak demands are exerted on the system. This requires the building of additional facilities and the sizing of facilities to satisfy the peak demands. Customers with poor demand factors, or highly variable requirements, should bear their relatively high demand costs and thus reduce the allocation of costs to customers who use water at relatively uniform consumption rates.

The COSS that is used by the PSCW is AWWA's "Base-Extra Capacity" methodology. This method is described in detail in "Water Rates" -- AWWA Manual No. M1, Fifth Edition, 1991. Under this method, the operating expenses are first allocated to the service cost functions of extra-capacity maximum-day and maximum-hour demand, base costs, customer costs, and fire protection. The service cost function totals are then fully distributed to the customer classes served by the utility. These classes typically include residential, commercial, industrial, public authority, and public fire protection customers.

**Cost Functions**

Extra-capacity costs are incurred in supplying water at demand rates above the base or average level, such as to meet the maximum daily and hourly system demands. Included are the capital costs of the plant designed to meet peak requirements plus the expenses associated with operating the plant.

Base costs consist of that portion of the production and delivery expense as well as capital-related costs that would be required if all water could be delivered at a uniform flow rate. Included are such costs as power and chemical costs and that portion of utility plant that contributes to the water system's capacity to supply an average flow rate.

Customer costs are costs that vary directly with the number of customers served. Part of these costs, including costs related to meters, are distributed on an equivalent meter-size basis; the remainder, which includes direct costs such as billing and accounting expenses, are distributed equally to all customers.

Some costs, by their nature are readily allocated to one of the cost functions. Power and chemical costs are directly proportional to the volume of water produced, thus they can be assigned 100 percent to the base cost function. Meter reading costs and billing can be directly assigned to customer costs. Hydrant costs are allocated exclusively to the fire protection function. Other costs are related to facilities or operations that serve more than one function. Such costs must be allocated between cost functions. An example would be the depreciation expense on an elevated storage tank. The tank serves both base and maximum hour demand functions. Without developing the detailed theory for making these split allocations, it is sufficient to understand that the basis for these distributions is the ratios of maximum hour and maximum day production to average day or base production.

**Allocation of Cost Functions to Customer Classes**

When all the costs have been assigned to the cost functions, the next step is distributing these dollars among the customer classes. Base function costs are readily distributed on the percentage that class sales represent of overall volume sales. Customer costs are apportioned using a similar class percentage approach. The various categories of demand costs are more difficult to allocate to the customer classes in that recorded data is generally not available as

to maximum hourly and maximum daily demands placed on the system by individual customers and by combinations of customers making up the various customer classes.

Because this demand information is not available, estimates are made for each class of the ratio of maximum hour demand to average hour demand and, similarly, maximum day demand to average day demand. Classes comprised of good load factor customers are assigned more favorable (lower) demand ratios. Conversely, where a class exhibits a lot of diversity in peak hour or day use to average hour or day use, higher demand ratios are assigned.

The residential class, for example, tends to be more demand oriented than the industrial class. In general, the residential class tends to use water more heavily in the evenings and on weekends than during a weekday. This non-uniform usage causes the utility to construct plant of a larger scale than would be needed if usage were uniform. As such, other factors aside, if demand related costs are going up significantly in a rate case, classes with higher demand ratios like the residential and public fire protection classes will typically receive a higher percentage increase in rates than good load factor classes like industrial.

In summary, the demand ratios that are developed for each class are used to make the final allocation of the individual cost function totals to the customer classes. The end result is that the test year revenue requirement is now equitably assigned to the customer classes served by the utility using the representative demand factors for each class. The COSS has provided a reasonable basis on which to design rates.

*Schedule 19 - Customer Water Bill Comparison at Current and Proposed Rates*

Customer Type	Meter Size (Inches)	Volume Gallons	Monthly Bill			Monthly Bill with Public Fire Protection			
			Bill at Old Rates	Bill at New Rates	Percentage Change	Bill at Old Rates	Bill at New Rates	Dollar Change	Percentage Change
Small Residential	3/4	2,000	\$8.05	\$10.78	33.9%	\$12.51	\$14.93	\$2.42	19.3%
Average Residential	3/4	4,000	\$10.85	\$13.56	25.0%	\$15.31	\$17.71	\$2.40	15.7%
Residential	3/4	10,000	\$19.25	\$25.88	34.4%	\$23.71	\$30.03	\$6.32	26.7%
Residential	3/4	20,000	\$33.25	\$51.48	54.8%	\$37.71	\$55.63	\$17.92	47.5%
Residential	3/4	25,000	\$40.25	\$64.28	59.7%	\$44.71	\$68.43	\$23.72	53.1%
Multi-Family	3/4	10,000	\$19.25	\$20.50	6.5%	\$23.58	\$23.57	-\$0.01	0.0%
Multi-Family	1	50,000	\$71.00	\$75.75	6.7%	\$81.83	\$83.43	\$1.60	2.0%
Multi-Family	1 1/2	300,000	\$317.00	\$398.00	25.6%	\$338.66	\$413.37	\$74.71	22.1%
Multi-Family	2	500,000	\$497.00	\$660.00	32.8%	\$531.66	\$684.59	\$152.93	28.8%
Small Commercial	3/4	10,000	\$19.25	\$25.20	30.9%	\$23.58	\$28.96	\$5.38	22.8%
Commercial	3/4	25,000	\$37.25	\$47.80	28.3%	\$41.58	\$51.56	\$9.98	24.0%
Commercial	1 1/2	300,000	\$317.00	\$404.30	27.5%	\$338.66	\$423.10	\$84.44	24.9%
Commercial	2	300,000	\$327.00	\$416.30	27.3%	\$361.66	\$446.37	\$84.71	23.4%
Large Commercial	2	1,000,000	\$922.00	\$1,193.30	29.4%	\$956.66	\$1,223.37	\$266.71	27.9%
Large Commercial	3	600,000	\$603.25	\$773.30	28.2%	\$668.24	\$829.69	\$161.45	24.2%
Industrial	1	30,000	\$49.00	\$60.05	22.6%	\$84.45	\$82.92	-\$1.53	-1.8%
Industrial	2	100,000	\$144.50	\$179.80	24.4%	\$257.94	\$252.99	-\$4.95	-1.9%
Public Authority	3/4	50,000	\$64.75	\$82.80	27.9%	\$81.55	\$96.00	\$14.45	17.7%
Public Authority	1	100,000	\$126.00	\$158.05	25.4%	\$168.00	\$191.05	\$23.05	13.7%
Public Authority	3	500,000	\$518.25	\$662.30	27.8%	\$770.26	\$860.33	\$90.07	11.7%
Public Authority	4	400,000	\$462.50	\$584.05	26.3%	\$882.52	\$914.10	\$31.58	3.6%
Irrigation	3/4	5,000	\$15.50	\$20.80	34.2%	\$15.50	\$20.80	\$5.30	34.2%
Irrigation	1 1/2	25,000	\$71.25	\$87.01	22.1%	\$71.25	\$87.01	\$15.76	22.1%
Irrigation	2	100,000	\$235.00	\$291.02	23.8%	\$235.00	\$291.02	\$56.02	23.8%
Irrigation	3	200,000	\$461.25	\$571.05	23.8%	\$461.25	\$571.05	\$109.80	23.8%

**Schedule 18 - Comparison of Current and Proposed Rate Schedules**

**General Service Charges**

**Service Charge**

Connection Size	Current Monthly Charge	Proposed Monthly Charge	Percent Change
5/8-inch	\$5.25	<b>\$8.00</b>	52%
3/4-inch	\$5.25	<b>\$8.00</b>	52%
1-inch	\$11.50	<b>\$13.25</b>	15%
1 1/4-inch	\$15.50	<b>\$18.25</b>	18%
1 1/2-inch	\$20.00	<b>\$23.00</b>	15%
2-inch	\$30.00	<b>\$35.00</b>	17%
3-inch	\$51.25	<b>\$59.00</b>	15%
4-inch	\$80.50	<b>\$91.75</b>	14%
6-inch	\$150.00	<b>\$168.75</b>	13%
8-inch	\$250.00	<b>\$260.50</b>	4%
10-inch	\$350.00	<b>\$381.50</b>	9%
12-inch	\$450.00	<b>\$502.75</b>	12%

**Volume Charge - Commercial**

	Water Use Block (gallons)	Current Charge (\$/1000 gallons)	Proposed Charge (\$/1000 gallons)	Percent Change
FIRST	15,000	\$1.40	<b>\$1.72</b>	22.9%
NEXT	135,000	\$1.10	<b>\$1.40</b>	27.3%
OVER	150,000	\$0.85	<b>\$1.11</b>	30.6%

**Volume Charge - Industrial**

	Water Use Block (gallons)	Current Charge (\$/1000 gallons)	Proposed Charge (\$/1000 gallons)	Percent Change
FIRST	15,000	\$1.40	<b>\$1.72</b>	22.9%
NEXT	135,000	\$1.10	<b>\$1.40</b>	27.3%
OVER	150,000	\$0.85	<b>\$1.11</b>	30.6%

**Volume Charge - Residential**

	Water Use Block (gallons)	Current Charge (\$/1000 gallons)	Proposed Charge (\$/1000 gallons)	Percent Change
FIRST	4,000	\$1.40	<b>\$1.39</b>	-0.7%
NEXT	4,000	\$1.40	<b>\$1.80</b>	28.6%
OVER	8,000	\$1.40	<b>\$2.56</b>	82.9%

**Volume Charge - Public Authority**

	Water Use Block (gallons)	Current Charge (\$/1000 gallons)	Proposed Charge (\$/1000 gallons)	Percent Change
FIRST	15,000	\$1.40	<b>\$1.72</b>	22.9%
NEXT	135,000	\$1.10	<b>\$1.40</b>	27.3%
OVER	150,000	\$0.85	<b>\$1.11</b>	30.6%

**Volume Charge - Multi-Family**

	Water Use Block (gallons)	Current Charge (\$/1000 gallons)	Proposed Charge (\$/1000 gallons)	Percent Change
FIRST	15,000	\$1.40	<b>\$1.25</b>	-10.7%
NEXT	135,000	\$1.10	<b>\$1.25</b>	13.6%
OVER	150,000	\$0.85	<b>\$1.25</b>	47.1%

**Volume Charge - Irrigation**

	Water Use Block (gallons)	Current Charge (\$/1000 gallons)	Proposed Charge (\$/1000 gallons)	Percent Change
ALL	n/a	\$2.05	<b>\$2.56</b>	24.9%

Docket No. 5110-WR-104  
Witness: Denise Schmidt  
Exhibit No. \_\_\_\_\_

**RIVER FALLS MUNICIPAL UTILITY**

	<u>Schedule</u>
Comparison of Revenue at Present Rates, Cost of Service and Proposed Rates	1
Proposed Water Rates and Rules	2
Customer Water Bill Comparison at Present and Proposed Rates	3
Schedule of Water Depreciation Rates	4

Division of Water, Telecommunications, and Consumer Affairs  
Public Service Commission of Wisconsin  
February 2016

**RIVER FALLS MUNICIPAL UTILITY**  
**Comparison of Revenue**  
**at**  
**Present Rates, Cost of Service and Proposed Rates**

<u>Customer Class</u>	<u>Revenue at Present Rates</u>	<u>Cost of Service</u>		<u>Proposed Rates</u>		
		<u>Revenue Required</u>	<u>Increase over Present Rates</u>	<u>Revenue</u>	<u>Increase over Present Rates</u>	<u>Percent of Cost of Service</u>
Residential	\$490,294	\$650,333	33%	\$651,735	33%	100%
Multifamily Residential	\$49,714	\$54,570	10%	\$54,763	10%	100%
Commercial	\$105,135	\$127,725	21%	\$132,393	26%	104%
Industrial	\$14,420	\$18,020	25%	\$18,126	26%	101%
Public Authority	\$83,656	\$108,844	30%	\$103,004	23%	95%
Irrigation	\$177,589	\$229,417	29%	\$230,230	30%	100%
Public Fire Protection	\$424,068	\$365,263	-14%	\$365,277	-14%	100%
<b>Total</b>	<u>\$1,344,876</u>	<u>\$1,554,173</u>	<u>16%</u>	<u>\$1,555,528</u>	<u>16%</u>	<u>100%</u>

RIVER FALLS MUNICIPAL UTILITY

Proposed Water Rates and Rules

Public Fire Protection Service - - - F-1

Public fire protection service includes the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission, shall apply.

Under Wis. Stat. § 196.03(3)(b), the municipality has chosen to have the utility bill the retail general service customers for public fire protection service.

Monthly Public Fire Protection Service Charges (Residential):

5/8 -inch meter - \$	4.15	3 -inch meter - \$	62.25
3/4 -inch meter - \$	4.15	4 -inch meter - \$	103.74
1 -inch meter - \$	10.37	6 -inch meter - \$	207.49
1 1/4 -inch meter - \$	15.35	8 -inch meter - \$	331.98
1 1/2 -inch meter - \$	20.75	10 -inch meter - \$	497.97
2 -inch meter - \$	33.20	12 -inch meter - \$	663.97

The rate is based on the proportion of residential assessed valuation (\$717,302,700) to the total valuation (\$1,290,508,029) for 2015. These amounts include both taxable and tax-exempt parcels.

Customers who are provided service under Schedules Mg-1, Ug-1, or Sg-1 shall be subject to the charges in this schedule according to the size of their primary meter, except that irrigation customers under Schedule Mg-1 are subject to these charges only if they have a single meter installed on their service lateral.

Monthly Public Fire Protection Service Charges (Multifamily Residential):

5/8 -inch meter - \$	3.07	3 -inch meter - \$	46.11
3/4 -inch meter - \$	3.07	4 -inch meter - \$	76.84
1 -inch meter - \$	7.68	6 -inch meter - \$	153.68
1 1/4 -inch meter - \$	11.37	8 -inch meter - \$	245.89
1 1/2 -inch meter - \$	15.37	10 -inch meter - \$	368.84
2 -inch meter - \$	24.59	12 -inch meter - \$	491.79

The rate is based on the proportion of residential assessed valuation (\$39,550,500) to the total valuation (\$1,290,508,029) for 2015. These amounts include both taxable and tax-exempt parcels.

## Monthly Public Fire Protection Service Charges (Commercial):

5/8 -inch meter - \$	3.76	3 -inch meter - \$	56.39
3/4 -inch meter - \$	3.76	4 -inch meter - \$	93.98
1 -inch meter - \$	9.40	6 -inch meter - \$	187.95
1 1/4 -inch meter - \$	13.91	8 -inch meter - \$	300.72
1 1/2 -inch meter - \$	18.80	10 -inch meter - \$	451.08
2 -inch meter - \$	30.07	12 -inch meter - \$	601.44

The rate is based on the proportion of commercial assessed valuation (\$121,202,100) to the total valuation (\$1,290,508,029) for 2015. These amounts include both taxable and tax-exempt parcels.

Customers who are provided service under Schedules Mg-1, Ug-1, or Sg-1 shall be subject to the charges in this schedule according to the size of their primary meter, except that irrigation customers under Schedule Mg-1 are subject to these charges only if they have a single meter installed on their service lateral.

## Monthly Public Fire Protection Service Charges (Industrial):

5/8 -inch meter - \$	9.15	3 -inch meter - \$	137.23
3/4 -inch meter - \$	9.15	4 -inch meter - \$	228.72
1 -inch meter - \$	22.87	6 -inch meter - \$	457.43
1 1/4 -inch meter - \$	33.85	8 -inch meter - \$	731.89
1 1/2 -inch meter - \$	45.74	10 -inch meter - \$	1,097.84
2 -inch meter - \$	73.19	12 -inch meter - \$	1,463.79

The rate is based on the proportion of industrial assessed valuation (\$25,406,000) to the total valuation (\$1,290,508,029) for 2015. These amounts include both taxable and tax-exempt parcels.

Customers who are provided service under Schedules Mg-1, Ug-1, or Sg-1 shall be subject to the charges in this schedule according to the size of their primary meter, except that irrigation customers under Schedule Mg-1 are subject to these charges only if they have a single meter installed on their service lateral.

## Monthly Public Fire Protection Service Charges (Public Authority):

5/8 -inch meter - \$	13.20	3 -inch meter - \$	198.03
3/4 -inch meter - \$	13.20	4 -inch meter - \$	330.05
1 -inch meter - \$	33.00	6 -inch meter - \$	660.09
1 1/4 -inch meter - \$	48.85	8 -inch meter - \$	1,056.15
1 1/2 -inch meter - \$	66.01	10 -inch meter - \$	1,584.22
2 -inch meter - \$	105.61	12 -inch meter - \$	2,122.30

The rate is based on the proportion of public authority assessed valuation (\$387,046,729) to the total valuation (\$1,290,508,029) for 2015. These amounts include both taxable and tax-exempt parcels.

Customers who are provided service under Schedules Mg-1, Ug-1, or Sg-1 shall be subject to the charges in this schedule according to the size of their primary meter, except that irrigation customers under Schedule Mg-1 are subject to these charges only if they have a single meter installed on their service lateral.

Billing: Same as Schedule Mg-1.

Private Fire Protection Service - Unmetered - - - Upf-1

This service shall consist of permanent or continuous unmetered connections to the main for the purpose of supplying water to private fire protection systems such as automatic sprinkler systems, standpipes, and private hydrants. This service shall also include reasonable quantities of water used for testing check valves and other backflow prevention devices.

Monthly Private Fire Protection Service Demand Charges:

2 - inch or smaller connection - \$	8.00
3 - inch connection - \$	12.00
4 - inch connection - \$	20.00
6 - inch connection - \$	37.00
8 - inch connection - \$	60.00
10 - inch connection - \$	88.00
12 - inch connection - \$	114.00
14 - inch connection - \$	142.00
16 - inch connection - \$	170.00

Billing: Same as Schedule Mg-1.

General Service - Metered - - - Mg-1

Monthly Service Charges (All Customer Classes):

5/8 -inch meter - \$	8.00	3 -inch meter - \$	59.00
3/4 -inch meter - \$	8.00	4 -inch meter - \$	91.75
1 -inch meter - \$	13.25	6 -inch meter - \$	168.75
1 1/4 -inch meter - \$	18.25	8 -inch meter - \$	260.50
1 1/2 -inch meter - \$	23.00	10 -inch meter - \$	381.50
2 -inch meter - \$	35.00	12 -inch meter - \$	502.75

Plus Volume Charges:

Residential Customers - Single Family:

First	4,000	gallons used monthly - \$1.39 per 1,000 gallons
Next	4,000	gallons used monthly - \$1.80 per 1,000 gallons
Over	8,000	gallons used monthly - \$2.56 per 1,000 gallons

Residential Customers – Multifamily:

All water used per month      \$1.25 per 1,000 gallons

Non-Residential Customers:

First	15,000	gallons used monthly - \$1.72 per 1,000 gallons
Next	135,000	gallons used monthly - \$1.40 per 1,000 gallons
Over	150,000	gallons used monthly - \$1.11 per 1,000 gallons

Irrigation Customers:

All water used per month      \$2.56 per 1,000 gallons

**Residential - Single Family Class** includes residential and multi-family residential customers. Residential customers include single-family home, duplexes, and individually-metered condominiums, apartment buildings, and mobile home parks.

**Residential - Multifamily Class** includes master-metered multifamily dwelling units such as condominiums, apartment buildings, and mobile home parks.

**Non-Residential Class** includes commercial, industrial, and public authority customers. Commercial customers include business entities and institutions, except governmental entities, that provide goods or services. Sales through a single meter to buildings with three or more dwelling units are classified as commercial. Churches and parochial schools are not governmental and are classified as commercial. Industrial customers include customers who are engaged in the manufacture or production of goods. Public Authority customers include any department, agency, or entity of local, state, or federal government, including public schools, colleges, and universities.

**Irrigation Class** includes customers who have water service provided primarily for landscape irrigation. For the purpose of this schedule, landscape irrigation includes the use of water to sustain crops, lawns, or landscapes on any residential, commercial, industrial, or public authority property, including water used for irrigating athletic fields, parks, and golf courses. Irrigation customers include those customers that have multiple meters installed on a single lateral for the purpose of measuring water that is not discharged to the sanitary sewer system. The utility shall classify each additional meter as an irrigation meter and treat each meter as a separate general service customer.

Billing: Bills for water service are rendered monthly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of 1 percent per month will be added to bills not paid within 20 days of issuance. This late payment charge shall be applied to the total unpaid balance for utility service, including unpaid late payment charges. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued. Unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Admin. Code ch. PSC 185.

Other Charges - - - OC-1

Payment Not Honored by Financial Institution Charge: The utility shall assess a \$20.00 charge when a payment rendered for utility service is not honored by the customer’s financial institution. This charge may not be in addition to, but may be inclusive of, other such charges when the payment was for multiple services.

Special Billing Charge: The utility shall assess a \$20.00 charge to the requestor to cover administrative expenses whenever an existing customer or the property owner requests a special billing outside of the normal utility billing. This charge may not be assessed to a new customer.

Special Meter Reading Charge: The utility shall assess a \$20.00 charge to the requestor whenever an existing customer or the property owner requests a special meter reading by utility personnel on a date other than the regularly scheduled meter reading. This charge may not be assessed if the customer or the property owner provides the meter reading. This charge may not be assessed to a new customer.

Missed Appointment Charge: The utility shall assess a missed appointment charge when a customer, without providing reasonable cancellation notice, fails to be present at the customer’s location for an appointment scheduled with utility personnel. The utility may not apply the charge for the first such missed appointment during normal business hours. The utility shall apply the charge for the first such missed appointment after normal business hours.

During normal business hours:	\$10.00
After normal business hours:	\$20.00

Real Estate Closing Account Charge: The utility shall assess a \$20.00 charge whenever a customer or the customer’s agent requests written documentation from the utility of the customer’s account status in connection with a real estate closing.

Billing: Same as Schedule Mg-1.

Public Service - - - Mpa-1

No change.

General Water Service - Unmetered - - - Ug-1

No change.

Seasonal Service - - - Sg-1

No change.

Bulk Water - - - BW-1

All bulk water supplied from the water system through hydrants or other connections shall be metered or estimated by the utility. Utility personnel or a party approved by the utility shall supervise the delivery of water.

Bulk water sales are:

- A. Water supplied by tank trucks or from hydrants for the purpose of extinguishing fires outside the utility's service area;
- B. Water supplied by tank trucks or from hydrants for purposes other than extinguishing fires, such as water used for irrigation or filling swimming pools; or,
- C. Water supplied from hydrants or other temporary connections for general service type applications, except that Schedule Ug-1 applies for water supplied for construction purposes.

A service charge of \$40 and a charge for the volume of water used shall be billed to the party using the water. The volumetric charge shall be calculated using the highest volumetric rate for residential customers under Schedule Mg-1. In addition, for meters that are assigned to bulk water customers for more than 7 days, the applicable service charge in Schedule Mg-1 will apply after the first 7 days.

The water utility may require a reasonable deposit for the temporary use of its equipment under this and other rate schedules. The deposit(s) collected shall be refunded upon return of the utility's equipment. Damaged or lost equipment shall be repaired or replaced at the customer's expense.

Billing: Same as Schedule Mg-1.

Reconnection Charges - - - R-1

No change.

Water Lateral Installation Charge - - - Cz-1

No change.

Rules and Regulations - - - X-1

Delete Schedule X-1. Incorporate the operating rules for municipal water utilities as provided by the Public Service Commission.

Water Main Extension Rule - - - X-2

Water mains will be extended for new customers on the following basis:

- A. Where the cost of the extension is to immediately be collected through assessment by the municipality against the abutting property, the procedure set forth under Wis. Stat. § 66.0703 will apply, and no additional customer contribution to the utility will be required.
- B. Where the municipality is unwilling or unable to make a special assessment, the extension will be made on a customer-financed basis as follows:
  - 1. The applicant(s) will advance as a contribution in aid of construction the total amount equivalent to that which would have been assessed for all property under paragraph A.
  - 2. Part of the contribution required in paragraph B.1. will be refundable. When additional customers are connected to the extended main within 10 years of the date of completion, contributions in aid of construction will be collected equal to the amount which would have been assessed under paragraph A. for the abutting property being served. This amount will be refunded to the original contributor(s). In no case will the contributions received from additional customers exceed the proportionate amount which would have been required under paragraph A., nor will it exceed the total assessable cost of the original extension.
- C. When a customer connects to a transmission main or connecting loop installed at utility expense within 10 years of the date of completion, there will be a contribution required of an amount equivalent to that which would have been assessed under paragraph A.

Water Main Installations in Platted Subdivisions - - - X-3

Application for installation of water mains in regularly platted real estate development subdivisions shall be filed with the utility.

If the developer, or a contractor employed by the developer, is to install the water mains (with the approval of the utility), the developer shall be responsible for the total cost of construction.

If the utility or its contractor is to install the water mains, the developer shall be required to advance to the utility, prior to the beginning of the construction, the total estimated cost of the extension. If the final costs exceed estimated costs, an additional billing will be made for the balance of the cost due. This balance is to be paid within 30 days. If final costs are less than estimated, a refund of the overpayment will be made by the water utility.

**RIVER FALLS MUNICIPAL UTILITY**  
**Customer Water Bill Comparison at Present and Proposed Rates**

Customer Type	Meter Size	Volume (1000 Gallons)	Monthly			Monthly Including Public Fire Protection		
			Bills at Old Rates	Bills at New Rates	Percent Change	Bills at Old Rates	Bills at New Rates	Percent Change
Small Residential	3/4"	2	\$ 8.05	\$ 10.78	34%	\$ 12.51	\$ 14.93	19%
Average Residential	3/4"	4	\$ 10.85	\$ 13.56	25%	\$ 15.31	\$ 17.71	16%
Large Residential	3/4"	10	\$ 19.25	\$ 25.88	34%	\$ 23.71	\$ 30.03	27%
Large Residential	3/4"	20	\$ 33.25	\$ 51.48	55%	\$ 37.71	\$ 55.63	48%
Large Residential	3/4"	25	\$ 40.25	\$ 64.28	60%	\$ 44.71	\$ 68.43	53%
Multifamily Residential	3/4"	10	\$ 19.25	\$ 26.00	35%	\$ 23.58	\$ 29.07	23%
Multifamily Residential	1"	50	\$ 71.00	\$ 103.25	45%	\$ 81.83	\$ 110.93	36%
Multifamily Residential	1 1/2"	300	\$ 317.00	\$ 563.00	78%	\$ 338.66	\$ 578.37	71%
Multifamily Residential	2"	500	\$ 497.00	\$ 935.00	88%	\$ 531.66	\$ 959.59	80%
Commercial	3/4"	10	\$ 19.25	\$ 25.20	31%	\$ 23.58	\$ 28.96	23%
Commercial	1 1/2"	300	\$ 317.00	\$ 404.30	28%	\$ 338.66	\$ 423.10	25%
Commercial	2"	1,000	\$ 922.00	\$ 1,193.30	29%	\$ 956.66	\$ 1,223.37	28%
Commercial	3"	600	\$ 603.25	\$ 773.30	28%	\$ 668.24	\$ 829.69	24%
Industrial	1"	30	\$ 49.00	\$ 60.05	23%	\$ 84.45	\$ 82.92	-2%
Industrial	2"	100	\$ 144.50	\$ 179.80	24%	\$ 257.94	\$ 252.99	-2%
Public Authority	3/4"	50	\$ 64.75	\$ 82.80	28%	\$ 81.55	\$ 96.00	18%
Public Authority	1"	100	\$ 126.00	\$ 158.04	25%	\$ 168.00	\$ 191.05	14%
Public Authority	3"	500	\$ 518.25	\$ 662.29	28%	\$ 770.26	\$ 860.33	12%
Public Authority	4"	400	\$ 462.50	\$ 584.04	26%	\$ 882.52	\$ 914.10	4%
Irrigation	3/4"	5	\$ 15.50	\$ 20.80		\$ 15.50	\$ 20.80	
Irrigation	1 1/2"	25	\$ 71.25	\$ 87.01		\$ 71.25	\$ 87.01	
Irrigation	2"	100	\$ 235.00	\$ 291.02		\$ 235.00	\$ 291.02	
Irrigation	3"	200	\$ 461.25	\$ 571.05		\$ 461.25	\$ 571.05	
Fire Protection Charge (Total)			\$ 424,068.00	\$ 365,277.00	0%			
Fire Protection Charge (Municipal)			\$ -	\$ -	0%			
Fire Protection Charge (Direct)			\$ -	\$ 365,277.00	0%			

River Falls Municipal Water Utility  
 Schedule of Depreciation Rates  
 Effective January 1, 2015

<u>Account Number</u>	<u>Account Title</u>	<u>Deprec. Rate</u>
	SOURCE OF SUPPLY PLANT	
314	Wells and Springs	2.90%
	PUMPING PLANT	
321	Structures and Improvements	3.20%
323	Other Power Production Equipment	4.40%
325	Electric Pumping Equipment	4.40%
326	Diesel Pumping Equipment	4.40%
	WATER TREATMENT PLANT	
334	Other Water Treatment Equipment	6.00%
	TRANSMISSION AND DISTRIBUTION PLANT	
342	Distribution Reservoirs and Standpipes	1.90%
343	Transmission and Distribution Mains	1.30%
345	Services	2.90%
346	Meters	5.50%
348	Hydrants	2.20%
349	Other Transmission and Distribution Plant	5.00%
	GENERAL PLANT	
390	Structures and Improvements	2.90%
391	Office Furniture and Equipment	5.80%
391.1	Computer Equipment	26.70%
392	Transportation Equipment	13.30%
394	Tools, Shop and Garage Equipment	5.80%
395	Laboratory Equipment	5.80%
396	Power Operated Equipment	7.50%
397	Communication Equipment	15.00%
397.1	SCADA Equipment	9.20%

**New proposed WATER Rates - 2016**

**Residential Customers – Single Family**

3 pieces to calculating your total monthly bill – Monthly fixed charge, Volume charge, and Fire Protection charge.

<b><u>Monthly Fixed Charge</u></b>	<u>Current rate</u>	<u>Proposed rate</u>
	\$5.25/M	\$8.00/M
<b><u>Volume Charge</u></b> - First 4,000 gallons	<u>Current rate</u>	<u>Proposed rate</u>
	\$1.40/1,000 gal	\$1.39/1,000 gal
Next 4,000 gallons	<u>Current rate</u>	<u>Proposed rate</u>
	\$1.40/1,000 gal	\$1.80/1,000 gal
Over 8,000 gallons	<u>Current rate</u>	<u>Proposed rate</u>
	\$1.40/1,000 gal	\$2.56/ 1,000 gal
<b><u>Fire Protection</u></b>	<u>Current rate</u>	<u>Proposed rate</u>
	\$4.46/M	\$4.15/M

Estimate of impact on an average residential customer **monthly bill** using:

<i>This amount includes the <u>fixed charge</u>, <u>volume charge</u>, and <u>Fire protection</u></i>	<u>Current rate</u>	<u>Proposed rate</u>
4,000 Gallons per month	\$15.31	\$17.71
6,000 Gallons per month	\$18.11	\$21.31
8,000 Gallons per month	\$20.91	\$24.91
9,000 Gallons per month	\$22.31	\$27.47

\*\*\* An average Residential customer in River Fall uses 4,000 gallons of water per month.

**Irrigation**

Monthly Fixed Charge –	<u>Current rate</u>	<u>Proposed rate</u>
Based on a 3/4 " or 5/8" water meter	\$5.25	\$8.00
Volume Charge -	<u>Current rate</u>	<u>Proposed rate</u>
	\$2.05/1,000 gal	\$2.56/1,000 gal

Estimate of impact on an irrigation meter **monthly bill** using:

<i>This amount includes the <u>fixed charge</u>, and <u>volume charge</u> and <u>no Fire Protection</u></i>	<u>Current rate</u>	<u>Proposed rate</u>
20,000 Gallons per month	\$46.25	\$59.20

New proposed WATER Rates - 2016Multi Family

3 pieces to calculating your total monthly bill – Monthly fixed charge, Volume charge, and Fire Protection charge.

<u>Monthly Fixed Charge</u>	<u>Current rate</u>	<u>Proposed rate</u>
3/4" Water Meter	\$5.25/M	\$8.00/M
1" Water Meter	\$11.50/M	\$13.25/M
1 1/2" Water Meter	\$20.00/M	\$23.00/M
2" Water Meter	\$30.00/M	\$35.00/M

<u>Volume Charge</u> - First 15,000 gallons	<u>Current rate</u>	<u>Proposed rate</u>
	\$1.40/1,000 gal	\$1.25/1,000 gal
Next 135,000 gallons	<u>Current rate</u>	<u>Proposed rate</u>
	\$1.10/1,000 gal	\$1.25/1,000 gal
Over 150,000 gallons	<u>Current rate</u>	<u>Proposed rate</u>
	\$0.85/1,000 gal	\$1.25/ 1,000 gal

<u>Fire Protection</u>	<u>Current rate</u>	<u>Proposed rate</u>
3/4" Water Meter	\$4.33/M	\$3.07/M
1" Water Meter	\$10.83/M	\$7.68/M
1 ½" Water Meter	\$21.66/M	\$15.37/M
2" Water Meter	\$34.66/M	\$24.59/M

Estimate of impact on a Commercial customer monthly bill using:

<i>This amount includes the <u>fixed charge</u>, <u>volume charge</u>, and <u>Fire protection</u></i>		<u>Current rate</u>	<u>Proposed rate</u>
3/4" Water Meter	10,000 Gallons per month	\$23.58	\$23.07
1" Water Meter	50,000 Gallons per month	\$81.83	\$83.43
1 ½" Water Meter	300,000 Gallons per month	\$338.66	\$413.37
2" Water Meter	500,000 Gallons per month	\$531.66	\$684.59

**New proposed WATER Rates - 2016**

**Public Authority**

3 pieces to calculating your total monthly bill – Monthly fixed charge, Volume charge, and Fire Protection charge.

<b><u>Monthly Fixed Charge</u></b>	<b><u>Current rate</u></b>	<b><u>Proposed rate</u></b>
3/4" Water Meter	\$5.25/M	\$8.00/M
1" Water Meter	\$11.50/M	\$13.25/M
1 1/2" Water Meter	\$20.00/M	\$23.00/M
2" Water Meter	\$30.00/M	\$35.00/M
3" Water Meter	\$51.25/M	\$59.00/M
4" Water Meter	\$80.50/M	\$91.75/M

<b><u>Volume Charge</u></b> - First 15,000 gallons	<b><u>Current rate</u></b>	<b><u>Proposed rate</u></b>
	\$1.40/1,000 gal	\$1.72/1,000 gal
Next 135,000 gallons	<b><u>Current rate</u></b>	<b><u>Proposed rate</u></b>
	\$1.10/1,000 gal	\$1.40/1,000 gal
Over 150,000 gallons	<b><u>Current rate</u></b>	<b><u>Proposed rate</u></b>
	\$0.85/1,000 gal	\$1.11/ 1,000 gal

<b><u>Fire Protection</u></b>	<b><u>Current rate</u></b>	<b><u>Proposed rate</u></b>
3/4" Water Meter	\$16.80/M	\$13.20/M
1" Water Meter	\$42.00/M	\$33.00/M
1 1/2" Water Meter	\$84.00/M	\$66.01/M
2" Water Meter	\$134.41/M	\$105.61/M
3" Water Meter	\$252.01/M	\$198.03/M
4' Water Meter	\$420.02/M	\$330.05/M

Estimate of impact on a Commercial customer **monthly bill** using:

<i>This amount includes the <u>fixed charge</u>, <u>volume charge</u>, and <u>Fire protection</u></i>		<b><u>Current rate</u></b>	<b><u>Proposed rate</u></b>
3/4" Water Meter	50,000 Gallons per month	\$81.55	\$96.00
1" Water Meter	100,000 Gallons per month	\$168.00	\$191.05
3" Water Meter	500,000 Gallons per month	\$770.26	\$860.33
4" Water Meter	400,000 Gallons per month	\$882.52	\$914.10



**New proposed WATER Rates - 2016**

**Commercial / Industrial**

3 pieces to calculating your total monthly bill – Monthly fixed charge, Volume charge, and Fire Protection charge.

<b><u>Monthly Fixed Charge</u></b>	<b><u>Current rate</u></b>	<b><u>Proposed rate</u></b>
3/4" Water Meter	\$5.25/M	\$8.00/M
1" Water Meter	\$11.50/M	\$13.25/M
1 1/2" Water Meter	\$20.00/M	\$23.00/M
2" Water Meter	\$30.00/M	\$35.00/M

<b><u>Volume Charge</u></b> - First 15,000 gallons	<b><u>Current rate</u></b>	<b><u>Proposed rate</u></b>
	\$1.40/1,000 gal	\$1.72/1,000 gal
Next 135,000 gallons	<b><u>Current rate</u></b>	<b><u>Proposed rate</u></b>
	\$1.10/1,000 gal	\$1.40/1,000 gal
Over 150,000 gallons	<b><u>Current rate</u></b>	<b><u>Proposed rate</u></b>
	\$0.85/1,000 gal	\$1.11/ 1,000 gal

	<b><u>INDUSTRIAL</u></b>		<b><u>COMMERCIAL</u></b>	
<b><u>Fire Protection</u></b>	<b><u>Current rate</u></b>	<b><u>Proposed rate</u></b>	<b><u>Current rate</u></b>	<b><u>Proposed rate</u></b>
3/4" Water Meter	\$14.18/M	\$9.15/M	\$4.33/M	\$3.76/M
1" Water Meter	\$35.45/M	\$22.87/M	\$10.83/M	\$9.40/M
1 1/2" Water Meter	\$70.90/M	\$45.74/M	\$21.66 /M	\$18.80/M
2" Water Meter	\$113.44/M	\$73.19/M	\$34.66/M	\$30.07/M

Estimate of impact on a Commercial customer **monthly bill** using:

*This amount includes the fixed charge, volume charge, and Fire protection*      **Current rate**      **Proposed rate**

**INDUSTRIAL CUSTOMERS**

1" Water Meter	50,000 Gallons per month	\$106.45	\$110.92
2" Water Meter	250,000 Gallons per month	\$397.94	\$433.99

**COMMERCIAL CUSTOMERS**

1" Water Meter	30,000 Gallons per month	\$59.83	\$69.45
2" Water Meter	100,000 Gallons per month	\$179.16	\$209.87





## MEMORANDUM

**TO:** Mayor Toland and City Council

**FROM:** Reid R. Wronski, P.E., City Engineer

**DATE:** April 12, 2016

**TITLE:** **Resolution Awarding Bid for Lake George Trail (University Falls to Family Fresh)**

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### RECOMMENDED ACTION

Adopt the attached resolution awarding the bid for the Lake George Trail (University Falls to Family Fresh) Project.

### BACKGROUND

This project was originally programmed for 2012-2013. Preliminary design was completed in 2012 and identified the property acquisitions necessary for eventually constructing the trail. Acquisition of property was completed in 2015. Final design was completed in 2015 and WisDNR permits were obtained in 2016.

### DISCUSSION

Plans and specifications were prepared and bids were obtained in accordance with State Statutes. Sealed bids were opened on March 17, 2016 with the following base bid results:

- |  |               |
|--|---------------|
| 1. Albrightson Excavating Inc.....       | \$123,915.00  |
| 2. Total Excavating LLC .....            | \$ 133,291.00 |
| 3. Fitzgerald Excavating & Trucking..... | \$ 154,686.00 |
| 4. Aslakson's Services.....              | \$ 169,560.70 |
| 5. Janke General Contractors.....        | \$182,387.40  |
| Engineers Estimate.....                  | \$ 153,550.00 |

There was a lot of interest in this project and the tight spread between the base bids indicate that this project was bid very competitively and in line with the engineer's estimate.

Stevens Engineers reviewed the lowest bid submitted by Albrightson Excavating and find no irregularities that would cause concern with the bid. Stevens and the City have worked with Albrightson Excavating on many projects and believe they are a reputable contractor qualified

to perform this work. Stevens and staff recommend awarding the contract Base Bid to Albrightson Excavating in the amount of \$123,915.

An alternate bid for constructing a spur path to the lakeside was included but staff recommends waiting on completion of the Kinnickinnic River Corridor Study before implementing any such spur.

**FINANCIAL CONSIDERATIONS**

This project was originally programmed for 2012-2013. Despite the delayed schedule and increased property acquisition costs, it appears as though the project will be delivered near the original budgeted amount.

Description	CIP	Actual
Planning and Design (including Construction)	\$ 40,000	\$ 30,208
Acquisition of Property	\$ 20,000	\$ 82,256
Construction	\$ 180,000	\$ 123,915
<b>Totals</b>	<b>\$ 240,000</b>	<b>\$ 236,379</b>

This project is intended to be funded with Tax Incremental Financing and Sewer Utility funds.

**CONCLUSION**

Staff recommends City Council approval of the attached resolution awarding the contract for Lake George Trail (University Falls to Family Fresh) to Albrightson Excavating, Inc. in the base bid amount of \$ 123,915.00.



**RESOLUTION NO.**

**RESOLUTION AWARDING BID FOR LAKE GEORGE TRAIL  
(UNIVERSITY FALLS TO FAMILY FRESH)**

**WHEREAS**, an extension of the Lake George Trail from University Falls to Family Fresh was included in the City's CIP; and

**WHEREAS**, plans and specifications were prepared and bids were obtained in accordance with State Statutes; and

**WHEREAS**, sealed bids were opened on March 17, 2016: and

**WHEREAS**, bids were received from five contractors wishing to perform the work with Albrightson Excavating, Inc. being the lowest bid at \$123,915.00;

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council of the City of River Falls hereby awards the bid for the Lake George Trail (University Falls to Family Fresh) Project to Albrightson Excavating, Inc. in the amount of \$123,915.00.

Dated this 12th day of April, 2016.

\_\_\_\_\_  
Dan Toland, Mayor

ATTEST:

\_\_\_\_\_  
Lu Ann Hecht, City Clerk

*Administrator's Report*

April 12, 2016

**Council Member Meetings/Events of Note**

April 8-10 - [Bluegrass Festival](#) (Chamber Event)

April 11-15 – Wisconsin Tornado and Severe Weather Awareness Week

**April 12, 6:30 p.m. – City Council Meeting**

April 13, 5:30 p.m. – Historic Preservation Committee, Training Room

April 14, 10 a.m.-5 p.m. – Open Book

April 14, 1:45 p.m. – Siren Test Date

April 15, 8 a.m.-12 noon – Open Book

**April 19, 5 p.m. – City Council Organizational Meeting**

April 20, 5:15 p.m. – Park and Recreation Advisory Board, Training Room

**April 26, 6:30 p.m. – City Council Meeting**

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**Tuesday's Council Meeting Preview:**

- Recognition of outgoing Alderpersons Gulick, Nordgren and Taylor
- Change of Agent Request – Jama Investments LLC dba Bo's 'N Mine
- Ordinance 2016-02 – Ordinance Amending and Renumbering Chapter 12.16 of the Municipal Code – Storm Water Management – Second Reading and Disposition
- Resolution Approving Transfer of Property-St. Croix Valley Business Incubator
- Resolution Approving Water Rates
- Resolution Awarding Bid for Lake George Trail (University Falls to Family Fresh)
- Equal Pay Day Proclamation

**Monthly Department Dashboards**

To more consistently measure the performance of the City's Departments, staff is developing monthly dashboards that provide a snapshot of their activity for the previous month. This and other information can be found on the City's transparency page at:

<http://www.rfcity.org/transparency>. The link for each department will take you to the most recent dashboard pdf. Select "Archive" to view past dashboards.

- [Ambulance Service \(Archive\)](#)
- [Finance Department \(Archive\)](#)
- [Inspections - Building Activity \(Archive\)](#)
- [Municipal Utilities \(RFMU Transparency page\)](#)
  - [Electric Department \(Archive\)](#)
  - [Water Department \(Archive\)](#)
  - [Waste Water Treatment Plant \(Archive\)](#)
  - [POWERful Choices! \(Archive\)](#)
- [Public Library \(Archive\)](#)
- [Storm Water \(Archive\)](#)

## **Library Updates**

Circulation in March was 28,557. There were also 15,730 visitors to the library in March. Meeting rooms were used 110 times. There were 39 programs and events for children and adults, including storytimes, and 19 class visits. There were 2100 individual sessions logged on the public computers. Our patrons borrowed 4025 items from the MORE system, and the library loaned 4065 items to other libraries. There are 1866 questions answered at three service points. There were 540 new items added to the system. Volunteers worked 181 hours.

- Briana Bechel, one of our long-time pages, has resigned in order to concentrate on her schoolwork. She's a junior at UWRF, and has been working for us as either a volunteer or a page since she started high school.
- Jasmine Cox, a senior at UWRF, has requested the opportunity to volunteer with us this summer. She is applying to the School of Library & Information Science at UW-Milwaukee for January 2017, and would like some experience in a public library setting.
- We are partnering with the university as a host site for one of the Wyman series programs, "The Golden Age of East Asian Art Collecting: A Historical Perspective", presented by Dr. Warren I. Cohen, Visiting Professor in History.
- Library Director Miller and Youth Services Director Monica Lavold are tentatively planning to attend the Wisconsin Association for Public Libraries conference in Oshkosh on May 11-13.

## Collection Agencies

With the passage of a new bill that will allow libraries to share contact information with police and collection agencies, the Library Board voted at their April meeting to contract with Unique Management, a collection agency used by Eau Claire, Menomonie, and Chippewa Falls libraries. The company works specifically with libraries, and uses a 'gentle nudge' approach. The company charges a flat fee for each case, and says that on average, they collect \$4.00 for every dollar spent. Menomonie and Chippewa Falls both report a higher amount than that.

## Programming

The staff is working on the line-up of summer programs, including the children's Summer Library Program, and Book Club in a Bar for adults.

Maxine Rosenthal, a quilt designer and author, drew a crowd of ninety people to her talk on techniques for making creative quilt patterns.

Foreign films continue on Monday evenings through April 18.

We will be partnering with Chapter 2 Books of Hudson for two more author programs: Mary Casanova, a children's and teen author on May 22, and William Kent Krueger in September 13.

There will be an open mic poetry evening April 14.

## Building

We are putting together a maintenance list of items that need to be done in each area of the library. Some tasks will need to be done by maintenance or public works staff, and some are things that staff or other groups can deal with.

Discussions are beginning with Tom Schwalen for the next Capital Improvement Plan. This includes plan development for an auditorium, a plan for the parking lot changes as well as

funding its construction, the workroom remodel, carpeting for the main level, and maintenance of the moveable wall in the lower level as well as replacing the gallery carpeting and planning for other maintenance in the lower level (wall covering, lighting).

Some projects for this summer:

- Tear out the shrubbery on the north side of the building to the west of the entry canopy and around the flag pole. The area around the flag will be replaced by a pollinator garden. The Garden Club is taking on that project. Nathan Croes from Public Works, is researching shrubs that would survive the lack of light on the north side of the building.
- Trim up the bottoms of the pines on the east side of our parking lot in order to improve driver visibility.

## **Utilities Updates**

### Electric Department

Maintenance and inspections are on-going. The seasonal lighting on Main Street has been taken down. Tree trimmers have completed their trimming and will come back and finish up with any grinding of tree stumps.

### Waste Water Treatment Facility

Meeting with MSA and Myron construction representatives for a pre-construction meeting. Project on track for a mid-April start.

Main lift pump #1 back online. This completes the upgrade of the main lift station and should provide the city with many years of service! Tom Schwalen came down to plant and did a complete building evaluation of roofs, lighting, heating, doors and windows etc. to determine future costs of repair and maintenance needs at the plant.

Hosted a college tour with sustainability class on March 30<sup>th</sup>.

### Water/Sewer

All first quarter sampling is done and all looks good and in compliance.

Setting up intern program for summer help in the Water Department. Students in the water/wastewater programs need internships/on job time. This benefits both student and our need for summer help.

Readjusting hydrant flushing schedule to work around Sycamore Tower painting project. Will be done after the tower is painted.

Chemical use at the wells is down from previous years as we refine and reduce our additions. This also includes deliveries of bulk chemicals to no more than 60 days. This helps to keep chemicals from breaking down from age.

General Engineering, the contracted company to preform cross connection inspections on C.I.P's will be starting in early April. This is the 3<sup>rd</sup> year of a 5 year contract. All Cross Connection inspections at UW-River Falls have been completed for the 2016 compliance year by

certified plumbers at the college. They have worked very well with us and should be given thanks to all included.

### Conservation and Efficiency

River Falls Municipal Utilities (RFMU) earned the 2016 Award of Continued Excellence (ACE) from the American Public Power Association's (APPA) Demonstration of Energy & Efficiency Developments (DEED) program. RFMU won the award for the programs developed and implemented by POWERful Choices!

Community Solar - Currently 130 panels under contract

Worked with maintenance staff at the high school on AMI software and map out a summer plan for energy efficiency measures.

Low Income program - The number of people requesting bill pay assistance is down from previous months and years

The Blue Bike program is a partnership between the City, UW-River Falls, Pierce County Health, Crank Worx bike shop, We Bike River Falls, the RFSD, and motivated citizens. The program launch will be April 22 at 5:30 at Veterans Park. Approximately 30 Blue Bikes will be available to ride a route from one station to the other. The 4 stop route will include educational stops, snacks, and a water bottle

Utility Box Beautification project - Community Arts Base is currently taking application for the 4 utility boxes under consideration. The 4 sites include utility boxes in front of: The baseball stadium, safe house, Our Neighbors Place and the UW-River Falls campus

### Account Updates for February 1, 2016 – February 29, 2016

- Move in applications = 108
- New Access My Account = 73
- Disconnected Services = 0
- Reconnected Services = 0

As of **3-24-16** we had a total of 6680 Active utility Accounts.

## City of River Falls Monthly Status Report

**Department Name: Public Works**

**Reporting Period: 3/1/2016**

### Department Projects and Status

Name of Project	Completed	In Progress	Delayed	Updates
Street Sweeping	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The City has been completely swept for the spring season, we will continue to do additional spring cleanup in targeted areas, we did 1 pass on all main roads within UWRF
Spring Cleanup of BID District, Glen Park , Veterans Park etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	With the early spring Operations brought in New Richmond Correctional crews a month early to assist with spring cleanup. We completed quite a bit of work throughout the downtown area along with City Hall, Glen Park the river corridor and most of the roadside garbage pickup. We have them scheduled to return the last week of April and the 1 <sup>st</sup> week of May for additional work. We have asked or any other days that become available.
Click here to enter text.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

### Good News! (Awards/grants received, accomplishments, employee customer service, etc.)

Operations completed set up on our new Trailer that will transport our Confined Space Equipment. The trailer is fully equipped to allow workers access into confined spaces with proper equipment to wear, this includes fall protection safety as well. The trailer has warning signs, traffic cones and barricades to allow for us to warn drivers of a work zone ahead and will let us do full or partial road closures. This unit and equipment is a joint purchase by Public Works, Electric, Water, Sewer and Storm Water Departments to protect the City staff while performing work in restricted spaces. We will add additional equipment to this trailer as we recognize additional needs. Thanks to the Council for funding to protect our employees.



### **Public Works Week May 15-21**

Operations will be going to all 3 Elementary schools (Greenwood, Westside, Rocky Branch) along with St Bridgets and the Montessori school for the 1<sup>st</sup> time ever this year. Charles Larson, Nate Croes, Jon Kusilek Ray Curtis and Crystal Raleigh will be doing presentations to the 2<sup>nd</sup> grade classes on what Public Works does to serve the community, discussing what can be done to protect the environment along with other ideas. They will take some Equipment with them so the students can see, sit in and ask questions about. We plan on having some handouts such as a plastic hard hat, pencils, stickers, coloring book etc.

[Home](#) [Discover Public Works](#)



## ***Public Works Always There***

**May 15-21, 2016**

Every year National Public Works Week gets bigger and better. The number of participating municipalities continues to grow, which means the number of citizens who are exposed to the value of public works grows. At APWA one of our main goals is to educate the general public about the value and necessities of public works projects throughout North America, and public works professionals like you are our best ambassadors.

Since 1960, APWA has sponsored National Public Works Week. Across North America, our more than 29,000 members in the U.S. and Canada use this week to energize and educate the public on the importance of public works to their daily lives: planning, building, managing and operating at the heart of their local communities to improve everyday quality of life.

## City of River Falls Monthly Status Report

**Department Name:Engineering**

**Reporting Period:4/6/2016**

### Department Projects and Status

Name of Project	Completed	In Progress	Delayed	Updates
Hope Lutheran	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contractor made retrofit to improperly placed stormwater outlet structure. Will inspect in spring.
North Interceptor Sewer Project	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	UAB recommended proceeding with TDKA at their meeting on March 21. City Council authorized retaining TKDA for professional services on March 22. P.O. has been issued
Power Plant Substation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Project Management transferred from Engineering to Utilities with the resignation of David Keating.
Veterans Park Pedestrian Bridge	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff added CIP project for 2017 to address premature corrosion of some elements.
Whitetail Ridge Corporate Park Improvements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Conducted a walkthrough inspection with representative from Total Excavating to identify touch up work necessary this Spring in order to close out this project.
S Main Crosswalk Study	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Initial draft report indicates a marked crosswalk may be warranted on S. Main near the intersection with Broadway. Report is being reviewed.
Fairchild Drive Drainage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff continues to monitor performance of work that was done to address sump pump drainage that was causing excessive icing on sidewalk. System appears to be working satisfactorily. Attention to restoration needed this spring
Chapman Drive	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Design is at 90%+. Waiting on detour signage approvals from WisDOT and ROW/easement dedications from Arcon. Project will be scheduled for start after July 4 in order to allow utility relocations ahead of project.
Kinnickinnic River Pathway, University Falls to Family Fresh	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bids were received on this project on March 17. Award to Albrightson Excavating scheduled for April 12 City Council meeting.
2016 Sidewalk, Curb & Gutter Repair Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pember Companies was awarded the wok for this project. Work will begin in early April.
2016 Sanitary Sewer Lining	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	UAB recommended awarding contract to Insituform at their March 21 meeting. City Council

				awarded contract to Insituform on March 22.
Collins Outfall Repairs	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Project will be rescheduled for winter 2016-2017 in order to minimize disturbance by taking advantage of frozen ground.
High School/Hockey Arena Crosswalk Study	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	We have been able to advance the schedule for a final report on this. We are currently in the evaluation stage. That phase ends in a meeting with school staff to discuss preliminary report data. That meeting will happen in late April or early May. The Final Report Phase should be completed by the end of May.
2015 NPDES Annual Report	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	A Public Hearing was held on March 22 and our 2015 NPDES Phase II annual report has been submitted to WisDNR.
Total Maximum Daily Loads (TMDL's)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff has completed a memorandum outlining the upcoming future requirements, recommended actions, and dates that we will have to meet regarding the TMDL implementation for the City of River Falls. Next step is developing models for phosphorous loading from our stormwater system.
2015 Manhole and Structure Rehabilitation Project	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff finalized the 2015 manhole and structure rehabilitation project.
Water Model Update	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff is coordinating with SEH to get the City's water model updated to reflect recent changes to the system associated with the building of Falcon Center.
Technology User Groups	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff led City Technology User Group session with a focus on Cloud based storage uses. Monthly meetings will focus on different technology.
Contractor Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff conducted a Contractor's Meeting on March 10.
Wellhead Protection Ordinance Update	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff met to review proposed revisions to the City's wellhead protection ordinance.
Parking Control Map Updates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff is assisting the Police department with necessary updates to the City's parking control map.
Cascade Flashers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	We have been experiencing problems with the pedestrian warning flasher system at Spruce/Cascade whereby the flashers get stuck in the activated mode. We are able to reset the flashers when this happens but the problem has been showing back up more frequently. We have engaged technicians from Tapco (near Milwaukee) to help us resolve this problem.

Kinnickinnic River Watershed	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff has participated in an effort led by KRLT to document past accomplishments for protecting water quality in the Kinnickinnic River and identify future strategies and goals.
Erosion Control Inspections	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff began routine erosion control inspections as a result of our early spring.

## Service Notices/Heads Up/Challenging Issues

As mentioned above, we have been experiencing problems with the pedestrian warning flasher system at Spruce/Cascade whereby the flashers get stuck in the activated mode. We are able to reset the flashers when this happens but the problem has been showing back up more frequently. We have engaged technicians from Tapco (near Milwaukee) to help us resolve this problem. Tapco has installed a cellular modem in this system to monitor their operation. Our options at this point are to shut off the lights or let them flash. Shutting off the system completely does not seem like a good option. Continuously flashing yellow lights associated with warning signs are not uncommon on our roadways. It is likely that these lights may be in a continuous flash mode for up to a week as we work through diagnosing this issue. Information was provided on Facebook and directly to the University in an effort to reach the target audience so well intentioned campus users didn't feel compelled to keep reporting it.

## **Staffing Updates**

Civil Engineer David Keating resigned effective March 23, 2016. Recruitment to fill this position is actively open.

Jacob O'Brien from Hudson, a Sophomore Civil Engineering student at the University of Minnesota, has been hired as an Engineering Intern. His focus will be on developing a plan from which direction for sidewalk infill priorities can propagate.

Customer Service Representative Russell Swanson was promoted to Account Clerk in the Finance Department. He will be transitioning into his new role in April while the City is filling the Customer Service Representative position.

Kim Fischer recently started as a Police Services Specialist at the Police Department. She previously worked as a University Services Program Associate at UWRF where she provided support to the Associate Vice Chancellor for Academic Affairs and Graduate Studies. Prior to working at UWRF, she worked eight years at Menards. When not working, Kim spends time with family and friends, enjoys the outdoors and traveling.

## **City Administrator Comings and Goings**

- Staff 1 on 1s
- Personnel Meetings/Interviews
- Economic Development Meetings
- RFEDC Meeting
- WCMA Committee Meeting
- Meeting with RF Clinic President Miller
- RF Community Foundation Meeting
- Incubator Meeting

## **Complaints to Administrator's Office:**

- None



PROCLAMATION

EQUAL PAY DAY

*WHEREAS, more than 50 years after the passage of the Equal Pay Act, women, especially minority women, continue to suffer the consequences of unequal pay; and*

*WHEREAS, according to the U.S. Census Bureau, women working full-time year-round in 2013 typically earned only 79% of what men earned, indicating little change or progress in pay equity; and*

*WHEREAS, according to Graduating to a Pay Gap, a 2012 research report by the American Association of University Women (AAUW), the gender pay gap is evident one year after college graduation, even after controlling for factors known to affect earnings, such as occupation, hours worked, and college major; and*

*WHEREAS, according to one estimate, college-educated women working full time earn more than a half million dollars less than their male peers do over the course of a lifetime; and*

*WHEREAS, nearly four in 10 mothers are primary breadwinners in their households, and nearly two-thirds are primary or significant earners, making pay equity critical to families' economic security; and*

*WHEREAS, a lifetime of lower pay means women have less income to save for retirement and less income counted in a Social Security or pension benefit formula; and*

*WHEREAS, fair pay equity policies can be implemented simply and without undue costs or hardship in both the public and private sectors; and*

*WHEREAS, fair pay strengthens the security of families today and eases future retirement costs while enhancing the American economy; and*

*WHEREAS, Tuesday, April 12 symbolizes the time in 2016 when the wages paid to American women catch up to the wages paid to men from the previous year,*

*NOW THEREFORE, I, Mayor Dan Toland do hereby proclaim Tuesday April 12, 2016 **Equal Pay Day**, and urge the citizens of River Falls Wisconsin to recognize the full value of women's skills and significant contributions to the labor force and further encourages businesses to conduct an internal pay evaluation to ensure women are being paid fairly.*

*Given under my hand and seal of the City of River Falls this 12<sup>th</sup> day of April 2016.*

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*Dan Toland, Mayor*

ATTEST:

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*Lu Ann Hecht, City Clerk*