



**City of
RIVER FALLS**
COMMON COUNCIL AGENDA
March 22, 2016

Call Meeting to Order – 6:30 p.m.

Pledge of Allegiance

Roll Call

Approval of Minutes – March 8, 2016, Meeting Minutes [Page 3](#)

Approval of Bills (Nordgren)

***** NOTE: OFFICIAL ACTION MAY BE TAKEN ON ANY AGENDA ITEM *****

PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:

PUBLIC HEARING:

6:31 p.m.

1. Storm Water Permit – 2015 Annual Report
 - a. Resolution Authorizing Content of 2015 Annual Report to Discharge Storm Water [Page 5](#)

CONSENT AGENDA:

2. Acknowledgement of the following minutes:
 - a. River Falls Housing Authority - 2/11/16 [Page 44](#)
 - b. Police and Fire Commission – 1/4/16 [Page 46](#)
 - c. Park and Recreation Advisory Board – 2/17/16 [Page 47](#)
 - d. Ambulance Commission – 12/7/16 [Page 49](#)
 - e. Utility Advisory Board – 2/15/16 [Page 51](#)
 - f. Library Board – 2/1/16 [Page 55](#)
 - g. Business Improvement District – 3/8/16 [Page 56](#)
3. Resolution Approving 2016 Fee Schedule [Page 57](#)
4. Resolution Establishing District 1 Wards 1-4 Polling Place [Page 74](#)
5. Resolution Regarding Replacement of Public Works Equipment-Snowblower [Page 77](#)

ORDINANCES AND RESOLUTIONS:

6. a. Ordinance 2016-02 – Ordinance Amending and Renumbering Chapter 12.16 of the Municipal Code – Storm Water Management – First Reading [Page 80](#)
 - b. Resolution Amending Storm Water Management Standards [Page 84](#)
7. Resolution Awarding Bid for 2016 Sanitary Sewer Lining Project [Page 128](#)
8. Resolution Authorizing Professional Services for North Interceptor Sewer Project [Page 132](#)
9. A Resolution Authorizing the Issuance and Sale of \$4,620,000 Sewerage System Revenue Bonds, Series 2016a of the City of River Falls, Pierce and St. Croix Counties, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds [Page 138](#)
10. Resolution Authorizing the Issuance and Sale of \$4,305,000 General Obligation Refunding Bonds, Series 2016a [Page 177](#)

REPORTS:

11. 2016 Road Projects
12. Administrator’s Report [Page 227](#)
13. Comptroller Report

CLOSED SESSION:

15. *Recess into Closed Session per Wisconsin State Statutes § 19.85(1) (e) for the following purposes:*

“deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session, to wit: purchase/sale of property in the River Falls Industrial Park; sale of property in Sterling Ponds Corporate Park.”

RECONVENE INTO OPEN SESSION:

16. Take action on Closed Session Items if necessary

ADJOURNMENT Publish: River Falls Journal 3-17-2016; Revised and reposted 3-17-2016



**City of
RIVER FALLS**
*CITY OF RIVER FALLS, WISCONSIN
COMMON COUNCIL PROCEEDINGS*

March 8, 2016

Mayor Toland called the meeting to order at 6:30 p.m. in the City Council Chambers located in City Hall.

City Council Members Present: Dan Gulick, Scott Morrissette, Jim Nordgren, Diane Odeen, Aaron Taylor, Hal Watson

Members Absent: David Cronk

Staff Present: Scot Simpson, City Administrator; Dan Gustafson, City Attorney; Gordon Young, Police Chief; Julie Bergstrom, Finance Director/Assistant City Administrator; Keri Schreiner, Management Analyst Fellow; Kevin Westhuis, Utility Director; Reid Wronski, City Engineer; Brent Buesking, Management Analyst Fellow; Ray French, Management Analyst, Weston Arndt, WPPI Energy Services Representative/Program Coordinator

Others: Pat Connor, Susan Reese, others

The Pledge of Allegiance was said.

APPROVAL OF MINUTES:

February 23, 2016, Regular Meeting Minutes

MSC Morrissette/Odeen move to approve minutes. Unanimous.

APPROVAL OF BILLS:

Bills - \$1,296,367.01

MSC Watson/Nordgren move to approve bills subject to the comptroller. Unanimous.

PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:

There were no public comments.

CONSENT AGENDA:

Resolution No. 6010 - Approving Lease between City of River Falls and University of Wisconsin-River Falls (Mann Valley Land)

MSC Odeen/Morrissette move to approve the Consent Agenda. Unanimous.

ORDINANCES AND RESOLUTIONS:

Resolution No. 6011 – Regarding WPPI Contract Extension

MS Morrissette/Odeen move to approve the resolution.

Aldersperson Morrissette remarked on the good relationship between the City and WPPI. He has some hesitations about the contract due to changing energy markets and the political atmosphere. Long term contract restricts the City's flexibility. Morrissette was afraid that the City could be in this situation again in 10 years. He would have liked to have seen a more laddered approach to future contracts. He asked WPPI to consider this. He is in support of the extension because this is the best option to the citizens.

Aldersperson Nordgren asked how many members have approved the contact. Utility Director Westhuis noted Pat Connors, Senior Vice President of Power Supply for WPPI, said 48 had approved the contract.

With no other comments, the Mayor asked for a vote on the resolution. It passed unanimously.

Connors thanked the Council for 35 years of partnership. He said the City has been one of the top utilities in the country and felt it could continue that way and said WPPI would continue to provide support.

REPORTS:

Summer Recreation Program

Recreation Manager Cindi Danke talked about the City's recreation program. Registration for summer programs begins next Monday. Danke talked about the several programs and camps offered. She talked about applying for grants and the t-shirt design challenge. Danke introduced Chair Susan Reese.

Park and Recreation Advisory Board

Chair Susan Reese provided a report for Council. She thanked several staff members for their assistance and good work including: Cindi Danke, Brenda Rundle, Buddy Lucero, Tony Steiner, Mike Huth, Amy Peterson, Terry Kusilek, Tom Schwalen, Irv Peskar, Jon Kusilek and Nate Croes. Reese named Park Board members including: Jim Nordgren, Brandon Dobbertin, Patricia La Rue, Brenda Gaulke and Dennis Zielski. She talked about swimming lessons, the rental of shelters and the new pickleball courts. There has been a lot of traffic in the parks which illustrates the need for the park plan. She talked about new additions to the parks including the storm shelter and TriAngels Playground and the grant received from the Rotary for trail signage. Reese talked about opportunities for corporations to donate to the City's park.

Administrator's Report

City Administrator Simpson said staff was doing tree trimming and street sweeping. Reminder that construction season begins and also to leash and keep up after your pet.

ANNOUNCEMENTS:

Mayor's Appointments

The Mayor asked for approval on the following appointment:

Historic Preservation Commission

Reappointment of Jayne Hoffman through January 2019

MSC Watson/Odeen move to approve the appointment. Unanimous.

CLOSED SESSION:

MS Watson/Morrisette at 6:52 p.m. to Recess into Closed Session per Wisconsin State Statutes § 19.85(1)(c) and (e) for the following purposes:

“Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility, to wit: City Administrator; and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session, to wit: purchase/sale of property in the River Falls Industrial Park; sale of property in Sterling Ponds Corporate Park.”

The roll call vote to move into Closed Session was unanimous.

Closed Session items were discussed.

MSC Morrisette/Odeen moved to reconvene into Open Session at 7:27 p.m. Unanimous. MSC Nordgren/Morrisette move to adjourn at 7:27 p.m. Unanimous.

Respectfully submitted,

Kristi McKahan,
Deputy City Clerk

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Crystal M. Raleigh, PE - Sr. Civil Engineer

DATE: March 22, 2016

TITLE: 2015 Annual Report for WPDES MS4 Permit

RECOMMENDED ACTION

Adopt the resolution approving the 2015 Annual Report for the City of River Falls, WPDES MS4 (Municipal Separate Storm Sewer System) General Permit.

BACKGROUND

Storm water is a concern because it creates water quality and water quantity impacts on the surface waters. Storm water carries heat, sediments, nutrients such as fertilizers, pet wastes, and possibly other toxic contaminants such as metals, pesticides, and auto fluids. Large volumes of storm water runoff can also cause flooding. It is for these reasons, among others, that the US Environmental Protection Agency (EPA) passed the Clean Water Act. Since that time, regulations have been handed down to the states to improve the water quality of storm water and reduce the quantity of storm water.

The City of River Falls received notice in March of 2006 that it was required to apply for a Municipal Separate Storm Sewer System permit (MS4) General Permit. An MS4 includes any streets, catch basins, curbs, gutters, and ditches which are publicly owned or operated. This does not include water going to the wastewater treatment plant; it is specifically for items designed or used for the collection and conveyance of storm water. The City of River Falls applied for and was authorized permit coverage on October 1, 2006. That permit expired, and on May 1, 2014, the DNR reissued the MS4 permit with a few minor changes.

The University of Wisconsin – River Falls also has a WPDES Permit from the DNR. This permit has the same requirements as the City’s permit. In 2009, the City and University signed an intergovernmental cooperation agreement with regards to storm water management. The City is administering many aspects of the University’s permit in exchange for the University’s storm water utility payments.

DISCUSSION

One requirement of permit coverage is to submit an annual report outlining the progress made throughout that year. The permit also requires an annual meeting where the municipal governing body, interest groups and the general public are given an opportunity to comment on the annual report prior to submittal to the DNR.

A second requirement is an inspection program. Prior to this permit, we did not have any proactive inspection of our system. Now we have a program in place to inspect every manhole and catch basin once every 5 years on a rotating basis. This provides numerous benefits, including the ability to discover and track illicit discharges (containing other than storm water), discover private connections to our system, as well as to provide a good estimate of upcoming repairs. Currently the entire storm system has been inspected at least once. Our goal will continue to be inspecting 20 percent of the system each year.

Public Education and Outreach is another requirement under this program and we continue to provide the community with educational opportunities as they arise. We currently have 31 ponds adopted in our Adopt-A-Pond program out of an estimated 75 ponds available. We also continue to have success with our rain barrel program where we provide rebates to residents who purchase and install rain barrels on their property. Articles with storm water topics are also published in the City Newsletter and new in 2015, storm water dashboards are available on the City website. Staff also spent time with elementary age students on several occasions in 2015 to teach various storm water related topics.

The City is also required to look at its internal practices to ensure that our daily operations do not have a negative outcome in our MS4. This includes reporting on winter road maintenance, street sweeping, fleet vehicle maintenance, and creating a storm water pollution prevention plan for municipal buildings. We also enforce a storm water management ordinance which requires erosion control and storm water management permitting for many types of development.

CONCLUSION

Attached is a resolution approving the 2015 Annual Report and the Annual Report. Council approval is requested.



RESOLUTION NO. XXXX

**RESOLUTION APPROVING 2015 ANNUAL REPORT FOR THE
CITY OF RIVER FALLS, WPDES MS4 GENERAL PERMIT**

WHEREAS, the City of River Falls received notice on March 7, 2006, that it is required to apply for a Municipal Separate Storm Sewer System (MS4) General Permit; and

WHEREAS, the City of River Falls applied for and was authorized permit coverage effective October 1, 2006; and

WHEREAS, permit coverage was revised and renewed on May 1, 2014; and

WHEREAS, an annual report is required under the permit coverage; and

WHEREAS, the Common Council of the City of River Falls has reviewed the content of the 2015 Annual report;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby approves the 2015 Annual Report for the City of River Falls, WPDES MS4 General Permit.

Dated this 22nd day of March, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

March 22, 2016

DNR Service Center
Attn: Storm Water Program
5301 Rib Mountain Road
Wausau, WI 54401

Re: General Permit No. WI-S050075-2
2015 Annual Report

Storm Water Intake Specialist:

Please find the following enclosed submittals for our annual report for the reporting period of January 1 - December 31, 2015:

- A resolution from the City Council stating that they have reviewed the content of the annual report that is attached.
- The budget and preliminary expenditures for 2015 as well as a budget for our storm water program for 2016.
- Descriptions of the Best Management Practices (BMPs) the City is performing to meet the requirements of this permit. Each BMP has measurable goals and timelines on it, I have summarized the progress made for this reporting period for each BMP and also provided information for the measurable goals.
- Winter Road Maintenance Protocol
- Public Works Building SWPPP
- Storm Sewer System Map

In addition to the required BMPs, other public education events occurred throughout the year, these include:

- April 19, 2015: Crystal had a booth at the St. Croix County Earth Day event.
- April 24, 2015: Crystal did a storm water presentation for Earth Day to 5th graders at Rocky Branch Elementary School and they picked up trash at 3 storm water ponds.
- April 29, 2015: Plinko board on display at St. Croix Summit in Stillwater.
- May 15, 2015: Crystal did storm water presentations for "Green Day On The River" with the River Falls Montessori School students
- July 30, 2015: River Falls Municipal Utility Customer Appreciation Event. Crystal had the Plinko board set up and other storm water information available.
- June 11-July 28, 2015: Plinko board on display at The Phipps in Hudson.
- August 5, 2015: Crystal did a storm water presentation for River Falls Community Ed Little Scientist Camp
- September 31, 2015: Crystal presented a storm water lesson to St. Bridget's 5th Grade students.

General Permit No. WI-S050075-2

Re: 2015 Annual Report

March 22, 2016

City Staff also attended various training with respect to storm water management, these events include:

- February 5, 2015: Terry, Scott, and Bob attended the Road Salt Symposium.
- On April 14, 2015, Reid led a field trip of University land use planning students to the Spring Creek Estates development in River Falls to discuss strategies implemented to limit the stormwater impacts of that development.
- On April 21, 2015, a number of officials from the City of River Falls participated in a Kinni River Focus Group meeting conducted by Jarod Blades from UW-RF
- In October 2015, Crystal and Greg Koehler attended the Minnesota Water Resources Conference.
- November 19-20, 2015: Reid attended the MN-APWA Fall Conference
- Throughout year: Crystal attended Chippewa Valley Storm Water Forum meetings on behalf of the City to collaborate with colleagues.
- Crystal & Reid collaborated with UW-River Falls staff on storm water related issues at two meetings in 2015.
- Throughout year: Reid is a member of the MN-APWA Environmental and Sustainability Committee.
- Throughout year: Reid is a member of the CEAM Water Resources Committee.
- Throughout year: Reid was elected as a Director on the MN-APWA Executive Committee

It's important to note that on July 6, 2015 the City sustained 7-10" of rainfall in a 14 hour period. While most of the water safely passed through the system, there were a few areas that sustained heavy damage. The most heavily damaged areas were Bartosh Canyon, Devin Lane outfall, and River Oaks pond. Those sites had all been repaired by mid-October.

The following MS4 improvements were also made in 2015:

- Devin Lane Pond reconstruct
- Bartosh Canyon reconstruct
- North Main Pond reconstruct
- River Oaks Pond reconstruct
- 4 storm structure replacements
- 18 storm structures maintained
- A form was developed to assist staff in tracking and reporting illicit discharges.
- Created a storm water pollution prevention plan for the Public Works facility.
- Developed a strategy and timeline for implementation of the Lake St. Croix TMDL. In 2015, the TMDL implementation plan was reviewed by City staff and it was determined that the City is responsible for 47% phosphorus removals from a 'no-controls' scenario. In 2016, City staff will use WinSLAMM to model the City's system. The results of the model will be used to guide future decisions.

General Permit No. WI-S050075-2

Re: 2015 Annual Report

March 22, 2016

The public was notified via the River Falls Journal (March 3 and 10) about the annual report and given opportunity to comment on the report and its contents at a public hearing at the City Council Meeting on March 22, 2016. Trout Unlimited, Kinnickinnic River Land Trust, and UWRF were also notified about the completion of the report and the public meeting.

Please call me with any questions regarding this submittal at (715) 426-3409.

Sincerely,

A handwritten signature in cursive script that reads "Reid Wronski".

Reid R. Wronski, P.E.
City Engineer



RESOLUTION NO. 6012

**RESOLUTION APPROVING 2015 ANNUAL REPORT FOR THE
CITY OF RIVER FALLS, WPDES MS4 GENERAL PERMIT**

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WHEREAS, the City of River Falls applied for and was authorized permit coverage effective October 1, 2006; and

WHEREAS, permit coverage was revised and renewed on May 1, 2014; and

WHEREAS, an annual report is required under the permit coverage; and

WHEREAS, the Common Council of the City of River Falls has reviewed the content of the 2015 Annual report;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby approves the 2015 Annual Report for the City of River Falls, WPDES MS4 General Permit.

Dated this 22nd day of March, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

City of River Falls

Storm Water Fund Analysis – Fiscal Year 2015

Preliminary Storm Water Expenses:

	Budget 2015	Preliminary 2015	Budget 2016
Salaries and Benefits	\$161,867	\$159,421	\$165,819
Operating Expenditures	284,146	347,629	358,409
Debt Service (Interest)	6,379	5,749	3,767
Transfer to Other Funds	59,658	43,323	59,641
Total	\$512,050	\$556,122	\$587,636

BMP Description Sheet

BMP Title: Partnership with University of Wisconsin - River Falls (UWRF)
Existing Program

MS4 Name: City of River Falls

ID Number: EPW1

Minimum Control Measures Addressed by This BMP

<input checked="" type="checkbox"/>	Public education & outreach	<input checked="" type="checkbox"/>	Construction site pollutant control
<input checked="" type="checkbox"/>	Public participation & involvement	<input checked="" type="checkbox"/>	Post-construction storm water management
<input checked="" type="checkbox"/>	Illicit discharge detection & elimination	<input checked="" type="checkbox"/>	Pollution prevention/Good housekeeping

BMP Description:

UWRF is considered part of the City's MS4 within this permit. The City and UWRF will voluntarily partner together in all 6 of these areas whenever possible. Training events will include both staff when possible and programs will be advertised in both entities as applicable.

Measurable Goals:

- Intergovernmental Agreement in place

Timeline / Implementation Schedule:

- City and UWRF will work together annually

Specific Components & Notes (optional):

This BMP is provided to show cooperative work between the two entities, however we feel the City programs alone will meet the General Permit Requirements.

Responsible Person for this BMP

Dept. or Org: Engineering Department and
Public Works Department
Name: Crystal Raleigh
Title: Senior Civil Engineer
Phone: (715) 426-3412
E-mail: craleigh@rfcity.org

2015 Progress:

UWRF and City continue to work closely together to meet the permit requirements for both entities. The intergovernmental agreement is in place and being followed. The two parties met on 3-23-15 to discuss future cooperation

BMP Description Sheet

BMP Title: City's Website
Existing Program

MS4 Name: City of River Falls

ID Number: E10

Minimum Control Measures Addressed by This BMP

X	Public education & outreach		Construction site pollutant control
X	Public participation & involvement		Post-construction storm water management
	Illicit discharge detection & elimination		Pollution prevention/Good housekeeping

BMP Description:

The City's Engineering Department website (www.rfcity.org/Eng) currently provides storm water management information, and will be updated and continually maintained. The website will also provide fact sheets and brochures about storm water related issues and links to other storm water sites. Information about alternative storm water management techniques will be provided.

Measurable Goals:

- Check counter annually to see how many people have viewed the site.
- Count the number of informational brochures available on the site for residents.

Timeline / Implementation Schedule:

- Put educational information online as it is developed

Specific Components & Notes (optional):

Responsible Person for this BMP

Dept. or Org: Engineering Department
 Name: Crystal Raleigh
 Title: Senior Civil Engineer
 Phone: (715) 426-3412
 E-mail: craleigh@rfcity.org

2015 Progress:

The following numbers represent page views from January 1-December 31, 2015:
 Storm Water page: 144
 Ordinance page: 83
 Rainbarrel page: 170
 Kinni Monitoring page: 88
 Lake George page: 260
 Storm water utility page: 57
 Water star page: 32
 Raingarden page: 50
 Your property page: 31

Adopt a pond page: 97

BMP Description Sheet

BMP Title: **Annual Public Meeting**
Existing Program

MS4 Name: City of River Falls

ID Number: E11

Minimum Control Measures Addressed by This BMP

X	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
X	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input type="checkbox"/>	Pollution prevention/Good housekeeping

<p>BMP Description: The City will hold an annual public meeting at a regularly scheduled City Council meeting in approximately March of each year to present progress to date on the City's Storm Water Permit for the previous year and required activities for the coming year.</p>	
<p>Measurable Goals:</p> <ul style="list-style-type: none"> ● Count number of attendees; oral and written comments recorded. ● Track public notice in local paper. 	<p>Timeline / Implementation Schedule:</p> <ul style="list-style-type: none"> ● Annual Meeting will be held in the spring of each year
<p>Specific Components & Notes (optional):</p> 	
<p>Responsible Person for this BMP</p> <p>Dept. or Org: Engineering Department Name: Crystal Raleigh Title: Senior Civil Engineer Phone: (715) 426-3412 E-mail: craleigh@rfcity.org</p>	
<p>2015 Progress: A public meeting was held on March 24, 2015 to review the 2014 Annual Report. The public meeting notice was published in the River Falls Journal on March 5 & 12. No one from the public made any comments.</p>	

BMP Description Sheet

BMP Title: River Falls Journal Article
Existing Program

MS4 Name: City of River Falls

ID Number: E13

Minimum Control Measures Addressed by This BMP

<input checked="" type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input type="checkbox"/>	Pollution prevention/Good housekeeping

<p>BMP Description: Seek publication of at least one article each year in the local paper on the City's MS4 Permit activities.</p>	
<p>Measurable Goals:</p> <ul style="list-style-type: none"> ● Count and record the number of articles published annually. 	<p>Timeline / Implementation Schedule:</p>
<p>Specific Components & Notes (optional):</p>	
<p>Responsible Person for this BMP</p> <p>Dept. or Org: Engineering Department Name: Crystal Raleigh Title: Senior Civil Engineer Phone: (715) 426-3412 E-mail: craleigh@rfcity.org</p>	
<p>2015 Progress: In October 2015 an article about fall leaf management was submitted to the River Falls Journal and the Pierce County Herald however the article was not published in either newspaper.</p>	

BMP Description Sheet

BMP Title: Informational Brochures
Existing Program

MS4 Name: City of River Falls

ID Number: E14

Minimum Control Measures Addressed by This BMP

<input checked="" type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input checked="" type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input checked="" type="checkbox"/>	Pollution prevention/Good housekeeping

BMP Description:

The City will create informational brochures which may include the following topics: storm ponds/drainage ways, residential storm water management options, mosquitoes/West Nile, used oil, pet waste, yard waste, lawn care, rain barrels, or car washing.

Measurable Goals:

- Number of brochures created
- Number of brochures distributed

Timeline / Implementation Schedule:

- Brochure topics will be prioritized based on current concerns in the community.
- Brochures will be created and distributed throughout the permit term. Storm pond brochures to residents bordering ponds approx every 4 or 5 years.

Specific Components & Notes (optional):

Responsible Person for this BMP

Dept. or Org: Engineering Department
Name: Crystal Raleigh
Title: Senior Civil Engineer
Phone: (715) 426-3412
E-mail: craleigh@rfcity.org

2015 Progress:

Brochures available on the website (www.rfcity.org/stormwater)
Your Property, Pool and Spa Owner Info, West Nile Virus, Storm Water Management Facilities, Rain Barrel Homeowners Manual, Adopt-a-Pond flyer

BMP Description Sheet

BMP Title: City Newsletter
Existing Program

MS4 Name: City of River Falls

ID Number: E15

Minimum Control Measures Addressed by This BMP

X	Public education & outreach		Construction site pollutant control
	Public participation & involvement		Post-construction storm water management
	Illicit discharge detection & elimination		Pollution prevention/Good housekeeping

<p>BMP Description: 3-4 times a year the City will submit small articles to be incorporated with the Citywide newsletter. Possible subjects of small articles include: illicit discharges, household practices, lawn care, residential storm water management, pet waste or stream bank management.</p>	
<p>Measurable Goals:</p> <ul style="list-style-type: none"> ● Number small articles published 	<p>Timeline / Implementation Schedule:</p> <ul style="list-style-type: none"> ● Articles will be published 3-4 times per year. Timing will correspond to the appropriate season as necessary.
<p>Specific Components & Notes (optional):</p> 	
<p>Responsible Person for this BMP</p> <p>Dept. or Org: Engineering Department Name: Crystal Raleigh Title: Senior Civil Engineer Phone: (715) 426-3412 E-mail: craleigh@rfcity.org</p>	
<p>2015 Progress: The City Newsletter ran 3 articles with a storm water focus: Annual Report for Storm Water, Rain Barrel Program, and Adopt A Pond Program.</p>	

BMP Description Sheet

BMP Title: **Adopt-a-pond Program**
Existing Program

MS4 Name: City of River Falls

ID Number: E16

Minimum Control Measures Addressed by This BMP

<input checked="" type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input checked="" type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input checked="" type="checkbox"/>	Pollution prevention/Good housekeeping

<p>BMP Description: The City has an adopt-a-pond program to involve residents living near ponds.</p>	
<p>Measurable Goals:</p> <ul style="list-style-type: none"> Number of Ponds adopted. Keep on file forms/reports completed by participants following clean up events 	<p>Timeline / Implementation Schedule:</p> <ul style="list-style-type: none"> In the first 24 months the City will determine the exact responsibilities of the volunteers. Within 36 months of the start date the City will solicit volunteers and get the program started with at least a couple of ponds.
<p>Specific Components & Notes (optional): By year 5 we are hoping to have at least 50% of the ponds in the City adopted.</p>	
<p>Responsible Person for this BMP</p> <p>Dept. or Org: Engineering Department Name: Crystal Raleigh Title: Senior Civil Engineer Phone: (715) 426-3412 E-mail: craleigh@rfcity.org</p>	
<p>2015 Progress: There are currently 31 ponds adopted (41%) and those volunteers removed numerous bags of trash in addition to miscellaneous branches and dead limbs. Clean up reports are on file in the Engineering Department at the City. In addition, KRLT also did their river clean up on April 25, 2015. In that event, 140 volunteers filled two dumpsters with trash and 10 tires, a couch, refrigerator, and other large items were collected from the river. We also worked with a pond adopter to install and maintain a dog waste station at her pond. The station holds bags for dog waste and also has a small trash can which the adopter keeps up.</p>	

BMP Description Sheet

BMP Title: Storm Drain Stenciling or Marking
Existing Program

MS4 Name: City of River Falls

ID Number: E17

Minimum Control Measures Addressed by This BMP

X	Public education & outreach		Construction site pollutant control
X	Public participation & involvement		Post-construction storm water management
	Illicit discharge detection & elimination		Pollution prevention/Good housekeeping

BMP Description:
Solicit volunteers to stencil "drains to river" (or similar message) near inlets or buy markers to affix near the inlets.

Measurable Goals:

- Number of drains stenciled or marked
- Number of stenciling volunteers.

Timeline / Implementation Schedule:

-
-

Specific Components & Notes (optional):

Responsible Person for this BMP

Dept. or Org: Engineering Department
Name: Crystal Raleigh
Title: Senior Civil Engineer
Phone: (715) 426-3412
E-mail: craleigh@rfcity.org

2015 Progress:
No progress in 2015. It was found that markers are not sticking. In 2016 we plan to begin a similar program where the results are more permanent.

BMP Description Sheet

BMP Title: **Pond Signs**
Existing Program

MS4 Name: City of River Falls

ID Number: E18

Minimum Control Measures Addressed by This BMP

X	Public education & outreach		Construction site pollutant control
	Public participation & involvement		Post-construction storm water management
	Illicit discharge detection & elimination		Pollution prevention/Good housekeeping

<p>BMP Description: The City has created small signs to install around storm water management facilities to educate residents of the facilities purpose and proper use of the area.</p>	
<p>Measurable Goals:</p> <ul style="list-style-type: none"> Number of signs installed within the City. 	<p>Timeline / Implementation Schedule:</p> <ul style="list-style-type: none"> As new ponds are constructed, signs shall be installed within the first year. Ideally prior to home construction.
<p>Specific Components & Notes (optional):</p> 	
<p>Responsible Person for this BMP</p> <p>Dept. or Org: Engineering Department Name: Crystal Raleigh Title: Senior Civil Engineer Phone: (715) 426-3412 E-mail: craleigh@rfcity.org</p>	
<p>2015 Progress: No new pond signs were installed in 2015 however there were no new residential City ponds constructed either. Signs will be installed in City ponds in Sterling Ponds industrial park in 2016.</p>	

BMP Description Sheet

BMP Title: **Illicit Discharges**
Existing Program

MS4 Name: City of River Falls

ID Number: E19

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input checked="" type="checkbox"/>	Illicit discharge detection & elimination	<input type="checkbox"/>	Pollution prevention/Good housekeeping

<p>BMP Description: The City has an illicit discharge ordinance in place. Enforcement shall occur as prescribed in ordinance.</p>	
<p>Measurable Goals:</p> <ul style="list-style-type: none"> ● Number of illicit discharges reported/followed up 	<p>Timeline / Implementation Schedule:</p> <ul style="list-style-type: none"> ● This shall be ongoing through the permit term
<p>Specific Components & Notes (optional):</p>	
<p>Responsible Person for this BMP Dept. or Org: Engineering Department Name: Crystal Raleigh Title: Senior Civil Engineer Phone: (715) 426-3412 E-mail: craleigh@rfcity.org</p>	
<p>2015 Progress: There were three illicit discharge events reported and followed up on in 2015. We also had approximately three pool drain complaints that were followed up on. The details of these events are on file in the Engineering Department.</p>	

BMP Description Sheet

BMP Title: **Outfall Inspections (on-going)**
Existing Program

MS4 Name: City of River Falls

ID Number: E20

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input checked="" type="checkbox"/>	Illicit discharge detection & elimination	<input checked="" type="checkbox"/>	Pollution prevention/Good housekeeping

<p>BMP Description: Field screening will be performed at outfalls during dry weather periods.</p>	
<p>Measurable Goals:</p> <ul style="list-style-type: none"> • Notes from on-going field screenings will be put on file. 	<p>Timeline / Implementation Schedule:</p> <ul style="list-style-type: none"> • Major Outfalls will be inspected yearly • Minor Outfalls will be inspected on a 3 year rotating basis
<p>Specific Components & Notes (optional):</p>	
<p>Responsible Person for this BMP</p> <p>Dept. or Org: Engineering Department Name: Crystal Raleigh Title: Senior Civil Engineer Phone: (715) 426-3412 E-mail: craleigh@rfcity.org</p>	
<p>2015 Progress:</p> <p>A total of 44 outfalls were inspected in 2015 (53%). This included all but 1 of the major outfalls. Due to the July 6 rain event, more facilities were inspected in 2015 than have been in the past. The major outfall that was missed will be inspected in early 2016.</p>	

BMP Description Sheet

BMP Title: Storm Sewer System Outfall and BMP Map
Existing Program

MS4 Name: City of River Falls

ID Number: E21

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input checked="" type="checkbox"/>	Illicit discharge detection & elimination	<input type="checkbox"/>	Pollution prevention/Good housekeeping

BMP Description:

The City has a map showing public and known private storm water structures (including inlets, manholes, pipes, culverts, outfalls, ponds, etc) within the City limits.

Measurable Goals:

- MS4 map updates.

Timeline / Implementation Schedule:

- The City will update and maintain this map annually (at a minimum) and send updates to the DNR.

Specific Components & Notes (optional):

Responsible Person for this BMP

Dept. or Org: Engineering Department
Name: Crystal Raleigh
Title: Senior Civil Engineer
Phone: (715) 426-3412
E-mail: craleigh@rfcity.org

2015 Progress:

Map was updated as needed throughout 2015.

BMP Description Sheet

BMP Title: Storm Water Management Ordinance (City Chapter 12.16)
Existing Program

MS4 Name: City of River Falls

ID Number: E22

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	Public education & outreach	<input checked="" type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input checked="" type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input type="checkbox"/>	Pollution prevention/Good housekeeping

BMP Description:

The City has an existing ordinance which includes storm water management as well as construction site erosion and sediment control criteria. This ordinance requires submittal and approval of a grading plan and an erosion and sediment control plan for land disturbing activities.

Measurable Goals:

- Number of storm water management permits issued (sites reviewed).

Timeline / Implementation Schedule:

- Review and revise ordinance and standards as an ongoing practice.

Specific Components & Notes (optional):

Responsible Person for this BMP

Dept. or Org: Engineering Department
Name: Crystal Raleigh
Title: Senior Civil Engineer
Phone: (715) 426-3412
E-mail: craleigh@rfcity.org

2015 Progress:

3 Storm Water Management Permits were issued in 2015. City kept a list of ideas for potential revisions to ordinances when conflicts arose.

BMP Description Sheet

BMP Title: Construction Site Inspection and Enforcement
Existing Program

MS4 Name: City of River Falls

ID Number: E23

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	Public education & outreach	<input checked="" type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input checked="" type="checkbox"/>	Illicit discharge detection & elimination	<input type="checkbox"/>	Pollution prevention/Good housekeeping

<p>BMP Description: The Engineering and Building Inspections Departments currently work together to enforce erosion control practices and regulations. We expect that this arrangement will continue.</p>	
<p>Measurable Goals:</p> <ul style="list-style-type: none"> Count and record the number of citations and cease & desist orders written annually. 	<p>Timeline / Implementation Schedule:</p> <ul style="list-style-type: none"> The City will conduct inspection as an ongoing practice.
<p>Specific Components & Notes (optional):</p> 	
<p>Responsible Person for this BMP</p> <p>Dept. or Org: Engineering Department Name: Crystal Raleigh Title: Senior Civil Engineer Phone: (715) 426-3412 E-mail: craleigh@rfcity.org</p>	
<p>2015 Progress: During 2015 zero citations were issued. All inspection sheets are on file in the engineering department.</p>	

BMP Description Sheet

BMP Title: Public Storm Water Management Facility Operation and Maintenance
Existing Program

MS4 Name: City of River Falls

ID Number: E24

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input checked="" type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input checked="" type="checkbox"/>	Pollution prevention/Good housekeeping

BMP Description:

The City has developed a maintenance book for public ponds as well as inspection forms that will record the inspection date and results for each inspection performed. The City will also record and track follow-up actions needed, assign a priority level and a timeline for addressing the problems noted in the inspection.

Measurable Goals:

- Count and record the number of BMPs inspections done annually.
- Ponds maintained in accordance with requirements

Timeline / Implementation Schedule:

- Ponds will be inspected and scheduled for maintenance as needed.

Specific Components & Notes (optional):

Responsible Person for this BMP

Dept. or Org: Engineering Department
 Name: Crystal Raleigh
 Title: Senior Civil Engineer
 Phone: (715) 426-3412
 E-mail: craleigh@rfcity.org

2015 Progress:

There are currently 106 City owned/maintained ponds. 66 ponds were inspected in 2015 (62%). The maintenance noted during these inspections has been mostly completed. The rest is scheduled for 2016. Inspection and maintenance records are on file in the Engineering Department. Due to the July 6 rain event, more facilities were inspected in 2015 than have been in the past.

BMP Description Sheet

BMP Title: Private Storm Water Facility - Maintenance and Monitoring Agreement
Existing Program

MS4 Name: City of River Falls

ID Number: E25

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input checked="" type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input checked="" type="checkbox"/>	Pollution prevention/Good housekeeping

BMP Description:

The City currently requires a long term maintenance and monitoring agreement for all private storm water management facilities to ensure that the practice remains in place and functioning to the intended performance standards. This document is drafted by the City, signed by the land owner and then the City files it with the County against the property.

Measurable Goals:

- Number of agreements filed each year.

Timeline / Implementation Schedule:

- This practice will be ongoing

Specific Components & Notes (optional):

Responsible Person for this BMP

Dept. or Org: Engineering Department
 Name: Crystal Raleigh
 Title: Senior Civil Engineer
 Phone: (715) 426-3412
 E-mail: craleigh@rfcity.org

2015 Progress:

1 long term agreement was filed with the County in 2015. (2 development projects utilized ponds that already had agreements.)

BMP Description Sheet

BMP Title: Private Storm Water Management Inspection
Existing Program

MS4 Name: City of River Falls

ID Number: E26

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input checked="" type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input checked="" type="checkbox"/>	Pollution prevention/Good housekeeping

<p>BMP Description: The City has developed an inspection program for private ponds (with maintenance agreements) similar to the public pond system.</p>	
<p>Measurable Goals:</p> <ul style="list-style-type: none"> Inspection plan developed. Number of letters sent to owners regarding needed maintenance. 	<p>Timeline / Implementation Schedule:</p> <ul style="list-style-type: none"> Inspect ponds at a minimum every 5 years.
<p>Specific Components & Notes (optional):</p> 	
<p>Responsible Person for this BMP</p> <p>Dept. or Org: Engineering Department Name: Crystal Raleigh Title: Senior Civil Engineer Phone: (715) 426-3412 E-mail: craleigh@rfcity.org</p>	
<p>2015 Progress: No private facilities were inspected this year. In 2016 the inspection plan will be revisited and inspections will take place in 2016.</p>	

BMP Description Sheet

BMP Title: TMDL Compliance
Proposed Program

MS4 Name: City of River Falls

ID Number: E29

Minimum Control Measures Addressed by This BMP

<input checked="" type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input type="checkbox"/>	Pollution prevention/Good housekeeping

BMP Description:

The City is part of the Lake St. Croix TMDL. Once the City receives notice of its' requirements under this TMDL we will work towards compliance.

Measurable Goals:

Timeline / Implementation Schedule:

- Complete City-Wide phosphorus Model in 2016.
- Determine Implementation plan to achieve 47% P reduction by the end of 2017.

Specific Components & Notes (optional):

Responsible Person for this BMP

Dept. or Org: Engineering Department
 Name: Crystal Raleigh
 Title: Senior Civil Engineer
 Phone: (715) 426-3412
 E-mail: craleigh@rfcity.org

2015 Progress:

TMDL Research and inquiries took place in 2015. The City met with UW-RF on TMDL Status. Implementation will begin in 2016 with completion of the City-Wide Phosphorus model.

BMP Description Sheet

BMP Title: Pollution Prevention Planning for Municipal Facilities
Proposed Program

MS4 Name: City of River Falls

ID Number: E30

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input checked="" type="checkbox"/>	Pollution prevention/Good housekeeping

<p>BMP Description: Create pollution prevention plans for Municipal garages, storage areas and other sources of storm water pollution from Municipal Facilities.</p>	
<p>Measurable Goals:</p> <ul style="list-style-type: none"> ● Number of plans created. 	<p>Timeline / Implementation Schedule:</p> <ul style="list-style-type: none"> ● Shall be submitted with annual report due March 31, 2016 and annually thereafter.
<p>Specific Components & Notes (optional):</p>	
<p>Responsible Person for this BMP Dept. or Org: Engineering Department Name: Crystal Raleigh Title: Senior Civil Engineer Phone: (715) 426-3412 E-mail: craleigh@rfcity.org</p>	
<p>2015 Progress: A pollution prevention plan was developed for the public works garage in 2015. The plan is being submitted with this report.</p>	

BMP Description Sheet

BMP Title: Stormwater Dashboards
Existing Program

MS4 Name: City of River Falls

ID Number: E31

Minimum Control Measures Addressed by This BMP

<input checked="" type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input checked="" type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input type="checkbox"/>	Pollution prevention/Good housekeeping

BMP Description:

Provide stormwater dashboards to the public monthly. Dashboard will include information on rainfall, street sweeping activity, rain barrel rebates, and the Adopt A Pond program.

Measurable Goals:

- Number of dashboards created.

Timeline / Implementation Schedule:

- Shall be completed by the 3rd Wednesday of each month.

Specific Components & Notes (optional):

Responsible Person for this BMP

Dept. or Org: Engineering Department
Name: Crystal Raleigh
Title: Senior Civil Engineer
Phone: (715) 426-3412
E-mail: craleigh@rfcity.org

2015 Progress:

Completed dashboards for each month of 2015. 2015 Dashboards reported monthly rainfall, outfalls, ponds, and structures inspected, rain barrel rebates issued, ponds adopted, and street sweeping quantities.

BMP Description Sheet

BMP Title: **Snow & Ice Control Policy/ Salt Storage Facility**
Existing Program

MS4 Name: City of River Falls

ID Number: PW40

Minimum Control Measures Addressed by This BMP

<input checked="" type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input checked="" type="checkbox"/>	Pollution prevention/Good housekeeping

BMP Description:

Maintain a well-defined snow & ice control program that is current with new technology and in compliance with the State of WI standards for storage of materials.

Measurable Goals:

- Amount of salt and sand applied to street system.
- Number of plow operators trained in proper application rates and handling of materials

Timeline / Implementation Schedule:

- Policy is in place and implementation will be ongoing.
- Will submit operations information required with annual report due March 31, 2016, and annually thereafter.

Specific Components & Notes (optional):

Responsible Person for this BMP

Dept. or Org: Public Works
Name: Terry Kusilek
Title: Operations Superintendent
Phone: (715) 426-3481
E-mail: tkusilek@rfcity.org

2015 Progress:

Jan - Dec 2015: Salt 330 Tons; Salt Brine 12,753 Gallons; Salt Sand Mix 0 Tons; Salt/MgCl Mix (Clear Lane & Thawrox Brands) 25 ton; Mg Cl 600 Gallons. Deicers applied with anti-icing unit, as well as salters and liquid applicators on plow trucks. Snow disposal site is sandy infiltration area at WWTF, trash is removed after spring thaw. In 2015, The City was honored by the Salt Institute and received a Safe and Sustainable Snowfighting Award.

BMP Description Sheet

BMP Title: City Fleet Maintenance
Existing Program

MS4 Name: City of River Falls

ID Number: PW41

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input checked="" type="checkbox"/>	Pollution prevention/Good housekeeping

BMP Description:
The City has a Fleet Maintenance program to target the inspection & maintenance of the City fleet to minimize storm water impacts. Focusing on leak detection and vehicle cleaning.

Measurable Goals:

- Number of vehicles/equipment in City fleet
- Implement operator level maintenance on all wheeled vehicles.

Timeline / Implementation Schedule:

- Policy is in place and implementation will be ongoing.

Specific Components & Notes (optional):

Responsible Person for this BMP

Dept. or Org: Public Works
 Name: Terry Kusilek
 Title: Operations Superintendent
 Phone: (715) 426-3481
 E-mail: tkusilek@rfcity.org

2015 Progress:
91 units in City fleet - includes vehicles and equipment assigned to police, fire, ambulance, public works, sewer, water, electric and administration.

BMP Description Sheet

BMP Title: Street & Parking Lot Sweeping
Existing Program

MS4 Name: City of River Falls

ID Number: PW44

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input checked="" type="checkbox"/>	Pollution prevention/Good housekeeping

<p>BMP Description: The City has a street sweeping program.</p>											
<p>Measurable Goals:</p> <ul style="list-style-type: none"> Number of times streets & lots swept annually Cubic yards of material swept up. 	<p>Timeline / Implementation Schedule:</p> <ul style="list-style-type: none"> These numbers will be given annually. 										
<p>Specific Components & Notes (optional):</p>											
<p>Responsible Person for this BMP</p> <p>Dept. or Org: Public Works Name: Terry Kusilek Title: Operations Superintendent Phone: (715) 426-3481 E-mail: tkusilek@rfcity.org</p>											
<p>2015 Progress:</p> <p>January-December 2015:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Dry Leaves: 2,738 CY</td> <td style="width: 50%;">Wet Leaves: 1,157 CY</td> </tr> <tr> <td>Sand: 251 CY</td> <td>Garbage: 28 CY</td> </tr> <tr> <td>Pea Rock: 220 CY</td> <td></td> </tr> <tr> <td>Other: 78 cy</td> <td></td> </tr> <tr> <td colspan="2">TOTAL = 4471 CY</td> </tr> </table> <p>*Most everything in the "other" category refers to grass and tree buds. We picked up 50% more in 2015 than we did in 2014.</p>		Dry Leaves: 2,738 CY	Wet Leaves: 1,157 CY	Sand: 251 CY	Garbage: 28 CY	Pea Rock: 220 CY		Other: 78 cy		TOTAL = 4471 CY	
Dry Leaves: 2,738 CY	Wet Leaves: 1,157 CY										
Sand: 251 CY	Garbage: 28 CY										
Pea Rock: 220 CY											
Other: 78 cy											
TOTAL = 4471 CY											

BMP Description Sheet

BMP Title: **Compost/Wood Chip Recycling Program**
Existing Program

MS4 Name: City of River Falls

ID Number: PW45

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>

Public education & outreach

Public participation & involvement

Illicit discharge detection & elimination

Construction site pollutant control

Post-construction storm water management

Pollution prevention/Good housekeeping

BMP Description:

The City has a permitted compost site.

Measurable Goals:

- Cubic yards of leaves/grass clippings collected.
- Cubic yards of brush/trees collected.
- Cubic yards of wood chips and compost produced.

Timeline / Implementation Schedule:

- These numbers will be given annually.

Specific Components & Notes (optional):

Responsible Person for this BMP

Dept. or Org: Public Works
Name: Terry Kusilek
Title: Operations Superintendent
Phone: (715) 426-3481
E-mail: tkusilek@rfcity.org

2015 Progress:

Brush/Trees Collected: 14,940 CY
Wood Chips Produced: 14,940 CY
Top Soil/Compost Produced: 3535 CY* (*Volume before grinding. After grinding, 150 yards were left on site for residents to use, the rest was composted for use in infiltration ponds)
Note: Some woodchips were left at the compost site for residents to use, some were dyed into colored chips and resold by the vendor, the remaining were sent to St. Paul, MN via Environmental Wood Products for use in the bio-generators producing heat/cooling for numerous downtown St. Paul buildings.

BMP Description Sheet

BMP Title: Storm Sewer Inspection and Maintenance
Existing Program

MS4 Name: City of River Falls

ID Number: PW46

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input checked="" type="checkbox"/>	Pollution prevention/Good housekeeping

<p>BMP Description: The City has a Storm Sewer Inspection and Maintenance Policy.</p>	
<p>Measurable Goals:</p> <ul style="list-style-type: none"> • Number of storm sewer structures inspected annually 	<p>Timeline / Implementation Schedule:</p> <ul style="list-style-type: none"> • These numbers will be given annually.
<p>Specific Components & Notes (optional):</p>	
<p>Responsible Person for this BMP</p> <p>Dept. or Org: Public Works Name: Terry Kusilek Title: Operations Superintendent Phone: (715) 426-3481 E-mail: tkusilek@rfcity.org</p>	
<p>2015 Progress: 449 of 3113 City and University owned/maintained structures were inspected in 2015. This is approximately 14%. We used 2015 to catch up on inspections that had been missed in the past 5 years. In 2016 the policy will be revised to divide the City network into five inspection zones.</p>	

BMP Description Sheet

BMP Title: Fertilizer/Pesticide/Herbicide Application Practices on City Property
Existing Program

MS4 Name: City of River Falls

ID Number: PW47

Minimum Control Measures Addressed by This BMP

<input type="checkbox"/>	Public education & outreach	<input type="checkbox"/>	Construction site pollutant control
<input type="checkbox"/>	Public participation & involvement	<input type="checkbox"/>	Post-construction storm water management
<input type="checkbox"/>	Illicit discharge detection & elimination	<input checked="" type="checkbox"/>	Pollution prevention/Good housekeeping

<p>BMP Description: The City has a written policy for application practices for treatment of City owned properties.</p>	
<p>Measurable Goals:</p> <ul style="list-style-type: none"> • Number of parks/areas fertilized • Number of soils tests conducted 	<p>Timeline / Implementation Schedule:</p>
<p>Specific Components & Notes (optional):</p>	
<p>Responsible Person for this BMP</p> <p>Dept. or Org: Public Works Name: Terry Kusilek Title: Operations Superintendent Phone: (715) 426-3481 E-mail: tkusilek@rfcity.org</p>	
<p>2015 Progress: Draft Comprehensive Plan for turf management is being utilized. On 3-20-15 approximately 12 City employees attended a UW-Extension training session Lawn & Turfgrass Maintenance.</p>	



WINTER ROAD MAINTENANCE PROTOCOL

Drafted: December 2015

Updated:

Crystal Raleigh, PE – Sr. Civil Engineer

Operations Superintendent Terry Kusilek is responsible for winter roadway maintenance. He can be contacted at 715-426-3481 or tkusilek@rfcity.org.

The City uses the following products for winter road deicing: salt, salt brine, magnesium chloride, and salt pre-treated with either magnesium chloride or calcium chloride. The solutions are mixed according to forecasted roadway conditions.

Anti icing products are stored indoors and are blended in tanks or buckets. Chemicals are applied with an anti-icing unit as well as salters and liquid applicators on plow trucks.

Snow is disposed of in a large infiltration area on the waste water treatment plant property. After the snow has melted, litter is removed from the infiltration area. The soils in the infiltration area are highly permeable. This area has been used for snow storage for three years and so far there have been no issues during snow melt.

Anti-icing equipment is calibrated annually. Salt is pre-wet at the spinner. During snow events, the road temperature is monitored and anti-icing strategies are modified as needed to adjust to road temperatures. Salt applicators operate based off ground speed in order to apply the same amount of product per mile regardless of the speed the driver is traveling.

Employees are trained in salt application on an annual basis.



*STORMWATER POLLUTION PREVENTION PLAN
PUBLIC WORKS GARAGE – 950 BENSON STREET*

Drafted: December 2015

Updated:

Crystal Raleigh, PE – Sr. Civil Engineer

The City of River Falls Public Works Garage is located at 950 Benson Street. Facility Maintenance Supervisor Tom Schwalen (tschwalen@rfcity.org 715-426-3450) oversees all City Buildings however Operations Superintendent Terry Kusilek (tkusilek@rfcity.org 715-426-3481) would be the main point of contact for operations at the Public Works Garage.

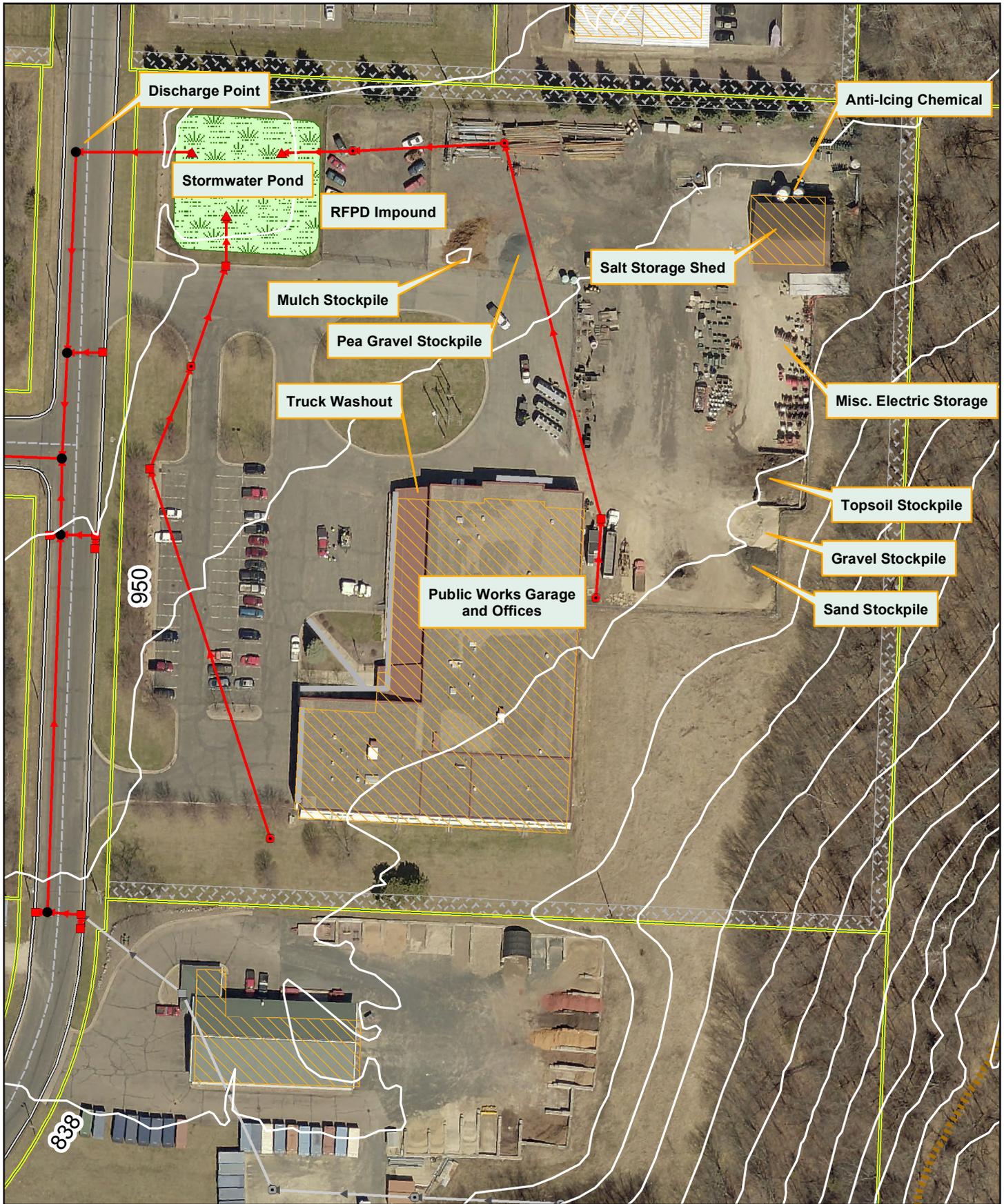
In general, the site is graded to drain from the southeast to a dry infiltration pond in the northwest corner of the site. In heavy rain events, the pond discharges to the storm sewer system which eventually flows to the St. Croix Street pond located approximately 2300' southwest of the facility. Discharge from the St. Croix Street pond is released to an unnamed tributary to the Kinnickinnic River.

The site is 50-60% impervious. An asphalt parking lot covers approximately 15% of the site. The garage and offices cover approximately 15% of the site. The remainder of the impervious surfaces are compacted gravel and compacted asphalt millings. Pervious areas on the site are approximately 10% woods, 25% unmowed open space, and 65% mowed lawn areas. Most of the site is HSG Type C soils however most of the outdoor storage area is Type B and a portion of the pond lies on Type B soils.

Salt storage areas are covered so as not to be exposed to the elements. 100% of the site drains to the storm water pond where it has an opportunity to infiltrate. Offsite runoff is designed to be directed around the building and picked up in yard drains so as not to flow through the storage and parking areas. The drains are routed to the storm water pond. Topsoil and gravel stockpiles are scraped 4-5 times per year.

Employees are trained annually on spill prevention and response. They are also in close contact with the City storm water engineer who reviews the site periodically and offers suggestions for changes in process to deter the negative effects of runoff.

In Summer 2016, the site will be reviewed to evaluate additional opportunities to install BMPs. The City will consider installation of a Flexstorm Inlet filter at the storm sewer inlet closest to the pond. This inlet receives drainage from most of the building and parking areas. It was also discovered that the area drain on the southwest side of the building was covered. This will be opened in 2016.



City of River Falls - Public Works Building
 950 Benson Street

SWPPP

December 2015

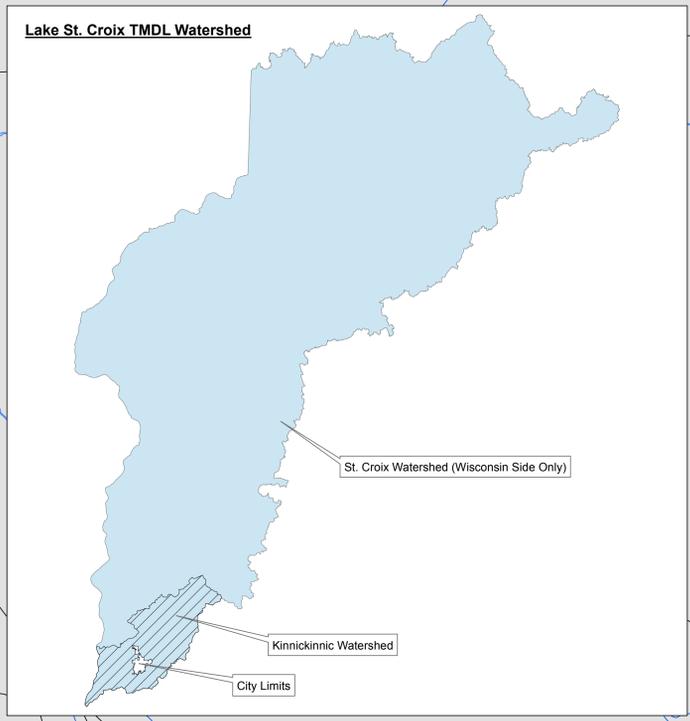
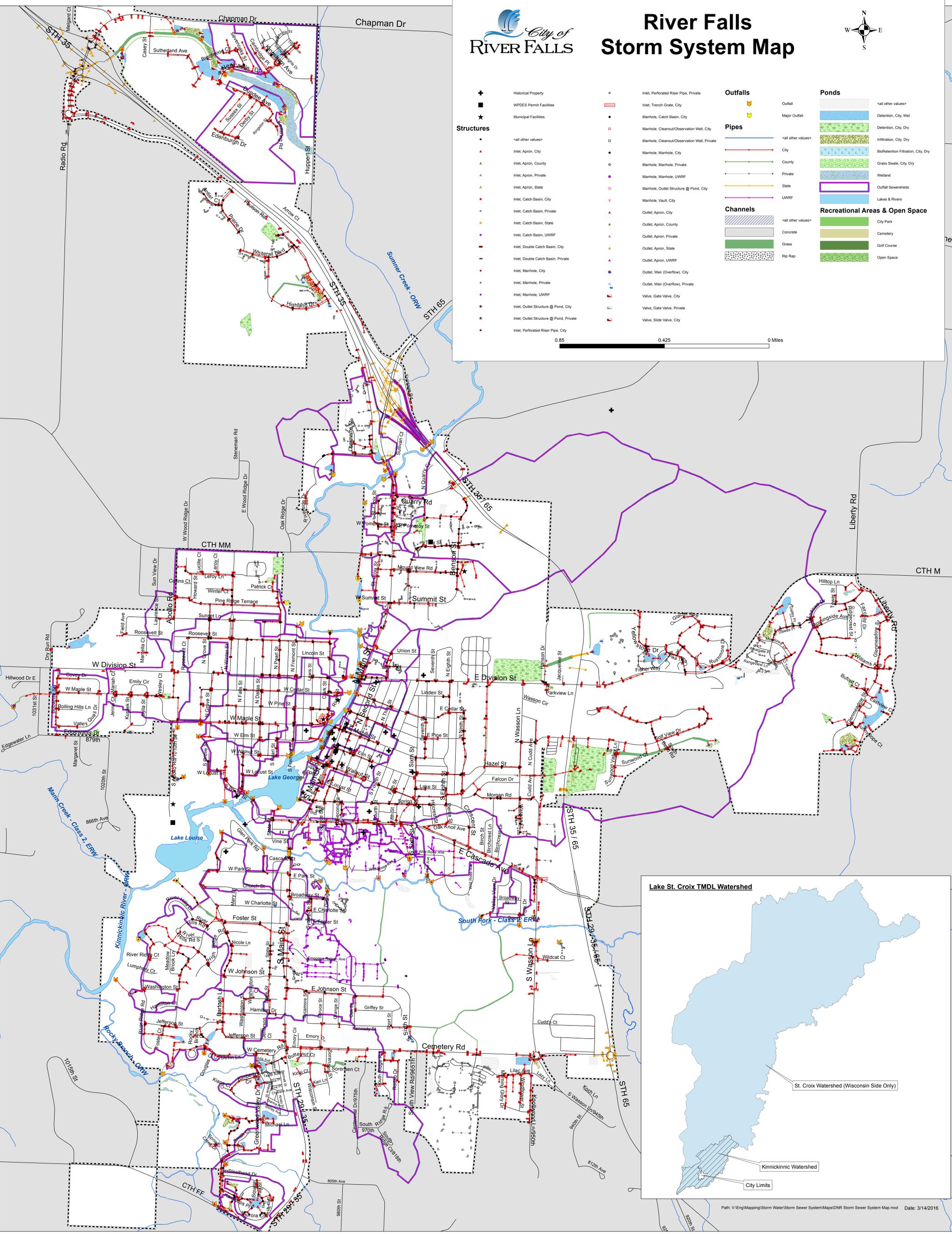


River Falls Storm System Map



<p>Structures</p> <ul style="list-style-type: none"> • Historical Property ■ WPDES Permit Facilities ★ Municipal Facilities • <all other values> ▲ Inlet, Apron, City ▲ Inlet, Apron, County ▲ Inlet, Apron, Private ▲ Inlet, Apron, State ▲ Inlet, Catch Basin, City ▲ Inlet, Catch Basin, Private ▲ Inlet, Catch Basin, State ▲ Inlet, Catch Basin, UWRP ▲ Inlet, Double Catch Basin, City ▲ Inlet, Double Catch Basin, Private ▲ Inlet, Manhole, City ▲ Inlet, Manhole, Private ▲ Inlet, Manhole, UWRP ▲ Inlet, Outlet Structure @ Pond, City ▲ Inlet, Outlet Structure @ Pond, Private ▲ Inlet, Perforated Riser Pipe, City ▲ Inlet, Perforated Riser Pipe, Private ▲ Inlet, Trench Grate, City ▲ Manhole, Catch Basin, City ▲ Manhole, Cleanout/Observation Well, City ▲ Manhole, Cleanout/Observation Well, Private ▲ Manhole, Manhole, City ▲ Manhole, Manhole, Private ▲ Manhole, Manhole, UWRP ▲ Manhole, Outlet Structure @ Pond, City ▲ Manhole, Vault, City ▲ Outlet, Apron, City ▲ Outlet, Apron, County ▲ Outlet, Apron, Private ▲ Outlet, Apron, State ▲ Outlet, Apron, UWRP ▲ Outlet, Weir (Overflow), City ▲ Outlet, Weir (Overflow), Private ▲ Valve, Gate Valve, City ▲ Valve, Gate Valve, Private ▲ Valve, Slide Valve, City 	<p>Outfalls</p> <ul style="list-style-type: none"> ▲ Outfall ▲ Major Outfall <p>Pipes</p> <ul style="list-style-type: none"> ▲ <all other values> ▲ City ▲ County ▲ Private ▲ State ▲ UWRP <p>Channels</p> <ul style="list-style-type: none"> ▲ <all other values> ▲ Concrete ▲ Grass ▲ Rip Rap 	<p>Ponds</p> <ul style="list-style-type: none"> ▲ <all other values> ▲ Detention, City, Wet ▲ Detention, City, Dry ▲ Infiltration, City, Dry ▲ BioRetention Filtration, City, Dry ▲ Grass Swale, City, Dry ▲ Wetland ▲ Outfall Sewersheds ▲ Lakes & Rivers <p>Recreational Areas & Open Space</p> <ul style="list-style-type: none"> ▲ City Park ▲ Cemetery ▲ Golf Course ▲ Open Space
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0.85 0.425 0 Miles



Minutes of the Regular Meeting of the River Falls Housing Authority February 11, 2016
The meeting was held at Riverview Manor, 625 N. Main St., River Falls WI

Chair Ed Valle called the meeting to order at 6:30

Present: Ed Valle, Nick Carow, Marylin Plansky, Peter Dahm

Absent: Dan Gulick

Also Present: Anne McAlpine. Executive Director and Mayor Dan Toland, Community Development Director Buddy Lucero

There were no tenants in attendance.

MINUTES M/S/C Carow/Dahm to approve the minutes of January 13, 2016

STRATEGIC PLANNING

1. Ed Valle reported that he will not be reappointed to the Board and this is his last meeting. McAlpine reported that Dan Gulick has resigned from the Board effective this month.
2. Long term preservation of existing affordable housing – McAlpine explained the housing preservation programs available through HUD and Rural Development. M/S/C Carow/Plansky to apply for the Rural Development preservation program.
3. Development of new affordable housing – Discussed the vacant lot on River St. as a site to develop additional affordable housing. Chair Valle opened the floor to Buddy Lucero who explained the current status of that lot. Commissioners invited Buddy Lucero to attend a Commissioners meeting in June to explore the possibility of the Housing Authority's involvement on that site.
4. It seems as if the Housing Needs Assessment is still quite a way off. Commissioners reiterated that the Housing Needs Assessment will be a useful tool for both the City and the Housing Authority as it will define the best housing type for that block and lead housing developers and planners to more successful projects in River Falls.

ACTION ITEMS

1. M/S/C Dahm/Plansky to approve the Budget Report and payment of bills subject to Treasurer.
2. Pay for Performance – Commissioners reviewed a proposed Pay for Performance Program and suggested changes.
3. Personnel Policy – There are no changes to the policy. M/S/C Dahm/Carow Resolution# 488 to approve and reissue the Personnel Policy as it is.
4. Tobacco Free Policy- McAlpine reported on the implementation of the Tobacco Free policy. Discussed the HUD proposed smoking ban in all public housing buildings. There are no recommended changes to the current Tobacco Free policy. M/S/ C Dahm/Carow Resolution# 489 to approve and reissue the policy as is.

REPORTS

1. Vacancy and Re-rental Report – McAlpine reported that vacancies in Briarwood now have applicants scheduled to move in. Many of these applicants are current tenants who are transferring to a different apartment.
2. McAlpine informed Commissioners that the Wisconsin Association of Housing Authorities (WAHA) annual fall conference will be in Eau Claire on September 19-22, 2016.

3. McAlpine reminded Commissioners that there is an online training provided free by HUD called Lead the Way | PHA Governance and Financial Management.

COMMISSIONERS REPORT

1. McAlpine recognized Valle for his leadership of the Board.
2. Carow reminded Commissioners that the Little Free Library will be coming to the Family housing units soon and that we should look for children's books to stock the library.
3. Valle thanked the Commissioners for the support and the good work that the Board has accomplished during his term.

ADJOURN 7:59PM

Respectfully submitted by Anne McAlpine, Executive Director.

POLICE and FIRE COMMISSION MEETING MINUTES

January 4, 2016

River Falls City Council Chambers
222 Lewis Street
River Falls, WI

Call to order 6:31 p.m.

Commission Members Present: Carole Mottaz, Dan Vande Yacht, Jean Wespetal, Gary Donath and Mark Sams

Also Present: Gordon Young, Jon Aubart, Scott Nelson and other City Staff

POLICE DEPARTMENT

Approval of Minutes: Regular Meeting Minutes from December 7, 2015

MSC Donath/Wespetal to approve the December 7, 2015 Regular Meeting Minutes as read. Unanimous.

Swearing in of Police Chief Gordon Young

Lu Anne Hecht performed the swearing in of Police Chief Gordon Young to River Falls Police Department effective January 4, 2016.

Chairperson Mottaz stated that the Commission appreciated how graciously and efficiently Sergeant Jon Aubart stepped in as the Interim Chief on Roger's departure and on behalf of the Commission it was wonderful for them to have him as the Interim Chief

Chief Gordon Young stated that Jon has really prepared him and he is overwhelmed with the support from all of the employees and he couldn't have wished for a better career than choosing River Falls. He stated that he is very excited to get to know everyone and he will do the best to meet everyone very soon. He also thanked the Commission. Young was welcomed by all of the Commission Members.

FIRE DEPARTMENT

All Company Business Meeting Minutes – December 7, 2015

Run Volume – December

Chief Nelson explained that they had 16 calls in December, which compares to 17 calls for the same period last year. Year to date is 267 calls for 2015 compared to 231 at this same point-in-time in 2014.

Activities and Highlights

- Completed orientation training on Engine 15 with all members. E-15 will be placed in service after training on January 4, 2016.

Adjournment

Motion to adjourn at 6:38 p.m. MSC Vande Yacht/Sams. Passed.

Respectfully submitted,

Lisa Cernohous
Recording Secretary



222 Lewis Street
River Falls, WI 54022

Phone 715.425.0900
Fax 715.425.0915

MINUTES

PARK AND RECREATION ADVISORY BOARD

Wednesday, February 17, 2016

City Hall Training Room

5:15pm CALL TO ORDER/ROLL CALL – Meeting convened at 5:17pm.

Members Present: Susan Reese, Jim Nordgren, Brandon Dobbertin, Brenda Gaulke, Dennis Zielski and Patricia LaRue.

Members Absent: None

Staff Present: Recreation Manager Cindi Danke; Assistant Community Development Director Amy M. Peterson; and Public Works Operations Supervisor Terry Kusilek.

Others Present: Ben Fochs, citizen.

APPROVAL OF AGENDA/MINUTES

MSC Nordgren/Dobbertin to approve the minutes of the January 20, 2016 Park and Recreation Advisory Board. Motion passed 6-0.

PUBLIC COMMENTS

None

NEW BUSINESS

Buddy Lucero gave a presentation about the draft RFP for the Kinnickinnic River Corridor Plan. The dam licensing will be a separate plan from the corridor plan. The sediment study has been completed and the report is available on the city web site. The city would like to get the community very involved in planning the corridor project. Tony works on finding and applying for grant money. The RFP should go out in mid-March. It will be three or four years until implementation.

Cindi showed the new one-minute video featuring Cindi and Brenda, regarding the new activity guide arriving in mailboxes on March 12th.

Cindi showed the Survey Monkey results collected in the past week regarding people's parks and recreational activities last year. Results were mainly very positive, with some concern focused on swimming lessons and daytime soccer and T-ball.

With plans to update the pool employee handbook, Cindi had nearly twenty other aquatic departments e-mail their handbooks to her for review. Brent will work on looking through them for ideas and updating ours.

OLD BUSINESS

Cindi and Amy attended a St. Croix Bicycle Advisory Committee plan meeting. They submitted four path suggestions which would connect River Falls and Hudson. The group took two of the suggestions (Liberty Road and County Road U from Sterling Ponds.) Cindi and Amy will have a map of bike paths put together to give people and post on the city web site.

ADJOURNMENT

MSC Gaulke/Nordgren to adjourn. Meeting adjourned at 6:24pm.

Respectfully submitted,



Brenda Rundle, Recreation Assistant

AMBULANCE COMMISSION MEETING MINUTES

December 7, 2015

River Falls City Council Chambers
222 Lewis Street
River Falls, WI

Call to order 6:40 p.m.

Commission Members Present: Carole Mottaz, Dan Vande Yacht, Jean Wespetal, Gary Donath, Mark Sams and Aaron Taylor

Also Present: Jeff Rixmann and Julie Bergstrom

AMBULANCE

Approval of Minutes: November 2, 2015

MSC Wespetal/Donath to approve November 2, 2015 Meeting Minutes as read. Unanimous.

Establish Paid-On-Call Eligibility List for taking EMS Refresher

Director Rixmann explained employees should have 660 hours and there were five people that were ineligible, Zack Allen, Elizabeth Fitzgerald, Troy Lesmeister, Mike Nicholson and Amanda Rofter. They didn't meet minimum requirements and the department will not pay for the refresher, which is about \$150. Refresher is in February. They have until the end of the year to get hours but none of them are close.

Everyone else, 64 people, are hitting their minimums. License is valid until June 30, 2016. They have the option of paying for the license themselves, and then the option of getting hours.

Commission Member Mottaz asked if these individuals will they stay on service. Director Rixmann indicated that the policy now is that if they fall below the hours, they don't pay for the refresher, but are kept on service. They will start cycling some of them out, due to others that can take their place. He indicated they are running basic EMT, and trying to get people down there more interested. Looking in the future of bringing on part-time EMTs but that is a future option if the recruitment doesn't go through.

Commission Member Mottaz asked about the Prescott station and if people are moving back and forth?

Director Rixmann said yes, and there are seven left. Four are doing adequate call time, the other three are hit or miss. They need more people in Prescott. It would be nice to rotate the ambulance down there, but not until there are enough resources; right now there are not enough to staff a second truck. They are advertising in Hastings. A Hastings fire paramedic was interested.

Recruitment

Discussed paid on call recruitment. The department hired an office assistant, Pamela Hill. She will work five 5 hours a day, 5 days a week for 25 hours. She also works for Home Depot, and gets benefits there. Comes to us with a lot of experience. Lots of skills for web-based software, spreadsheet, etc. and has already taught department members things on the computer. She'd like a full time with benefits.

Commission Member Mottaz asked if there was any hope for that to be a full time position. Julie Bergstrom indicated there may be other areas in the city where she could put in the additional 15 hours needed.

Director Rixmann said there is potential, but don't know where. Commission Member Mottaz commented that there is quite a lot of work there and hopefully this could develop into a full time job with the city.

Interviews held for full time street paramedic, A shift. Had 10 paramedics apply, interviewed six, and now it is down to the top three. Wednesday morning they met with upper group for questions. Two of the three finalists are internal candidates, working part-time in Prescott, one is an external. All three are good candidates.

Hope to have this up and running the first of the year.

There are 15 people in the pool for the Assistant Director position. Director Rixmann said they haven't looked hard yet. Looking at options of contracting out some of the education/training. WITC is extremely interested.

Discussed option of a partnership type format, instructor would have credentials. WITC could license us as instructors under their college. They would charge us for the class, then we bill for our hours. It would be a quarter of the cost if done that way. This would involve putting the Assistant Director as an instructor. If the department uses the WITC staff, we pay for their time. Director Rixmann will meet next week with Ray Carlson, Dean of WITC to see if this is a viable option. They will then look at candidates and start the process. He is not planning on being an instructor himself.

Recruiting for three part-time EMTs in Prescott. This went up last week and they are hoping to get those positions filled as soon as possible.

Monthly Report

397 calls over last year at this time. They are turning a lot of transfers away because they don't have staff to do them, number could be up 100 more calls. Projecting by end of year the number would be 2300, highest in history. Previous highest was 1906. The 911 calls are way up compared to last year. Facilities up, and they are up a couple hundred in the transfer area.

Upcoming events

University graduation Saturday, December 19th. Rodeo club showed up 5:30 Friday night and said they had a horse show this weekend, and needed ambulance coverage. Group discussed short notice and time frames/availability for events. The River Falls High School is looking at ambulance for events as well as UWRF. Standby for events will go up next year.

are going to use special event UTV more and command trailer more, trying to meet requirements without having an ambulance there. Higher risk events would want an ambulance there. Lower key just put the special rescue vehicle and pull off duty staff. They have a plan for that going forward. They will have a third medic vehicle by January.

Set Next Meeting Dates

Next meeting dates are set for January 4, 2016; February 1, 2016 and March 7, 2016 at 6:30 p.m.

Adjournment

Motion to adjourn at 7:05 p.m. MSC Vande Yacht/Sams. Unanimous.

Respectfully submitted,

Wanita Caskey
Recording Secretary

**REGULAR MEETING
RIVER FALLS UTILITY ADVISORY BOARD
February 15, 2016 6:30 p.m.
Council Chambers, City Hall**

The Regular Meeting of the River Falls Utility Advisory Board was called to order by Secretary Beebe at 6:30 p.m. Present: Chris Gagne, Diane Odeen, Wayne Beebe, Tim Thum, and Adam Myszewski. Absent: Grant Hanson, Duane Pederson. Staff present: Kevin Westhuis, Utility Director; Kristi Hartmon, Administrative Assistant; Ron Groth, Water/Waste Water Superintendent and Julie Bergstrom, Finance Director; Other Present: Mark Lundgren, MSA Professional Services; Tom Paque , WPPI Energy

M/S Beebe/Gagne to approve minutes of the January 18, 2016 Regular Meeting. Motion Carried.

CONSENT AGENDA:

1. Acknowledgment of the following minutes:
West Central Wisconsin Biosolids Facility Commission Meeting – 12-15-15
POWERful Choices Committee – 1-14-16

M/S Odeen/Myszewski to approve Consent Agenda. Motion Carried.

RESOLUTIONS:

2. Resolution Recommending Bid for Waste Water Treatment Plant Project: Utility Director Kevin Westhuis introduced Mark Lundgren from MSA Professionals as the presenter that will go over the bids that were opened on February 9th for the Waste Water Treatment Facility Reconditioning Project. Mr. Lundgren explained that there were four qualified bidders (Gridor, Staab Construction Corporation, Total Mechanical, Inc. and Miron Construction). MSA was familiar with all four of those contractors and were happy with the bids and they were all acceptable. They each gave a base bid with supplemental bid items and an alternate bid item. The base bid was all the work that the city wanted and supplemental bid items for removal of existing sludge storage ditch and replacement of oxidation ditch valve. The alternate bid item was for extending the construction end date to August 30, 2107.

MSA and city staff had good discussions on the bids and supplemental and alternate bid items. They decided that it made no sense to go the extra six months of construction because there would be increased engineering fees involved, additional time from city staff and loss of opportunity from energy savings costs associated with this new update. It was also discussed that the price for removing the existing sludge storage ditch was a little out of line. MSA felt this was an opportunity to save some money by doing the removing of the existing sludge storage ditch with internal staff. Supplemental bid item no. 2 was selected consisting of the replacement of an oxidation ditch valve.

The low bidder was Miron Construction. MSA Professionals recommended awarding the construction bid to Miron Construction for \$3,751,207. MSA also recommended the creation of a contingency fund of 5% of the construction total which is \$187,560. This is to be used for change orders and unforeseen, necessary additions to the scope of work due to project conditions or staff preferences. City staff will approve change orders up to \$50,000 and UAB and City Council will approve change orders over \$50,000.

The other piece to this project is now that MSA is done with the design piece of this project, MSA proposed a time and materials engineering contract for construction services of \$308,872. This covers construction administration, construction staking and construction observation. A time and materials contract will allow the city to change the level of service provided based on onsite conditions. The expenses will be reviewed with city staff on a monthly basis. This proposed engineering fee is for specific tasks necessary to administer and observe the construction progress. Utility Director Westhuis stated that this is not a “not to exceed” amount, it is just an estimate and will go on time and materials and will try hard on keeping it below the \$308,872. Westhuis addressed that they need time and resources to build a quality facility. MSA provided a detailed breakout of engineering fees they anticipate in the board’s packets.

The Wisconsin DNR keeps track of construction and bidding fees from consultants on WWTF projects funded by the Clean Water Fund. Based on that dataset, the estimated bidding and construction fees fall in line with the median costs for similar sized projects (see included cost curve). MSA does not base its fees on the total project cost, rather, it develops them from the ground up, based on experience and using the personnel and time necessary to meet the clients expectations and produce a quality project. Mr. Lundgren showed the board the projected savings from the new project with an annual energy savings of \$30,000, a labor and replacement parts savings and hauling and tipping costs for sludge treatment of up to 10% in potential savings (current annual hauling and tipping fees - \$300,000).

MSA respectfully requested the Utility Advisory Board to consider recommending the bid award to Miron Construction for \$3,751,207 and recommended establishment of a 5% contingency fund. They also recommended the proposed engineering service contract in the amount of \$308,872.

Mr. Lundgren asked the board if they had any comments or questions for him. Board member Odeen asked if this project was projected to be finished by mid-December 2016. Lundgren confirmed that they will be starting the project as soon as the Council awards the bids and services with a final completion date of December 2016. Board member Gagne commented he visited the WWTF with Kevin and WWTF city staff and it was good to see some of the safety concerns that staff had are being addressed in this project as well as the energy efficiency upgrades and savings with the new indoor facility. Utility Director Westhuis also commented that there will be reduced odor in the spring time as well with these new upgrades. Gagne asked Westhuis to explain to the viewers at home the two parts of this construction bid. Westhuis explained that the first part, the

3.75M, is for the actual construction of the facility and the \$308,872 portion is for the administration and management of the project; getting engineers on the site, construction observation, staking, construction meetings and making sure the project is being built correctly, staying safe and staying on schedule. Finance Director Julie Bergstrom stated that there is a 20 year sewer revenue bond and plan to pay for the project. This will be going to the City Council in a week.

Utility Advisory Board Member Odeen moved approval for resolution no. 2016-04 recommending the contract for construction and construction management services for the WWTP modifications. Advisory Board Member Beebe seconded the motion and the motion passed.

3. Resolution to Extend WPPI Contract: Beebe stated that we had good discussions at the joint meeting in January and Tom Paque is here to answer any questions. Utility Director Westhuis reminded the board and the community watching at home that he started engaging the board in late September of this year through December and then in January of 2016 held a joint workshop with City Council where the boards were able to ask questions to WPPI and WPPI gave them a presentation on the contract extension as well.

Gagne asked Westhuis to briefly explain the benefits of this partnership with WPPI (member utility owned as opposed to privately owned companies). Westhuis stated that the Municipal Utility model that we're in right now is beneficial to the citizens of River Falls for several reasons. Being part of WPPI allows members to continually negotiate for good solid stable rates that are in compliance with state and federal standards. Westhuis also stated that this is a local municipal utility being governed by local policymakers like the Utility Advisory Board where the voice of the community is heard and the utility is continually giving back to the community. Gagne stated that the thing he likes about local municipal utilities is when he has a question on his bill; he can walk into city hall and get his questions answered face-to-face. Gagne asked Westhuis who makes up the voice of the advisory board and community to WPPI. Westhuis stated that we are fortunate in River Falls. There is a board of directors with WPPI Energy and every participating member is on the Board of Directors. There is also an Executive Committee with 11 members, which Westhuis is one of them. The boards have a direct influence on decisions that are going on. Odeen commented that she likes local control that is created by having a municipal utility and also likes the partnership with WPPI especially being that this is a contract that she won't see the end of so the UAB and City Council really wanted to make the right decision for future generations. She appreciated all the information and helping them through the process.

Utility Advisory Board Member Gagne made a motion for approval of resolution no. 2016-05 recommending the City Council to approve amendment no. 2 to the long term power supply contract with WPPI. Advisory Board Member Beebe seconded the motion and the motion passed.

Tom Paque of WPPI Energy thanked the board and the members for their commitment to WPPI. Without the commitment of the members, WPPI Energy is nothing. Paque recognizes that this was a big decision and really appreciates the action the board took. Mr. Paque stated he gets to see a lot of communities across the state and said that RFMU has a really well run utility and is a special utility and they have been leaders in WPPI for 30 years.

REPORTS:

4. Finance Report: Finance Director Bergstrom stated that the financials will be available at next month's UAB meeting. Bergstrom apologized for not having them ready but wants to provide the board with the best information and it wasn't ready for this meeting.
5. Utility Dashboards for, Electric, Water, Waste water and Powerful Choices were included in the UAB Packets. Westhuis pointed out that we have had only two customers affected by electric outages to date. Gagne stated that most of the outages are caused by squirrels. Westhuis said that 65-70% of outages are caused by squirrels or animals. Westhuis stated that tree trimming is happening now and have sent out 2,000 notices for the tree trimming to customers. Gagne stated that he went on a utility tour with Westhuis and checked out all the wells and booster stations to gain knowledge in what is going on. Gagne took a look at well #6 and it was nice to meet Greg, Bill and Ron and they were very professional and know there stuff. Beebe agreed with Gagne and when he has worked with the water department on freeze-ups or problems the staff is always so helpful and professional. Westhuis stated that they did a 30 minute presentation at the last City Council meeting on RFMU's water system and the quality of our water. It is published on the City of River Falls' YouTube channel if any citizens would like to view it.
6. Monthly Utility Report was included in the UAB packets for review. Gagne asked if the loan program that was approved for the community solar is currently in play. Westhuis confirmed the loan program was available for the purchase of solar panel(s).

Westhuis reminded the board that the painting and reconditioning of the Sycamore water tower will happen later this year around June 1st.

ADJOURNMENT:

M/S Thumb/Myszewski moved to adjourn at 7:07 p.m. Unanimous.

Reported by: Kristi Hartmon, Administrative Assistant

Wayne Beebe, Secretary

RIVER FALLS PUBLIC LIBRARY

BOARD MEETING MINUTES

MONDAY, FEBRUARY 1, 2016

Present: Judie Caflisch; Joyce Breen; George "Bud" Ayres; Rebecca Ferguson; Ruth Kuss; Dave Cronk; Janet Johnson; Nancy Miller, Library Director.

Absent: Kathy Steffen; Jean Ritzinger.

Call to Order: President Judie Caflisch called the meeting to order at 6:30pm.

Quorum: A quorum was established.

Open Meeting Law: Nancy Miller certified that the meeting was properly noticed.

Acceptance of Agenda: Ayres/Cronk motioned to approve the agenda. A unanimous decision was passed to approve the agenda.

Acceptance of Minutes: Cronk/Ayres motioned to approve the minutes from January 4, 2016. A unanimous decision was passed to approve the minutes.

Approve the Bills: Breen/Kuss motioned to approve the bills in the amount of \$69,443.92. A unanimous decision was passed to approve bills for January, 2016.

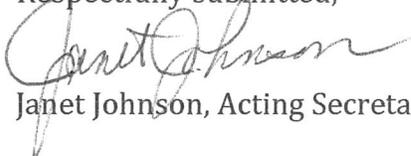
Director's Report: The kick-off event for River Falls Reads with Marjorie Johnson was attended by approximately 100 people. Food Jeopardy, Tour of Falcon Foods, and Seed Art are some other events scheduled. J. Ryan Stradal, the author, will be at the library on February 27.

New Business:

Closed Session: Breen/Cronk motioned to go into closed session per WI Statute Section 19.85(1)(c). A unanimous roll call vote was taken to go into closed session for an annual personnel review. Motion by Breen/Cronk to return to the regular session was approved by a unanimous roll call vote.

Next Meeting: March 7, 2016. An election of officers will take place. Cronk/Ayres motioned to adjourn at 7:05pm. A unanimous decision was passed to adjourn.

Respectfully submitted,



Janet Johnson, Acting Secretary



222 Lewis Street
River Falls, WI 54022

715.425.0900
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RIVER FALLS BID
March 8, 2016 meeting minutes
Kinni Room, City Hall, 222 Lewis Street

CALL TO ORDER– Joleen Larson called the meeting to order at 8:32 a.m.

Members present: Joleen Larson, Kerri Olson, Chris Blasius, Terry McKay, Mike Pepin, Jennifer Burleigh-Bentz, Amy Halvorson, and Lori Moran. Absent was Mike Miller.

Staff present: David Hovel, Building Inspector/Code Enforcement Officer

Meeting Minutes

The February 9, 2016 meeting minutes were reviewed. Motion Blasius, second McKay to approve the February 9, 2016 meeting minutes, motion carried.

Financial update

Olson stated that BID has received the annual assessment payment from the city in the amount of \$42,000.

- The financial reports were reviewed. The checking account balance as of 2/24/16 was \$60,836.77, there are \$27,812.82 of pending obligations for 2016 to date, funds available for grants is \$33,023.95

As in previous years, post cards will be sent out to the building owners and businesses to remind them of the grant money available. It will also be noted on the BID's facebook and the RF Chamber will note it in their newsletter.

Grant requests

River Falls Community Arts Base has requested a grant to support "Music in the Park" and the "Main Street Art Crawl" for the 2016. The request is for a \$500 Gold Sponsorship for each event. It is in the budget for 2016 and has been approved as part of the budget.

Other Business

- Concerns about the property at 123½ S. Main was discussed along with a few other properties. Discussed approaching the owners and remind them of the grants available.
- It was brought up that the second street garden group was wondering if they were being funded again this year. They will be informed that yes there are.
- It time to start thinking about the Main Street flower baskets, Larson will check into it.
- Trash receptacle should be getting painted soon by the city.
- There has been a request for a trash receptor on the west side of Main Street on the corner of Walnut & Main. It will be looked into by Larson.
- There have been some concerns by some Main Street business owners on the cleanliness or lack of for the Main Street area. Discussed ideas to keep it clean, promote a culture of pride.
- The issue of the dumpsters along the Riverwalk and the possibility of centrally locating them and screening them was brought up. Hovel will check into the status.

Next Meeting

Next meeting is April 12, 2016 at 8:30 a.m. in the Foster Room, city hall.

ADJOURNMENT

Motion Pepin, second Burleigh-Bentz to adjourn, motion carried at 9:09 a.m.

Respectfully submitted, David Hovel, Building Inspector

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Raymond French, Management Analyst

DATE: March 22, 2016

TITLE: Resolution Amending Fee Schedule

RECOMMENDED ACTION

Adopt the resolution amending the City's fee schedule for 2016.

BACKGROUND

The Common Council first established a comprehensive fee schedule in 1997. It is been frequently updated since then by resolution, either amending the fee schedule as a whole or by specific section. The last time the fee schedule was amended in its entirety occurred in 2013. Since then, the Council has amended the fee schedule in parts such as in parking fines, court fees, water/sewer impact fees, ambulance rates, taxi fares, and refuse rates. As attached to this report, the fee schedule has been updated to reflect all of the changes to individual fees.

Previous editions of the Fee Schedule were divided by general fees and up to ten different "schedules" for various sections of fees. The attached fee schedule is divided into only four sections: (1) General fees/licenses; (2) Recreation programs; (3) Building Development; and (4) Utilities. This should aid navigation of the fee schedule by area. The updated fee schedule also more accurately identifies by what action the fee was set and the authority to impose the fee, where applicable. Additional fees were also found in a review of the City's ordinances, and staff will be preparing ordinance amendments for the Council's consideration to better reflect current policies. Many of those are noted on the fee schedule in red.

DISCUSSION

The actual changes to the Fee Schedule are limited and can be found in red or strikethrough. They include:

- Removed fees:
 - Kennel License – no longer authorized in state law
 - Therapeutic Massage Licenses – licenses now issued by the State
- Background checks -language was added to the following licenses so that the City can recover the actual cost of background checks
 - Taxicab Drivers (Other than Shared-Ride)

- Temporary Class “B” (Picnic)
- Temporary “Class B” (Picnic)
- Temporary Class “B” and “Class B” (Picnic) – these fees were also updated following a recent state law that allows beer/wine walks and small fee per participating premises
- Operator Licenses – language was added to better describe how the initial two-year period is issued
- Right of Way Excavation Permit – language was added to reflect the ordinance, which states that a bond will be required for this work
- Mobile Home Park License or Renewal - the fee was updated as prescribed in state law
- Stormwater Management Fee – language was added to reflect the ordinance, which states that a financial guarantee will also be required

Council can expect to see the fee schedule again in late spring following consideration and adoption of ordinances that better reflect current policies and practice. There will also be an update in water rates following a public hearing in April.

CONCLUSION

The attached fee schedule updates the presentation and references within the document, and makes minor updates to the fees themselves. Staff is also preparing ordinance amendments to better address outdated fees and current policies. Adoption of the attached fee schedule is recommended.



RESOLUTION NO.

RESOLUTION AMENDING FEE SCHEDULE

WHEREAS, the City of River Falls has established a comprehensive schedule for all City fees and charges; and

WHEREAS, the fee schedule needs to be amended from time to time to incorporate changes in certain fees and practices; and

WHEREAS, it is the desire of the Council to approve these fee changes per the attached schedule;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby approves the attached Fee Schedule and it is hereby put into full force and effect.

Dated this 22nd day of March, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

FEE DESCRIPTION	RATE	FEE SET BY	AUTHORIZATION
Ambulance Service			
Resident or Contracted Services:			
Basic Life Support (BLS)	\$975	Res. 5895, 12/09/2014	Mun. Code 2.20.010
Advanced Life Support (ALS1)	\$1,300	Res. 5895, 12/09/2014	Mun. Code 2.20.010
Advanced Life Support (ALS2)	\$1,500	Res. 5895, 12/09/2014	Mun. Code 2.20.010
On Scene Care (BLS)	\$225	Res. 5895, 12/09/2014	Mun. Code 2.20.010
On Scene Care(ALS)	\$1,300	Res. 5895, 12/09/2014	Mun. Code 2.20.010
Mileage	\$18.00/mile	Res. 5895, 12/09/2014	Mun. Code 2.20.010
Critical Care Transport	\$2,000	Res. 5895, 12/09/2014	Mun. Code 2.20.010
Non-Resident: (outside of contracted area)			
Basic Life Support (BLS)	\$1,070	Res. 5895, 12/09/2014	Mun. Code 2.20.010
Advanced Life Support (ALS1)	\$1,430	Res. 5895, 12/09/2014	Mun. Code 2.20.010
Advanced Life Support (ALS2)	\$1,650	Res. 5895, 12/09/2014	Mun. Code 2.20.010
On Scene Care (BLS)	\$250	Res. 5895, 12/09/2014	Mun. Code 2.20.010
On Scene Care(ALS)	\$1,430	Res. 5895, 12/09/2014	Mun. Code 2.20.010
Mileage	\$19.00/mile	Res. 5895, 12/09/2014	Mun. Code 2.20.010
Critical Care Transport	\$2,200	Res. 5895, 12/09/2014	Mun. Code 2.20.010
Other Charges:			
ALS Intercept	\$450	Res. 5188, 11/25/2008	Mun. Code 2.20.010
Standby/Contracted Services	\$100 per hour	Res. 5188, 11/25/2008	Mun. Code 2.20.010
Standby/Contracted Services-Fire	\$100 per hour	Res. 5188, 11/25/2008	Mun. Code 2.20.010
Standby/Contracted Services-Police	\$85 per hour	Res. 5895, 12/09/2014	Mun. Code 2.20.010
Non-Transport Assessment Fee	\$50	Res. 2734, 10/24/1995	Mun. Code 2.20.010
Oxygen	\$70	Res. 5359, 04/27/2010	Mun. Code 2.20.010
Spinal Immobilization	\$150	Res. 4018, 07/23/2002	Mun. Code 2.20.010
Helicopter Assist	\$125	Res. 3730, 12/12/2000	Mun. Code 2.20.010
Trailer Special Event Contract	\$80 per hour	Res. 5895, 12/09/2014	Mun. Code 2.20.010
Cable Television Franchise			
Cable Franchise Fee	5% of gross revenues	Ord. 2001-27, 11/27/2001	Mun. Code 18.32.030
PEG Support Fee	\$1.25 per month per subscriber - Fee no longer collected. Staff preparing ordinance amendment reflecting this change.	Ord. 2001-27, 11/27/2001	Mun. Code 18.24.020
City Clerk			

FEE DESCRIPTION	RATE	FEE SET BY	AUTHORIZATION
Copies -Black and White (per side)	\$.25 - 8.5"x 11"; \$.30 - 8.5"x14"; \$.35 - 11"x17"; \$10.00 - 22"x34"; \$2.00/sq. ft - 36"wide roll	Res. 4945, 05/08/2007	Mun. Code 2.76.040
Copies -Color (per side)	\$1.00 - 8.5"x11"; \$1.25 - 8.5"x14"; \$1.75 -11"x17"	Res. 4945, 05/08/2007	Mun. Code 2.76.040
Elections - Paper Lists	\$5 per ward or .25 per page, whichever is greater; Entire database \$35; plus postage	Res. 3077, 09/09/1997	
Elections - Data from State Election System	\$25 plus \$5 per 1000 voter names, rounded to the nearest thousand	10/20/2006 State Elections Board Memo	
Fax Charges	\$.50/page	Res. 3077, 09/09/1997	
Personal Property - Interest	1% per month on delinquent accounts	Wis. Stat. §74.47(1)	Wis. Stat. §74.47(1)
Personal Property - Penalties	0.5% per month on delinquent accounts (St. Croix County only)	Wis. Stat. §74.47(2)	Wis. Stat. §74.47(2)
Special Assessment Searches	\$25 per search/\$20 additional for utility information	Res. 5601, 05/08/2012	Utility Rate Schedule
Engineering			
Address Changes (Owner Initiated)	\$35	Res. 4572, 07/26/2005	
Color Plots of Existing Drawings	No additional manipulation, 22" x 17" \$10; 22x34 \$15; 34x44 \$25; Additional cost for customer requested manipulation of electronic drawings for plotting at \$50 per hour	Res. 3667, 06/27/2000; Res. 3876, 10/09/2001	
Engineering Fees-Public Imp.	Design Engineering: 10% of construction cost, Administrative, Legal, and Construction services: 10% of construction cost	Res. 4945, 05/08/2007	Mun. Code 3.16.010
GIS data	Minimum \$25 charge for CD, plus \$5 per 1/4 section	Res. 3876, 10/09/2001	
Right of Way Excavation Permit	\$130 (A bond will also be required)	Res. 4572, 07/26/2005	Mun. Code 12.12.010
Finance/Customer Service			
Finance Charge (Interest Rate)	1.5% over City bond rate	Res. 3077, 09/09/1997	
Missed Appointment	\$10 during normal hours / 1st missed appt waived; \$20 after normal hours	Res. 5601, 05/08/2012	Utility Rate Schedule
NSF Check Charges	\$20 on all accounts	Res. 5601, 05/08/2012	Utility Rate Schedule
Reconnection Fees			
Electric Service	\$35	Res. 5385, 07/13/2010	Utility Rate Schedule
Water Service	\$40 during normal hours / \$60 after normal hours	Res. 5601, 05/08/2012	Utility Rate Schedule
Payment in Lieu of Taxes	Calculation based on housing receipts for H/A; or Based on the property value for electric/water		Per Housing Authority Agreement; PSC for Electric/Water
Room Tax - Tax Return Late Fee	\$100	Ord. 2008-19, 06/24/2008	Mun. Code 3.14.050
Fire Department			

FEE DESCRIPTION	RATE	FEE SET BY	AUTHORIZATION
Accident Response-Within City Limits	\$500 per vehicle + disposable supplies	Res. 5684, 02/26/2013	
Accident Response-Car Fire	\$500 public or private property + disposable supplies	Res. 5684, 02/26/2013	
Burning Permit	\$0; RFFD staff will review burning plans with applicants	Ord. 2003-17, 06/24/2003	Mun. Code 8.20.040(I)
Extrication	\$100 per vehicle	Res. 5057, 12/11/2007	
False Alarm Fees	1st alarm-no charge; 2nd \$100; 3rd-10th \$250; 11th + \$500	Res. 5021, 10/09/2007	Mun. Code 8.21.010(B)
False Alarm Fees-Refusal to Cooperate	1st and 2nd alarm \$100; 3rd-4th \$250; 5th + \$500	Res. 5021, 10/09/2007	Mun. Code 8.21.010(B)
Fire Call Supplies	Actual costs	Res. 5057, 12/11/2007	
Fire Lock Box	\$250 per box	Res. 4516, 04/26/2005	
Hazardous Materials Response	Violator responsible for all costs incurred by the City; minimum charge \$50	Res. 5057, 12/11/2007	Mun. Code 8.24.030
General Licenses			
Bicycle Registration	\$2 per lifetime ownership	Res. 3077, 09/09/1997	Mun. Code 10.20.020(C)
Lost Bicycle Registration Tag	\$1	Ord. 1997-17, 11/25/1997	Mun. Code 10.20.080
Billiard Hall	\$25 per year plus \$50 investigation fee (initial permit only)	Res. 3077, 09/09/1997	Mun. Code 5.24.010(B)
Cigarette Licenses	\$50 per year	Res. 4327, 04/27/2004	Mun. Code 5.24.050(C)
Direct Seller (includes transient)	\$10/month or \$100 per year, plus \$25 investigation fee and \$7 per employee	Res. 5544, 12/13/2011; Res. 5210, 01/13/2009	Mun. Code 5.12.040(C)
Dog Licenses	\$5 neutered/spayed, \$10 intact	Res. 3077, 09/09/1997	Mun. Code 6.04.020(A)
Late Dog License Penalty	\$5	Res. 3077, 09/09/1997	Mun. Code 6.04.020(B)
Lost License Tag	\$2	Res. 3077, 09/09/1997	Mun. Code 6.04.040
 kennel License	\$300	Res. 3077, 09/09/1997	
Wild Animal License	\$300	Res. 3077, 09/09/1997	Mun. Code 6.08.060
Therapeutic Massage Business	\$300/year plus \$100 investigation fee	Res. 3077, 09/09/1997	
Therapeutic Massage Therapist	\$50/Year plus \$50 investigation fee	Res. 3077, 09/09/1997	
Christmas Tree Sales	\$25	Res. 3077, 09/09/1997	Mun. Code 5.24.020
Garbage Collectors	\$50 1st vehicle, \$10 each additional vehicle	Res. 3077, 09/09/1997	Mun. Code 5.24.040
Mobile Home Park License or Renewal	\$2 per space, not less than \$25 \$100 for each 50 spaces or fraction of 50 spaces within each community	Wis. Stat §66.0435(3)(a)	Mun. Code 5.16.020
Mobile Home Park Application	\$5 per lot	Res. 3431, 06/08/1999	Mun. Code 17.64.030(D)
Mobile Home Park License Transfer	\$10	Wis. Stat §66.0435(3)(b)	Mun. Code 17.64.040(B)
Permit Mobile Home Out of Park	\$5	Res. 3431, 06/08/1999	Mun. Code 17.64.160(D)
Pawnbrokers	\$210 + \$1.50 per transaction fee	Res. 4945, 05/08/2007	Mun. Code 5.18.140
Secondhand Article Dealers	\$27.50	Res. 3191, 05/12/1998	Mun. Code 5.18.140

FEE DESCRIPTION	RATE	FEE SET BY	AUTHORIZATION
Secondhand Jewelry Dealers	\$30	Res. 3191, 05/12/1998	Mun. Code 5.18.140
Snowmobile Renters License	\$15	Prior Code § 7.10(8)	Mun. Code 10.24.080(B)
Taxicab (Other than Shared-Ride)	\$50 1st vehicle, \$10 each additional vehicle	Res. 3077, 09/09/1997	Mun. Code 5.20.040
Taxicab Drivers (Other than Shared-Ride)	\$15 initial, \$10 renewal, plus actual cost of background check, non-refundable	Res. 3077, 09/09/1997	Mun. Code 5.20.040
Weights and Measures License	\$25 annually	Res. 4157, 05/13/2003	Mun. Code 5.24.070(F)
Liquor Licenses			
Intoxicating Liquor			
Retail "Class A"	\$500 per year	Ord. 1997-17, 11/25/1997	Mun. Code 5.08.030
Retail "Class B"	\$500 per year	Ord. 1997-17, 11/25/1997	Mun. Code 5.08.030
Retail Reserve "Class B"	\$10,000	Ord. 1997-17, 11/25/1997	Mun. Code 5.08.030
Club	\$250 per year	Ord. 1997-17, 11/25/1997	Mun. Code 5.04.010
Fermented Malt Beverage			
Retail Class "A"	\$100 per year	Ord. 1997-17, 11/25/1997	Mun. Code 5.08.030
Retail Class "B"	\$100 per year	Ord. 1997-17, 11/25/1997	Mun. Code 5.08.030
Temporary Class "B" (Picnic)	\$10 per event and \$10 per premises participating in a beer walk, plus actual cost of background check per officer, non-refundable	Ord. 1997-17, 11/25/1997	Mun. Code 5.08.030
Wholesalers	\$25 per year	Ord. 1997-17, 11/25/1997	Mun. Code 5.08.030
Wines			
Class C Wine	\$100 per year	Ord. 1997-17, 11/25/1997	Mun. Code 5.08.030
Temporary "Class B" (Picnic) Wine	\$10 per event and \$10 per premises participating in a wine walk, plus actual cost of background check per officer, non-refundable	Ord. 1997-17, 11/25/1997	Mun. Code 5.08.030
Operators	\$40 for 2 years a two-year period expiring June 30 in the second year, \$20 renewal fee of \$20, plus \$7 application fee, non-refundable	Res. 5601, 05/08/2012	Mun. Code 5.08.140
Wallet Card	No Charge	Res. 5210, 01/13/2009	Mun. Code 5.08.140
Provisional/Temporary	\$10	Res. 4018, 07/23/2002	Mun. Code 5.08.140
Replacement Card	No Charge	Res. 5210, 01/13/2009	Mun. Code 5.08.140
Publication Fees	\$30 per liquor license	Res. 3077, 09/09/1997	Wis Stat. §125.04(3)(g)(6)
Library			
Damage Deposit-DVD/VCR	\$20	Res. 3667, 06/27/2000	
Damage Deposit-Kindle	\$50	Res. 5544, 12/13/2011	
Damage Deposit-LCD Projector/Laptop	\$100	Res. 5210, 01/13/2009	
Damage Deposit-Meeting Room	\$20	Res. 3431, 06/08/1999	
Damage Deposit-Opaque Projector, Camera	\$50	Res. 5210, 01/13/2009	

FEE DESCRIPTION	RATE	FEE SET BY	AUTHORIZATION
Damage Deposit-Overhead/Slide Projector, Etc	\$10	Res. 5210, 01/13/2009	
Library Card-Lost Card Replacement Fee	\$2	Res. 5210, 01/13/2009	
Library Card-Out of State Resident	\$25	Res. 4018, 07/23/2002	
Lower Level Room Damage Deposit	\$50	Res. 5210, 01/13/2009	
Lower Level Room Rental Fee	\$25	Res. 5210, 01/13/2009	
Media Services			
Cable Editing Classes	\$15 for basic editing class	Res. 3667, 06/27/2000	
Dubbing Audio Tapes	\$5 per tape, plus cost of tape	Res. 4157, 05/13/2003	
DVD Program Duplication-Cable	\$15 for one DVD, \$10 each for 2 or more of same program	Res. 5385, 07/13/2010	
Master Tapes	\$5 for master tape	Res. 3667, 06/27/2000	
VHS to DVD Transfer	\$25 setup fee plus DVD duplication fees	Res. 5544, 12/13/2011	
Municipal Court			
See Bond Schedule		Res. 5858, 08/12/2014	Mun. Code 10.08.040
See Forfeiture Schedule		Res. 5858, 08/12/2014	Mun. Code 10.08.050
Police Department			
CD	\$1.00 photos and data	Res. 3876, 10/09/2001	
Counter Service Fee	\$5 for each vehicle registration	Res. 3471, 08/10/1999	
Dog Impoundment Fee	\$20 1st offense within 1 calendar year; \$25 2nd offense within 1 calendar year; \$30 3rd offense within 1 calendar year (same animal)	Res. 3077, 09/09/1997	Mun. Code 6.04.140(D)
Fingerprinting	\$35	Res. 3077, 09/09/1997	
Paper Service	\$50 per service/\$6 for second and subsequent paper service	Res. 4945, 05/08/2007	
Parking Fines			
Handicapped Parking	\$50 up to 28 days; \$105 (Suspension/Collection) after 28 days	Res. 5692, 03/26/2013	
Improper, Prohibited, Alternate Parking, Etc.	\$20 up to 28 days; \$75 (Suspension/Collection) after 28 days	Res. 5692, 03/26/2013	
Meter Tickets	\$10 up to 28 days; \$65 (Suspension/Collection) after 28 days	Res. 5692, 03/26/2013	
Overtime Parking	\$10 up to 28 days; \$65 (Suspension/Collection) after 28 days	Res. 5692, 03/26/2013	
Parking in Fire Lane	\$50 up to 28 days; \$105 (Suspension/Collection) after 28 days	Res. 5692, 03/26/2013	
Residential Parking Permit Violation	\$25 up to 28 days; \$80 (Suspension/Collection) after 28 days	Res. 5692, 03/26/2013	Mun. Code 12.06.120
Residential Parking Permits	Initial permits-no fee; replacement permits \$50, transfers \$10	Res. 4945, 05/08/2007	Mun. Code 12.06.130
Suspension Fee	\$25 Administration fee + cost of ticket	Res. 5601, 05/08/2012	

FEE DESCRIPTION	RATE	FEE SET BY	AUTHORIZATION
Temporary Handicapped Parking Permits	\$0	Prior Code § 12.18	Mun. Code 10.12.040(E)
Vehicles - Towed	\$25 Administration fee + cost of tow	Res. 3077, 09/09/1997	
Vehicles - Impound	\$25 plus \$10 per day after 72 hours	Res. 5684, 02/26/2013	
Public Works			
Equipment	Hourly rate of vehicle/equipment/materials + driver if applicable	Res. 3077, 09/09/1997	
Mechanical Labor	1.5 x Salary + Benefits	Res. 3876, 10/09/2001	
Public Works Labor	1.5 x Salary + Benefits	Res. 3876, 10/09/2001	
Supplies to Public Entities	Actual cost of supplies plus 10% administration fee	Res. 5210, 01/13/2009	
Lawn Mowing/Weed Removal	\$80, 50% may be waived per Municipal Code 8.40.050(C)	Res. 5385, 07/13/2010	Mun. Code 8.40.050(C)
Snow Shoveling/Ice Removal	\$80, 50% may be waived per Municipal Code 12.04.030(A)	Res. 5385, 07/13/2010	Mun. Code 12.04.030(A)
Refuse/Recycling Charges			
Refuse Collection Fee	\$13.00 per unit/month in 2016; \$13.50 in 2017; \$14.00 in 2018/2019	Res. 5973, 09/22/2015	Mun. Code 8.36.110(A)
Refuse Tags	\$2.05	Res. 5385, 07/13/2010	Mun. Code 8.36.110(A)
Taxi Service			
Senior Citizens over 62	Corporate limits \$1.50, City limits to 5 mile limit \$1.50/mile	Res. 5896, 12/09/2014	Wis Stat. §85.20
Disabled Persons	Corporate limits \$1.50, City limits to 5 mile limit \$1.50/mile	Res. 5896, 12/09/2014	Wis Stat. §85.20
Adults under 62	Corporate limits \$2.75, City limits to 5 mile limit \$1.50/mile	Res. 5896, 12/09/2014	Wis Stat. §85.20
Children 3 thru 17	Corporate limits \$1.25, City limits to 5 mile limit \$1.50/mile	Res. 5896, 12/09/2014	Wis Stat. §85.20
Children 2 and under	Free if accompanied by adult - all areas	Res. 5896, 12/09/2014	Wis Stat. §85.20

FEE DESCRIPTION	RESIDENT RATES	NON-RESIDENT RATES
Recreation Programs		
Basic First Aid For Kids (RF Amb.)	Free	Free
Bird Festival (St. Croix Valley Bird Club)	Free	Free
Boys' or Girls' Day Out	\$35.00	\$45.00
Butterfly Garden Class	\$15.00	\$30.00
Family Kickball	\$5.00 Each	\$5.00 Each
Fighting Fish Baseball Clinic	Free	Free
Firefighters Are Your Friends (RFFD)	Free	Free
Fly Fishing Clinic	\$20.00	\$20.00
Glen Park Pool		
Daily Passes (all ages)	\$2.50/\$1.50 after 5 p.m.	\$2.50/\$1.50 after 5 p.m.
Family Fun Night	\$1.50	\$1.50
Lap Swimming	\$1.50	\$1.50
Punch Cards	10 Punches for \$20.00	10 Punches for \$20.00
Rentals	\$50.00 (up to 15 people) / \$75.00 (16-30 people)	
Gymnastics		
Preschool Classes (Once per week)	\$30.00	\$45.00
Youth Classes (Once or Twice Weekly)	\$35.00 / \$60.00	\$50.00 / \$75.00
Hoffman Park Camping Fees	\$15.00 / night	\$15.00 / night
League Fees		
Co-Rec Volleyball	\$125.00 / team	\$125.00 / team
Co-Rec Ultimate Frisbee	20.00 / person	20.00 / person
Navigation Games	\$20.00	\$20.00
Pickleball 101	\$20.00	\$20.00
Pre-School Camps	\$30.00	\$45.00
Sam's Songs in the Park	\$20.00 + \$5.00 per add'l child	\$20.00 + \$5.00 per add'l child
Shelter Facility Rental		
Open-Air Park Shelter	\$20.00	\$20.00
Enclosed Park Shelter	\$30.00	\$30.00
Glen Park Shelter (Both Sides)	\$60.00	\$60.00
Soccer Camps (Younger / Older)		
Daytime Camps	\$25.00 / \$30.00	\$40.00 / \$45.00
Evening Soccer Clinics	\$25.00 / \$30.00	\$40.00 / \$45.00
Spring Evening Soccer Clinics	\$25.00 / \$30.00	\$40.00 / \$45.00

FEE DESCRIPTION	RESIDENT RATES	NON-RESIDENT RATES
Softball Field Reservations	\$10.00 / hour	\$10.00 / hour
Field Light Usage Fee	\$30.00 / night	\$30.00 / night
Spring Art Classes - Kidcreate Studio	\$30.00	\$30.00
Summer Reading Program - RFPL	Free	Free
Swimming - Guard Start	\$50.00	\$65.00
Swimming Lessons	\$30.00	\$45.00
T-Ball (All age groups)	\$35.00	\$50.00
Tennis Camps:		
Adult Camp	\$25.00	\$40.00
Tennis Clinics (Younger / Older)	\$25.00 / \$30.00	\$40.00 / \$45.00
Wildcat Camps:		
Cheer and Stunt (Younger / Older)	\$35.00 / \$45.00	\$50.00 / \$60.00
Co-ed Basketball	\$25.00	\$40.00
Disc Golf	\$5.00	\$20.00
Intro to Summer Wrestling	\$5.00	\$20.00
Youth Baseball Leagues	\$35.00	\$50.00
Boys Mini Traveling Baseball	\$85.00	\$100.00
"Spring Training"	\$3.00	\$3.00
Youth One-Day Camps	\$15.00	\$25.00
Youth Week Camps:		
ARtrageous Fun	\$30.00	\$45.00
Crazy Park Fun	\$25.00	\$40.00
CSI Camp	\$30.00	\$45.00
Flag Football (5-6 year olds)	\$40.00	\$55.00
Flag Football (7-9 year olds)	\$50.00	\$65.00
Glow in the Dark Art	\$20.00	\$35.00
Grow to Learn Garden Camp	\$15.00	\$15.00
Gymnastics Camp	\$75.00	\$90.00
Jewelry-Making 101	\$35.00	\$50.00
Messy Art	\$25.00	\$40.00
Science/Explorer Camp	\$40.00	\$55.00
Water Fun and Lawn Games	\$25.00	\$40.00

<u>FEE DESCRIPTION</u>	<u>RATE</u>	<u>FEE SET BY</u>	<u>AUTHORIZATION</u>
Building Code			
Building Permit Fees - New Construction, Alterations, Additions, and Repairs	Estimated Building Cost must represent a reasonable value which includes both labor and materials. If only the materials cost is presented, the City will determine the total Estimated Building Cost by multiplying the material value by 1.5.	Res. 3179, 04/14/1998	Mun. Code 15.04.030(I)2
\$1.00 to \$500.00	\$22.50		
\$501.00 to \$2,000.00	\$22.50 for the first \$500 plus \$3 for each additional \$100, or fraction thereof, to and including \$2,000		
\$2,001.00 to \$25,000.00	\$67.50 for the first \$2,000 plus \$13.50 for each additional \$1,000, or fraction thereof, to and including \$25,000		
\$25,001.00 to \$50,000.00	\$378 for the first \$25,000 plus \$9.75 for each additional \$1,000, or fraction thereof, to and including \$50,000		
\$50,001.00 to \$100,000.00	\$621.75 for the first \$50,000 plus \$6.75 for each additional \$1,000, or fraction thereof, to and including \$100,000		
\$100,001.00 to \$500,000.00	\$959.25 for the first \$100,000 plus \$5.25 for each additional \$1,000, or fraction thereof, to and including \$500,000		
\$500,001.00 to \$1,000,000.00	\$3,059.25 for the first \$500,000 plus \$4.50 for each additional \$1,000, or fraction thereof, to and including \$1,000,000		
\$1,000,001.00 and up	\$5,309.25 for the first \$1,000,000 plus \$3.00 for each additional \$1,000, or fraction thereof		
Demolition (Razing) Permit	\$135	Res. 4516, 04/26/2005	Mun. Code 15.04.040(C)
Moving Permit	\$435	Res. 4157, 05/13/2003	Mun. Code 15.04.080(G)
Plan Check Fee	\$100	Res. 3179, 04/14/1998	Mun. Code 15.04.030(I)3
Plan Review Fee	Included in Building Permit Fee	Res. 3179, 04/14/1998	Mun. Code 15.04.030(I)3
Voluntary Inspection	\$100	Res. 5385, 07/13/2010	Mun. Code 15.04.030(I)5
Plumbing Code - Plumbing Permits	Included in Building Permit Fee	Prior Code § 15.04	Mun. Code 15.08.040
Plumbing Inspection	\$75 per hour	Res. 4572, 07/26/2005	Mun. Code 15.08.030(F)
Electric Code - Electric Permits	Included in Building Permit Fee	Prior Code § 16.05	Mun. Code 15.12.040
Electric Licenses - Annual	\$25	Prior Code § 16.06	Mun. Code 15.12.060
Housing Code - Rental Dwelling Unit			
New Rental Dwelling	\$10 per unit	Res. 5385, 07/13/2010	Mun. Code 15.16.110(F)
Delinquent Renewal Fee	\$25 per month	Res. 5601, 05/08/2012	Mun. Code 15.16.110(F)
Transfer Fee	\$25	Res. 3191, 05/12/1998	Mun. Code 15.16.110(H)
Inspection Fee	\$100	Res. 5385, 07/13/2010	Mun. Code 15.16.110(I)

FEE DESCRIPTION		RATE			FEE SET BY	AUTHORIZATION
Impact Fees - Park/Fire/Library Facilities		Single Family Per Dwelling	Multi-Family Per Dwelling	Non-Residential Per Improvement Sq. Ft.		
Park Facilities		\$577.28	\$463.96	\$0.23	Ord. 2002-17, 08/13/2002	Mun. Code 14.12.080
Library Facilities		\$352.09	\$352.09	N/A	Ord. 2003-22, 08/12/2003	Mun. Code 14.16.080
Fire Facilities		\$345.71	\$277.85	\$0.03	Ord. 2002-17, 08/13/2002	Mun. Code 14.12.080
Impact Fees - Water/Sewer		Fees based on 70 REU, Equivalent Meters (5/8" & 3/4" meter = 1 REU)				
Meter Size	Ratio	Water Impact Fee	Sewer Connection Fee	Total Fee		
5/8" & 3/4"	1	\$2,226	\$1,563	\$3,789	Res. 5883, 10/24/2014	Mun. Code 14.08.060 - Water
1"	2.5	\$5,565	\$3,909	\$9,474	Res. 5883, 10/24/2014	Mun. Code 14.04.060 - Sewer
1 1/4"	3.75	\$8,348	\$5,863	\$14,211		
1 1/2"	5	\$11,131	\$7,817	\$18,948		
2"	8	\$17,809	\$12,507	\$30,316		
3"	15	\$33,392	\$23,451	\$56,843		
4"	25	\$55,654	\$39,085	\$94,739		
6"	50	\$111,308	\$78,170	\$189,478		
8" or larger	80	\$178,092	\$125,072	\$303,164		
Planning Department						
Annexation		All capital costs and capital costs study to be borne by property owners petitioning annexation			Ord. 2008-36, 12/09/2008	Mun. Code 19.100.030
Annexation Review Fee (City)		\$520 initial filing fee; plus \$2,800 10 acres or less; \$4,000 10.01-50 acres; \$5,500 10.01-100 acres; \$7,500 100+ acres			Res. 5057, 12/11/2007	
Annexation Review Fee (State)		Per current schedule - Wisconsin Department of Administration			Res. 5057, 12/11/2007	
Annexation Sign Fee		\$110			Res. 4516, 04/26/2005	
Board of Appeals - City		\$670 single family residences; \$1,275 multifamily and non-residential			Res. 4516, 04/26/2005	Mun. Code 17.104.030(F)(1)
Board of Appeals - ETZ		\$1,650			Res. 4516, 04/26/2005	Mun. Code 17.108.180
Boulevard/ROW Lease		Fee to be determined (separate discussion)			Res. 3077, 09/09/1997	
Certified Survey Map		\$750, up to 4 lots within or outside the City			Res. 4945, 05/08/2007	Mun. Code 16.08.030(E)
Minor Subdivisions		See Certified Survey Map fees				Mun. Code 16.04.040(E)
Certified Survey Map - Appeals		\$1,450			Res. 4945, 05/08/2007	Mun. Code 16.08.030(E)
Copy of Land Use Plans		Actual copy/printing costs			Res. 5057, 12/11/2007	
Downtown Design Review Committee Appeal		\$150			Res. 5601, 05/08/2012	Mun. Code 17.68.080
Home Occupation Permit		\$50			Res. 5601, 05/08/2012	Mun. Code 17.82.020(F)(1)
Land Management Plan Approval - Managed Natural Landscaping		N/A			Ord. 2004-12, 07/27/2004	Mun. Code 8.40.060(E)
Park Land Dedication Fee		\$780 per residential unit; commercial/industrial: \$1,000 up to 5,000 sq. ft. gross floor area, plus \$100 for each additional 1,000 sq. ft. gross floor area			Res. 5544, 12/13/2011	Mun. Code 16.20.010

FEE DESCRIPTION	RATE	FEE SET BY	AUTHORIZATION
Planned Unit Developments (PUDs)			
General Development Plan (PUD)	\$3,875	Res. 4516, 04/26/2005	Mun. Code 17.72.070(A)
Specific Development Plan (PUD)	\$4,150	Res. 4516, 04/26/2005	Mun. Code 17.72.080(A)
Planning/Admin Costs (General Plan	Base Fee \$100 + \$50 per hour	Res. 4945, 05/08/2007	
Plats			Mun. Code 16.08.010(E)
Preliminary Plat	\$5,950 for 5-50 lots; \$8,925 50+ lots	Res. 4516, 04/26/2005	Mun. Code 16.08.030(E)
Reapplication Fee - Preliminary Plat	\$6,350 Major; \$1,925 Minor	Res. 4516, 04/26/2005	Mun. Code 16.08.030(E)
Final Plat	\$7,750 for 5-50 lots; \$10,725 for 50+ lots	Res. 4516, 04/26/2005	Mun. Code 16.08.030(E)
Reapplication Fee - Final Plat	\$1,150	Res. 4516, 04/26/2005	Mun. Code 16.08.030(E)
Sign Permits	\$62 / Fee doubled without a sign permit, plus \$10 for each additional	Res. 5684, 02/26/2013	Mun. Code 17.84.070(B)
Real Estate Sign Recovery Fee	\$5	Ord. 2005-26, 12/13/2005	Mun. Code 17.84.030(F)(6)
Special Sign Permits	\$1,235	Res. 5116, 04/22/2008	Mun. Code 17.84.060(D)
Temporary Sign Permit	\$25	Res. 5601, 05/08/2012	Mun. Code 17.84.70(B)
Site Plan Review	\$1,775	Res. 4516, 04/26/2005	Mun. Code 17.104.020(B)(2)(e)
Special Use Permit	\$2,060	Res. 4516, 04/26/2005	Mun. Code 17.104.040(B)(4)(a)
Bed and Breakfast - Annual Permit			
R-1 Residential Zoning District	\$50	Prior Code § 21.18(4)	Mun. Code 17.20.040(I)
R-2 Residential Zoning District	\$50	Prior Code § 21.19(4)	Mun. Code 17.24.040(I)
RS Suburban Residence District (ETZ)	\$50	Prior Code § 20.08	Mun. Code 17.108.080(C)
Off Street Parking Facilities	\$1,975	Res. 4516, 04/26/2005	Mun. Code 17.80.010(C)
ETZ Special Use Permit - Mining (Business)	0-1,000 c.y. \$25; 1,001-25,000 c.y. \$100; 25,001-50,000 c.y. \$250; 50,000-250,000 c.y. \$500; 250,000+ c.y. \$1,000; Grading/restoration plans required plus City Engineer review at current billable rate	Res. 3077, 09/09/1997	Mun. Code Ch. 17.108
ETZ Special Use Permit - Small wind electrical generation towers	Fee to be determined (separate discussion)	Ord. 2007-18, 07/10/2007	Mun. Code Ch. 17.108.230(C)(4)
Satellite Television Dishes	\$10	Res. 3077, 09/09/1997	Mun. Code 17.96.020
State Seal	\$33 for new single-family homes only	Res. 5544, 12/13/2011	
Street Vacations	\$2,640	Res. 4516, 04/26/2005	Wis. Stat. §66.1003
Zoning and Plan Amendments	\$2,270	Res. 4516, 04/26/2005	Mun. Code 17.104.050(B)(1)

<u>FEE DESCRIPTION</u>	<u>RATE</u>	<u>FEE SET BY</u>	<u>AUTHORIZATION</u>
Electric Utility Rates		Electric Rate Tariff	
Residential Service	\$7.00 per month + 9.77c per KWH + PCAC		
General Service	Single Phase - \$7.00 per month + 9.77c per KWH + PCAC Three Phase - \$13.00 per month + 9.77c per KWH + PCAC		
Small Power Service	Customer Charge \$50.00 per month + 5.75c per KWH + 7.00 per KW + PCAC + \$1.00 per KW distribution demand charge		
Large Power Time-of-Day Service	Customer Charge \$175.00 Demand Charge \$8.00 per KW Energy Charge 6.57c on peak, 4.0c off peak Customer Demand Charge \$2.00 per KW of highest demand		
Industrial Power Time-of-Day Service	Customer Charge \$200.00 Demand Charge \$8.50 per KW Energy Charge 6.1c on peak, 4.0c off peak Customer Demand Charge \$2.00 per KW of highest demand		
Street Lighting	Based on size of lamp		
Area Lighting	Based on size of lamp		
Electric Department			
Banner Permit Fee - North Main Street	\$100	Util. Com. Res.158, 11/06/1995	
Electric Primary Extension	See Public Service Commission Rules	Public Service Commission	
Electric System Relocation	See Public Service Commission Rules	Public Service Commission	
Permanent Electric Service	\$0	Electric Rate Tariff	
Temporary Electric Service	\$180 (labor + materials) plus usage	Utility Policy	
Environmental Utility	Residential \$.63/unit; Commercial \$3.15/unit; Heavy Commercial and Industrial \$52.50/unit; Health Care \$1.68/bed; School with Housing \$0.16/unit; School without Housing \$0.10/unit per month	Res. 4891, 01/27/2007	Mun. Code 8.16.030
Water Utility Rates		Res 5588, 04/10/2012	Mun. Code 13.04.050(A)
Monthly Service Charge - Meter Size	General Service Meter	Irrigation Service Meter	
5/8" & 3/4"	\$5.25	\$5.25	
1"	\$11.50	\$11.50	
1-1/2"	\$20.00	\$20.00	
2"	\$30.00	\$30.00	
3"	\$51.25	N/A	
4"	\$80.50	N/A	
6"	\$150.00	N/A	
8"	\$250.00	N/A	

<u>FEE DESCRIPTION</u>	<u>RATE</u>			<u>FEE SET BY</u>	<u>AUTHORIZATION</u>
Volume Charge	General Service: Residential	General Service: Non-Residential		Irrigation Service	
All water used, per 1,000 gallons	\$1.40	-		\$2.05	
First 15,000 gallons	-	\$1.40 per 1,000 gallons up to 15,000		-	
Next 135,000 gallons	-	\$1.10 per 1,000 gallons next 135,000		-	
Over 150,000 gallons	-	\$0.85 per 1,000 gallons over 150,000		-	
Public Fire Protection - Meter Size	Residential	Commercial	Industrial	Public Authority	
5/8" & 3/4"	\$4.46	\$4.33	\$14.18	\$16.80	
1"	\$11.16	\$10.83	\$35.45	\$42.00	
1-1/2"	\$22.32	\$21.66	\$70.90	\$84.00	
2"	\$35.71	\$34.66	\$113.44	\$134.41	
3"	\$66.96	\$64.99	\$212.69	\$252.01	
4"	\$111.60	\$108.31	\$354.49	\$420.02	
6"	\$223.20	\$216.62	\$708.98	\$840.03	
8"	\$357.12	\$346.60	\$1,134.37	\$1,344.05	
Water Department					
Backflow Preventer Test (Annual)	\$50			Utility Policy	
Private Hydrant Flushing (Annual)	\$85			Utility Policy	
Reserve Availability	Based on size of water line to building - Fee no longer collected. Staff preparing ordinance amendment reflecting this change.				Mun. Code 13.04.020
Security System	\$120			Utility Policy	
Water Assessment	Installation, administration, engineering costs, interest at 1% over City borrowing costs				
Well Operation Permit	\$25			Res. 3077, 09/09/1997	Mun. Code 13.20.030
Sewer Utility Rates					
Monthly Service Charge - Meter Size					
5/8" & 3/4"	\$16.50				
1"	\$22.50				
1-1/2"	\$33.50				
2"	\$49.00				
3"	\$77.00				
4"	\$118.00				
6"	\$225.00				
Mobile Home - 1"	\$38.00				
Mobile Home - 3"	\$366.00				
Volume Charge	\$7.04 per 1,000 gallons				
Sewer Department					
Building Sewer Permits	Included in Sewer Connection Fee			Prior code § 13.07	Mun. Code 13.12.040(B)(3)

<u>FEE DESCRIPTION</u>		<u>RATE</u>		<u>FEE SET BY</u>		<u>AUTHORIZATION</u>	
Stormwater Utility							
Stormwater Management Fee		0-10 acres, \$1,000 + \$100 /acre; 10.01-100 acres, \$1,500 + \$55/acre; 100.01+ acres, \$6,000 + \$10/acre (A financial guarantee will also be required)		Res. 4572, 07/26/2005		Mun. Code 12.16.050(A)	
Storm Water Rate Structure		Adjacent Surface Areas (Acres)	Residential Equivalent Factor (REF) (1)	Monthly Cost		Res. 4891, 01/27/2007	Mun. Code 13.24.050
Property Class	Land Use			Per Acre (2) (3)	Per Household		
0	Maintained Open Space			\$2.64			
1	Residential	730	1.00	\$15.54	\$3.14		
2	Medium Density Residential	256	1.30	\$20.24	NA		
3	Commercial	176	4.23	\$34.45	NA		
4	Industrial	388	3.30	\$42.22	NA		
5	Public/Quasi-Public (Universit	397	2.22	\$51.28	NA		
6	Office/Service/Churches	12	3.74	\$58.11	NA		
7	City Property, developed	99	2.72	\$65.71	NA		
8	Parks/Open Space	311	Exempt				
9	Agriculture	71	Exempt				
10	Road, Lakes and Rivers	598	Exempt				
		99	Exempt				
	TOTAL	3137					
		(1) Utility factor is actual runoff (inches) divided by runoff (inches) for single family residential					
		(2) Cost per acre is per acre cost for single family residential multiplied by utility factor					
		(3) Total quarterly costs for properties other than single family residential equal cost per acre times total acres					

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Lu Ann Hecht, City Clerk

DATE: March 22, 2016

TITLE: Resolution Establishing District 1 Wards 1-4 Polling Place for Elections

RECOMMENDED ACTION

Adopt the resolution establishing a change to the polling location for St. Croix residents in District 1 Wards 1-4 following the April 2016 election.

BACKGROUND

The City has used the National Guard Armory for many years as the polling place for District 1 within the City of River Falls. The Armory was first established a polling place on July 24, 1990, to replace Ezekiel Lutheran Church. The Clerk's Office is very appreciative for the use of the National Guard Armory, but due to scheduling conflicts, we are unable to rely on the Armory for future elections after April 2016.

At the February 23, 2016, Council Meeting, Council passed a resolution establishing City Hall as the Polling Place for District 1 Ward 5 voters, in part to eliminate some of the confusion with elections and ballots from both Pierce and St. Croix Counties. Ward 5 voters will vote at City Hall for future elections.

District 1 contains both St. Croix and Pierce County voters. Wards 1-4 voters all reside in the St. Croix portion of the City and have 2,090 registered voters.

DISCUSSION

A previous memo to Council stated that the National Guard was making changes to their facility, and we would continue to work with them for the use of that facility and hoped that we could use the Armory for future elections. We also wanted to be proactive in case we had to find another polling place. The Armory building is being renovated with construction to begin in April this year. Armory Staff and the Project Manager are working with the Clerk's Office and we will be able to use the Armory for the April 5, 2016, Spring Election. The project is expected to take a few months.

Staff has looked at other possible voting locations within the city and feel that the River Falls Library building would offer the voters of District 1 Wards 1-4 a great facility to vote in. We could designate 6 to 10 parking spaces as temporary voter parking spaces including a van accessible space. The Library has a large meeting room in the lower level with an elevator for those who need to use it. The main level has a smaller meeting room that could be used when voter turn-out is expected to be low.

It is advantageous for our voters to have continuity in polling places. In 2020 there will be a U.S. Census. At each census the voting districts are subject to change and with that polling places may have to be changed again. Until that happens we plan to keep the polling places of Meyer Middle School, River Falls High School, UW River Falls University Center, and now adding City Hall for District 1 Ward 5 and River Falls Public Library for District 1 Wards 1-4.

CONCLUSION

The Armory will be the polling place for District 1 Wards 1-4 for the April 5, 2016, Spring Election, with voters in Ward 5 voting at City Hall.

We are requesting approval to establish the River Falls Library as the future polling place for District 1 Wards 1-4 beginning with the August 9, 2016 Fall Primary. By providing this space in a city owned building we will be in control of the space on Election Day and can hold elections without use concerns.

The Clerk's Office will notify all residents of Wards 1-4 of the change if approved, by mailings, newspaper articles, and social media.



RESOLUTION NO.

RESOLUTION ESTABLISHING POLLING PLACE
FOR DISTRICT 1 WARDS 1-4

WHEREAS, the City of River Falls holds elections from time to time; and

WHEREAS, it is necessary for the Common Council to designate polling places for such elections; and

WHEREAS, the National Guard Armory has been used for District 1 voters, both St. Croix and Pierce Counties, and Districts with separate reporting units can be split for voting purposes; and

WHEREAS, additional security measures are being implemented by the National Guard Armory; and

WHEREAS, establishing a city owned building as a polling place allows for direct control of the polling place,

NOW, THEREFORE, BE IT RESOLVED THAT the Common Council of the City of River Falls hereby approves the River Falls Public Library as the polling place for District 1 Wards 1-4 beginning with the August 9, 2016, Fall Primary;

BE IT FURTHER RESOLVED THAT District 1 Wards 1-4 will use the National Guard Armory as a polling place for the April 5, 2016, Spring Election.

Dated this 22nd day of March, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Terry Kusilek, Operations Superintendent

DATE: March 22, 2016

TITLE: Authorizing purchase of Demo Larue Model D50 snow blower and Authorizing Sale of the 1992 Sno Go model MP3D snow blower

RECOMMENDED ACTION

Adopt the resolution authorizing the purchase of a demo 2016 Larue model D50 snow blower and the sale of the current 1992 Sno Go Snow Blower owned by the City,

BACKGROUND

There is \$148,000.00 in the vehicle replacement plan for the replacement of the 1992 Sno Go model MP3D snow blower. During the last two years, City staff have been researching the different brands and models of snow blowers offered for sale. We settled on two brands that we felt would best serve our needs: Sno Go and Larue. We have demonstrated both and have followed up with other communities on performance and reliability. Our current 1992 Sno go is 24 years old and is the only piece of equipment owned by the city that is designed to load snow efficiently into trucks during a snow event. The Sno Go snow blower was scheduled to be replaced earlier but was moved out when the previous street sweeper became a problem and had to be replaced sooner than expected.

DISCUSSION

City staff received quotes from the Minnesota State bid and also from Casper's Truck Equipment in Wausau, Wisconsin. Wisconsin state bid does not offer large snow blowers on their bid. Bids were as follows:

- Casper's Truck Equipment - 2016 Larue model D50 (Demo unit, 40 hours on 3/10/16)..... \$140,996.00
Note: full 1 year warranty applies to demo unit from date of delivery, 2 years engine
- Casper's Truck Equipment - 2016 Larue model D50..... \$150,634.00
- Crysteel Truck Equipment - 2016 Larue model D50..... \$151,579.87 (MN State Bid price)
- MacQueen Equipment - 2016 Sno Go model MP3D... \$181,286.00 (MN State bid price)



1992 Sno Go



2016 Larue model D50

Recommendation

Staff recommends purchasing the demo 2016 Larue model D50 snow blower from Casper's Truck Equipment in Wausau, Wisconsin, for \$140,996.00 and selling the 1992 Sno Go model MP3D snow blower on Public Surplus with a minimum bid of \$35,000.00. If the Sno Go does not sell on Public Surplus, authorize staff to advertise the Sno Go snow blower for sale; and if offered less than \$35,000.00, the sale must come back to Council for approval.

FINANCIAL CONSIDERATIONS

Snow blower will be paid through Account #42032000-54200 which has \$148,000.00 budgeted for this expense in 2016.

CONCLUSION

Purchase the 2016 demo Larue model D50 snow blower for \$140,996.00 from Casper's Truck Equipment. Sell the 1992 Sno Go model MP3D snow blower on Public surplus with a minimum bid of \$35,000.00 If the Sno Go does not sell on Public Surplus, authorize staff to advertise the Sno Go snow blower for sale; and if offered less than \$35,000.00, sale must come back to Council for approval.



RESOLUTION NO.

RESOLUTION APPROVING THE PURCHASE OF A DEMO 2016 LARUE MODEL D50 SNOW BLOWER AND APPROVING THE SALE OF THE 1992 SNO GO SNOW BLOWER

WHEREAS, the Vehicle Replacement Plan in the 2016 CIP allocated \$148,000.00 to replace the 1992 Sno Go snow blower; and

WHEREAS, the City of River Falls reviewed quotes from the Minnesota State bid and received quotes from Casper's Truck Equipment; and

WHEREAS, staff recommends purchasing a demo 2016 Larue model D50 snow blower from Casper Truck equipment for \$140,996.00 and selling of the 1992 Sno Go on Public Surplus with a minimum bid of \$35,000.00. If the 992 Sno Go does not sell on Public Surplus, staff is authorized to advertise the Sno Go for sale. If offers are less than \$35,000.00, staff will come back to council for approval to sell;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby approves the purchase of the demo 2106 Larue model D50 snow blower and the sale of the 1992 Sno Go snow blower with a minimum selling price of \$35,000.00.

Dated this 22nd day of March, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Crystal Raleigh, PE - Sr. Civil Engineer

DATE: March 22, 2016

TITLE: **Storm Water Ordinance and Technical Standards**

RECOMMENDED ACTION

Adopt the resolution amending the storm water management standards.
Adopt Ordinance 2016-02 amending Chapter 12.16 regarding Storm Water Management at second reading on April 12, 2016.

BACKGROUND

The proposed ordinance and technical standards have minor changes from the current versions. The nature of the changes to the ordinance is grammatical and format errors. More significant modifications are in the technical standards. These changes were made to incorporate NOAA Atlas 14 rainfall data and to increase minimum design slopes in heavy clay areas.

The attached ordinance and resolution outline the specific changes proposed, but I have also provided an overview of the changes here. Complete redline copies of both documents are available if requested.

As previously noted, the ordinance changes are strictly grammatical and format corrections. More significant changes are being proposed to the Technical Standards. Those changes are further described as follows:

- 1) The rainfall data that is currently specified for hydrologic analysis was updated in 2013 when the National Oceanic and Atmospheric Administration (NOAA) published Atlas 14. The design rainfall data for the 1-year 24 hour storm event changed from 2.4 inches to 2.5 inches. The 100-year 24 hour storm event changed from 6.0 inches to 7.2 inches. (The 2 year and 10 year 24 hour events were unchanged.)
- 2) Due to current drainage issues in areas with heavy clay soils, the minimum design slope for areas with Type C or Type D soils was increased from 1% to 2%.

DISCUSSION

The rainfall design data in our current Technical Standards was from a 1961 Department of Commerce publication called Technical Paper No. 40 – Rainfall Frequency Atlas of the United States. That document was the industry standard until NOAA published Atlas 14 Precipitation Frequency Atlas in 2013. The Atlas 14 study utilized current technology and data collection methods as well as data from hundreds of additional weather stations. In this region, it was found that our rain storms are becoming more intense with bursts of heavy downpours. The Atlas 14 data has become the new industry standard and is the accepted design rainfall data of the Wisconsin DNR. We feel that it is important that the City update our technical standards to match the rainfall intensities that are published in this report.

Our current Technical Standards call for minimum grade in turf areas to be 1%. A one percent grade can be difficult to achieve with turf and oftentimes you may wind up with several flat spots within the one percent grade. We felt that by allowing developers to call for a one percent grade, we could promote infiltration which is necessary to maintain the health of the Kinni. There are several developments in the City where clay soils are present. In some instances, those soils are graded to drain at the current minimum one percent slope and we are seeing problems arise where the soils remain wet. In some areas, even cattails have begun to grow and they become so thick that water movement over the surface is inhibited. We feel that changing the minimum grade on clay soils from one to two percent will improve drainage over these soils and leave us with fewer soggy swales and yards. Clay soils will be defined as those in which the NRCS Hydrologic Soil Group type is C or D.

CONCLUSION

Staff recommends Council adopt the resolution amending the storm water management standards and schedule a public hearing and second reading of Ordinance 2016-02 on April 12, 2016.



RESOLUTION NO.

**RESOLUTION AMENDING STORM WATER
MANAGEMENT STANDARDS**

WHEREAS, the City Council approved the current Storm Water Management Ordinance and accompanying standards on April 9, 2002, following review and approval by the Plan Commission; and

WHEREAS, sections of the ordinance and standards were revised since April 9, 2002, the most recent of which was February 28, 2012; and

WHEREAS, sections of the ordinance and standards have been found to need further clarification since February 28, 2012, and additional revisions are required;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby approves the Storm Water Management Standards revisions as outlined in the attached Exhibit A.

Dated this 22nd day of March, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

EXHIBIT A

The following specific additions/changes are being proposed (**in bold**) for the Storm Water Management Standards. In addition to these specific changes, some editorial changes are also being made.

§A3.3a Change rainfall data to match Atlas 14 Data

(1)2.5 inches for a 1 year event

(2)7.2 inches for a 100 year event

Cite NOAA Atlas 14, Volume 8, Version 2.0

§A11.6g Change minimum slope to 2% in clay

Add "If the soils are HSG Type C or D soils, the minimum gradient on public drainage rear and side yard swales and roadside ditches shall be 2%."



ORDINANCE NO. 2016-XX

**AN ORDINANCE AMENDING CHAPTER 12.16
REGARDING STORM WATER MANAGEMENT**

THE COMMON COUNCIL OF THE CITY OF RIVER FALLS DO ORDAIN:

SECTION 1. That Section 12.16.020 of the City of River Falls Municipal Code be amended as follows:

- C. Exceptions. The following exceptions apply to the provisions of this chapter:
 - 2. If the conditions in paragraph a below are met, owners, builders and developers of structures other than single-family and duplex homes shall be exempt from the provisions of this chapter with the exception that all provisions related to construction site erosion control shall be met.

SECTION 2. That Section 12.16.040 of the City of River Falls Municipal Code be amended as follows:

- A. Design Criteria, Standards and Specifications. All BMPs required to comply with this chapter shall meet the design criteria, standards and specifications based on the following:
 - 1. Applicable design criteria, standards and specifications identified in the city of River Falls stormwater management standards dated ~~May 22, 2007~~ March 22, 2016 and on file in the city engineering office.

SECTION 3. This ordinance shall take effect on the day after publication.

Dated this 12th day of April, 2016.

FOR THE CITY OF RIVER FALLS

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

Adopted: _____
Published: _____

**STORM WATER
MANAGEMENT
STANDARDS**

TABLE OF CONTENTS

A	STORM WATER MANAGEMENT STANDARDS	<u>35</u>
A1	GENERAL	<u>35</u>
A1.1	Background	<u>35</u>
A1.2	Applicability	<u>35</u>
A1.3	Engineer.....	<u>35</u>
A1.4	Jurisdiction	<u>35</u>
A1.5	Checklists and Forms.....	<u>46</u>
A1.6	Performance Standards	<u>46</u>
A1.7	Conformance.....	<u>46</u>
A2	KEY POINTS	<u>57</u>
A2.1	General.....	<u>57</u>
A2.2	WDNR Compatibility.	<u>57</u>
A3	HYDROLOGY MAJOR FACILITIES (I.E., DETENTION PONDS)	<u>68</u>
A3.1	U.S.D.A. Natural Resources Conservation Services (NRCS) Method	<u>68</u>
A3.2	Storm Distribution	<u>68</u>
A3.3	Rainfall	<u>68</u>
A3.4	Landlocked Areas.....	<u>68</u>
A3.5	Natural Pre-Developed Ponding.....	<u>79</u>
A3.6	Disconnected Impervious Areas.....	<u>79</u>
A4	HYDROLOGY-MINOR FACILITIES (I.E., STORM SEWER, DITCHES, CULVERTS)	<u>810</u>
A4.1	Rational Method	<u>810</u>
A4.2	Analysis and Design.....	<u>810</u>
A4.3	100-Year Overflows.....	<u>911</u>
A4.4	Open Channels	<u>911</u>
A4.5	Drainage Basin Plan.....	<u>1012</u>
A4.6	County or State Systems.....	<u>1012</u>
A5	HYDRAULICS	<u>1012</u>
A5.1	General.....	<u>1012</u>
A5.2	Emergency Overflows	<u>1012</u>
A5.3	Anti-Seepage Collars	<u>1012</u>
A6	MINIMUM BUILDING ELEVATIONS	<u>1143</u>
A6.1	Minimum Building Opening Elevation.....	<u>1143</u>
A6.2	Minimum Building Slab Elevation	<u>1143</u>
A7	POND CONSTRUCTION CRITERIA (GENERAL)	<u>1214</u>
A7.1	Record Drawings.....	<u>1214</u>
A7.2	Maintenance Access	<u>1214</u>
A7.3	Energy Dissipation	<u>1315</u>
A8	POND CONSTRUCTION CRITERIA (FLOOD CONTROL)	<u>1315</u>
A8.1	General.....	<u>1315</u>
A9	POND CONSTRUCTION CRITERIA (NUTRIENT TRAPPING AND SEDIMENT RETENTION)	<u>1315</u>
A9.1	General.....	<u>1315</u>
A9.2	Size (Volume).....	<u>1517</u>
A9.3	Pond Skimmers	<u>1517</u>

A10 POND CONSTRUCTION CRITERIA (INFILTRATION)	1618
A10.1 Design	1618
A10.2 Dimensions	1749
A10.3 Vegetation Cover	1749
A11 MINOR FACILITY CONSTRUCTION CRITERIA	1820
A11.1 Public Storm Sewer Pipe	1820
A11.2 Private Storm Sewer Lines.....	1820
A11.3 Storm Sewer Cover.....	1820
A11.4 Catch Basins	1924
A11.5 Public Manholes and Structures	1924
A11.6 Swales.....	2022
A11.7 Inlets, Outlets & Energy Dissipation.....	2123
A12 RESTORATION	2123
A12.1 Above Normal Water Elevation	2123
A12.2 Below Normal Water Elevation	2123
A13 GRADING PLANS	2123
A13.1 Introduction	2123
A13.2 General	2224
A13.3 Existing Conditions.....	2224
A13.4 Proposed Grading.....	2224
A13.5 Construction Requirements.....	2426
A14 EROSION CONTROL	2426
A14.1 General	2426
A14.2 Minimization and Restoration.....	2426
A14.3 Sediment at Site Entrances.....	2527
A14.4 Inspection and Condition of Systems.....	2527
A14.5 Failure of Systems	2628
A14.6 Ground Cover.....	2628
A14.7 Steep Slopes.....	2628
A14.8 Silt Fence	2628
A14.9 Stabilized Vehicle Exits	2729
A15 EASEMENTS AND OUTLOT STANDARDS	2729
A15.1 Easements	2729
A15.2 Outlots.....	2830
A16 STANDARDS FOR PRIVATE FACILITIES	2830
A16.1 General	2830
A17 CHECKLISTS AND FORMS	2931
A17.1 General	2931

**STORM WATER
MANAGEMENT STANDARDS**

A STORM WATER MANAGEMENT STANDARDS

A1 GENERAL

A1.1 Background

- a) The City of River Falls developed a Water Management Plan to analyze and minimize the impact of existing and future development on the City's natural resources. It is important to the City to have consistent analysis and data collection. Therefore, all hydrologic, hydraulic and water quality analyses will be prepared in a common format.

A1.2 Applicability

- a) These standards promote consistent practices and safeguard the interests of the City of River Falls by ensuring that all storm water management improvements are designed and constructed in conformance with sound engineering principles and accepted standards.
- b) This information has been prepared to assist developers, builders and engineers in the development of storm water management plans and specifications in the City of River Falls. It is not intended to be, nor should it be used as a specification for any improvement, but rather a guideline to be used in the preparation of such documents.

A1.3 Engineer

- a) All storm water management plans shall be prepared by or under the direction of a Professional Engineer registered under the laws of the State of Wisconsin.

A1.4 Jurisdiction

- a) The review and approval of storm water management plans by the City for certain improvements is not exclusive. Other public agencies may have review jurisdiction, including but not limited to Wisconsin Department of Natural Resources, Pierce and St. Croix County Department of Public Works, Wisconsin Department of Transportation, Department of Industry, Labor, and Human Relations, and Army Corps of Engineers. This document is not a substitute for the requirements of other public agencies having review jurisdiction.

- b) The design engineer must conform not only to the requirements of the city, but to the legal requirements of all public agencies who may have review jurisdiction and issue permits or require bonds or other securities in order to construct public improvements. This document does not relieve the design engineer of the responsibility to use acceptable engineering principles or to comply with all Federal, State, and Local laws and codes.

A1.5 Checklists and Forms

- a) Please refer to the *Storm Water Management Permit Information* sheet to provide steps in the permitting and plan review process.
- b) A submittal checklist is included to help determine when all the required information has been completed. Checklists and summary sheets for project-specific data are also included. No final review or approval action will occur until all required data and submittals are received. It is recognized that various methods are available for analysis; however, to be consistent with the Water Management Plan, data must be submitted in a consistent format that will allow for a timely review by City staff.

A1.6 Performance Standards

- a) Performance Standards provide consistency throughout the area when developing storm water facilities. When preparing your engineering calculations, remember to follow the requirements from Section 7 of the Storm Water Management Ordinance.

A1.7 Conformance

- a) Methods in conformance with the Water Management Plan and the City Engineering Guidelines Manual shall be followed, except when prior written authorization by the City Engineer is granted. Any variance from these standards may also require approval from jurisdictions other than the City.

A2 KEY POINTS

A2.1 General

- a) Discharge of urban storm water pollutants to the Kinnickinnic River, its tributaries and wetlands shall be minimized to the maximum extent practical. Where such discharges are proposed, the impact of the proposed discharge on the sensitive resources shall be assessed using a method acceptable to the City Engineer. At a minimum, storm water discharges shall be pre-treated prior to discharge to the Kinnickinnic River, its tributaries and wetlands. Significant degradation of functional values of sensitive resources due to storm water pollutant loads shall be avoided.
- b) Storm water discharges shall be pre-treated prior to infiltration where necessary to prolong maintenance of the infiltration practice and to prevent discharge of storm water pollutants at concentrations that will result in exceedances of groundwater preventive action limits or enforcement standards established by the Department of Natural Resources in NR 140 Wisconsin Administrative Code. Storm water shall not be injected underground through excavations or openings that would violate NR 812.05 Wis. Admin. Code.
- c) Location of storm water facilities shall be in accordance with the Wellhead Protection Ordinance of the City of River Falls and the following:
 - (1) Storm water ponds and infiltration devices shall not be located within 100 feet of a well serving a private water system or a transient, non-community public water system.
 - (2) Storm water ponds and infiltration devices shall not be located within 400 feet of a public well unless a hydrogeologic investigation indicates lesser separation distances would provide adequate protection of a well from contamination.

A2.2 WDNR Compatibility.

Provided is a list of WDNR requirements in which the City has chosen not to adopt. Please note that this list is not comprehensive.

- a) The City does not place a 1% cap on the land area required to meet the infiltration requirements.
- b) The City does not exempt parking lots less than 5000 square feet in size.
- c) The City does not exempt redevelopment sites.

- d) The City does not allow flow through infiltration basins.
- e) The City applies the same requirements to commercial and residential properties.
- f) The City allows infiltration basins to be up to four feet deep.

A3 HYDROLOGY MAJOR FACILITIES (I.E., DETENTION PONDS)

A3.1 U.S.D.A. Natural Resources Conservation Services (NRCS) Method

- a) The U.S.D.A. Natural Resources Conservation Services (NRCS) method shall be the basis for all hydrologic studies.

A3.2 Storm Distribution

- a) The Design Storm (DS) will be based on a 100-year return period, 24-hour duration, Type II distribution with average soil moisture conditions (AMC-2).

A3.3 Rainfall

- a) Rainfall amounts for hydrologic analysis shall be as follows:
 - (1) ~~2.42.5~~ inches for a 1 year event
 - (2) 2.8 inches for a 2 year event
 - (3) 4.2 inches for a 10 year event
 - (4) ~~7.2 6.0~~ inches for a 100 year event

These figures are based on ~~Hershfield, D.M., 1961~~[NOAA Atlas 14, Volume 8, Version 2.0, Rainfall-Precipitation Frequency Atlas of the United States, for Duration of 30 Minutes to 24 Hours and Return Periods from 1 to 100 Years, Technical Publication No. 40 \(TP-40\).](#)

A3.4 Landlocked Areas

- a) Detention Ponds shall be designed with adequate overland emergency overflow routes to eliminate any possible flooding of private property due to landlocked areas.
- b) In the event that a landlocked storage area cannot be avoided, available storage volume of landlocked areas shall be established by estimating the normal or initial water surface elevation at the beginning of a rainfall event and the additional runoff volume resulting from a 100-year/10-day runoff (7.2 inches) and saturated or frozen soil conditions (CN=100).

A3.5 Natural Pre-Developed Ponding

- a) Existing on-site ponding areas shall be included when analyzing the pre-development peak flow rate that exits a given property.

A3.6 Disconnected Impervious Areas

Impervious areas are considered disconnected if they meet the following criteria:

- a) A maximum of 75' of contributing length of rooftop, parking lot of other impervious surface sheet flowing to a pervious area may be considered as disconnected impervious
- b) Pervious area providing "disconnection" shall be on a slope of 8% or less and vegetation shall be self-sustaining and in "good" condition.
- c) For contributing lengths between 25' and 75', the length of the "disconnection" must be equal to or greater than the contributing length and there can be no additional runoff flowing into the pervious area other than that from the source area.
- d) For contributing lengths less than 25', the length of the "disconnection" must be equal to or greater than 1.5 times the contributing length and there can be no additional runoff flowing into the pervious area other than that from the source area.
- e) Upon entering the downstream pervious area, all runoff must remain as sheet flow over the required length of disconnection.
- f) Impervious areas flowing to grass swales may be considered disconnected in accordance with the above criteria with the maximum area considered disconnected not to exceed the area of the bottom of the swale. V-shaped swales shall not be considered to provide "disconnection."
- g) For subdivisions where specific lot plans are not available, the following shall apply:
- (1) A minimum of 1150 square feet of connected impervious for driveway shall be assumed for all lots based on the following:
- Drive approaches are 25' at Property Line and 35' at curb line for an average width of 30' and average Boulevard width is 15' resulting in 450 square feet.

- Internal driveway of at least 25' width and setback of 28 feet from property line results in 700 square feet.
- (2) A minimum of 625 square feet of connected impervious for of home shall be assumed for all lots based on the following:
- Average 2500 square foot home with 25% draining to driveway.
- h) Where sidewalks are interrupted by drive approaches spaced closer than 150', maximum area considered "disconnected" in accordance with the above criteria shall be limited based on the following:
- (1) 0% to 2% longitudinal slope – 60% of sidewalk area maximum
 - (2) Up to 3% longitudinal slope – 40% of sidewalk area maximum
 - (3) Up to 4% longitudinal slope – 20% of sidewalk area maximum
 - (4) Over 4% longitudinal slope – 0% of sidewalk area maximum

A4 HYDROLOGY-MINOR FACILITIES (I.E., STORM SEWER, DITCHES, CULVERTS)

A4.1 Rational Method

- a) Rational Method shall be the preferred methodology for the design of minor systems. If a minor system requires the use of hydrograph method for routing purposes, only pre-approved methods will be accepted. Hydrograph methods currently approved include USDA, NRCS, TR20 & TR55, HydroCAD and XP-SWMM. If a method not currently approved is proposed, documentation of the methodology shall be submitted to the City for approval.
- b) A local Intensity/Duration/Frequency curve shall be used to determine the peak flow rates for the 10-year event.

A4.2 Analysis and Design

- a) The minor drainage system shall be analyzed and designed using a 10-year frequency rainfall.
- b) Local systems shall generally provide for containment of flows from 10-year frequency storms within the following parameters:
 - (1) Local streets shall have one 10-foot driving lane down the center of the roadway.

- (2) Collector streets shall have two 7-foot driving lanes.
 - (3) Arterial streets shall have two 10-foot driving lanes (one in each direction). Three lane arterials may utilize 2 feet on each side of the center turn lane to provide a 10-foot drive lane, leaving a 10-foot center turn lane.
- c) Drainage report should indicate inlet capacity of each catch basin, how much flow bypasses the catch basin, and spread calculations at worst case scenario points (e.g. sag point or streets with 0.5% slope). Where more than 50% of the flow is shown bypassing a catch basin or the spread violates the standards laid out above, a second catch basin shall be added upslope.
 - d) Full pipe flow analysis shall be used unless special conditions can be demonstrated to support the consideration of pressure flow.

A4.3 100-Year Overflows

- a) When the storm sewer system has reached its capacity and a 24-hour, 100-year storm event occurs, the maximum allowable ponding shall be:
 - (1) The maximum depth of ponding in a rear yard is 18 inches.
 - (2) The maximum depth of ponding in a parking lot is 9 inches.
 - (3) The maximum depth of ponding on any street in the gutter line is 12 inches.
 - Emergency overflow along with the high point elevation and direction of overflow shall be marked on plans.
 - Emergency overflow swales shall meet minimum drainage easement standards noted herein.
- b) The path for overflow runoff from the 100-year frequency rainfall shall be evaluated to ensure that structural damage will not occur as a result of street low-point flooding during an extreme (100-year) event.

A4.4 Open Channels

- a) Open channels shall carry the 10-year frequency storm flow within the graded portion of the channel and the 100-year storm within the channel easement or right-of-way.

A4.5 Drainage Basin Plan

- a) The engineer shall submit a drainage basin plan that is marked to indicate individual watersheds' tributary to inlets, catch basins, or manholes with contributory areas. Each storm structure shall be numbered and the watershed acreage shown on the plan.

A4.6 County or State Systems

- a) Culvert crossings or storm systems in County or State right-of-way may have a design frequency that differs from the City's standard.
- b) Each agency/unit of government shall be contacted to determine the appropriate design frequency.

A5 HYDRAULICS

A5.1 General

- a) Culverts shall be analyzed using methodology consistent with Federal Highway Administration's Hydraulic Design of Highway Culverts, Hydraulic Design Series 5.

A5.2 Emergency Overflows

- a) Existing, naturally occurring or man-made emergency overflow hydraulics from detention areas shall be calculated.
- b) Emergency overflows shall be analyzed for the 100-year storm as part of the design of the structure.
- c) The overflow should be at least one foot below the lowest opening (window or door), unless adequate storage volume exists to assure reasonable property protection from flooding.

A5.3 Anti-Seepage Collars

- a) Anti-seepage collars shall be installed so as to increase the creep distance or seepage line along conduit by 15 percent.
- b) Maximum spacing should be approximately 14 times the minimum projection of the collar measured perpendicular to the pipe.
- c) Anti-seepage collars shall be used on culverts under public streets if all of the following conditions exist:
 - (1) All water and ponding structures with a pool depth of 2 feet and two-day duration.

- (2) 250-acre watershed or more.
- (3) Design head of 10 feet or more.

A6 MINIMUM BUILDING ELEVATIONS

A6.1 Minimum Building Opening Elevation

- a) The minimum building opening elevation is defined as the lowest elevation for a home or building foundation wall to be terminated.
- b) No window or door opening shall be placed below the minimum building opening elevation unless completely surrounded by a watertight foundation wall.
- c) The minimum building opening elevation for structures adjacent to water bodies shall be the greatest of the following:
 - (1) An elevation 2 feet above the 100-year design storm elevation; or
 - (2) Elevations determined by the City's Flood Insurance Study; or
 - (3) An elevation based on the location, capacity and elevation of the emergency overflow. Ideally, the overflow should be one foot below the minimum building opening elevation.
- d) Plans for ponding areas shall include the minimum building opening elevation for each adjacent lot. This information must be included on both the plat and the construction documents.

A6.2 Minimum Building Slab Elevation

- a) The lowest slab elevation for a home or building shall be four feet above the water table.
- b) Plans shall indicate groundwater elevations and indicate the minimum building slab elevation applicable to development areas. This information must be included on both the plat and the construction documents. This is typically shown for every lot; however, if reaching groundwater is not a concern on a site, this requirement can be met with a note that indicates the groundwater level and minimum slab elevation for all properties. Note: Groundwater depths are needed to plan for building slab elevations, dewatering activities, excavations, utility installations and to document compliance with water table separation requirements.

A7 POND CONSTRUCTION CRITERIA (GENERAL)

A7.1 Record Drawings

- a) Record drawings of ponds shall be provided, with certification by a registered engineer or land surveyor, as required in Chapter 12.16.080.B.2.
- b) The drawings shall include finished two-foot contours, normal and 100-year pond levels, elevation of adjacent low slab levels, and final storm sewer configuration. Information shall be provided by crossing out the "old" information, or placed in a separate table. If a separate table is used, all information below shall be addressed in that table.
- c) Record information shall include the following:
 - (1) Specify if storm structures are an inlet, manhole, or outlet structure
 - (2) Elevation for rim of structures
 - (3) Elevation for inverts for pipes and structures
 - (4) Pipe size
 - (5) Type of structure
 - (6) Casting number if it is not what is specifies on a "typical" detail
 - (7) Record information on any detail related to the storm system that is not "typical" (e.g. outlet structures, trench grates, etc.)

A7.2 Maintenance Access

- a) Vehicle access lane(s) at least 15 feet wide shall be provided, at a slope less than 15 percent from a public or private road to the pond, to accommodate maintenance vehicles.
- b) Surface of vehicle access shall be stabilized to withstand heavy equipment. Stabilization on slopes no greater than 12% may be allowed by using engineered turf reinforcement grids or other similar approved products. For surface on slopes greater than 12% slope, a minimum 2" thick, 12' wide asphalt surface shall be provided.
- c) Access shall encircle entire pond area above the 100-year high water elevation for the pond. This access lane shall have a cross slope not to exceed 15:1.

- (1) If this access bench is further than 20 feet horizontally from the normal water level, a supplemental access bench shall be provided within 4 feet horizontally from the normal water elevation.
- (2) If pond is designed with a defined forebay(s), supplemental access bench may be limited to the area of the forebay(s). The forebay(s) need to capture 60% of the incoming flow to the basin.

A7.3 Energy Dissipation

- a) Pond outlets shall be designed with appropriate energy dissipation to reduce discharge velocities to acceptable levels based on the type and condition of the downstream conveyance.
- b) Pond inlets shall have concrete end walls and rip rap.

A8 POND CONSTRUCTION CRITERIA (FLOOD CONTROL)

A8.1 General

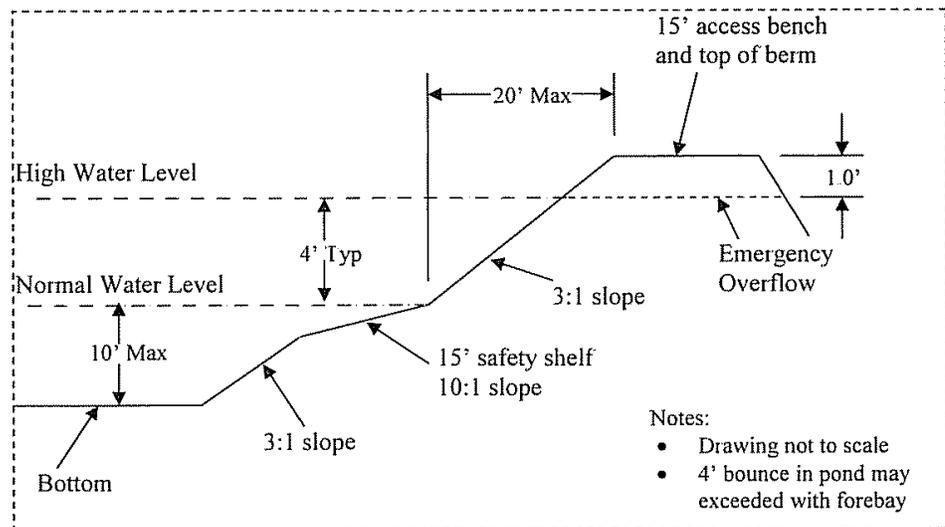
- a) The following criteria will be followed for pond construction above the normal water elevation. This area of the pond will more than likely be the pond area flooded during a storm up to 100-year duration.
 - (1) Maximum 3:1 (H:V) side slopes.
 - (2) Proper allowance for access and maintenance easements (see easement and outlot standards, Section A15).
 - (3) Emergency overflow above the 100-year design storm high water elevation. One foot of freeboard shall be provided in the pond above the emergency overflow.
 - (4) Erosion control (see erosion control standards, section A14).
 - (5) Restoration (see restoration standards, section A12).

A9 POND CONSTRUCTION CRITERIA (NUTRIENT TRAPPING AND SEDIMENT RETENTION)

A9.1 General

- a) Newly constructed ponds intended for nutrient trapping and removal of total suspended solids shall provide additional storage volume below the outlet to allow for nutrient trapping and accumulation of sediment. Access to the area to allow for sediment removal is required as outlined above.

- b) The following general criteria should be used when designing the sediment pond.
- (1) For basins intended to have permanent water levels, a minimum 4 feet of standing water (dead storage depth) is required.
 - (2) Maximize the separation distance between inlet points and outlets to prevent short-circuiting of storm flows.
 - (3) A 10:1 slope starting at the normal water level and extending 15 feet from shore, then 3:1 (H:V) maximum slope.
 - (4) Proper access for maintenance and inspection.
 - (5) A forebay shall be provided when a pond is greater than 40,000 SF and shall capture at least 60% of the flow entering the pond. A submerged berm (18 inches below the normal water level) shall separate the forebay from the main pond.



A9.2 Size (Volume)

- a) Ponds in new developments shall be designed to achieve 85% total suspended solids removal (40% removal is required for redevelopments). Storm water treatment can be provided via a single pond that meets the design and treatment criteria or an on-site network of interconnected ponds, swales and/or ditches. If an on-site network of devices is used, the overall pollutant removal efficiency for the network must meet the criteria.
- b) Pond design criteria are as follows:
 - (1) Permanent pool volume should be greater than or equal to the volume necessary to achieve 85% (or 40% in the case of redevelopment) total suspended solids removal.
 - (2) Excluding the safety shelf, mean depth of the permanent pool (volume/surface area) should be greater than or equal to 4 feet.
 - (3) The maximum depth of the permanent pool should be less than or equal to 10 feet.
 - (4) For basins greater than 20,000 sq. ft., 50% of the total surface area shall be a minimum of 5 feet deep. For basins less than 20,000 sq. ft., maximize the area of 5 foot depth.
 - (5) The ratio of length to width of the pond should be greater than or equal to 3. Note: This constraint may not be feasible for some small ponds. In such situations, baffles may be installed to isolate the inflow area from the remainder of the pond.
 - (6) 1 foot of freeboard shall be provided above the emergency overflow.

A9.3 Pond Skimmers

- a) Pond skimming devices are required for all storm water facilities and shall be designed to remove oils and floatable materials up to a one-year frequency event. The skimmer should be set 12 inches below the normal surface water elevation and should control the discharge velocity to 0.5 fps. Skimmers shall be optional on private facilities at the discretion of the City Engineer.

A10 POND CONSTRUCTION CRITERIA (INFILTRATION)

A10.1 Design

- a) Design volume shall be calculated using TR-55 for a 1.5-inch event. Two subcatchments shall be modeled for each post-development watershed. One subcatchment shall have the direct impervious. The other watershed shall be a composite CN created from the disconnected impervious as well as the pervious area.
- b) The basin shall be designed with a maintenance draw down capability.
- c) Pretreatment (85% TSS removal) is required prior to all public infiltration basins.
- d) 200 foot horizontal setback shall be maintained from down gradient slopes greater than 20%, unless slope stability calculations demonstrated that the slope is stable under saturated conditions at a shorter distance from the practice. Any submitted slope stability calculations shall be signed by a geotechnical engineer registered in the state of Wisconsin. A 20% slope, for the purposes of this requirement, shall be defined as a 2 foot elevation difference over 10 feet.
- e) Drainage area shall be less than 50 acres. If drainage area is greater than 50 acres, multiple basins shall be used.
- f) Maximum draw down time is 48 hours, based on the design infiltration rate for the facility. Analysis shall be included to show how the water is routed to the infiltration facility. This information should include pipe sizing calculations along with routing information proving the water reaches the infiltration area in 48 hours.
- g) Pipes going to infiltration facilities shall be sized to pass two times the volume required for infiltration.
Note: In instances where inverted pipes are used, water will trickle into the infiltration facility long after a storm event. In these cases, the water level in the treatment pond after 48 hours shall be considered the normal water level and the volume required for infiltration shall be provided above that level.
- h) A minimum of 3 double ring infiltrometer tests (ASTM D3385) are required to verify the design infiltration rate, both before the design is approved and after construction prior to acceptance. The maximum allowable measured rate shall be 10 inches per hour. Design infiltration rate shall be $\frac{1}{2}$ the measured infiltration rate on the site.

A10.2 Dimensions

- a) Maximum depth of infiltration area shall be 2 feet until 1% of the entire site area is utilized (or 2% for commercial areas). After 1% of the entire site is used for infiltration, additional depth will be allowed, up to 4 feet, to meet infiltration requirements.
- b) Depth of ponding may be greater than 4 feet in the instance that the rate control pond and infiltration pond are hydraulically connected and rate control backs up into infiltration pond temporarily. Depth held for infiltration shall not exceed that depths specified above.
- c) Side slopes 3:1 or flatter.
- d) Longitudinal slope 1% maximum.
- e) Lateral slopes shall be 0%.
- f) 1 foot of freeboard shall be provided above the emergency overflow.

A10.3 Vegetation Cover

- a) A cover crop shall be incorporated into the initial seeding of all permanent vegetation.
- b) Sod shall not be used.
- c) If turf grass is utilized, the basin cannot be used for recreational purposes due to compaction concerns.
- d) Native seeding shall be completed in the fall (as dormant seeding prior to first snowfall) or in the spring (between May 1 and June 20), or plugs shall be used.
- e) Soil testing shall be used to determine proper fertilizer applications if fertilizer shall be utilized. Fertilizer application shall also conform to the criteria in NRCS Conservation Practice Technical Standard, Critical Area Planting (342) or WDNR Conservation Practice Standard Seeding for Construction Site Erosion Control (1059).
- f) Mulch shall conform to the criteria located in the WDNR Conservation Practice Standard for Mulching ~~and for~~ Construction Sites (1058).

A11 MINOR FACILITY CONSTRUCTION CRITERIA

A11.1 Public Storm Sewer Pipe

- a) Storm sewers shall be constructed of reinforced concrete pipe (RCP) or dual wall HDPE.
- b) Minimum RCP pipe size shall be 12 inches.
- c) Special requirements for use of HDPE pipe include:
 - (1) All HDPE storm sewer pipe used for Storm Sewer shall be mandrel tested after test rolling of aggregate base and before placement of bituminous.
 - (2) HDPE pipe joints shall be watertight.
 - (3) HDPE shall not be allowed under public streets if the 20-year ADT is in excess of 4500 with the exception of 12" Storm Sewer laterals and culvert crossings.

A11.2 Private Storm Sewer Lines

- a) Private storm sewer lines shall connect to existing public structures whenever feasible.
- b) If it is not feasible to connect to an existing structure, the City Engineer may approve the addition of an inlet or manhole on the public storm sewer line to support a private drainage system. In these instances, the structure shall be a City structure, there by revocable permit and maintenance shall be performed by the property owner. If the City determines maintenance is needed, the property owner will receive notice.

A11.3 Storm Sewer Cover

- a) Minimum cover for public storm sewers shall be as follows:
 - (1) In non-pavement areas cover shall be 2 feet.
 - (2) In paved areas, cover shall be 1', measured from the top of the pipe to the bottom of the aggregate base course.

A11.4 Catch Basins

- a) All catch basins within the curb areas of City streets shall have 2'x3' grates and curb inlets (Neenah R-3067-V, with embossed "drains to river") in accordance with the Standard Detail Plates unless otherwise approved in writing by the City Engineer.
- b) All backyard catch basins in rear yard drainage swales and/or other depressed inlets shall be Neenah R-4341 stool inlet, unless otherwise approved in writing by the City Engineer.
- c) Inlets shall be located to prevent runoff from a 10-year storm from flowing through intersections of public roadways. Valley gutters shall not be allowed unless approved in writing by the City Engineer.
- d) Drainage report should indicate inlet capacity of each catch basin and how much flow by passes the catch basin. Where more than 50% of the flow is shown bypassing a catch basin, a second catch basin shall be added upslope.
- e) Minimum depth of catch basin shall be 3 feet, measured from the pavement to the invert of the catch basin.
- f) Catch basins shall not be located in the curb return at intersections but rather adjacent to the curb return.
- g) Mid block catch basins shall typically be located on property lines so as not to conflict with potential driveway locations.
- h) CB's spaced 600' maximum on collector and arterial streets.
- i) CB's spaced 800' maximum on local streets.

A11.5 Public Manholes and Structures

- a) All manholes shall be precast unless they are of special design.
- b) Manholes shall be sized in accordance with published industry standards for the pipe sizes and configuration being served.
- c) All manholes shall be precast reinforced concrete, with offset cone tops (precast corbel section.)
- d) Where field conditions prevent the manhole construction with an offset cone top, a reinforced precast flattop (slab or deck) with an opening for the casting may be specified, with the City Engineer's approval.

- e) 400' max. manhole spacing for lines 15" diameter or less.
- f) 500' max. manhole spacing for lines 18" to 30" diameter.
- g) Manholes shall be provided at changes in direction or changes in grade.
- h) Storm Sewer pipe materials may only change at structures such as catch basins or manholes.
- i) Buried "T" connections shall only be allowed when all of the following are met:
 - (1) The lateral is 15" diameter or less.
 - (2) The main is at least twice the diameter of the lateral.
 - (3) The length of lateral measured from the "T" to the next structure on the lateral does not exceed 100 feet.

A11.6 Swales

- a) Channelized storm runoff in excess of 0.5 cfs shall discharge into a catch basin or inlet before crossing a sidewalk or curb.
- b) Drainage swales where concentrated flow from more than 1 acre or 4 lots is directed shall be stabilized by one of the following methods:
 - (1) Seeded and protected with wood fiber blankets
 - (2) Sodded and staked
 - (3) Stabilized with properly designed hydroseed
- c) Velocity computations shall be provided for drainage swales where concentrated flow from more than 2 acres or 8 lots is directed.
- d) Permanent turf reinforcement mats shall be installed in drainage swales where design velocities exceed 7 ft/sec.
- e) Minimum swale cross section for flows from 1 acre or less or 4 lots or less shall be a V-shaped ditch, 1.9' deep with 4:1 slopes up to a 15' easement line.
- f) Minimum swale cross section for flows from more than 1 acre or more than 4 lots shall be a ditch, 2' deep with a 4' bottom and 4:1 slopes up to a 20' easement line.

- g) All public drainage rear and side yard swales and roadside ditches shall have a minimum of a 1% gradient. If the soils are HSG Type C or D soils, the minimum gradient on public drainage rear and side yard swales and roadside ditches shall be 2%.
- h) All rear and side yard swales shall be centered on property lines.

A11.7 Inlets, Outlets & Energy Dissipation

- a) Any outfall storm sewer that drains into an existing open ditch or natural watercourse shall have a reinforced concrete head wall or end section.
- b) For pipes larger than 15" diameter, discharge direction of flow shall be at 45 degrees or less to the flow direction of receiving ditch or stream.
- c) Discharge shall be taken to rear property lines or rear drainage easement line at a minimum.

A12 RESTORATION

A12.1 Above Normal Water Elevation

- a) Areas shall be seeded immediately after pond construction with a mixture containing fast germinating seed mixture (i.e., annual rye, oats, barley) and permanent native grasses with characteristics conducive to infiltration and nutrient uptake. Areas may be sodded or hydroseeded instead of seeded.

A12.2 Below Normal Water Elevation

- a) Restoration below the normal water elevation will be done if ground water does not maintain the normal water level.
- b) When restoration is required, all areas of the 10:1 (H:V) shelf above the ground water and below normal elevation will be restored with annual fast-germinating seed (i.e., annual rye, oats, barley).
- c) The pond may need to be pumped down to do the restoration.

A13 GRADING PLANS

A13.1 Introduction

- a) A grading plan is an important element in preventing property damage, flooding, standing water, and erosion of embankment areas. The design engineer must consider the existing topography of the development and its relationship with adjacent properties.

- b) In all cases, grading plans must ensure positive drainage and conform to the following standards.

A13.2 General

- a) Plan is drawn in two-foot contours.
- b) All contours are labeled.
- c) Plan is 1"=50' or larger scale.
- d) North arrow shown (up or to ~~left~~right).
- e) Property limits are shown.
- f) Temporary and permanent erosion control measures shall be provided for all projects.

A13.3 Existing Conditions

- a) Existing 2' contours are dashed and proposed are solid.
- b) Existing public and private utilities are shown.
- c) Details of terrain and drainage are sufficient to show overall drainage patterns are provided for areas adjacent to the proposed grading.
- d) Park and wetland areas are shown
- e) Existing wells and drain fields are accurately located and clearly shown.

A13.4 Proposed Grading

- a) Each Lot shall have the following information presented:
- (1) Proposed elevations of garage floor. This elevation is assumed to also be the ground elevation at the front of the building.
- (2) Lowest opening elevation. Lowest opening elevation shall be the elevation at which water would enter the home if the home were surrounded by water. The elevation may correspond to:
- The lowest walkout level
 - The lowest wall at a window well formed by foundation walls

- The lowest window opening not protected by a foundation window well
- (3) Ground elevation at rear of building.
- (4) Minimum slab elevation. This elevation shall be four feet above the seasonal high groundwater elevation. (If groundwater is not a concern on a particular site, this requirement can be met with a note that indicates the groundwater level and minimum slab elevation for all properties.)
- (5) Proposed Structure Type as follows:

Type	Style	Front/Back Elevation Change
STD or S	One or Two Story Full Basement or Daylight Split	0 Feet
SWO or LO	Split Entry with Walk Out or Full Basement with Daylights	4-5 Feet
WO	One or Two Story with Walk Out	8-9 Feet

- (6) Proposed lot corner elevations.
- b) Control Elevations for drainage ways shall be provided.
 - c) Drainage directional arrows shall be shown.
 - d) Percent of grade shall be shown for all drainage swales.
 - e) Drainage shall flow over only one adjacent lot before discharging into a drainage easement or public right-of-way.
 - f) Drainage swales shall be provided along rear and side yards of proposed buildings or parcels. These swales shall generally be centered on property lines.
 - g) Other design requirements may be applicable, such as retaining walls or terracing of the property, depending on the land plan and site topography.

- h) All grading plans shall match existing grades at the property lines with a slope not to exceed 3:1 within 10 feet of the property line, unless an approved grading plan or a proposed established street grade exists for the future development of adjacent properties that indicates different elevations. The grading plan shall be consistent with all proposed established street grade plans on file with the city engineer. Retaining walls will be allowed in the instance that they are confined (including soil setbacks) to the property.
- i) All grading plans shall accommodate offsite drainage.

A13.5 Construction Requirements

- a) After the engineering plans are approved and before beginning grading operations for a subdivision or parcel of land, a pre-construction meeting shall be held. The City Engineer shall be notified a minimum of one week in advance to arrange for appropriate pre-construction conferences and construction inspection. The meeting will not be held until all required bonds are posted and permits obtained.
 - (1) This meeting can be waived, with permission by the City Engineer, for smaller projects where it isn't deemed necessary.
 - (2) Tailor the meeting to the specific site and project. It may be scheduled at City Hall with various parties meeting to discuss the project there or it may also be scheduled on-site after perimeter erosion control is in place.

A14 EROSION CONTROL

A14.1 General

- a) Erosion control elements such as silt fence, bale checks, rock construction site entrances, etc. shall be installed prior to starting any grading activities.
- b) Erosion control plan shall clearly identify the contractor(s) and subcontractor(s) who will install and maintain erosion control and storm water management measures.

A14.2 Minimization and Restoration

- a) The plan of development shall relate to the topography and soils of the site so as to reduce the potential for excessive runoff and erosion.
- b) Permanent vegetative or structural protective measures shall be installed as soon as possible.

- c) The smallest practical area of land shall be exposed at any given time during development.
- d) All grading, excavating, fills, open cuts, side slopes and other land disturbances shall be mulched, seeded, sodded, rip rapped or otherwise protected so that erosion and sedimentation are controlled during development.
- e) All disturbed areas and exposed soils shall be stabilized and/or restored within 14 days of suspension of grading activities. Stabilization may include seeding between April 1 and October 15 or other cover, such as a tarp or mulching.
- f) Permanent seeding must be completed by September 15, or sodding must be place by November 15.
- g) Downspout extenders shall be used until lawns are established. An established lawn is defined as a lawn which has 85% cover.
- h) Drainage ways shall be stabilized within 24 hours of drainage way completion.

A14.3 Sediment at Site Entrances

- a) Best Management Practices (BMP's) shall be utilized at all construction sites to minimize tracking and spilling soil on public streets or highways.
- b) BMP's may include, but are not limited to, rock construction entrances, washing stations, frequent cleaning of streets adjacent to the construction site or limiting operations when site conditions are unmanageable.
- c) The developer/contractor shall be responsible for removing sediment carried by construction traffic at site entrances and access points on a daily basis.

A14.4 Inspection and Condition of Systems

- a) All erosion control systems must be maintained by the permittee in a functional condition until the completion of turf and/or structural surfaces that protect the soil from erosion.
- b) The permittee must inspect erosion control weekly and immediately after each rainfall event of 0.5 inches or more. Needed maintenance shall be performed within 48 hours.

A14.5 Failure of Systems

- a) If erosion breaches the perimeter of a construction site, the permittee shall immediately develop a clean-up and restoration plan, obtain right of entry from the adjoining property owner, and implement the clean-up and restoration plan within 48 hours of obtaining the adjoining property owner's permission.
- b) In the event eroded soils enter onto or are tracked or spilled on a public street, highway, sidewalk or trail, the permittee shall remove the soil material and thoroughly sweep the surface within four hours.
- c) If eroded soils enter, or entrance appears imminent, into wetlands or other water bodies, clean-up and repair shall be immediate.
- d) Permittee shall provide all traffic control and flagging required to protect the traveling public during the clean-up operation.

A14.6 Ground Cover

- a) Plans or Specifications shall indicate placement and type of temporary and permanent ground cover.

A14.7 Steep Slopes

- a) Disturbed slopes in excess of 4:1 shall be seeded and protected with wood fiber blankets or they shall be sodded and staked.

A14.8 Silt Fence

- a) Silt Fence shall be installed in accordance with the City Standard Details.
- b) Silt fences shall be provided to protect adjacent property from receiving untreated runoff.
- c) Silt fences shall be provided around stockpiles that are to remain in place for more than 7 days.
- d) Water bodies and watercourses shall be protected from receiving untreated runoff.
- e) Silt fences shall follow contour lines with ends flared uphill to provide storage capacity.
- f) Flow length up slope from silt fence shall be limited as follows:
 - (1) 600' max for slopes less than 3%.

- (2) 300' max. for slopes 3% to 6%.
- (3) 150' max. for slopes greater than 6%.

A14.9 Stabilized Vehicle Exits

- a) Stabilized Vehicle Exits shall be provided where construction equipment will exit the site.

A15 EASEMENTS AND OUTLOT STANDARDS

A15.1 Easements

a) Drainage Easements

- (1) Drainage easements shall be provided in accordance with the criteria outlined herein.
- (2) Drainage easements shall cover all private ponding areas and cover the area that is 2 feet or less above the design high water elevation of the pond or 1 foot above the emergency overflow elevation for the pond, whichever is higher.
- (3) Drainage easements shall be provided where concentrated flow from more than 1 adjacent lot is received.
- (4) Drainage easements shall be provided at emergency overland overflow locations associated with:
 - Catch basins in sag vertical curves
 - Detention and Retention ponds
 - Any location where failure of the underground storm sewer system to handle 100-year frequency storm flows would result in overland drainage.
- (5) Minimum drainage easements widths:
 - 15' wide for flows from 1 acre or less or 4 lots or less.
 - 20' wide for flows from more than 1 acre or more than 4 lots.
 - Three times the combination of pipe diameter plus bury depth or 20', whichever is greater, for all buried pipes.

A15.2 Outlots

- a) Outlots used for Storm Water Management Ponds.
- (1) Sufficient design computations shall be submitted at the time of preliminary platting to show that the outlet size as shown on the Preliminary Plat is capable of housing the required storm water facility. These computations shall include, but are not limited to the following:
- Subdivision runoff computations showing the required volumes of detention to meet ordinance requirements.
 - Details of the proposed rate control structure including information such as location, size and invert of any existing storm sewer pipe to which the proposed pond will discharge.
 - Grading plans for the proposed pond showing that required volumes are provided and that pond grading standards can be met with the proposed outlet.

A16 STANDARDS FOR PRIVATE FACILITIES

A16.1 General

- a) Standards for private facilities shall conform to City of River Falls Storm Water Management Standards, with the following exceptions.
Note: The City does not approve of these decisions, but will allow the owner to use his/her own discretion.
- (1) §A7.2 Maintenance access shall be provided to the site, however the access does not need to conform to City standards.
- (2) §A9.1b(3) Aquatic bench may be limited to 8 feet.
- (3) §A9.1b(5) A forebay will not be required unless WDNR requirements stipulate the need for one.
- (4) §A9.2b(2) Mean depth shall meet WDNR requirements.
- (5) §A9.2b(3) Maximum depth shall meet WDNR requirements.
- (6) §A9.3 Skimmers on outlets may be omitted with City Engineer approval.
- (7) §A10.1c TSS removal shall still be 85%, however the infiltration basin may be used to meet the TSS requirement.

- (8) §A11.3a&b Inlet types will not be specified, however the storm sewer system (pipes and inlet grates) shall still control the 10 year storm event.
- (9) §A11.3g&h Catch basin spacing may be determined by developer for areas with private streets and private pipes.
- (10) §A12.1a Native seeding will not be required in pond areas, but it is encouraged.
- (11) §A15.1(3-5) Easements will not be required for privately owned and maintained piping and drainage swales.

A17 CHECKLISTS AND FORMS

A17.1 General

- a) Below are descriptions of the various forms and checklist that have been created to standardize the form and function of Storm Water Management Plans submitted to the City of River Falls. Following this section are the actual forms and checklists that may be reproduced for use in storm water management plans.
 - (1) *Storm Water Management Permit Information.* This sheet provides an outline of the general storm water management permitting process.
 - (2) *Submittal Checklist.* This checklist will be utilized by the City of River Falls to determine if a submittal is complete. An incomplete submittal will be rejected and not reviewed.
 - (3) *Project Summary Sheet.* This summary sheet shall be completed by the design engineer and included in the drainage report.
 - (4) *Plan Sheet Checklist.* This checklist will be utilized by the City of River Falls to review plan sheet submittals.
 - (5) *General Design Requirements Checklist.* This checklist will be utilized by the City of River Falls to review all designs submitted for approval.
 - (6) *Wet Pond Summary Sheet.* This summary sheet shall be completed by the design engineer for each wet pond and included in the drainage report.
 - (7) *Infiltration Summary Sheet.* This summary sheet shall be completed by the design engineer for each infiltration device and included in the drainage report.

B APPENDICES

B APPENDICES	<u>3032</u>
B1 STORM WATER MANAGEMENT PERMIT INFORMATION	<u>3135</u>
B2 SUBMITTAL CHECKLIST	<u>3236</u>
B3 PROJECT SUMMARY SHEET	<u>3337</u>
B4 PLAN SHEET CHECKLIST	<u>3539</u>
B5 GENERAL DESIGN REQUIREMENTS CHECKLIST	<u>3741</u>
B6 WET POND SUMMARY SHEET	<u>4045</u>
B7 INFILTRATION SUMMARY SHEET	<u>4146</u>

B1 STORM WATER MANAGEMENT PERMIT INFORMATION

- Pre-application meeting with City ~~Engineer and Water Resources Engineer~~ Engineering staff to discuss project and unique site conditions. This can also be used to run preliminary storm water management ideas past us.
- Exceptions to this ordinance are listed on pages 4 & 5 of the ordinance. Please direct any questions regarding the ordinance and/or standards to Kristy Crystal at (715) 426-3412 or Reid at 426-3409.
- Submit Storm Water Management Permit Application and fee with first submittal of plans and/or calculations to City.
- Respond to comments from engineering department.
- The City shall have 30 business days to review the first full submittal.
- The City shall have 15 business days to review any additional submittals.
- Most projects will require a short-term maintenance and monitoring agreement to be signed and submitted to cover maintenance during the construction phase. This document is drafted by the City, but shall be open to comment and revision from the owner and/or the owner's engineer.
- After all comments have been addressed and the short-term agreement is on file with the City, and an infiltration test has been conducted, approval of plans and calculations will be granted. The City Engineer will sign the permit application and a copy will be mailed to owner. Permit is valid for 180 days from date of issuance unless extended by City Engineer or property passes final inspection.
- Ground breaking may commence only once the Storm Water Management Permit is signed. Permit holder shall notify the City at least 5 business days before commencing any work. A copy of the storm water plan shall be available on the job site at all times.
- Permit holder shall notify the City of any significant modifications it intends to make to an approved storm water plan.
- Permittee shall inspect all BMP's within 24 hours of any rain event of 0.5 inches or more, and at least once a week. Written records shall be kept of these inspections.
- Private systems are generally systems that are designed and built to serve only one property. Privately maintained systems will require a long-term storm water management agreement to be signed and filed with the county. Owner must provide proper legal description of property for recording purposes. The City will then draft the document to be signed and notarized by the owner. Once signed and notarized, return to the City to be recorded with the county. This shall be submitted to the City prior to the issuance of an occupancy permit.
- Close out of projects:
 - If the systems will be publicly maintained, systems must pass City inspection and be functioning as designed. Please reference our infiltration acceptance procedures.
 - If the systems will be privately maintained, a certified as-built and/or certification by an engineer registered in the state of WI must be submitted to the City within 6 months of completion of the project. Certification may be simply a memo indicating that systems were constructed per plans (with date given), no changes were made to the plans, and the system should function as intended, etc

B2 SUBMITTAL CHECKLIST

Project Name	Engineering Contact Name
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	Submitted
Storm Water Management Permit Application and fee	_____
Full Plan Set:	
Pre-development plan	_____
Post-development plan	_____
Grading and drainage plan	_____
Erosion control plan	_____
Storm sewer system	_____
Full Drainage Report (Please submit Drainage Report in this order):	
Project summary sheet, Submittal checklist, Plan sheet checklist, General design requirements checklist	_____
Any pertinent notes or schematics	_____
Pre-developed hydrographs	_____
Post-developed hydrographs	_____
Construction phase hydrographs as applicable	_____
Wet pond summary sheets and reservoir reports	_____
Outlet structure reports (and details if not in plans)	_____
Water quality analysis (P8 or SLAMM)	_____
Infiltration summary sheets and infiltration calculations	_____
Any offsite analysis (hydrographs, maps, outlets, etc)	_____
Storm sewer analysis	_____
Soil borings and infiltration test results (with mapped locations)	_____
Soils Map	_____
Plan view of storm sewer (if not in plan set)	_____
Pre and post-developed plan view of drainage areas	_____
Storm sewershed map	_____
Flow path used to calculate time of concentration	_____

As project nears permit approval, City will draft short-term maintenance and monitoring agreement which shall be signed prior to permit approval. City will draft long-term maintenance and monitoring agreement to be signed prior to occupancy permit being granted.

B3 PROJECT SUMMARY SHEET

Project Name	Engineering Contact Name
--------------	--------------------------

**If additional space is required for any of these parameters, please attach another page.

Brief description of project and storm water practices utilized:

Please list all locations water is currently leaving the site:

Location 1: _____
 Location 2: _____
 Location 3: _____
 Location 4: _____

Please provide rate control summaries in the tables provided for each location water is leaving the site.

Location 1	1-year (cfs)	2-year (cfs)	10-year (cfs)	100-year (cfs)
Pre-Developed				
Post-Developed Un-routed				
Post-Developed Routed				

Location 2	1-year (cfs)	2-year (cfs)	10-year (cfs)	100-year (cfs)
Pre-Developed				
Post-Developed Un-routed				
Post-Developed Routed				

Location 3	1-year (cfs)	2-year (cfs)	10-year (cfs)	100-year (cfs)
Pre-Developed				
Post-Developed Un-routed				
Post-Developed Routed				

Location 4	1-year (cfs)	2-year (cfs)	10-year (cfs)	100-year (cfs)
Pre-Developed				
Post-Developed Un-routed				
Post-Developed Routed				

Schedule and Sequencing: Include a description of the intended sequence of major activities that disturb soils for major portions of the site, such as grubbing, excavating or grading. Also describe any staging of land disturbing construction activities to limit exposed soil areas subject to erosion. Include anticipated starting and completion dates of each sequence of land disturbing activities and the anticipated date of completion of erosion runoff control measures and establishment of final cover for each sequence area.

Descriptions of any interim and permanent stabilization practices. Also include descriptions of any structural practices to divert flow away from exposed soils, store flows or otherwise limit runoff and the discharge of pollutants from the construction site:

Any major assumptions used in the design or developing input parameters for the hydrology model:

B4 PLAN SHEET CHECKLIST

Project Name	Engineering Contact Name
--------------	--------------------------

Pre-Development Plan Sheet(s)

- 1"=100' or larger scale
- Existing 2-foot contours
- Property lines and easements
- Existing structures, roads, other paving or impervious cover and vegetative cover
- Existing topography of site and sufficient adjacent lands to indicate site location and existing drainage patterns, water courses, pipes or structures that may affect or be affected by the proposed development
- Limits of any natural wetland and/or floodplain based on a 100-year flood
- Existing public and private utilities are shown.

Post-Development Plan Sheet(s)

- 1"=100' or larger scale
- Final proposed topography of the site at a contour interval not greater than 2 feet.
- Any changes to lakes, streams, wetlands, channels, ditches, and other watercourses on and immediately adjacent to the site are shown.
- Locations of easements.
- Limits of any natural wetland and/or floodplain based on a 100-year flood.
- Location, elevations and dimensions of proposed structures and paved areas.
- Location and types of utilities to be installed.

Erosion Control Plan Sheet(s)

- 1"=100' or larger scale
- Existing and proposed contours
- Location and sediment controls for temporary stockpile areas are shown.
- Areas to be sodded or seeded and mulched or otherwise stabilized with vegetation or other permeable/protective cover, describing type of final vegetative cover. Type and quantity of mulch or cover material and method of anchoring shall be indicated, as well as seeding mixtures & rates and lime & fertilizer application rates.
- Shown location of all BMP's
- Drainage ways are stabilized
- Stabilized vehicle exits are provided where construction equipment will exit the site.
- Velocity dissipation devices at discharge locations and the length of any outfall channel.
- Temporary and permanent erosion control measures are provided and located.
- Storm inlets protected from receiving sediment.
- Smallest area disturbed at any given time.
- Applicable notes on plan sheet regarding erosion control (please request "City of River Falls Standard Notes for Grading and Erosion Control Plans" if needed).
- Disturbed slopes in excess of 4:1 are seeded and protected erosion blankets or are sodded and staked.
- Silt fence shall be installed in accordance with standard details.
- Silt fences are provided to protect adjacent property from receiving untreated runoff.

- Identifies contractor(s) or subcontractor(s) who will install and maintain erosion control and storm water management measures.
- Water bodies and watercourses are protected from receiving untreated runoff.
- Silt fences follow contour lines with ends flared uphill to provide storage capacity.
- Silt fences are used in sheet flow areas only, not for concentrated flows.
- Flow length up slope from silt fence shall be limited as follows:
 - 600' max for slopes less than 3%.
 - 300' max. for slopes 3% to 6%.
 - 150' max. for slopes greater than 6%

Grading/Drainage Plan Sheet(s)

- 1"=50' or larger scale
- 2-foot contours (1-foot contours in the pond areas)
- Contours for existing topography are dashed and proposed are solid. Contours are labeled.
- North arrow shown (up or to left)
- Property limits shown
- Park and wetland areas are shown
- Existing wells and drain fields are shown
- Emergency overflows labeled
- Maximum ponding allowed: 9" in parking lots, 12" in streets, 18" in rear yards
- ~~Check truck loading docks. In overflow situations, the plan shall show positive overland drainage away from the docking area. water shall flow overland away from the docking area.~~
- Groundwater elevations shown (or accounted for in notes section)
- Bottom, normal water level and high water level elevations are shown.
- Flow path and direction for all storm water conveyance sections
- Location, dimensions and description of all channels, pipes, structures, basins, reservoirs or other conveyances proposed to carry runoff to the nearest adequate outlet.
- The minimum building opening elevation is shown and complies with the following:
 - 2 feet above the 100-year design storm elevation.
 - At least one foot above the emergency overflow
 - At least 4 feet above the groundwater table
- Each lot shall have:
 - Proposed elevation of garage floor
 - Lowest opening elevation
 - Ground elevation at front of building.
 - Ground elevation at rear of building.
 - Proposed structure type (STD or S, SWO or LO, WO).
 - Proposed lot corner elevations.
- High points and low points labeled as needed
- Drainage directional arrows are shown
- Percent of grade is shown for all drainage swales
- Drainage flows over only one adjacent lot before proper discharge
- All rear and side yard swales shall be centered on property lines
- Drainage flows away from structures
- Minimum lot grades are 1% for HSG Types A & B or 2% for HSG Types C & D wherever drainage from only one lot exists
- Any retaining walls are shown
- Plan accommodates offsite drainage
- Plan matches existing grades at the development property lines with a slope not to exceed 3:1 within 10 feet of the property line.

B5 GENERAL DESIGN REQUIREMENTS CHECKLIST

Project Name	Engineering Contact Name
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Drainage Easements

- Provided for all private storm water rate control facilities
- Provided where concentrated flow from more than 1 adjacent lot is received
- Provided where emergency overland overflow location associated with:
 - Catch basins in sag vertical curves
 - Detention and retention ponds
 - Anywhere the storm sewer system cannot handle a 100-year event
- Minimum drainage easement widths shall be as follows:
 - 15' wide for flows from 1 acre or less, or 4 lots or less
 - 20' wide for flows from more than 1 acre or more than 4 lots
 - Three times the combination of pipe diameter plus bury depth or 20', whichever is greater, for all other buried pipes.
- All easements shall be seeded and protected
- All easements are shown on grading plan

Swales

- Channelized storm runoff in excess of 0.5cfs discharges into a catch basin or inlet before crossing a sidewalk or curb.
- Swales are seeded and protected with wood fiber blankets or are sodded and staked where concentrated flow from more than 1 acre or 4 lots is directed.
- Velocity computations are provided for drainage swales where concentrated flow from more than 2 acres or 8 lots.
- Permanent turf reinforcement mats are installed in drainage swales where design velocities exceed 7fps.
- Minimum swale cross section for flows from 1 acre or less or 4 lots or less are a V-shaped ditch, 1.9' deep with 4:1 side slopes up to a 15' easement line
- Minimum swale cross section for flow from more than 1 acre or more than 4 lots shall be a ditch, 2' deep with a 4' bottom and 4:1 side slopes up to a 20' easement line.
- All public drainage rear yard swales and roadside ditches shall have a min. 1% grade.
- Rear and side yard swales centered on property lines.

Permanent Ponds

- Public pond areas are platted as outlots, Private pond areas are platted as drainage easements.
- 85% sediment removal for new development and 40% sediment removal for redevelopment.
- Not located within wellhead protection area.
- Emergency overflow spillway is provided to accommodate events greater than the 100-year event. High point elevation and direction of overflow are marked on plans.

- ❑ One foot of freeboard shall be provided above the emergency overflow.
- ❑ Access bench shall be no further than 20 feet horizontally from the normal water level.
- ❑ Inlet(s) and outlet have energy dissipation devices.
- ❑ 4:1 side slopes maximum above the normal water level.
- ❑ Storage below outlet for sediment accumulation.
- ❑ Inlet(s) and outlet are located at opposite ends to prevent short-circuiting of pond.
- ❑ Mean pond depth (volume/surface area) is 4 feet or greater, excluding safety bench.
- ❑ Maximum pond depth based on normal water level is 10 feet or less.
- ❑ Ponds greater than 20,000sf, 50% of surface area shall be a minimum of 5 feet deep.
- ❑ 10:1 slope starting at the pond's normal water level and extending 15 feet from shore, 3:1 max slope there after.
- ❑ 15' wide access and turn-around area for maintenance vehicles is shown on a slope no greater than 15%. Access shall encircle the pond above the 100-year high water elevation for the pond.
- ❑ Length to width ratio of pond is 3 or greater.
- ❑ Control outlet is provided with skimmer to prevent plugging from floating debris
- ❑ Trash racks installed as needed
- ❑ No utility lines located within basin area
- ❑ No utility boxes located in access road to pond.

Infiltration Ponds

- ❑ Pretreatment is provided for parking lot and new road construction runoff
- ❑ 3 feet separation distance from groundwater
- ❑ Half of measured infiltration rate is used as design infiltration rate
- ❑ Design infiltration 0.25-5.0 in/hr, verified with 3 double ring infiltrometer tests
- ❑ Pipes going to infiltration facility sized to pass two times the volume required for infiltration.
- ❑ For inverted pipes: water level in the treatment pond after 48 hours shall be considered the NWL and the volume required for infiltration shall be provided above that level.
- ❑ Pond has maintenance draw down device
- ❑ 100 foot private well setback; 400 ft public well setback (see pg 5)
- ❑ 200 foot setback from 20% slopes (2 feet elevation change in 10 feet)
- ❑ Erosion protection provided at inlet
- ❑ Drainage area is less than 50 acres for each pond
- ❑ Maximum depth is 4 feet
- ❑ Flat bottom with 4:1 side slopes, longitudinal slope 1% max, lateral slopes 0%
- ❑ Pond designed to infiltrate in less than 48 hours, based on the design infiltration rate
- ❑ Not located in floodplain
- ❑ 1 foot of freeboard is provided above the emergency overflow

Infiltration Trenches

- ❑ Depth is not greater than width
- ❑ Filter fabric shall surround trench
- ❑ 3 feet separation distance from groundwater (5 feet in industrial and commercial areas)
- ❑ Infiltration rate 0.5-5.0 in/hr
- ❑ Location, surface area, depth, soil types and infiltration rate and volume comps are included.
- ❑ Pretreatment is provided for parking lot and new road construction runoff prior to infiltration.
- ❑ Half of measured infiltration rate is used as design infiltration rate

- ❑ Observation wells provided
- ❑ Emergency overflow provided

Minor Systems (Storm Sewer, Ditches, Culverts)

- ❑ Local systems provide for containment of flows from 10-year event within parking lanes of roadway without overtopping the curb
- ❑ Drainage report indicates inlet capacity of each CB and how much flow by passes the CB.
- ❑ When a system has reached its capacity and a 24-hour, 100-year storm event occurs, the maximum allowable ponding shall be:
 - 18" in a rear yard
 - 9" in a parking lot
 - 12" in a street or gutter
- ❑ Path for overflows from 100-year event is evaluated to ensure no structural damage will occur as a result of street low-point flooding
- ❑ Open channels shall carry 10-year event within channel and 100-year event in right-of-way.
- ❑ Emergency overflows provided. Overflow should be at least one foot below the lowest opening elevation.
- ❑ Emergency overflows are analyzed for the 100-year storm as part of the design of the structure.
- ❑ Anti-seepage collars used where necessary.

Storm Sewer

- ❑ Storm sewers are reinforced concrete pipe or dual wall HDPE
- ❑ Minimum cover for storm sewer:
 - 2' in non-pavement areas
 - 1' in paved areas and for laterals
- ❑ Catch basins within the curb areas of City streets have 2'x3' grates and curb inlets (Neenah R-3067-V)
- ❑ Drainage does not cross intersections in 10-yr event (no valley gutters).
- ❑ Mid-block CB's on property lines.
- ❑ CB's are not in the curb return at intersections.
- ❑ CB's spaced 600' max. on collectors & arterials.
- ❑ CB's spaced 800' max. on residential streets.
- ❑ Minimum catch basin depth shall be 3' (measured from pavement to invert)
- ❑ All Manholes are precast reinforced concrete with offset cone tops.
- ❑ 400' max. MH spacing for lines 15" diameter or less.
- ❑ 500' max. MH spacing for lines 18" to 30" diameter
- ❑ MH's provided at change in direction or grade.
- ❑ Storm sewer pipe materials only change at MH or CB
- ❑ Buried "T" connections allowed where:
 - The main is at least 2x the diameter of the lateral
 - Length of lateral measured from the "T" to the next structure is not greater than 100'
- ❑ Any outfall storm sewer draining into an existing open ditch or watercourse has a reinforced concrete head wall or end section.
- ❑ Pipes larger than 15" diameter, discharge flow direction shall be at 45 degrees or less to the flow direction of the receiving ditch or stream.
- ❑ Discharge shall be taken to rear property lines at a minimum.

B6 WET POND SUMMARY SHEET

Project Name	Engineering Contact Name
--------------	--------------------------

Pond ID: _____

Design Information

Normal Water Elevation _____ ft

High Water Elevation for 100-yr Event _____ ft

Bottom Elevation _____ ft

Surface Area for:

100-year, 24-hour event _____ sf

Normal water elevation _____ sf

Volume of Pond for:

100-year, 24-hour event _____ ac-ft

Normal water elevation _____ ac-ft

Overflow Elevation _____ ft

Minimum Building Elevation _____ ft

Total Suspended Solids Removal _____ %

If TSS removal is less than 85% for this device, please explain: _____

Downstream

Downstream Major Water Body _____

Description of where water travels from the pond to the downstream major water body: _____

B7 INFILTRATION SUMMARY SHEET

Project Name	Engineering Contact Name
--------------	--------------------------

Facility ID: _____

Soil and Site Investigation

Soil type(s) and location on site:

Design infiltration rate (between 0.25-5 in/hr) _____ in/hr

Note: Shall be 1/2 of measured dual ring infiltrometer tests (minimum of three tests per infiltration area)

Distance from bottom to bedrock (3ft min) _____ ft

Distance from bottom to seasonal high groundwater (3ft min) _____ ft

Floodplain area Y / N

Wellhead Protection Involved Y / N

Design Information

Volume required (using TR-55, post minus pre) _____ ac-ft

Note: Connected impervious shall be modeled in a separate subcatchment from the remaining area

Volume provided below outlet or overflow _____ ac-ft

Time required to completely infiltrate stored water (48 hrs max) _____ hrs

Bottom area _____ sf

Bottom elevation _____ ft

Emergency overflow elevation _____ ft

Top of berm elevation _____ ft

Device(s) providing tretreatment: _____

**Please provide calculations and/or supporting information for all information provided on this page. e.g. soil borings, soils map, dual ring infiltrometer test results and locations, volume computations, etc.

MEMORANDUM

TO: Mayor Toland and City Council

FROM: David Keating, Civil Engineer

DATE: March 22, 2016

TITLE: Resolution Awarding Bid for 2016 Sanitary Sewer Lining Project

RECOMMENDED ACTION

Adopt the resolution awarding the bid for the 2016 sanitary sewer lining project to Insituform.

BACKGROUND

Maintenance and rehabilitation of existing sewer system infrastructure is essential to preserving the sanitary sewer system. The 2008 Sanitary Sewer Collection System Study reviewed the existing system and found that nearly half of the existing sanitary sewer collection system consists of clay tile pipe, much with unknown date of installation and some pipes estimated to have been installed in the early 1900s. Since this study, we have been replacing and rehabilitating the poor-conditioned clay pipes annually.

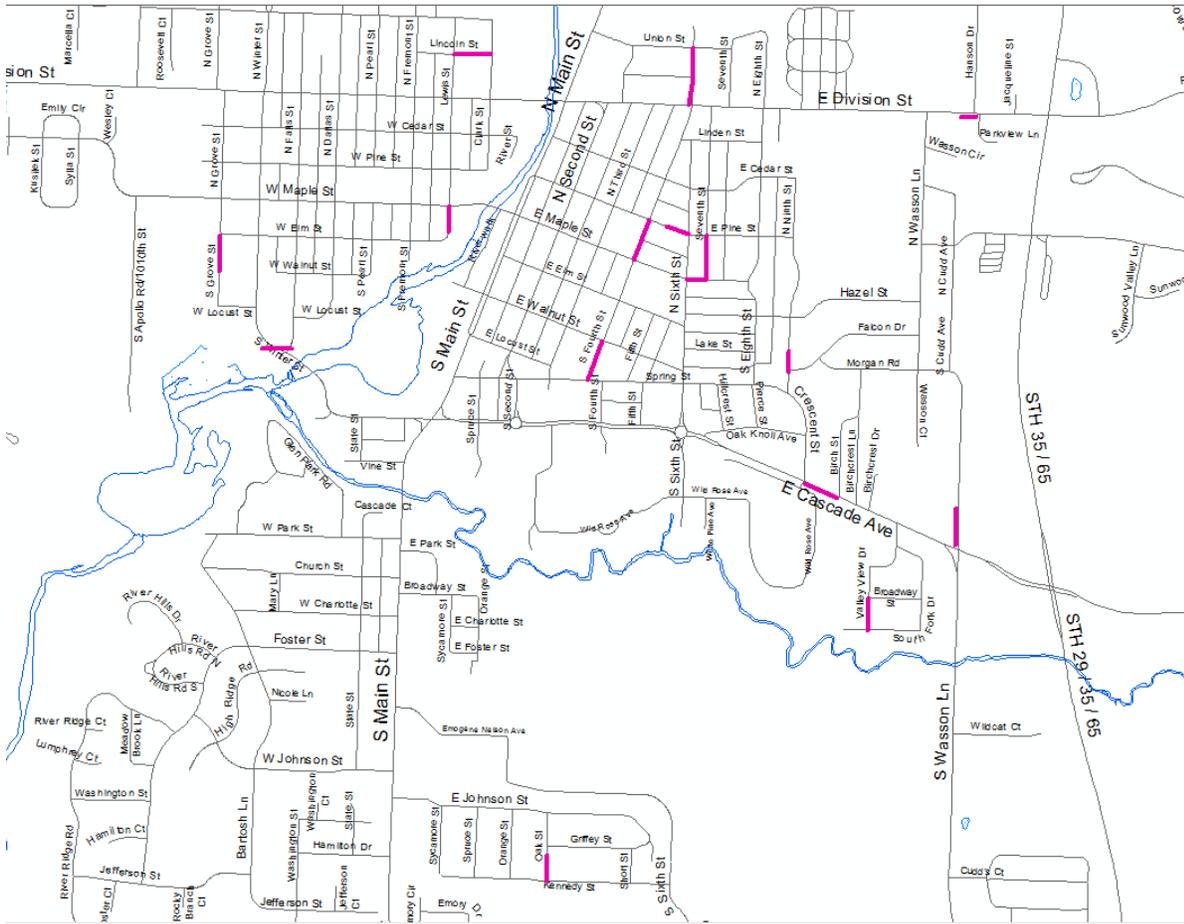
Pipe replacement may be necessary if the pipe capacity is not adequate, if there are sags or poor slope conditions, or if the condition of the existing pipe does not allow for rehabilitation.

When pipe replacement is not necessary, one cost-effective rehabilitation method is sewer lining. This method does not require opening trenches in the street as pipes can be lined by accessing existing manholes.

The liner reduces the diameter of the existing pipe approximately $\frac{1}{4}$ ". However, the flow capacity of the pipe system is typically increased due to the liner having reduced friction compared to the clay pipe. For more information on this process, watch the video from Insituform at https://youtu.be/FY_wE71GRyk.

DISCUSSION

The 2016 Sewer Fund budget includes \$160,000 in the sewer maintenance line item for sanitary sewer pipe rehabilitation and maintenance. For 2016, staff identified the locations as shown in the following figure for the sanitary sewer lining rehabilitation to be completed.



The City requested competitive bid proposals for the 2016 sanitary sewer lining project for the above identified locations. Bid results are as follows:

	Base Bid Total
Engineer's Estimate	\$138,733.16
Insituform	\$137,470.70
Terra Engineering & Construction	\$139,654.00
Visu-Sewer Inc.	\$141,734.00
Hydro-Klean, LLC	\$146,535.32
Lametti & sons Inc.	\$147,780.00
SAK Construction	\$161,218.00
Michels Pipe Service	\$161,917.00
Veit & Company	\$163,676.00

Bidding documents clearly indicate that the City will determine the low bidder based on the base bid.

FINANCIAL CONSIDERATIONS

The lowest bid is \$137,470.70 by Insituform Technologies. This is below the budgeted amount for the work.

CONCLUSION

Staff requests approval of the attached resolution pending the Utility Advisory Board recommendation on March 21, 2016, awarding the bid to Insituform for the provision of the 2016 Sanitary Sewer Lining Project.



RESOLUTION NO. **XXX**

**RESOLUTION AWARDING BID FOR
2016 SANITARY SEWER LINING PROJECT**

WHEREAS, with the cities aging collection system, a number of sanitary sewer mains are showing signs of deterioration; and

WHEREAS, the City of River Falls and RFMU have a desire to maintain the Sanitary Sewer Collection System; and

WHEREAS, eight proposals were received for the work identified to be in need of lining; and

WHEREAS, the 2016 Sewer Fund budget includes \$160,000 in the sewer maintenance line item; and

WHEREAS, Insituform submitted the low proposal in the amount of \$137,470.70; and

WHEREAS, staff has reviewed the proposal and finds it acceptable;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby accepts the proposal for lining from Insituform in the total amount of \$137,470.70.

Dated this 22nd day of March, 2016

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

MEMORANDUM

TO: Mayor Toland and City Council

FROM: Reid Wronski, P.E., City Engineer

DATE: March 22, 2016

TITLE: **Resolution Authorizing Professional Services for North Interceptor Sewer Project.**

RECOMMENDED ACTION

Authorize the City Administrator to enter into an agreement with TKDA for professional services necessary to complete initial work for the North Interceptor Sewer Project.

BACKGROUND

On November 16, 2015, staff presented a draft Request for Proposals to the Utility Advisory Board and laid out a plan for proceeding forward with necessary planning of a North Interceptor Sewer project.

On December 1, 2015, a Request for Proposals was e-mailed to the following five firms:

1. Ayres
2. MSA
3. SEH
4. Strand
5. TKDA

On December 17, 2015, a pre-proposal meeting was conducted at City Hall to offer an opportunity for prospective consulting firms to seek clarification to questions regarding the RFP

On January 15, 2016, staff issued a revision to the RFP adding additional scope of work to address coordination of sewer interceptor issues with upcoming substation and trail projects. The due date for proposals was extended from January 20, 2016 to February 3, 2016.

DISCUSSION

On February 3, 2016, staff received proposals from MSA, SEH, and TDKA. Proposals were forward to the following selection committee members:

1. Reid Wronski, City Engineer
2. Kevin Westhuis, Utility Director
3. Diane Odeen, City Council
4. Chris Gagne, Utility Advisory Board
5. Ron Groth, Waste Water and Water Superintendent

On February 23, 2016, the selection committee met. The five members discussed various aspects of the three proposals received.

All five members felt that TKDA and SEH were the two strongest proposals. General consensus was to focus our discussion on TKDA vs SEH.

The RFP identified those significant areas of consideration in evaluating the proposals would be:

Demonstrated understanding of the proposed work

Both SEH and TKDA demonstrated good understanding of the proposed work. Each took a close look at data provided them and identified that there was limited slope available for new interceptor routing options. TKDA further identified that if we go downstream one manhole to begin the new north interceptor, significant addition grade is obtained that may allow more and better routing options to be considered.

Key personnel and roles, especially their direct experience of those involved

SEH's proposed project manager listed minimal experiences as a project manager and only one example related to the type of work proposed in the N Interceptor project.

TKDA's proposed Project Manager has 33 years experience. TKDA's proposed Project Manager lists extensive project management experience involving many projects related to the type of work proposed in the N Interceptor project.

Team with ability to deliver successful project.

Both SEH and TKDA identified key technical expertise necessary to deliver a successful project. TKDA offered a fully-integrated team working out of the same office with a dedicated wastewater department. There was general consensus that TKDA's proposed process for land acquisition was clearer and provided personnel with better directly related experience to our project. SEH offers a team with more experience in Wisconsin than TKDA.

Suggested additions to the scope that reflect positively of the firms approach and methodology.

SEH's proposal provided information on various options that the City may have available for project funding as the project progresses. Some of the options such as financing through TID districts have already been brought into play through previous City actions.

Proposed Fees

There was no significant difference in the proposed fees put forth for this work. However, we were unable to fully understand the wide range in fees from SEH for the fairly well defined scope of work that will occur in the following areas.

Description	TKDA	SEH
N Interceptor Routing Study	\$45,300	\$63,000-\$106,000
St. Croix Street Outfall Study	\$47,000	\$39,000-\$64,000
Downstream Preliminary Design	\$39,800	\$43,000-\$128,000

Consultant Recommendation

SEH was viewed as a qualified known firm with familiar personnel. TKDA’s Project Manager’s experience and their real estate acquisition team caused the committee to recommend TKDA so long as a due diligence background check did not reveal concerns. Staff conducted an internet search looking for current or recent turmoil involving TKDA projects. None was found. Staff also contacted an interceptor sewer contractor, municipality and a Metropolitan Council engineer, all familiar with both firms; to seek any information that would negatively affect our recommendation. None were offered.

TKDA Contract for Services

TKDA has provided staff with an initial scope of work supplement outlining those well identified tasks that recommends engaging in at the moment. Those Tasks are:

N. Interceptor Routing Study (estimated fee \$45,300)

The purpose of this study is to determine a route for a new 21” sewer interceptor line that would replace the existing north side lift station and forcemain with a gravity flow sewer. The new interceptor sewer would discharge into an existing or rebuilt gravity sewer manhole located in the current St. Croix Street Outfall Pond or another manhole downstream of that one.

Milestone	Date
Present Routes to the City ¹	August 15
Provide Easement Map to the City ²	September 27
Draft Report to City	October 14
Final Report to City	October 31

¹ Utility Advisor Board Meeting

² City Council

St. Croix Street Outfall Study (estimated fee \$48,800)

The purpose of this study is to create a concept plan for expansion and rehabilitation of the St. Croix Street Outfall Pond in order for the pond to provide rate control and sediment treatment consistent with current standards and be coordinated with the plans for the North Interceptor.

Note: Staff requested TKDA include additional meetings with WisDNR in their scope of work causing the estimate to be \$1,800 more than their original proposed amount.

Milestone	Date
Provide Concept Plans to City ¹	August 15
Provide Preliminary Plan & Cost Estimate to City ²	September 27
Draft Report to City	October 14
Final Report to City	October 31

¹ Utility Advisory Board Meeting

² City Council

Downstream Interceptor Planning And Preliminary Design (estimated fee \$39,800)

The purpose of this work will be to determine the routing and alignment associated with the eventual upsizing of the North Interceptor south of the St. Croix Street Outfall as identified in the 2009 Sanitary Sewer Collection System Study. This will allow better coordination with the upcoming substation project and the Heritage Park to Division Street trail project.

Milestone	Date
Provide Recommended Route to City ¹	July 18
Provide Preliminary Design to City	September 15
Draft Report to City	September 30
Final Report to City	October 17

¹ Utility Advisory Board Meeting

Land Acquisition (estimated fee \$22,000)

The purpose of this work will be to get a head start on land acquisition that will ultimately be necessary once the above noted studies are complete and provide some up front outreach to parties that may be affected by the project. Key work included at this time includes:

- Research Public Records
- Contact landowners to provide a preliminary overview of the project and request permission to access the property for engineering and surveying purposes
- Survey existing property monuments in the area.
- Market study to aid in the budget forecast.

Milestone dates are provided with the assumption that written authorization to proceed is received by March 23, 2016, and access granted by May 2, 2016.

FINANCIAL CONSIDERATIONS

The fee summary for this authorization is as follows:

North Sanitary Sewer Interceptor Routing Study	\$45,300
St. Croix Street Outfall Study	\$48,800
Downstream Interceptor Planning And Preliminary Design	\$39,800
Land Acquisition	\$22,000
Subtotal	\$155,900

CONCLUSION

Staff recommends approval of the attached resolution authorizing the City Administrator to enter into an agreement with TKDA for professional services necessary to complete initial work for the North Interceptor Sewer Project.



RESOLUTION NO.

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES FOR
NORTH INTERCEPTOR SEWER PROJECT.**

WHEREAS, On November 16, 2015, staff presented a draft Request for Proposals to the Utility Advisory Board and laid out a plan for proceeding forward with necessary planning of a North Interceptor Sewer project; and

WHEREAS, On December 1, 2015, a Request for Proposals was e-mailed to the following five firms; and

WHEREAS, On February 3, 2016, staff received proposals from MSA, SEH, and TKDA; and

WHEREAS, On February 23, 2016, the selection committee met and discussed various aspects of the three proposals received; and

WHEREAS, the consensus of the committee was to recommend TKDA; and

WHEREAS, TKDA has provided staff with an initial scope of work supplement outlining those well identified tasks that the City would like to initially engage TKDA in; and

WHEREAS, staff recommends authorizing TKDA for up to \$155,900 in professional services necessary to support timely and logical advancement of this project.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby Authorize the City Administrator to enter into an agreement with TKDA for professional services necessary to complete initial work for the North Interceptor Sewer Project for an amount not to exceed \$155,900.

Dated this 22nd day of March, 2016.

Dan Toland, Mayor

ATTEST:

Lu Ann Hecht, City Clerk

MEMORANDUM

TO: Mayor Toland and City Council Members

FROM: Julie Bergstrom, Finance Director/Asst. City Administrator

DATE: March 22, 2016

TITLE: Resolution Regarding Sale of Sewer Revenue Bonds

RECOMMENDED ACTION

Review and possible approval of the winning bid for the sale of \$4,620,000 in sewer revenue bonds. The proceeds will be used to fund the sludge handling upgrades to the wastewater treatment facility. The official statement related to the offering can be accessed [here](#).

BACKGROUND

The upgrade to the City's wastewater treatment plant was approved at the February 23rd Council meeting, with proposed funding from sewer revenue bonds. The estimated project and financing costs are:

Construction	\$3,751,207
Engineering and Design	250,000
Construction Administration	308,872
Contingency	187,560
Issuance Costs	<u>122,361</u>
Total Estimated Financing	\$4,620,000

An official statement has been prepared to solicit bids from underwriters for this offering, and a rating has been requested from Moody's.

DISCUSSION

The bids will be received on Tuesday, March 22, and will be available at the Council meeting for review and discussion.

FINANCIAL CONSIDERATIONS

Annual debt service costs of approximately \$325,000 per year for a 20 year term are anticipated for the sewer revenue issue. The unaudited net position of the sewer fund at the end of 2015 was \$17,297,858, with total debt outstanding of \$5,534,974. With the proposed new revenue debt, the estimated debt service coverage exceeds 2.50 times the annual debt service payment.

CONCLUSION

Sean Lentz from Ehlers will be at the Council meeting to review the bids and make a recommendation to the Council.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF
\$4,620,000 SEWERAGE SYSTEM REVENUE BONDS, SERIES 2016A
OF THE CITY OF RIVER FALLS, PIERCE AND ST. CROIX COUNTIES, WISCONSIN,
AND PROVIDING FOR THE PAYMENT OF THE BONDS AND
OTHER DETAILS WITH RESPECT TO THE BONDS

WHEREAS, the City of River Falls, Pierce and St. Croix Counties, Wisconsin (the "City") owns and operates its Sewerage System (the "System") which is operated for a public purpose as a public utility; and

WHEREAS, under the provisions of Section 66.0621, Wisconsin Statutes, any municipality in the State of Wisconsin may, by action of its governing body, provide funds for extending, adding to and improving a public utility from the proceeds of bonds, which bonds are payable only from the income and revenues derived from any source by such utility and are secured by a pledge of the revenues of the utility; and

WHEREAS, pursuant to Resolution No. 4648 adopted on November 8, 2005 (the "Prior Resolution"), the City has heretofore issued its Sewerage System Revenue Bonds, Series 2005, dated November 23, 2005 (the "Prior Bonds"), which Prior Bonds are payable from the income and revenues of the System; and

WHEREAS, the City has determined that certain additions, improvements and extensions to the System (the "Project") are necessary to adequately supply the needs of the City and the residents thereof; and

WHEREAS, the Prior Resolution permits the issuance of additional bonds payable from revenues of the System on a parity with the Prior Bonds upon compliance with certain conditions; and

WHEREAS, to the best of the Common Council's knowledge, information and belief, the City complies with such conditions; and

WHEREAS, other than the Prior Bonds, the City has no bonds or obligations outstanding which are payable from the income and revenues of the System; and

WHEREAS, it is necessary, desirable and in the best interests of the City to authorize and sell revenue bonds (the "Bonds") for such purpose payable solely from the revenues to be derived from the operation of the System, which bonds are to be authorized and issued pursuant to the provisions of Section 66.0621, Wisconsin Statutes on a parity with the Prior Bonds; and

WHEREAS, on February 23, 2016, the Common Council of the City adopted a resolution directing Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Bonds; and

WHEREAS, Ehlers, in consultation with the officials of the City, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference)

setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on March 22, 2016; and

WHEREAS, the City Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on March 22, 2016; and

WHEREAS, the City has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the City. Ehlers has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, the Common Council of the City of River Falls, Pierce and St. Croix Counties, Wisconsin, do resolve that:

Section 1A. Ratification of the Notice of Sale and Offering Materials. The Common Council of the City hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Authorization of Bonds. For the purpose of paying the cost of the Project, the City shall borrow on the credit of the income and revenue of the System the sum of \$4,620,000. Negotiable, fully-registered bonds of the City, in the denomination of \$5,000, or any whole multiple thereof, shall be issued in evidence thereof. The Bonds shall be designated "Sewerage System Revenue Bonds, Series 2016A", shall be numbered from R-1 upward and shall be dated April 13, 2016. The Bonds shall bear interest at the rates per annum set forth in the Proposal and shall mature on May 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference.

Interest on the Bonds shall be payable on May 1 and November 1 of each year, commencing November 1, 2016. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

The schedule of maturities is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

The Bonds maturing on May 1, 2026 and thereafter shall be subject to redemption prior to maturity, at the option of the City, on May 1, 2025 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the City shall direct.

Section 1C. Security for the Bonds. The Bonds, together with interest thereon, shall not constitute an indebtedness of the City nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Special Redemption Fund provided for in Section 4 herein, and shall be a valid claim of the registered owner or owners thereof only against the Special Redemption Fund and the Revenues of the System pledged to such fund, on a parity with the pledge granted to the owners of the Prior Bonds. Sufficient Revenues are hereby pledged to said Special Redemption Fund, and shall be used for no other purpose than to pay the principal of, premium, if any, and interest on the Prior Bonds and the Bonds as the same becomes due.

Section 2. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 3. Definitions. In addition to the words defined elsewhere in this Resolution, the following words shall have the following meanings unless the context or use indicates another or different meaning or intent:

"Annual Debt Service Requirement" means the total amount of principal and interest due in any Fiscal Year on the Prior Bonds, the Bonds and Parity Bonds.

"Bond Year" means the one-year period ending on a principal payment date or mandatory redemption date for the Bonds.

"Code" means the Internal Revenue Code of 1986, as amended.

"Current Expenses" or "Operation and Maintenance Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, costs of materials and supplies, insurance and audits, but excluding depreciation, debt service, tax equivalents and capital expenditures.

"DTC" means The Depository Trust Company, New York, New York, or any successor securities depository for the City with respect to the Bonds.

"Fiscal Year" means the fiscal year adopted by the City for the System, which is currently the calendar year.

"Gross Revenues" or "Revenues" means the gross earnings of the System, including earnings of the System derived from sewerage charges imposed by the City, all payments to the City under any wastewater treatment service agreements between the City and any contract users of the System, any revenues received from the City for services rendered to it and all moneys received from any other source, including special assessments levied and collected in connection with the Project and income derived from investments.

"Net Revenues" means the Revenues minus all Operation and Maintenance Expenses of the System.

"Parity Bonds" means additional bonds or obligations issued on a parity as to pledge and lien with the Bonds in accordance with the provisions of Section 8 of this Resolution.

"Reserve Requirement" means an amount, determined as of the date of issuance of the Bonds, equal to the least of (a) 10% of the stated principal amount of the Bonds (to the extent permitted pursuant to Section 148(d)(1) of the Code and Regulations); (b) the maximum annual debt service on the Bonds; and (c) 125% of average annual debt service on the Bonds. If Parity Bonds which are to be secured by the Reserve Account are issued, the Reserve Requirement shall mean an amount, determined as of the date of issuance of the Parity Bonds, equal to the least of (a) the amount required to be on deposit in the Reserve Account prior to the issuance of such Parity Bonds, plus the amount permitted to be deposited therein from proceeds of the Parity Bonds pursuant to Section 148(d)(1) of the Code and Regulations; (b) the maximum annual debt service on outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued if secured by the Reserve Account; and (c) 125% of average annual debt service on the outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued if secured by the Reserve Account.

"Regulations" means the Regulations of the Commissioner of Internal Revenue under the Code.

"System" means the entire wastewater utility and sewerage system of the City specifically including that portion of the Project owned by the City and the City's proportionate share of the Facility (as defined in a resolution adopted October 24, 1995) and including all property of every nature now or hereafter owned by the City for the collection, transmission, treatment, storage, metering and disposal of domestic, industrial and public sewage, including all improvements and extensions thereto made by the City while any of the Bonds and Parity Bonds remain outstanding, including all real and personal property of every nature comprising part of or used or useful in connection with such sewerage system and including all appurtenances, contracts, leases, franchises and other intangibles.

Section 4. Funds and Accounts. In accordance with Section 66.0621, Wis. Stats., for the purpose of the application and proper allocation of the revenues of the System, and to secure the payment of the principal of and interest on the Prior Bonds, the Bonds and any Parity Bonds,

certain funds of the System which were created and established by Resolution No. 2733 adopted on October 24, 1995 are hereby continued and shall be used solely for the following respective purposes:

- (a) Wastewater Utility Revenue Fund (the "Revenue Fund"), into which shall be deposited as received the Gross Earnings of the System, which money shall then be divided among the Operation and Maintenance Fund, the Special Redemption Fund, the Depreciation Fund and the Surplus Fund in the amounts and in the manner set forth in Section 5 hereof and used for the purposes described below.
- (b) Wastewater Utility Operation and Maintenance Fund (the "Operation and Maintenance Fund"), which shall be used for the payment of Current Expenses.
- (c) Wastewater Utility Special Redemption Fund (the "Special Redemption Fund" or "Debt Service Fund"), which shall consist of two separate accounts known as the Interest and Principal Account and the Reserve Account. The Interest and Principal Account shall be used for the payment of the principal of, premium, if any, and interest on the Prior Bonds, the Bonds and Parity Bonds as the same becomes due. The Reserve Account shall secure the payment of debt service on the Bonds, as further described below; provided however, the Reserve Account does not secure payment of and shall under no circumstances be used to pay any debt service on the Prior Bonds.
- (d) Wastewater Utility Depreciation Fund (the "Depreciation Fund"), which shall be used to provide a proper and adequate depreciation account for the System.
- (e) Wastewater Utility Surplus Fund (the "Surplus Fund"), which shall first be used whenever necessary to pay principal of, premium, if any, or interest on the Prior Bonds, the Bonds and any Parity Bonds when the Special Redemption Fund shall be insufficient for such purpose, and thereafter shall be disbursed as follows: (i) at any time, to remedy any deficiency in any of the Funds provided in this Section 4 hereof; and (ii) money thereafter remaining in the Surplus Fund at the end of any Fiscal Year may be transferred to any of the funds or accounts created herein, to reimburse the general fund of the Municipality for advances made by the Municipality to the System, or as may otherwise be permitted by law.

Section 5. Application of Revenues. After the delivery of the Bonds, the Gross Earnings of the System shall be deposited as collected in the Revenue Fund and shall be transferred monthly to the funds listed below in the following order of priority and in the manner set forth below:

- (a) to the Operation and Maintenance Fund, in an amount equal to the estimated Current Expenses for such month and for the following month (after giving effect to available amounts in said Fund from prior deposits);
- (b) to the Special Redemption Fund, for monthly transfer to the Interest and Principal Account, an amount equal to one-sixth (1/6) of the next installment of interest

coming due on the Prior Bonds, the Bonds and any Parity Bonds then outstanding and an amount equal to one-twelfth (1/12) of the installment of principal of the Prior Bonds, the Bonds and any Parity Bonds coming due during such Bond Year (after giving effect to available amounts in said Fund from accrued interest, any premium or any other source);

- (c) to the Special Redemption Fund, for monthly transfer to the Reserve Account, the amount (if any) necessary to restore the balance therein to an amount equal to the Reserve Requirement;
- (d) to the Depreciation Fund, an amount determined by the Common Council to be sufficient to provide a proper and adequate depreciation account for the System; and
- (e) to the Surplus Fund, any amount remaining in the Revenue Fund after the monthly transfers required above have been completed.

Transfers from the Revenue Fund to the Operation and Maintenance Fund, the Special Redemption Fund, the Depreciation Fund and the Surplus Fund shall be made monthly not later than the tenth day of each month, and such transfer shall be applicable to monies on deposit in the Revenue Fund as of the last day of the month preceding. Any other transfers and deposits to any fund required or permitted by subsection (a) through (e) of this Section, except transfers or deposits which are required to be made immediately or annually, shall be made on or before the tenth day of the month. Any transfer or deposit required to be made at the end of any Fiscal Year shall be made within sixty (60) days after the close of such Fiscal Year. If the tenth day of any month shall fall on a day other than a business day, such transfer or deposit shall be made on the next succeeding business day.

It is the express intent and determination of the Common Council that the amounts transferred from the Revenue Fund and deposited in the Special Redemption Fund shall be sufficient in any event to pay the interest on the Prior Bonds, the Bonds and any Parity Bonds as the same accrues and the principal thereof as the same matures, and to meet reserve requirements.

A Reserve Account previously established shall be herein continued to additionally secure the payment of principal of and interest on the Bonds. The City covenants and agrees that upon the issuance of the Bonds an amount necessary to make the amount on deposit in the Reserve Account equal to the Reserve Requirement shall be deposited into the Reserve Account and shall be maintained therein.

If at any time the amount on deposit in the Reserve Account exceeds the Reserve Requirement, the excess shall be transferred to the Special Redemption Fund and used to pay principal and interest on the Bonds. If for any reason there shall be insufficient funds on hand in the Special Redemption Fund to meet principal or interest becoming due on the Bonds or any Parity Bonds secured by the Reserve Account, then all sums then held in the Reserve Account shall be used to pay the portion of interest or principal on such Bonds or Parity Bonds becoming

due as to which there would otherwise be default, and thereupon the payments required by Section 5(c) shall be made into the Reserve Account until an amount equal to the Reserve Requirement is on deposit in the Reserve Account.

Section 6. Service to the City. The reasonable cost and value of any service rendered to the City by the System by furnishing sewerage services for public purposes, including reasonable health protection charges, shall be charged against the City and shall be paid by it in monthly installments as the service accrues, out of the current revenues of the City collected or in the process of collection, exclusive of the Revenues, and out of the tax levy of the City made by it to raise money to meet its necessary current expenses. It is hereby found and determined that the reasonable cost and value of such service to the City in each year shall be in an amount which, together with Revenues of the System, will produce Net Revenues equivalent to not less than 1.25 times the Annual Debt Service Requirement. Such compensation for such service rendered to the City shall, in the manner provided hereinabove, be paid into the separate and special funds described in Section 4 of this Resolution. However, such payment is subject to (a) annual appropriations by the Common Council therefor, (b) approval of the Wisconsin Public Service Commission, or successors to its function, if necessary, and (c) applicable levy limits, if any; and neither this Resolution nor such payment shall be construed as constituting an obligation of the City to make any such appropriation over and above the reasonable cost and value of services rendered to the City and its inhabitants or to make any subsequent payment over and above such reasonable cost and value.

Section 7. Operation of System; City Covenants. It is covenanted and agreed by the City with the owner or owners of the Bonds, and each of them, that:

(a) The City will faithfully and punctually perform all duties with reference to the System required by the Constitution and Statutes of the State of Wisconsin, including the making and collecting of reasonable and sufficient rates lawfully established for services rendered by the System, and will collect and segregate the Revenues of the System and apply them to the respective funds and accounts described hereinabove;

(b) The City will not sell, lease, or in any manner dispose of the System, including any part thereof or any additions, extensions, or improvements that may be made part thereto, except that the City shall have the right to sell, lease or otherwise dispose of any property of the System found by the Common Council to be neither necessary nor useful in the operation of the System, provided the proceeds received from such sale, lease or disposal shall be paid into the Special Redemption Fund or applied to the acquisition or construction of capital facilities for use in the normal operation of the System, and such payment shall not reduce the amounts otherwise required to be paid into the Special Redemption Fund;

(c) The City will cause the improvements to the System financed by the Bonds to be made as expeditiously as reasonably possible;

(d) The City will pay or cause to be paid all lawful taxes, assessments, governmental charges, and claims for labor, materials or supplies which if unpaid could become a lien upon the System or its Revenues or could impair the security of the Bonds;

(e) The City will maintain in reasonably good condition and operate the System, and will establish, charge and collect such lawfully established rates and charges for the service rendered by the System, so that in each Fiscal Year Net Revenues shall not be less than 125% of the Annual Debt Service Requirement, and so that the Revenues of the System herein agreed to be set aside to provide for the payment of the Prior Bonds, the Bonds and any Parity Bonds and the interest thereon as the same becomes due and payable, and to meet the Reserve Requirement, will be sufficient for those purposes;

(f) The City will prepare a budget not less than sixty days prior to the end of each Fiscal Year and, in the event such budget indicates that the Net Revenues for each Fiscal Year will not exceed the Annual Debt Service Requirement for each corresponding Fiscal Year by the proportion stated hereunder, will take any and all steps permitted by law to increase rates so that the aforementioned proportion of Net Revenues to the Annual Debt Service Requirement shall be accomplished as promptly as possible;

(g) The City will keep proper books and accounts relative to the System separate from all other records of the City and will cause such books and accounts to be audited annually by a recognized independent firm of certified public accountants including a balance sheet and a profit and loss statement of the System as certified by such accountants. Each such audit, in addition to whatever matters may be thought proper by the accountants to be included therein shall include the following: (1) a statement in detail of the income and expenditures of the System for the Fiscal Year; (2) a statement of the Net Revenues of the System for such Fiscal Year; (3) a balance sheet as of the end of such Fiscal Year; (4) the accountants' comment regarding the manner in which the City has carried out the requirements of this Resolution and the accountants' recommendations for any changes or improvements in the operation of the System; (5) the number of connections to the System at the end of the Fiscal Year, for each user classification (i.e., residential, commercial, public and industrial); and (6) a list of the insurance policies in force at the end of the Fiscal Year setting out as to each policy the amount of the policy, the risks covered, the name of the insurer, and the expiration date of the policy; and

(h) So long as any of the Bonds are outstanding the City will carry for the benefit of the owners of the Bonds insurance of the kinds and in the amounts normally carried by private companies or other public bodies engaged in the operation of similar systems. All money received for loss of use and occupancy shall be considered Revenue of the System payable into the separate funds and accounts named in Section 4 of this Resolution. All money received for losses under any casualty policies shall be used in repairing the damage or in replacing the property destroyed provided that if the Common Council shall find it is inadvisable to repair such damage or replace such property and that the operation of the System has not been impaired thereby, such money shall be deposited in the Special Redemption Fund, but in that event such payments shall not reduce the amounts otherwise required to be paid into the Special Redemption Fund.

Section 8. Additional Bonds. The Bonds are issued on a parity with the Prior Bonds as to the pledge of Revenues of the System. No bonds or obligations payable out of the Revenues of the System may be issued in such manner as to enjoy priority over the Bonds. Additional obligations may be issued if their lien and pledge is junior and subordinate to that of the Bonds.

Additional obligations may be issued on a parity with the Bonds as to the pledge of Revenues of the System ("Parity Bonds") only if all of the following conditions are met:

- a. The Net Revenues of the System for the Fiscal Year immediately preceding the issuance of such additional obligations must have been equal to at least 1.25 times the maximum annual principal and interest requirements on all bonds outstanding payable from Revenues of the System (other than bonds being refunded) and on the Parity Bonds then to be issued in any Fiscal Year. Should an increase in permanent rates and charges, including those made to the City, be properly ordered and made effective during the Fiscal Year immediately prior to the issuance of such additional obligations or during that part of the Fiscal Year of issuance prior to such issuance, then Revenues for purposes of such computation shall include such additional Revenues as an independent certified public accountant, consulting professional engineer or the Wisconsin Public Service Commission may certify would have accrued during the prior Fiscal Year had the new rates been in effect during that entire immediately prior Fiscal Year.
- b. The payments required to be made into the funds and accounts enumerated in Section 4 of this Resolution (including the Reserve Account, but not the Surplus Fund) must have been made in full.
- c. The Parity Bonds must have principal maturing on May 1 of each year in which principal falls due and interest falling due on May 1 and November 1 of each year.
- d. If the Parity Bonds are to be secured by the Reserve Account, the amount on deposit in the Reserve Account must be increased to an amount equal to the Reserve Requirement applicable upon the issuance of Parity Bonds as defined in Section 3 of this Resolution.
- e. The proceeds of the Parity Bonds must be used only for the purpose of providing additions, extensions or improvements to the System, or to refund obligations issued for such purpose.

Section 9. Sale of Bonds. The bid of the Purchaser for the purchase price set forth in the Proposal be and it hereby is accepted and the Mayor and City Clerk are authorized and directed to execute an acceptance of the offer of said successful bidder on behalf of the City. The good faith deposit of the Purchaser shall be retained by the City Treasurer until the closing of the bond issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The officers of the City are authorized and directed to do any and all acts necessary to conclude delivery of the Bonds to the Purchaser, upon receipt of the purchase price, as soon after adoption of this Resolution as is convenient.

Section 10. Application of Bond Proceeds. All accrued interest received from the sale of the Bonds shall be deposited into the Special Redemption Fund. An amount of proceeds of the Bonds or other funds of the City sufficient to make the amount currently on deposit in the Reserve Account equal to the Reserve Requirement shall be deposited in the Reserve Account. The balance of the proceeds, less the expenses incurred in authorizing, issuing and delivering the

Bonds, shall be deposited in a special fund designated as "Sewerage System Improvement Fund." Said special fund shall be adequately secured and used solely for the purpose of meeting costs of extending, adding to and improving the System, as described in the preamble hereof. The balance remaining in said Improvement Fund after paying said costs shall be transferred to the Special Redemption Fund for use in payment of principal of and interest on the Bonds.

Section 11. Amendment to Resolution. After the issuance of any of the Bonds, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Bonds have been paid in full as to both principal and interest, or discharged as herein provided, except:

a. The City may, from time to time, amend this Resolution without the consent of any of the owners of the Bonds, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and

b. This Resolution may be amended, in any respect, with the written consent of the owners of not less than two-thirds of the principal amount of the Bonds then outstanding, exclusive of Bonds held by the City; provided, however, that no amendment shall permit any change in the pledge of Revenues derived from the System, or in the maturity of any Bond issued hereunder, or a reduction in the rate of interest on any Bond, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Bonds may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Bond to which the change is applicable.

Section 12. Defeasance. When all Bonds have been discharged, all pledges, liens, covenants and other rights granted to the owners thereof by this Resolution shall cease. The City may discharge all Bonds due on any date by depositing into a special account on or before that date a sum sufficient to pay the same in full; or if any Bonds should not be paid when due, it may nevertheless be discharged by depositing into a special account a sum sufficient to pay it in full with interest accrued from the due date to the date of such deposit. The City, at its option, may also discharge all Bonds called for redemption on any date when they are prepayable according to their terms, by depositing into a special account on or before that date a sum sufficient to pay them in full, with the required redemption premium, if any, provided that notice of redemption has been duly given as required by this Resolution. The City, at its option, may also discharge all Bonds of said issue at any time by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, or of a commission, board or other instrumentality of the U.S. Government, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each of said Bonds to its maturity or, at the City's option, if said Bond is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Bond at maturity, or at the City's option, if said Bond is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Bonds on such date has been duly given or provided for. Upon such payment or deposit, in the amount and manner provided by this Section, all liability of the City with respect to the Bonds

shall cease, terminate and be completely discharged, and the owners thereof shall be entitled only to payment out of the money so deposited.

Section 13. Investments and Arbitrage. Monies accumulated in any of the funds and accounts referred to in Sections 4 and 10 hereof which are not immediately needed for the respective purposes thereof, may be invested in legal investments subject to the provisions of Sec. 66.0603(1m), Wisconsin Statutes, until needed. All income derived from such investments shall be credited to the fund or account from which the investment was made; provided, however, that at any time that the Reserve Requirement is on deposit in the Reserve Account, any income derived from investment of the Reserve Account shall be deposited into the Special Redemption Fund and used to pay principal and interest on the Bonds. A separate banking account is not required for each of the funds and accounts established under this Resolution; however, the monies in each fund or account shall be accounted for separately by the City and used only for the respective purposes thereof. The proceeds of the Bonds shall be used solely for the purposes for which they are issued but may be temporarily invested until needed in legal investments. No such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations.

An officer of the City, charged with the responsibility for issuing the Bonds, shall, on the basis of the facts, estimates and circumstances in existence on the date of closing, make such certifications as are necessary to permit the conclusion that the Bonds are not "arbitrage bonds" under Section 148 of the Code or the Regulations.

Section 14. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the City and the owner or owners of the Bonds, and after issuance of any of the Bonds no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 11, until all of the Bonds have been paid in full as to both principal and interest. The owner or owners of any of the Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the City, the governing body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the City, its governing body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the City and on file in the City Clerk's office.

Section 16. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by U.S. Bank National Association, St. Paul, Minnesota, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the City and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 17. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 18. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 19. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and the ownership, management and use of the projects will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

The foregoing covenants shall remain in full force and effect, notwithstanding the defeasance of the Bonds, until the date on which all of the Bonds have been paid in full.

Section 20. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 21. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

Section 22. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it are hereby ratified and approved. In connection with the closing of the Bonds, the appropriate City official shall certify the Preliminary Official Statement and any addenda. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda to be distributed to the Purchaser.

Section 23. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 24. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 25. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are

acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 26. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent, sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 27. Conflicting Ordinances or Resolutions. All prior ordinances, resolutions (other than the Prior Resolution), rules, or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage. In case of any conflict between this Resolution and the Prior Resolution, the Prior Resolution shall control so long as any Prior Bonds authorized by such resolution are outstanding.

Adopted, approved and recorded March 22, 2016.

Danial H. Toland
Mayor

ATTEST:

Lu Ann Hecht
City Clerk

(SEAL)

DRAFT

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

[EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on May 1, _____, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from special redemption fund deposits which are required to be made in amounts sufficient to redeem on May 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on May 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on May 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on May 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on May 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT E

(Form of Bond)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
PIERCE AND ST. CROIX COUNTIES
NO. R-____ CITY OF RIVER FALLS \$_____
SEWERAGE SYSTEM REVENUE BOND, SERIES 2016A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
May 1, _____ April 13, 2016 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, the City of River Falls, Pierce and St. Croix Counties, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), solely from the fund hereinafter specified, on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on May 1 and November 1 of each year commencing on November 1, 2016 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by U.S. Bank National Association, St. Paul, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

The Bonds maturing on May 1, 2026 and thereafter are subject to redemption prior to maturity, at the option of the City, on May 1, 2025 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

【The Bonds maturing in the years _____, _____ and _____ are subject to mandatory redemption by lot as provided in the Resolution referenced below at the redemption price of par plus accrued interest to the date of redemption and without premium.】

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

This Bond is one of an issue aggregating \$4,620,000, issued for the purpose of paying the cost of additions, improvements and extensions to the City's Sewerage System, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereto and a Resolution adopted March 22, 2016, and entitled: "Resolution Authorizing the Issuance and Sale of \$4,620,000 Sewerage System Revenue Bonds, Series 2016A" (the "Resolution") and is payable only from the income and revenues derived from the operation of said Sewerage System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Special Redemption Fund", created by a resolution adopted by the City on October 24, 1995 and continued by the Resolution. The Bonds are issued on a parity with the City's Sewerage System Revenue Bonds, Series 2005, dated November 23, 2005 (the "Prior Bonds"). This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or provision.

This Bond has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new

fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

It is hereby certified, recited and declared that all conditions, things and acts required by law to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said City from the operation of its Sewerage System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

IN WITNESS WHEREOF, the City of River Falls, Pierce and St. Croix Counties, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF RIVER FALLS,
PIERCE AND ST. CROIX COUNTIES, WISCONSIN

By: _____
Danial H. Toland
Mayor

By: _____
Lu Ann Hecht
City Clerk

(SEAL)

Date of Authentication: April 13, 2016

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolution of the City of River Falls, Wisconsin.

U.S. BANK NATIONAL ASSOCIATION,
ST. PAUL, MINNESOTA

By _____
Authorized Signatory

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

EXHIBIT F

Fiscal Agency Agreement

(See Attached)

DRAFT

FISCAL AGENCY AGREEMENT

THIS AGREEMENT, made as of the 13th day of April, 2016 between the City of River Falls, Wisconsin (the "Municipality"), and U.S. Bank National Association, St. Paul, Minnesota (the "Fiscal Agent").

WITNESSETH:

WHEREAS, the Municipality has duly authorized the issuance of its \$4,620,000 Sewerage System Revenue Bonds, Series 2016A, dated April 13, 2016 (the "Obligations") pursuant to the applicable provisions of the Wisconsin Statutes and the resolutions adopted by the Municipality on February 23, 2016 and March 22, 2016 (collectively, the "Resolution"); and

WHEREAS, the Municipality is issuing the Obligations in registered form pursuant to Section 149 of the Internal Revenue Code of 1986, as amended, and applicable Treasury Regulations promulgated thereunder; and

WHEREAS, pursuant to the Resolution and Section 67.10(2), Wisconsin Statutes the Municipality has authorized the appointment of the Fiscal Agent as agent for the Municipality for any or all of the following responsibilities: payment of principal and interest on, registering, transferring and authenticating the Obligations as well as other applicable responsibilities permitted by Section 67.10(2), Wisconsin Statutes.

NOW, THEREFORE, the Municipality and the Fiscal Agent hereby agree as follows:

I. APPOINTMENT

The Fiscal Agent is hereby appointed agent for the Municipality with respect to the Obligations for the purpose of performing such of the responsibilities stated in Section 67.10(2), Wisconsin Statutes, as are delegated herein or as may be otherwise specifically delegated in writing to the Fiscal Agent by the Municipality.

II. INVESTMENT RESPONSIBILITY

The Fiscal Agent shall not be under any obligation to invest funds held for the payment of interest or principal on the Obligations.

III. PAYMENTS

At least one business day before each interest payment date (commencing with the interest payment date of November 1, 2016 and continuing thereafter until the principal of and interest on the Obligations should have been fully paid or prepaid in accordance with their terms) the Municipality shall pay to the Fiscal Agent, in good funds immediately available to the Fiscal Agent on the interest payment date, a sum equal to the amount payable as principal of, premium, if any, and interest on the Obligations on such interest payment date. Said interest and/or principal payment dates and amounts are outlined on Schedule A which is attached hereto and incorporated herein by this reference.

The Fiscal Agent shall not be liable to any registered owner for payments made after the scheduled payment date if such delay in payment is caused by the Municipality's failure to comply with the above.

IV. CANCELLATION

In every case of the surrender of any Obligation for the purpose of payment, the Fiscal Agent shall cancel and destroy the same and deliver to the Municipality a certificate regarding such cancellation. The Fiscal Agent shall be permitted to microfilm or otherwise photocopy and record said Obligations.

V. REGISTRATION BOOK

The Fiscal Agent shall maintain in the name of the Municipality a Registration Book containing the names and addresses of all owners of the Obligations and the following information as to each Obligation: its number, date, purpose, amount, rate of interest and when payable. The Fiscal Agent shall keep confidential said information in accordance with applicable banking and governmental regulations.

VI. INTEREST PAYMENT

Payment of each installment of interest on each Obligation shall be made to the registered owner of such Obligation whose name shall appear on the Registration Book at the close of business on the 15th day of the calendar month next preceding the interest payment date and shall be paid by check or draft of the Fiscal Agent mailed to such registered owner at his address as it appears in such Registration Book or at such other address as may be furnished in writing by such registered owner to the Fiscal Agent.

VII. PAYMENT OF PRINCIPAL AND NOTICE OF REDEMPTION

(a) Principal Payments. Principal shall be paid to the registered owner of an Obligation upon surrender of the Obligation on or after its maturity or redemption date.

[The Obligations due on May 1, 20__ and May 1, 20__ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from deposits which are required to be made in amounts sufficient to redeem on May 1 of each year the respective amount of Term Bonds specified on the attached Schedule MRP.

The Municipality hereby directs and the Fiscal Agent hereby agrees to select the Term Bonds to be redeemed on the dates set forth above and to give notice of such redemption as set forth in substantially the form attached hereto as Schedule B by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company at least thirty (30) days but not more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Obligation selected to be redeemed, in whole or in part, at the address shown on the registration books as of the Record Date.

The Municipality, in accordance with Section III hereof, shall make payments sufficient for the Fiscal Agent to pay the amounts due on the Term Bonds subject to mandatory redemption.]

(b) Official Notice of Redemption. In the event the Municipality exercises its option to redeem any of the Obligations, the Municipality shall, at least 35 days prior to the redemption date, direct the Fiscal Agent to give official notice of such redemption by sending an official notice thereof by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company at least 30 days but not more than 60 days prior to the date fixed for redemption to the registered owner of each Obligation to be redeemed in whole or in part at the address shown in the Registration Book. Such official notice of redemption shall be dated and shall state (i) the redemption date and price; (ii) an identification of the Obligations to be redeemed, including the date of original issue of the Obligations; (iii) that on the redemption date the redemption price will become due and payable upon each such Obligation or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date; and (iv) the place where such Obligations are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Fiscal Agent. [Official notice of the redemption of Obligations subject to mandatory redemption shall be given in the same manner.]

(c) Additional Notice of Redemption. In addition to the official notice of redemption provided in (b) above, further notice of any redemption shall be given by the Fiscal Agent on behalf of the Municipality to the Municipal Securities Rulemaking Board and The Depository Trust Company of New York, New York but neither a defect in this additional notice nor any failure to give all or any portion of such additional notice shall in any manner defeat the effectiveness of a call for redemption.

Each further notice of redemption given hereunder shall be sent at least 30 days before the redemption date by registered or certified mail, overnight delivery service, facsimile transmission or email transmission and shall contain the information required above for an official notice of redemption.

(d) Redemption of Obligations. The Obligations to be redeemed [at the option of the Municipality] shall be selected by the Municipality and, within any maturity, shall be selected by lot by the Depository described in Section VIII hereof. [Obligations subject to mandatory redemption shall be selected as described in (a) above.] The Obligations or portions of Obligations to be redeemed shall, on the redemption dates, become due and payable at the redemption price therein specified, and from and after such date such Obligations or portions of Obligations shall cease to bear interest. Upon surrender of such Obligations for redemption in accordance with the official notice of redemption, such Obligations shall be paid by the Fiscal Agent at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Obligation, there shall be prepared for the registered owner a new Obligation or Obligations of the same maturity in the amount of the unpaid principal. Each check or other transfer of funds issued in payment of the redemption price of Obligations being redeemed shall

bear the CUSIP number identifying, by issue and maturity, the Obligations being redeemed with the proceeds of such check or other transfer.

VIII. UTILIZATION OF THE DEPOSITORY TRUST COMPANY

The Depository Trust Company's Book-Entry-Only System is to be utilized for the Obligations. The Fiscal Agent, as agent for the Municipality, agrees to comply with the provisions of The Depository Trust Company's Operational Arrangements, as they may be amended from time to time referenced in the Blanket Issuer Letter of Representations executed by the Municipality. The provisions of the Operational Arrangements and this Section VIII supersede and control any and all representations in this Agreement.

IX. OBLIGATION TRANSFER AND EXCHANGE

The Fiscal Agent shall transfer Obligations upon presentation of a written assignment duly executed by the registered owner or by such owner's duly authorized representative. Upon such a transfer, new registered Obligation(s) of the same maturity, in authorized denomination or denominations in the same aggregate principal amount for each maturity shall be issued to the transferee in exchange therefor, and the name of such transferee shall be entered as the new registered owner in the Registration Book. No Obligation may be registered to bearer. The Fiscal Agent may exchange Obligations of the issue for a like aggregate principal amount of Obligations of the same maturity in authorized whole multiples of \$5,000.

The Obligations shall be numbered R-1 and upward. Upon any transfer or exchange, the Obligation or Obligations issued shall bear the next highest consecutive unused number or numbers.

The Municipality shall cooperate in any such transfer, and the appropriate officers of the Municipality are authorized to execute any new Obligation or Obligations necessary to effect any such transfer.

X. AUTHENTICATION, IF REQUIRED

The Fiscal Agent shall sign and date the Certificate of Authentication, if any, on each Obligation on the date of delivery, transfer or exchange of such Obligation. The Fiscal Agent shall distribute and/or retain for safekeeping the Obligations in accordance with the direction of the registered owners thereof.

XI. STATEMENTS

The Fiscal Agent shall furnish the Municipality with an accounting of interest and funds annually beginning December 15, 2016.

XII. FEES

The Municipality agrees to pay the Fiscal Agent fees for its services hereunder in the amounts set forth on Schedule [B/C] hereto.

XIII. MISCELLANEOUS

(a) Nonpresentment of Checks. In the event the check or draft mailed by the Fiscal Agent to the registered owner is not presented for payment within five years of its date, then the monies representing such nonpayment shall be returned to the Municipality or to such board, officer or body as may then be entitled by law to receive the same together with the name of the registered owner of the Obligation and the last mailing address of record and the Fiscal Agent shall no longer be responsible for the same.

(b) Resignation and Removal; Successor Fiscal Agent. (i) Fiscal Agent may at any time resign by giving not less than 60 days written notice to Municipality. Upon receiving such notice of resignation, Municipality shall promptly appoint a successor fiscal agent by an instrument in writing executed by order of its governing body. If no successor fiscal agent shall have been so appointed and have accepted appointment within 60 days after such notice of resignation, the resigning fiscal agent may petition any court of competent jurisdiction for the appointment of a successor fiscal agent. Such court may thereupon, after such notice, if any, as it may deem proper and prescribes, appoint a successor fiscal agent. The resignation of the fiscal agent shall take effect only upon appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(ii) The Fiscal Agent may also be removed by the Municipality at any time upon not less than 60 days' written notice. Such removal shall take effect upon the appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(iii) Any successor fiscal agent shall execute, acknowledge and deliver to Municipality and to its predecessor fiscal agent an instrument accepting such appointment hereunder, and thereupon the resignation or removal of the predecessor fiscal agent shall become effective and such successor fiscal agent, without any further act, deed or conveyance, shall become vested with all the rights, powers, trusts, duties and obligations of its predecessor, with like effect as if originally named as fiscal agent herein; but nevertheless, on written request of Municipality, or on the request of the successor, the fiscal agent ceasing to act shall execute and deliver an instrument transferring to such successor fiscal agent, all the rights, powers, and trusts of the fiscal agent so ceasing to act. Upon the request of any such successor fiscal agent, Municipality shall execute any and all instruments in writing for more fully and certainly vesting in and confirming to such successor fiscal agent all such rights, powers and duties. Any predecessor fiscal agent shall pay over to its successor fiscal agent any funds of the Municipality.

(iv) Any corporation, association or agency into which the Fiscal Agent may be converted or merged, or with which it may be consolidated, or to which it may sell or transfer its corporate trust business and assets as a whole or substantially as a whole, or any corporation or association resulting from any such conversion, sale, merger, consolidation or transfer to which it is a party, ipso facto, shall be and become successor fiscal agent under this Agreement and vested with all the trusts, powers, discretions, immunities and privileges and all other matters as was its predecessor, without the execution or filing of any instrument or any further act, deed or conveyance on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

(v) Any successor fiscal agent shall be qualified pursuant to Sec. 67.10(2), Wisconsin Statutes, as amended.

(c) Termination. This Agreement shall terminate on the earlier of (i) the payment in full of all of the principal and interest on the Obligations to the registered owners of the Obligations or (ii) five years after (aa) the last principal payment on the Obligations is due (whether by maturity or earlier redemption) or (bb) the Municipality's responsibilities for payment of the Obligations are fully discharged, whichever is later. The parties realize that any funds hereunder as shall remain upon termination shall, except as may otherwise by law, be turned over to the Municipality after deduction of any unpaid fees and disbursements of Fiscal Agent or, if required by law, to such officer, board or body as may then be entitled by law to receive the same. Termination of this Agreement shall not, of itself, have any effect on Municipality's obligation to pay the outstanding Obligations in full in accordance with the terms thereof.

(d) Indemnification. The Fiscal Agent undertakes to perform only such duties as are specifically set forth herein and may conclusively rely and shall be protected in acting or restraining from acting on any written notice, instrument or signature reasonably believed by it to be genuine and to have been signed or presented by the proper party or parties duly authorized to do so. The Fiscal Agent shall have no responsibility for the contents of any writing contemplated herein and may rely without any liability upon the contents thereof. It is acknowledged by the Municipality that the Fiscal Agent is bound only by the terms of this Agreement and that the Fiscal Agent shall not be required to use its discretion with respect to any matter that arises under this Agreement.

The Fiscal Agent shall not be liable for any action taken or omitted to be taken by it in good faith and believed by it to be authorized hereby or within the rights and powers conferred upon it hereunder, nor for action taken or omitted to be taken by it in good faith and in accordance with advice of counsel (which counsel may be of the Fiscal Agent's own choosing but shall not be counsel to the Municipality), and shall not be liable for any mistakes of fact or error of judgment or for any acts or omissions of any kind unless caused by its own willful misconduct or gross negligence.

To the extent permitted by law, the Municipality agrees to indemnify the Fiscal Agent and hold it harmless against any and all liabilities incurred by it hereunder except for liability incurred by the Fiscal Agent resulting from its own willful misconduct or gross negligence.

This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin. This Agreement may be amended only by a writing signed by all parties hereto and shall be binding upon and inure to the benefit of the parties, their successors and assigns.

(e) Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement, being duly authorized so to do, each in the manner most appropriate to it, on the date first above written.

CITY OF RIVER FALLS, PIERCE AND
ST. CROIX COUNTIES, WISCONSIN

By _____
Danial H. Toland
Mayor

(SEAL)

Lu Ann Hecht
City Clerk

U.S. BANK NATIONAL ASSOCIATION,
Fiscal Agent

By _____
Title _____

DRAFT

SCHEDULE A

Debt Service Schedule
\$4,620,000 Sewerage System Revenue Bonds, Series 2016A
of the City of River Falls, Wisconsin
dated April 13, 2016

(SEE ATTACHED)

[SCHEDULE MRP

Mandatory Redemption Provision

The Obligations due on May 1, _____, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from special redemption fund deposits which are required to be made in amounts sufficient to redeem on May 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on May 1, _____

<u>Redemption</u> <u>Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on May 1, _____

<u>Redemption</u> <u>Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on May 1, _____

<u>Redemption</u> <u>Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on May 1, _____

<u>Redemption</u> <u>Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

[SCHEDULE B

NOTICE OF MANDATORY SINKING FUND REDEMPTION*

City of River Falls, Wisconsin
Sewerage System Revenue Bonds, Series 2016A
Dated April 13, 2016

NOTICE IS HEREBY GIVEN that a portion of the Bonds of the above-referenced issue which mature on May 1, 20__ shall be subject to mandatory sinking fund redemption on May 1 of the year set forth below, in the amount set forth below, at a redemption price equal to One Hundred Percent (100%) of the principal amount redeemed plus accrued interest to the date of redemption.

<u>Redemption Date</u>	<u>Principal Amount</u>	<u>CUSIP Number</u>
May 1, ____	\$_____	_____

Such portion of the Bonds will cease to bear interest on the redemption date set forth above.

BY THE ORDER OF THE
COMMON COUNCIL

CITY OF RIVER FALLS, WISCONSIN

Dated: _____

* To be provided by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to the call date. At least thirty (30) days prior to the call date notice shall also be filed electronically with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.]

SCHEDULE [B/C]

(SEE ATTACHED)

MEMORANDUM

TO: Mayor Toland and City Council Members

FROM: Julie Bergstrom, Finance Director/Asst. City Administrator

DATE: March 22, 2016

TITLE: Resolution Regarding Sale of General Obligation Refunding Bonds

RECOMMENDED ACTION

Review and possible approval of the bids for the sale of \$4,305,000 to refund the 2009A general obligation debt issue. The official statement related to the offering can be accessed [here](#).

BACKGROUND

Bids are being solicited to partially refund the City's outstanding 2009A bonds, which were issued for the construction of the City Hall building. This is an advance refunding which allows the City to refinance \$3,920,000 in bonds that are callable as of September 1, 2018, and continue to pay the existing debt service schedule for the bonds scheduled to mature in 2016-2018. No additional project costs are included in the refinancing, and the term remains the same as the original debt.

An official statement has been prepared to solicit bids from underwriters for this offering, and a rating has been requested from Moody's. The refunding issue is presented for consideration in order to obtain interest rate savings.

DISCUSSION

The bids will be received on Tuesday, March 22, and will be available at the Council meeting for review and discussion.

FINANCIAL CONSIDERATIONS

The general obligation refunding issue is expected to save approximately \$350,000 (\$311,000 present value) over the remaining term of the bonds.

CONCLUSION

Sean Lentz from Ehlers will be at the Council meeting to review the bids and make a recommendation to the Council.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF
\$4,305,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016B

WHEREAS, the Common Council of the City of River Falls, Pierce and St. Croix Counties, Wisconsin (the "City") hereby finds and determines that it is necessary, desirable and in the best interest of the City to raise funds for the purpose of paying the cost of advance refunding the 2019-2029 maturities of the General Obligation Refunding Bonds, Series 2009A, dated March 18, 2009 (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, the Common Council deems it to be necessary, desirable and in the best interest of the City to refund the Refunded Obligations for the purpose of achieving debt service cost savings;

WHEREAS, cities are authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation refunding bonds (the "Bonds") to refinance their outstanding obligations;

WHEREAS, on February 23, 2016, the City adopted a resolution directing Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Bonds;

WHEREAS, Ehlers, in consultation with the officials of the City, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on March 22, 2016;

WHEREAS, the City Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on March 22, 2016;

WHEREAS, the City has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the City. Ehlers has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1A. Ratification of the Notice of Sale, and Offering Materials. The Common Council of the City hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering

materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Authorization of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed, pursuant to Section 67.04, Wisconsin Statutes, through the issuance of the Bonds, the sum of FOUR MILLION THREE HUNDRED FIVE THOUSAND DOLLARS (\$4,305,000).

Section 1C. Award of the Bonds. The Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal is hereby accepted. The Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. The good faith deposit of the Purchaser shall be retained by the City Treasurer until the closing of the bond issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Refunding Bonds, Series 2016B"; shall be issued in the aggregate principal amount of \$4,305,000; shall be dated April 13, 2016; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on the dates and in the principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2016. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on September 1, 2026 and thereafter shall be subject to redemption prior to maturity, at the option of the City, on September 1, 2025 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. [If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the City shall direct.]

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2016 through 2028 for the payments due in the years 2016 through 2029 in the amounts set forth on the Schedule. The amount of tax levied in the year 2016 shall be the total amount of debt service due on the Bonds in the years 2016 and 2017; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Bonds in the year 2016.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The City hereby appropriates from amounts levied to pay debt service on the Refunded Obligations or other funds of the City on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay the interest on the Bonds coming due on September 1, 2016 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Refunding Bonds, Series 2016B, dated April 13, 2016" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise

extinguished. The City Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the City and disbursed solely for the purpose for which borrowed or for the payment of the principal of and the interest on the Bonds. In order to accomplish the Refunding, Bond Proceeds shall be transferred to the Escrow Account, as provided in Section 19 hereof. Monies in the Escrow Account may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Escrow Account after the Refunding has been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds,

shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Bonds or the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and

contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by U.S. Bank National Association, St. Paul, Minnesota, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the City and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 13. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the City and on file in the City Clerk's office.

Section 16. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to the Escrow Agent or to KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 19. Escrow Agent; Escrow Agreement; Escrow Account. U.S. Bank National Association, St. Paul, Minnesota, is hereby appointed escrow agent for the City, for the purpose of ensuring the payment of the principal of and interest on the Refunded Obligations (the "Escrow Agent").

The Mayor and City Clerk are hereby authorized and directed to execute an escrow agreement substantially in the form attached hereto as Exhibit G (the "Escrow Agreement") (such form may be modified by said officers prior to execution, the execution of such agreement by said officers to constitute full approval of the Common Council of any such modifications), with the Escrow Agent, for the purpose of effectuating the provisions of this Resolution.

The Bond Proceeds allocable to refunding the Refunded Obligations, other than any premium not used for the Refunding and accrued interest which shall be deposited in the Debt Service Fund Account created above, shall be deposited in a refunding escrow account which is hereby created with the Escrow Agent, pursuant to the Escrow Agreement, for the purpose of retaining the required amount of cash, if any, and acquiring the United States obligations provided for in the Escrow Agreement.

Upon transfer of the Bond Proceeds and any other necessary funds allocable to refunding the Refunded Obligations to the Escrow Account, the taxes heretofore levied to pay debt service on the Refunded Obligations shall be abated to the extent such transfer together with investment earnings thereon is sufficient to pay the principal of and interest on the Refunded Obligations,

but such abatement shall not affect the City's pledge of its full faith, credit and resources to make such payments. The refunding escrow account created by the Escrow Agreement shall hereinafter serve as the debt service (or sinking) fund account for the Refunded Obligations. The Escrow Agent shall serve as custodian of said debt service (or sinking) funds.

Section 20. SLGS Subscriptions. The Escrow Agent and Ehlers are authorized to submit subscriptions for United States Treasury Securities - State and Local Government Series and to purchase other U.S. government securities on behalf of the City in such amount as is necessary in order to carry out the Refunding.

Section 21. Redemption of the Refunded Obligations. The Refunded Obligations are hereby called for prior payment and redemption on September 1, 2018 at a price of par plus accrued interest to the date of redemption.

The City hereby directs the Escrow Agent appointed above to cause timely notice of redemption, in substantially the form attached to the Escrow Agreement (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice.

Section 22. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 23. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 24. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded March 22, 2016.

Danial H. Toland
Mayor

ATTEST:

Lu Ann Hecht
City Clerk

(SEAL)

DRAFT

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on September 1, ____, ____, ____, and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on September 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on September 1

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on September 1

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on September 1

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on September 1

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

EXHIBIT E
(Form of Bond)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
PIERCE AND ST. CROIX COUNTIES
NO. R-___ CITY OF RIVER FALLS \$_____
GENERAL OBLIGATION REFUNDING BOND, SERIES 2016B

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
September 1, _____ April 13, 2016 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the City of River Falls, Pierce and St. Croix Counties, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2016 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by U.S. Bank National Association, St. Paul, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$4,305,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the purpose of paying the cost of refunding certain outstanding obligations of the City, all as authorized by resolutions of the Common Council duly adopted by said governing body at meetings held on February 23, 2016 and March 22, 2016. Said resolutions are recorded in the official minutes of the Common Council for said dates.

The Bonds maturing on September 1, 2026 and thereafter are subject to redemption prior to maturity, at the option of the City, on September 1, 2025 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Bonds maturing in the years _____, _____ and _____ are subject to mandatory redemption by lot as provided in the resolution authorizing the Bonds at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of River Falls, Pierce and St. Croix Counties, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF RIVER FALLS,
PIERCE AND ST. CROIX COUNTIES,
WISCONSIN

By: _____

Danial H. Toland
Mayor

(SEAL)

By: _____

Lu Ann Hecht
City Clerk

DRAFT

Date of Authentication: April 13, 2016

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolution of the City of River Falls, Wisconsin.

U.S. BANK NATIONAL ASSOCIATION,
ST. PAUL, MINNESOTA

By _____
Authorized Signatory

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

EXHIBIT F

Fiscal Agency Agreement

(See Attached)

DRAFT

FISCAL AGENCY AGREEMENT

THIS AGREEMENT, made as of the 13th day of April, 2016 between the City of River Falls, Wisconsin (the "Municipality"), and U.S. Bank National Association, St. Paul, Minnesota (the "Fiscal Agent").

WITNESSETH:

WHEREAS, the Municipality has duly authorized the issuance of its \$4,305,000 General Obligation Refunding Bonds, Series 2016B, dated April 13, 2016 (the "Obligations") pursuant to the applicable provisions of the Wisconsin Statutes and the resolutions adopted by the Municipality on February 23, 2016 and March 22, 2016 (collectively, the "Resolution"); and

WHEREAS, the Municipality is issuing the Obligations in registered form pursuant to Section 149 of the Internal Revenue Code of 1986, as amended, and applicable Treasury Regulations promulgated thereunder; and

WHEREAS, pursuant to the Resolution and Section 67.10(2), Wisconsin Statutes the Municipality has authorized the appointment of the Fiscal Agent as agent for the Municipality for any or all of the following responsibilities: payment of principal and interest on, registering, transferring and authenticating the Obligations as well as other applicable responsibilities permitted by Section 67.10(2), Wisconsin Statutes.

NOW, THEREFORE, the Municipality and the Fiscal Agent hereby agree as follows:

I. APPOINTMENT

The Fiscal Agent is hereby appointed agent for the Municipality with respect to the Obligations for the purpose of performing such of the responsibilities stated in Section 67.10(2), Wisconsin Statutes, as are delegated herein or as may be otherwise specifically delegated in writing to the Fiscal Agent by the Municipality.

II. INVESTMENT RESPONSIBILITY

The Fiscal Agent shall not be under any obligation to invest funds held for the payment of interest or principal on the Obligations.

III. PAYMENTS

At least one business day before each interest payment date (commencing with the interest payment date of September 1, 2016 and continuing thereafter until the principal of and interest on the Obligations should have been fully paid or prepaid in accordance with their terms) the Municipality shall pay to the Fiscal Agent, in good funds immediately available to the Fiscal Agent on the interest payment date, a sum equal to the amount payable as principal of, premium, if any, and interest on the Obligations on such interest payment date. Said interest and/or principal payment dates and amounts are outlined on Schedule A which is attached hereto and incorporated herein by this reference.

The Fiscal Agent shall not be liable to any registered owner for payments made after the scheduled payment date if such delay in payment is caused by the Municipality's failure to comply with the above.

IV. CANCELLATION

In every case of the surrender of any Obligation for the purpose of payment, the Fiscal Agent shall cancel and destroy the same and deliver to the Municipality a certificate regarding such cancellation. The Fiscal Agent shall be permitted to microfilm or otherwise photocopy and record said Obligations.

V. REGISTRATION BOOK

The Fiscal Agent shall maintain in the name of the Municipality a Registration Book containing the names and addresses of all owners of the Obligations and the following information as to each Obligation: its number, date, purpose, amount, rate of interest and when payable. The Fiscal Agent shall keep confidential said information in accordance with applicable banking and governmental regulations.

VI. INTEREST PAYMENT

Payment of each installment of interest on each Obligation shall be made to the registered owner of such Obligation whose name shall appear on the Registration Book at the close of business on the 15th day of the calendar month next preceding the interest payment date and shall be paid by check or draft of the Fiscal Agent mailed to such registered owner at his address as it appears in such Registration Book or at such other address as may be furnished in writing by such registered owner to the Fiscal Agent.

VII. PAYMENT OF PRINCIPAL AND NOTICE OF REDEMPTION

(a) Principal Payments. Principal shall be paid to the registered owner of an Obligation upon surrender of the Obligation on or after its maturity or redemption date.

[The Obligations due on September 1, 20__ and September 1, 20__ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from deposits which are required to be made in amounts sufficient to redeem on September 1 and March 1 of each year the respective amount of Term Bonds specified on the attached Schedule MRP.

The Municipality hereby directs and the Fiscal Agent hereby agrees to select the Term Bonds to be redeemed on the dates set forth above and to give notice of such redemption as set forth in substantially the form attached hereto as Schedule B by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company at least thirty (30) days but not more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Obligation selected to be redeemed, in whole or in part, at the address shown on the registration books as of the Record Date.

The Municipality, in accordance with Section III hereof, shall make payments sufficient for the Fiscal Agent to pay the amounts due on the Term Bonds subject to mandatory redemption.]

(b) Official Notice of Redemption. In the event the Municipality exercises its option to redeem any of the Obligations, the Municipality shall, at least 35 days prior to the redemption date, direct the Fiscal Agent to give official notice of such redemption by sending an official notice thereof by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company at least 30 days but not more than 60 days prior to the date fixed for redemption to the registered owner of each Obligation to be redeemed in whole or in part at the address shown in the Registration Book. Such official notice of redemption shall be dated and shall state (i) the redemption date and price; (ii) an identification of the Obligations to be redeemed, including the date of original issue of the Obligations; (iii) that on the redemption date the redemption price will become due and payable upon each such Obligation or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date; and (iv) the place where such Obligations are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Fiscal Agent. [Official notice of the redemption of Obligations subject to mandatory redemption shall be given in the same manner.]

(c) Additional Notice of Redemption. In addition to the official notice of redemption provided in (b) above, further notice of any redemption shall be given by the Fiscal Agent on behalf of the Municipality to the Municipal Securities Rulemaking Board and The Depository Trust Company of New York, New York but neither a defect in this additional notice nor any failure to give all or any portion of such additional notice shall in any manner defeat the effectiveness of a call for redemption.

Each further notice of redemption given hereunder shall be sent at least 30 days before the redemption date by registered or certified mail, overnight delivery service, facsimile transmission or email transmission and shall contain the information required above for an official notice of redemption.

(d) Redemption of Obligations. The Obligations to be redeemed [at the option of the Municipality] shall be selected by the Municipality and, within any maturity, shall be selected by lot by the Depository described in Section VIII hereof. [Obligations subject to mandatory redemption shall be selected as described in (a) above.] The Obligations or portions of Obligations to be redeemed shall, on the redemption dates, become due and payable at the redemption price therein specified, and from and after such date such Obligations or portions of Obligations shall cease to bear interest. Upon surrender of such Obligations for redemption in accordance with the official notice of redemption, such Obligations shall be paid by the Fiscal Agent at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Obligation, there shall be prepared for the registered owner a new Obligation or Obligations of the same maturity in the amount of the unpaid principal. Each check or other transfer of funds issued in payment of the redemption price of Obligations being redeemed shall

bear the CUSIP number identifying, by issue and maturity, the Obligations being redeemed with the proceeds of such check or other transfer.

VIII. UTILIZATION OF THE DEPOSITORY TRUST COMPANY

The Depository Trust Company's Book-Entry-Only System is to be utilized for the Obligations. The Fiscal Agent, as agent for the Municipality, agrees to comply with the provisions of The Depository Trust Company's Operational Arrangements, as they may be amended from time to time referenced in the Blanket Issuer Letter of Representations executed by the Municipality. The provisions of the Operational Arrangements and this Section VIII supersede and control any and all representations in this Agreement.

IX. OBLIGATION TRANSFER AND EXCHANGE

The Fiscal Agent shall transfer Obligations upon presentation of a written assignment duly executed by the registered owner or by such owner's duly authorized representative. Upon such a transfer, new registered Obligation(s) of the same maturity, in authorized denomination or denominations in the same aggregate principal amount for each maturity shall be issued to the transferee in exchange therefor, and the name of such transferee shall be entered as the new registered owner in the Registration Book. No Obligation may be registered to bearer. The Fiscal Agent may exchange Obligations of the issue for a like aggregate principal amount of Obligations of the same maturity in authorized whole multiples of \$5,000.

The Obligations shall be numbered R-1 and upward. Upon any transfer or exchange, the Obligation or Obligations issued shall bear the next highest consecutive unused number or numbers.

The Municipality shall cooperate in any such transfer, and the appropriate officers of the Municipality are authorized to execute any new Obligation or Obligations necessary to effect any such transfer.

X. AUTHENTICATION, IF REQUIRED

The Fiscal Agent shall sign and date the Certificate of Authentication, if any, on each Obligation on the date of delivery, transfer or exchange of such Obligation. The Fiscal Agent shall distribute and/or retain for safekeeping the Obligations in accordance with the direction of the registered owners thereof.

XI. STATEMENTS

The Fiscal Agent shall furnish the Municipality with an accounting of interest and funds annually beginning December 15, 2016.

XII. FEES

The Municipality agrees to pay the Fiscal Agent fees for its services hereunder in the amounts set forth on Schedule [B/C] hereto.

XIII. MISCELLANEOUS

(a) Nonpresentment of Checks. In the event the check or draft mailed by the Fiscal Agent to the registered owner is not presented for payment within five years of its date, then the monies representing such nonpayment shall be returned to the Municipality or to such board, officer or body as may then be entitled by law to receive the same together with the name of the registered owner of the Obligation and the last mailing address of record and the Fiscal Agent shall no longer be responsible for the same.

(b) Resignation and Removal; Successor Fiscal Agent. (i) Fiscal Agent may at any time resign by giving not less than 60 days written notice to Municipality. Upon receiving such notice of resignation, Municipality shall promptly appoint a successor fiscal agent by an instrument in writing executed by order of its governing body. If no successor fiscal agent shall have been so appointed and have accepted appointment within 60 days after such notice of resignation, the resigning fiscal agent may petition any court of competent jurisdiction for the appointment of a successor fiscal agent. Such court may thereupon, after such notice, if any, as it may deem proper and prescribes, appoint a successor fiscal agent. The resignation of the fiscal agent shall take effect only upon appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(ii) The Fiscal Agent may also be removed by the Municipality at any time upon not less than 60 days' written notice. Such removal shall take effect upon the appointment of a successor fiscal agent and such successor fiscal agent's acceptance of such appointment.

(iii) Any successor fiscal agent shall execute, acknowledge and deliver to Municipality and to its predecessor fiscal agent an instrument accepting such appointment hereunder, and thereupon the resignation or removal of the predecessor fiscal agent shall become effective and such successor fiscal agent, without any further act, deed or conveyance, shall become vested with all the rights, powers, trusts, duties and obligations of its predecessor, with like effect as if originally named as fiscal agent herein; but nevertheless, on written request of Municipality, or on the request of the successor, the fiscal agent ceasing to act shall execute and deliver an instrument transferring to such successor fiscal agent, all the rights, powers, and trusts of the fiscal agent so ceasing to act. Upon the request of any such successor fiscal agent, Municipality shall execute any and all instruments in writing for more fully and certainly vesting in and confirming to such successor fiscal agent all such rights, powers and duties. Any predecessor fiscal agent shall pay over to its successor fiscal agent any funds of the Municipality.

(iv) Any corporation, association or agency into which the Fiscal Agent may be converted or merged, or with which it may be consolidated, or to which it may sell or transfer its corporate trust business and assets as a whole or substantially as a whole, or any corporation or association resulting from any such conversion, sale, merger, consolidation or transfer to which it is a party, ipso facto, shall be and become successor fiscal agent under this Agreement and vested with all the trusts, powers, discretions, immunities and privileges and all other matters as was its predecessor, without the execution or filing of any instrument or any further act, deed or conveyance on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

(v) Any successor fiscal agent shall be qualified pursuant to Sec. 67.10(2), Wisconsin Statutes, as amended.

(c) Termination. This Agreement shall terminate on the earlier of (i) the payment in full of all of the principal and interest on the Obligations to the registered owners of the Obligations or (ii) five years after (aa) the last principal payment on the Obligations is due (whether by maturity or earlier redemption) or (bb) the Municipality's responsibilities for payment of the Obligations are fully discharged, whichever is later. The parties realize that any funds hereunder as shall remain upon termination shall, except as may otherwise by law, be turned over to the Municipality after deduction of any unpaid fees and disbursements of Fiscal Agent or, if required by law, to such officer, board or body as may then be entitled by law to receive the same. Termination of this Agreement shall not, of itself, have any effect on Municipality's obligation to pay the outstanding Obligations in full in accordance with the terms thereof.

(d) Indemnification. The Fiscal Agent undertakes to perform only such duties as are specifically set forth herein and may conclusively rely and shall be protected in acting or restraining from acting on any written notice, instrument or signature reasonably believed by it to be genuine and to have been signed or presented by the proper party or parties duly authorized to do so. The Fiscal Agent shall have no responsibility for the contents of any writing contemplated herein and may rely without any liability upon the contents thereof. It is acknowledged by the Municipality that the Fiscal Agent is bound only by the terms of this Agreement and that the Fiscal Agent shall not be required to use its discretion with respect to any matter that arises under this Agreement.

The Fiscal Agent shall not be liable for any action taken or omitted to be taken by it in good faith and believed by it to be authorized hereby or within the rights and powers conferred upon it hereunder, nor for action taken or omitted to be taken by it in good faith and in accordance with advice of counsel (which counsel may be of the Fiscal Agent's own choosing but shall not be counsel to the Municipality), and shall not be liable for any mistakes of fact or error of judgment or for any acts or omissions of any kind unless caused by its own willful misconduct or gross negligence.

To the extent permitted by law, the Municipality agrees to indemnify the Fiscal Agent and hold it harmless against any and all liabilities incurred by it hereunder except for liability incurred by the Fiscal Agent resulting from its own willful misconduct or gross negligence.

This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin. This Agreement may be amended only by a writing signed by all parties hereto and shall be binding upon and inure to the benefit of the parties, their successors and assigns.

(e) Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement, being duly authorized so to do, each in the manner most appropriate to it, on the date first above written.

CITY OF RIVER FALLS, PIERCE AND
ST. CROIX COUNTIES, WISCONSIN

By _____
Danial H. Toland
Mayor

(SEAL)

Lu Ann Hecht
City Clerk

U.S. BANK NATIONAL ASSOCIATION,
Fiscal Agent

By _____
Title _____

DRAFT

SCHEDULE A

Debt Service Schedule
\$4,305,000 General Obligation Refunding Bonds, Series 2016B
of the City of River Falls, Wisconsin
dated April 13, 2016

(SEE ATTACHED)

DRAFT

[SCHEDULE MRP]

Mandatory Redemption Provision

The Obligations due on September 1, _____, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on September 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on September 1

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on September 1

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on September 1

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on September 1

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

[SCHEDULE B

NOTICE OF MANDATORY SINKING FUND REDEMPTION*

City of River Falls, Wisconsin
General Obligation Refunding Bonds, Series 2016B
Dated April 13, 2016

NOTICE IS HEREBY GIVEN that a portion of the Bonds of the above-referenced issue which mature on September 1, 20__ shall be subject to mandatory sinking fund redemption on September 1 of the year set forth below, in the amount set forth below, at a redemption price equal to One Hundred Percent (100%) of the principal amount redeemed plus accrued interest to the date of redemption.

<u>Redemption Date</u>	<u>Principal Amount</u>	<u>CUSIP Number</u>
September 1, ____	\$ _____	_____

Such portion of the Bonds will cease to bear interest on the redemption date set forth above.

BY THE ORDER OF THE
COMMON COUNCIL

CITY OF RIVER FALLS, WISCONSIN

Dated: _____

* To be provided by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to the call date. At least thirty (30) days prior to the call date notice shall also be filed electronically with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.]

SCHEDULE [B/C]

(SEE ATTACHED)

DRAFT

EXHIBIT G

Escrow Agreement

(See Attached)

DRAFT

ESCROW AGREEMENT

THIS ESCROW AGREEMENT is made and entered into the 13th day of April, 2016 by and between the City of River Falls, Wisconsin (the "City") and U.S. Bank National Association, St. Paul, Minnesota, a national banking association with trust powers (the "Escrow Agent").

RECITALS

The City has duly issued General Obligation Refunding Bonds, Series 2009A, dated March 18, 2009 (the "Prior Issue").

The City has duly authorized and sold and is delivering this day its \$4,305,000 General Obligation Refunding Bonds, Series 2016B, dated April 13, 2016 (the "Refunding Obligations") for the purpose of providing funds sufficient to refund the 2019-2029 maturities of the Prior Issue (hereinafter the portion of the Prior Issue being refunded shall be referred to herein as the "Refunded Obligations") (the "Refunding").

The Refunded Obligations mature and bear interest on the dates and in the amounts shown on Exhibit A-1.

In order to accomplish the Refunding, it is necessary to irrevocably deposit in trust an amount (in the form of investment securities and cash) which, together with investment income therefrom, will be sufficient to pay when due the principal of and interest on the Refunded Obligations.

To accomplish the Refunding, the Escrow Agent has been appointed depository of the proceeds of the Refunding Obligations (in the form of investment securities and cash) as hereinafter specified and has been appointed custodian of the City's debt service fund account for the Refunded Obligations until the Refunded Obligations are paid in full.

The execution of this Agreement has been duly authorized by a resolution of the Common Council entitled: "Resolution Authorizing the Issuance and Sale of \$4,305,000 General Obligation Refunding Bonds, Series 2016A" (the "Resolution") adopted by the Common Council of the City on March 22, 2016.

In consideration of the mutual covenants contained herein, the parties hereto covenant and agree as follows for the equal and proportionate benefit and security of the holders of the Refunding Obligations and the Refunded Obligations:

1. Escrow Deposit. Concurrently with the execution of this Agreement, the City has irrevocably deposited with the Escrow Agent, receipt of which is hereby acknowledged by the Escrow Agent, \$_____ being [a portion of] the proceeds of the Refunding Obligations [(the "Bond Proceeds") and \$_____ from funds of the City (the "Funds") for a total of \$_____.]

The foregoing, along with earnings and interest thereon, shall be held and disposed of by the Escrow Agent only in accordance with this Agreement. The City represents and warrants that the foregoing, if held, invested and disposed of by the Escrow Agent in accordance with this Agreement, will be sufficient, without the need for any further investment or reinvestment, to make all payments required under this Agreement. The Escrow Agent has not and is under no obligation to determine whether the amounts deposited hereunder are or will be sufficient to make all of the payments directed to be made hereunder.

2. Acceptance of Escrow. The Escrow Agent acknowledges receipt of the escrow deposit hereunder and accepts the responsibilities imposed on it by this Agreement.

3. Application of Escrow Deposit. There is hereby created by the City and ordered established with the Escrow Agent an account hereby designated, "City of River Falls Escrow Account" (the "Escrow Account").

The Escrow Agent shall deposit the amount described above in the Escrow Account to be used as follows:

a) \$_____ to be used to purchase the United States Treasury Certificates of Indebtedness, Notes and/or Bonds - State and Local Government Series ("SLGs"), described on the attached Exhibit B-1, pay for the SLGs from monies in the Escrow Account and hold the SLGs in the Escrow Account; [(\$_____ from Bond Proceeds and \$_____ from Funds);]

b) \$_____ to be used to establish a beginning cash balance in the Escrow Account [(\$_____ from Bond Proceeds and \$_____ from Funds)]; and

c) \$_____ to be used to pay the Issuance Expenses set forth on the attached Exhibit C-1, which the Escrow Agent is hereby authorized to pay.

Except as set forth in Section 8 hereof, the Escrow Account (other than the cash held pursuant to subsection (b) above) shall remain invested in the SLGs, and the Escrow Agent shall not sell or otherwise dispose of the SLGs.

[In addition to the foregoing, the Escrow Agent is hereby directed to reinvest excess investment proceeds accruing in the years _____ to _____ in SLGs as follows:

<u>Amount</u>	<u>Interest Rate</u>	<u>Reinvestment Date</u>	<u>Maturity Date</u>
\$_____	0.00%	_____	_____
_____	0.00	_____	_____

The Escrow Agent is hereby directed to submit the subscription for these SLGs on behalf of the City, at least seven (7) days in advance of the date of reinvestment (or such other period of time in advance of the date of reinvestment as is then required by law or regulation) and such subscription shall be in accordance with then applicable law and regulations. The City will cooperate with the Escrow Agent as necessary to allow any subscriptions to be made as described herein.

If SLGs with an interest rate of 0.00% are not available at the time such Escrow Account monies are to be reinvested, the Escrow Agent is hereby directed to reinvest such Escrow Account monies on behalf of the City in direct obligations of the United States of America ("U.S. Government Obligations"), or hold such monies uninvested, as directed by the City, upon the Escrow Agent's receipt, at the expense of the City, of (i) an opinion of the bond counsel for the Refunding Obligations or other nationally recognized firm of attorneys experienced in the area of municipal finance to the effect that such transaction would not cause any of the Refunded Obligations or any of the Refunding Obligations to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and the income tax regulations thereunder (the "Regulations") and (ii) a certification from an independent certified public accountant that, after such transaction, the principal of and interest on the U.S. Government Obligations in the Escrow Account will, together with other monies in the Escrow Account available for such purposes, be sufficient at all times to pay, when due, the principal of and interest on the Refunded Obligations.]

The Escrow Account cash flow [(taking into account any reinvestments)] prepared by the Accountant defined below is set forth on Exhibit D-1.

Except [for the foregoing or] as set forth in Section 8 hereof, no reinvestment of amounts on deposit in the Escrow Account shall be permitted.

The Escrow Agent shall apply the monies in the Escrow Account to the payment of the Refunded Obligations in the amounts set forth on the attached Exhibit A-1 by depositing such amounts with the fiscal agent for the Refunded Obligations on or before the dates set forth on attached Exhibit A-1 setting forth the dates such amounts are due.

Barthe & Wahrman, PA, _____, Minnesota, a firm of independent accountants (the "Accountant"), has delivered to the City, the Escrow Agent, Ehlers & Associates, Inc., any bond insurer for the Refunding Obligations, any bond insurer for the Refunded Obligations, and Quarles & Brady LLP, for their purposes, a report stating that the firm has reviewed the arithmetical accuracy of certain computations based on assumptions relating to the sufficiency of forecasted net cash flow from the United States government securities (paragraph (a) above) and any initial cash deposit (paragraph (b) above) to pay the principal of and interest (if any) on the Refunded Obligations when due as described on Exhibit A-1. Based upon the summarized data presented in its report and the assumption that the principal and interest payments on the United States government securities are deposited in the Escrow Account when due, in its opinion, the proceeds from the United States government securities, plus any initial cash deposit will be

sufficient for the timely payment of principal and interest, when due, on the Refunded Obligations.

If at any time it shall appear to the Escrow Agent that the money in the Escrow Account will not be sufficient to make any required payments due to the holders of the Refunded Obligations, the Escrow Agent shall immediately notify the City. Upon receipt of such notice, the City shall forthwith transmit to the Escrow Agent for deposit in the Escrow Account from legally available funds such additional monies as may be required to make any such payment.

4. Redemption of the Refunded Obligations. Pursuant to the Resolution, the City has heretofore called the Refunded Obligations for redemption and authorized and directed the Escrow Agent to give notice of said intended redemption of the Refunded Obligations by providing notice (in substantially the form attached hereto as Exhibit E-1) in the manner and at the times set forth on Exhibit E-1, and the Escrow Agent hereby agrees to give such notice.

5. Notice of Advance Refunding of the Refunded Obligations. The Escrow Agent is hereby directed and agrees within ten business days after the closing for the Refunding Obligations to provide a Notice of Advance Refunding and Redemption, in substantially the form attached hereto as Exhibit F-1, to the registered owners of the Refunded Obligations, to any fiscal agent for the Refunded Obligations, and to any others as described in Exhibit F-1.

6. The Escrow Agent.

a) Annual Report. The Escrow Agent shall, in the month of February of each year while this Agreement is in effect, and as soon as practicable after termination of this Agreement, forward by first class mail to the City a report of the receipts, income, investments, reinvestments, redemptions and payments of and from the Escrow Account during the preceding calendar year, including in such report a statement, as of the end of the preceding calendar year, regarding the manner in which it has carried out the requirements of this Agreement. The City shall have the right, at any time during business hours, to examine all of the Escrow Agent's records regarding the status and details of the Escrow Account.

b) Separate Funds; Accountability. Except as otherwise permitted under Section 3 hereof, the Escrow Agent shall keep all monies, securities and other properties deposited hereunder, all investments and all interest thereon and profits therefrom, at all times in a special fund and separate trust account, wholly segregated from all other funds and securities on deposit with it; shall never commingle such deposits, investments and proceeds with other funds or securities of the Escrow Agent; and shall never at any time use, pledge, loan or borrow the same in any way. The fund established hereunder shall be held separately and distinctly and not commingled with any other such fund. Nothing herein contained shall be construed as requiring the Escrow Agent to keep the identical monies, or any part thereof, received from or for the Escrow Account, on hand, but monies of an equal amount shall always be maintained on hand as funds held by the Escrow Agent, belonging to the City, and a special account thereof, evidencing such fact, shall at all times be maintained on the books of the Escrow Agent. All uninvested money held at any time in the Escrow Account shall be continuously secured by any collateral that satisfies the provisions of 12CFR part 9, Section 9.10(b)(2). It is understood and agreed that

the responsibility of the Escrow Agent under this Agreement is limited to the safekeeping and segregation of the monies and securities deposited with it for the Escrow Account, and the collection of and accounting for the principal and interest payable with respect thereto.

In the event the Escrow Agent due to any action or inaction required hereunder is unable or fails to account for any property held hereunder, such property shall be and remain the property of the City. Property held by the Escrow Agent hereunder shall not be deemed to be a banking deposit of the City to the extent that the Escrow Agent shall have no right or title with respect thereto (including any right of set-off) and the City shall have no right of withdrawal thereof.

c) Liability. The Escrow Agent shall be under no obligation to inquire into or be in any way responsible for the performance or nonperformance by the City or any paying agent of any of its obligations, or to protect any of the City's rights under any bond proceeding or any of the City's other contracts with or franchises or privileges from any state, county, municipality or other governmental agency or with any person. The Escrow Agent shall not be liable for any act done or step taken or omitted by it, as escrow agent, or for any mistake of fact or law, or for anything which it may do or refrain from doing in good faith and in the exercise of reasonable care and believed by it to be within the discretion or power conferred upon it by this Agreement, except for its negligence or its willful misconduct. The Escrow Agent shall not be responsible in any manner whatsoever for the recitals or statements contained herein, including without limitation those as to the sufficiency of the trust deposit to accomplish the purposes hereof or in the Refunded Obligations or the Refunding Obligations or in any proceedings taken in connection therewith, but they are made solely by the City.

d) Resignations; Successor Escrow Agent. The Escrow Agent may at any time resign by giving not less than 60 days written notice to the City. Upon giving such notice of resignation, the resigning Escrow Agent may petition any court of competent jurisdiction for the appointment of a successor escrow agent. Such court may thereupon, after such notice, if any, as it may deem proper and prescribes, appoint a successor escrow agent of comparable qualifications to those of the resigning Escrow Agent. The resignation of the Escrow Agent shall take effect only upon the appointment of a successor escrow agent and such successor escrow agent's acceptance of such appointment.

Any successor escrow agent shall be a state or national bank, have full banking and trust powers, and have a combined capital and surplus of at least \$5,000,000.

Any successor escrow agent shall execute, acknowledge and deliver to the City and to its predecessor escrow agent an instrument accepting such appointment hereunder, and thereupon the resignation of the predecessor escrow agent shall become effective and such successor escrow agent, without any further act, deed or conveyance, shall become vested with all the rights, powers, duties and obligations of its predecessor hereunder, with like effect as if originally named as escrow agent herein; but nevertheless, on written request of the City or on the request of the successor escrow agent, the escrow agent ceasing to act shall execute and deliver an instrument transferring to such successor escrow agent, upon the terms herein expressed, all the rights, power, and duties of the escrow agent so ceasing to act. Upon the

request of any such successor escrow agent, the City shall execute any and all instruments in writing for more fully and certainly vesting in and confirming to such successor escrow agent all such rights, powers and duties. Any predecessor escrow agent shall pay over to its successor escrow agent a proportional part of the Escrow Agent's fee hereunder.

e) Fees. The Escrow Agent acknowledges receipt from the City of the sum of _____ DOLLARS (\$_____) as and for full compensation for all services to be performed by it as the Escrow Agent under this Agreement. Any out-of-pocket expenses including legal fees and publication costs will be paid by the City as incurred. The Escrow Agent expressly waives any lien upon or claim against the monies and investments in the Escrow Account.

7. Arbitrage. The City has covenanted and agreed, to the extent any action is within its control and to its knowledge, to and for the benefit of the holders of the Refunding Obligations and the Refunded Obligations, that no investment of the monies on deposit in the Escrow Account will be made in a manner that would cause the Refunding Obligations or the Refunded Obligations to be "arbitrage bonds" within the meaning of Section 148 of the [Code or any Regulations promulgated or proposed thereunder.] **OR** [Internal Revenue Code of 1986, as amended (the "Code") or any Regulations promulgated or proposed thereunder (the "Regulations").] The Escrow Agent covenants and agrees to only invest as directed.

In order to ensure continuing compliance with Section 148 of the Code and the Regulations, the Escrow Agent agrees that it will not invest the cash balance nor reinvest any cash received in payment of the principal of and interest on the federal securities held in the Escrow Account nor redeem such federal securities except as specifically provided in Sections 3 and 8 hereof. Said prohibition on reinvestment shall continue unless and until the City requests that such reinvestment be made and shall be restricted to noncallable direct obligations of the United States Treasury. Prior to any such request for reinvestment of the proceeds from the federal securities held in the Escrow Account, the City shall provide to the Escrow Agent: (i) an opinion by an independent certified public accounting firm that after such reinvestment the principal amount of the substituted securities, together with the earnings thereon and other available monies, will be sufficient to pay, as the same become due, all principal of, redemption premium where required, and interest on the Refunded Obligations which have not then previously been paid, and (ii) an unqualified opinion of nationally recognized bond counsel to the effect that (a) such reinvestment will not cause the Refunding Obligations or the Refunded Obligations to be "arbitrage bonds" within the meaning of Section 148 of the Code and the Regulations in effect thereunder on the date of such reinvestment, and (b) such reinvestment complies with the Constitution and laws of the State of Wisconsin and the provisions of all relevant documents relating to the issuance of the Refunding Obligations and the Refunded Obligations.

8. Substitute Investments. At the written request of the City and upon compliance with the conditions hereinafter stated, the Escrow Agent shall have the power to request the redemption of the SLGs and to substitute direct obligations of, or obligations which are

unconditionally guaranteed by, the United States of America, which are not subject to redemption prior to maturity and which are available for purchase with the proceeds derived from the disposition of the SLGs on the date of such transaction. The Escrow Agent shall purchase such substitute obligations with the proceeds derived from the sale, transfer, disposition or redemption of the SLGs. The transactions may be effected only by simultaneous sale and purchase transactions, and only if (i) the amounts and dates on which the anticipated transfers from the Escrow Account to the fiscal agent or depository for the payment of the principal of and interest on the Refunded Obligations will not be diminished or postponed thereby, (ii) the Escrow Agent shall receive, at the expense of the City, an opinion of a nationally recognized firm of attorneys experienced in the area of municipal finance to the effect that such disposition and substitution would not cause any Refunded Obligations or Refunding Obligations to be "arbitrage bonds" within the meaning of Section 148 of the Code and the Regulations thereunder; and (iii) the Escrow Agent shall receive, at the expense of the City, a certification from an independent certified public accountant that, after such transaction, the principal of and interest on the U.S. government obligations in the Escrow Account will, together with other monies in the Escrow Account available for such purpose, be sufficient at all times to pay, when due, the principal of, redemption premium, where required, and interest on the Refunded Obligations.

The City hereby covenants that no part of the monies or funds at any time in the Escrow Account shall be used directly or indirectly to acquire any securities or obligations, the acquisition of which would cause any Refunded Obligations or Refunding Obligations to be "arbitrage bonds" within the meaning of Section 148 of the Code and the Regulations thereunder.

9. Miscellaneous.

a) Third Party Beneficiaries. This Agreement has been entered into by the City and the Escrow Agent for the benefit of the holders of the Refunding Obligations and the Refunded Obligations, and is not revocable by the City or the Escrow Agent, and the investments and other funds deposited in the Escrow Account and all income therefrom have been irrevocably appropriated for the payment and any redemption of the Refunded Obligations and interest thereon when due, in accordance with this Agreement. This Agreement shall be binding upon and shall inure to the benefit of the City and the Escrow Agent and their respective successors and assigns. In addition, this Agreement shall constitute a third party beneficiary contract for the benefit of the owners of the Refunding Obligations and the Refunded Obligations. Said third party beneficiaries shall be entitled to enforce performance and observance by the City and the Escrow Agent of the respective agreements and covenants herein contained as fully and completely as if said third party beneficiaries were parties hereto.

b) Severability. If any section, paragraph, clause or provision of this Agreement shall be invalid or ineffective for any reason, the remainder of this Agreement shall remain in full force and effect, it being expressly hereby agreed that the remainder of this Agreement would have been entered into by the parties hereto notwithstanding any such invalidity.

c) Termination. This Agreement shall terminate upon the payment of all of the principal of and interest on the Refunded Obligations. The parties realize that some of the amounts hereunder may remain upon termination. Any amounts remaining upon termination

shall be returned to the City for deposit in the account designated "Debt Service Fund Account for General Obligation Refunding Bonds, Series 2016B, dated April 13, 2016" created by the Resolution and used solely to pay the principal of and interest on the Refunding Obligations. Termination of this Agreement shall not, of itself, have any effect on the City's obligation to pay the Refunding Obligations and the Refunded Obligations in full in accordance with the respective terms thereof.

d) Indemnification. The City agrees to hold the Escrow Agent harmless and to indemnify the Escrow Agent against any loss, liability, expenses (including attorney's fees and expenses), claims, or demand arising out of or in connection with the performance of its obligations in accordance with the provisions of this Agreement, except for gross negligence or willful misconduct of the Escrow Agent. The foregoing indemnities in this paragraph shall survive the resignation or removal of the Escrow Agent or the termination of the Agreement.

e) Governing Law. This Escrow Agreement shall be construed, interpreted and governed by and under the laws of the State of Wisconsin.

DRAFT

f) Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their duly authorized officers on the date first above written.

CITY OF RIVER FALLS,
PIERCE AND ST. CROIX COUNTIES,
WISCONSIN

By: _____
Danial H. Toland
Mayor

(SEAL)

By: _____
Lu Ann Hecht
City Clerk

U.S. BANK NATIONAL ASSOCIATION,
ST. PAUL, MINNESOTA, as Escrow Agent

By: _____

(SEAL)

And: _____

Security Advice Waiver:

The City acknowledges that to the extent regulations of the Comptroller of the Currency or any other regulatory entity grant the City the right to receive brokerage confirmations of the security transactions as they occur, the City specifically waives receipt of such confirmations to the extent permitted by law. The Escrow Agent will furnish the City with periodic cash transaction statements that include the detail for all investment transactions made by the Escrow Agent for all current and future accounts.

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT: To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. For a non-individual person such as a business entity, a charity, a Trust or other legal entity we will ask for documentation to verify its formation and existence as a legal entity. We may ask to see financial statements, licenses, and identification and authorization documents from individuals claiming authority to represent the entity or other relevant documentation.

(Refunded Obligations)

EXHIBIT A-1

\$5,070,000

City of River Falls, Wisconsin
General Obligation Refunding Bonds, Series 2009A
Dated March 18, 2009

Debt Service Requirements

<u>Payment Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Interest Amount</u>	<u>Total Principal and Interest</u>
-------------------------	-----------------------------	--------------------------	----------------------------	-----------------------------------------

(See Attached)

DRAFT

Fiscal Agent: U.S. Bank National Association

Depository: The Depository Trust Company
New York, New York

EXHIBIT B-1

U.S. TREASURY SECURITIES

(State and Local Government Series)

For Delivery April 13, 2016

<u>Type</u>	<u>Maturity Date</u>	<u>Par Amount</u>	<u>Coupon Rate</u>	<u>Cost</u>
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(See Attached Subscription Forms)

DRAFT

EXHIBIT C-1

AUTHORIZED ISSUANCE EXPENSES

Escrow Agent, U.S. Bank National Association, St. Paul, Minnesota	\$ _____
Escrow Verification, Barthe & Wahrman, PA, Edina, Minnesota	_____
Legal Opinion, Quarles & Brady LLP, Milwaukee, Wisconsin	_____
Rating Fee, Moody's Investors Service Inc., New York, New York	_____
Financial Advisor, Ehlers & Associates, Inc.	_____
Fiscal Agent, U.S. Bank National Association, St. Paul, Minnesota	_____
Total:	\$ _____

DRAFT

EXHIBIT D-1

ESCROW ACCOUNT CASH FLOW

(SEE ATTACHED)

DRAFT

EXHIBIT E-1

NOTICE OF CALL**

(Name and Address
of Registered Owner)

Re: City of River Falls, Wisconsin
General Obligation Refunding Bonds, Series 2009A
Date of Original Issue - March 18, 2009

Notice is hereby given that the Bonds of the above-described issue which mature on the dates and bear interest at the rates set forth below have been called for prior payment on September 1, 2018.

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
09/01/19	\$ 290,000	4.00%	768177LP0*
09/01/20	300,000	4.25	768177LQ8*
09/01/21	310,000	4.25	768177LR6*
09/01/22	320,000	4.30	768177LS4*
09/01/23	335,000	4.30	768177LT2*
09/01/24	350,000	4.30	768177LU9*
09/01/25	365,000	4.30	768177LV7*
09/01/26	385,000	4.40	768177LW5*
09/01/27	400,000	4.45	768177LX3*
09/01/28	420,000	4.50	768177LY1*
09/01/29	445,000	4.60	768177LZ8*

The Bonds should be presented for payment at the Servicing Center of the Fiscal Agent as follows:

Delivery Instructions

U.S. Bank National Association
Global Corporate Trust Services
111 Fillmore Avenue E
St. Paul, MN 55107

Bondholder Inquiries: (800) 934-6802

Upon presentation and surrender of said Bonds, you will be paid the principal amount of such Bonds and accrued interest to the date of redemption. Owners of called Bonds should also provide a fully-executed W-9 Taxpayer Identification Number Certificate.

Such Bonds will cease to bear interest on September 1, 2018.

Important Notice: In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time of the payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

Very truly yours,

U.S. BANK NATIONAL ASSOCIATION
Fiscal Agent

By _____

*Indicates full call of CUSIP

** To be provided to U.S. Bank National Association, Fiscal Agent, at least thirty-five (35) days prior to September 1, 2018. The registrar and fiscal agent shall be directed to give notice of such prepayment by facsimile transmission, registered or certified mail, overnight express delivery, or electronic transmission to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, or to such other party as may be the registered owner of the Bonds, not less than thirty (30) days nor more than sixty (60) days prior to September 1, 2018 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org. Notice shall also be provided to Assured Guaranty Corp. or any successor, the bond insurer of the Bonds.

EXHIBIT F-1*

NOTICE OF ADVANCE REFUNDING AND REDEMPTION
OF THE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2009A, DATED MARCH 18, 2009
OF THE CITY OF RIVER FALLS, WISCONSIN (THE "2009 BONDS")

Notice is given that the 2009 Bonds described below (the "Refunded Obligations"), of the City of River Falls, Wisconsin (the "City") have been advance refunded by the City pursuant to an Escrow Agreement dated the 13th day of April, 2016 between the City and U.S. Bank National Association, St. Paul, Minnesota (the "Escrow Agent").

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
09/01/19	\$ 290,000	4.00%	768177LP0*
09/01/20	300,000	4.25	768177LQ8*
09/01/21	310,000	4.25	768177LR6*
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09/01/23	335,000	4.30	768177LT2*
09/01/24	350,000	4.30	768177LU9*
09/01/25	365,000	4.30	768177LV7*
09/01/26	385,000	4.40	768177LW5*
09/01/27	400,000	4.45	768177LX3*
09/01/28	420,000	4.50	768177LY1*
09/01/29	445,000	4.60	768177LZ8*

The City has instructed the Escrow Agent to call the Refunded Obligations for redemption on September 1, 2018. The City has irrevocably deposited United States government securities and cash in escrow with the Escrow Agent in an amount which, together with investment income on it, is sufficient to pay the interest on the Refunded Obligations up to and including September 1, 2018 and to redeem the Refunded Obligations on September 1, 2018 at a price of par plus accrued interest to September 1, 2018. Interest on the Refunded Obligations will cease to accrue on September 1, 2018.

Dated: April 13, 2016.

U.S. Bank National Association
as Escrow Agent

* Within ten business days after the closing for the Refunding Obligations, notice shall be provided to the registered owners of the Refunded Obligations, to any fiscal agent for the Refunded Obligations and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org. Notice shall also be provided to Assured Guaranty Corp., or any successor, the bond insurer of the Bonds.

** Indicates refunding of full CUSIP.



Administrator's Report

March 17, 2016

Council Member Meetings/Events of Note

March 21-25 – Spring Break for River Falls School District

March 22, 6:30 p.m. – City Council Meeting

March 28, 1 p.m. - Emergency Weather Warning Siren Test Date

April 1, 6 p.m. - Relay for Life, RFHS

April 4, 6:30 p.m. – Library Board Meeting, at Library

April 4, 6:30 p.m. – Police, Fire and Ambulance Commission, City Hall

April 5 – Spring Elections, Polls Open 7 a.m. – 8 p.m.

April 8-10, Bluegrass Festival (Chamber Event)

April 12, 6:30 p.m. – City Council Meeting

April 13, 5:30 p.m. – Historic Preservation Committee, Training Room

April 19, 5 p.m. – City Council Organizational Meeting

April 20, 5:15 p.m. – Park and Recreation Advisory Board, Training Room

April 26, 6:30 p.m. – City Council Meeting

Tuesday's Council Meeting Preview:

- Storm Water Permit – 2015 Report and Resolution
- Resolution Approving 2016 Fee Schedule
- Resolution Establishing District 1 Wards 1-4 Polling Place
- Resolution Regarding Replacement of Public Works Equipment-Snowblower
- Ordinance 2016-02 – Ordinance Amending and Renumbering Chapter 12.16 of the Municipal Code – Storm Water Management – First Reading
- Resolution Amending Storm Water Management Standards
- Resolution Awarding Bid for 2016 Sanitary Sewer Lining Project
- Resolution Authorizing Professional Services for North Interceptor Sewer Project
- Resolution Authorizing the Issuance and Sale of \$4,620,000 Sewerage System Revenue Bonds, Series 2016a of the City of River Falls, Pierce and St. Croix Counties, WI, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds
- Resolution Authorizing the Issuance and Sale of \$4,305,000 General Obligation Refunding Bonds, Series 2016a

Great News!

At “press time” for this report, we heard that FERC granted the five year license extension. Also, that the City maintained its Aa2 bond rating and was issued a (much improved) Aa3 rating for the sewer utility. More information will be forthcoming.

Monthly Department Dashboards

To more consistently measure the performance of the City's Departments, staff is developing monthly dashboards that provide a snapshot of their activity for the previous month. This and other information can be found on the City's transparency page at: <http://www.rfcity.org/transparency>. The link for each department will take you to the most recent dashboard pdf. Select "Archive" to view past dashboards.

- [Ambulance Service \(Archive\)](#)
- [Finance Department \(Archive\)](#)
- [Inspections - Building Activity \(Archive\)](#)
- [Municipal Utilities \(RFMU Transparency page\)](#)
 - [Electric Department \(Archive\)](#)
 - [Water Department \(Archive\)](#)
 - [Waste Water Treatment Plant \(Archive\)](#)
 - [POWERful Choices! \(Archive\)](#)
- [Public Library \(Archive\)](#)
- [Storm Water \(Archive\)](#)

Upcoming Events – Relay for Life – April 1-2

River Falls' Relay for Life is April 1-2 at the RF High School. The opening ceremony is 6 p.m. The City has a team this year called "The City Slickers" (see article on page 2). In February, the American Cancer Society-Relay for Life was named Nonprofit of the Year by the River Falls Chamber members. You can sign up by following this link: www.relayforlife.org/riverfalls.

Updates

The City Cooperative Plan and Agreement Committee of the Mayor, Alderperson Morrissette, Administrator Simpson, and Community Development Director Lucero will meet this week to review the draft Kinnickinnic Cooperative Plan and Agreement provided by the Town of Kinnickinnic.

After the first two days of registration for the Park and Recreation programs, \$22,979.00 was collected for revenue and 701 participants have signed up. Star Wars still has some openings but if you want Community Theatre you better move fast!

On Sunday, March 13, the City experienced an extensive electrical outage which affected 1,771 homes. A map showing the outage is attached to this report.

The Wisconsin Legislature recently passed a bill that will allow libraries to turn over contact information for delinquent patrons to police and/or collection agencies for the purpose of recovering monies owed for materials that have not been returned. Senator Sheila Harsdorf and library employee Heather Johnson were instrumental in making this happen. The Library Board will be looking at retaining a collection agency for this purpose in the next couple months. See this link from Library Journal:

<http://lj.libraryjournal.com/2016/03/legislation/wisconsin-law-lets-libraries-go-to-collections/#>

Chargeback of Property Tax Errors

Wisconsin legislature has passed an amendment to the statutes regarding the chargeback of property assessment errors. This change will be beneficial to the City with a required payment from other taxing jurisdictions for their share of the refunds to property owners. The current law allowed the Wisconsin Department of Revenue to determine the amount of chargeback, if any, and that has occasionally left the City with the total bill in the past. This was a positive change especially due to the recent palpable errors that were realized with the 2015 tax roll.

Changes in Water Rates

The Wisconsin Public Service Commission has agreed with the City's proposal for an increase in the water rates, and has scheduled a public hearing on April 20 at 2:00 p.m. for comments. Customers will be notified of the public hearing in the April utility bills, as well as publication in the newspaper and on the City's website.

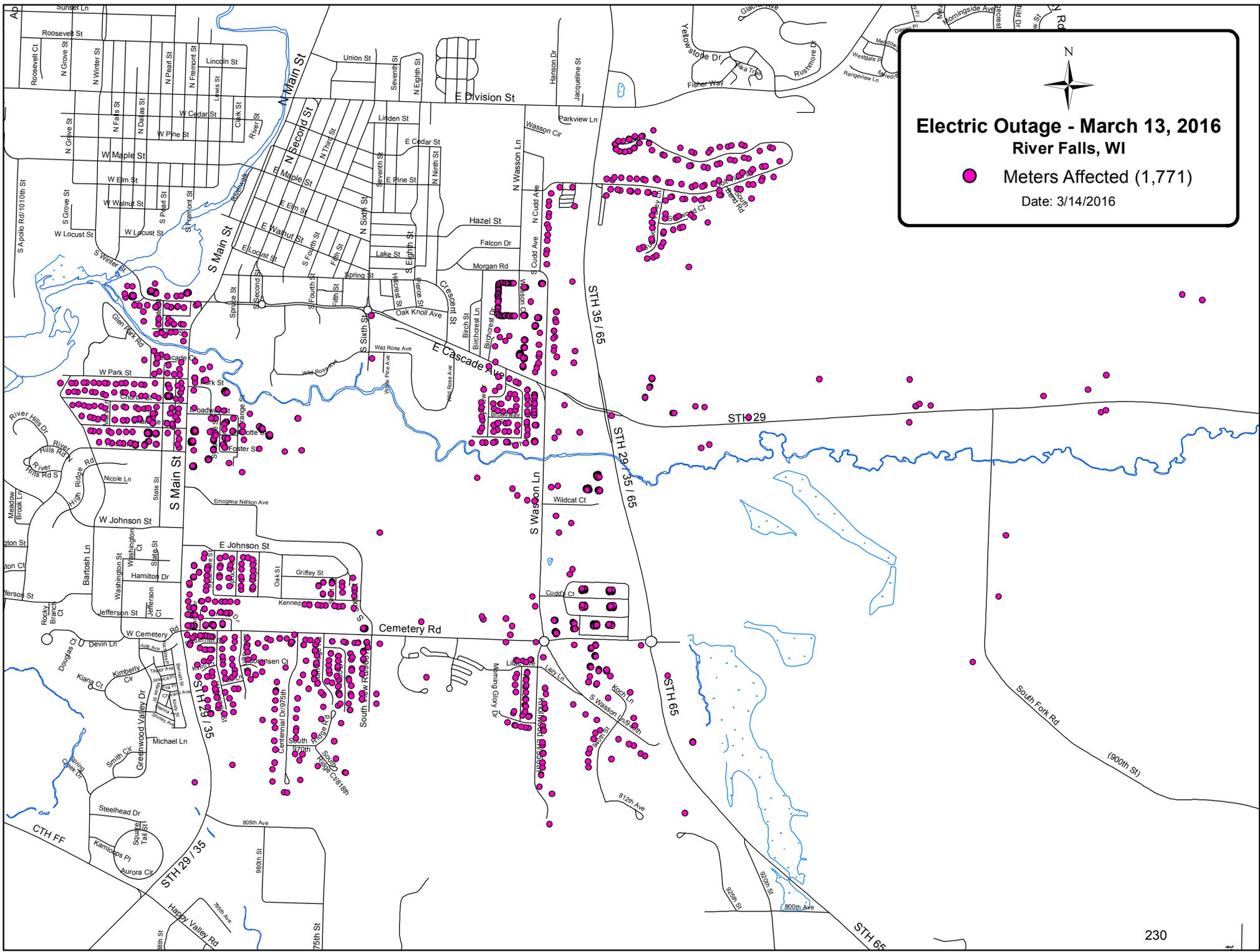
The proposed increase is an overall increase of 15 percent in water revenues. The monthly increase to the average residential user of 4,000 gallons would be \$2.40. The rate structure includes the fixed costs for providing water services, a volume component based on usage, and the City's public fire protection fee which is tied to the meter size and the type of customer. More information will be presented to the Council in late April following the public hearing, with an expected implementation date of June 1.

City Administrator Comings and Goings

- Staff 1 on 1s
- Ron Kind Listening Session
- Momentum West Meeting
- UWRF Meeting
- Management Team Meeting
- Meeting with RF School District Staff
- Personnel Meetings
- Economic Development Meetings

Complaints to Administrator's Office:

- None




Electric Outage - March 13, 2016
River Falls, WI
 **Meters Affected (1,771)**
 Date: 3/14/2016