



**City of  
RIVER FALLS**  
COMMON COUNCIL AGENDA  
March 8, 2016

Call Meeting to Order – 6:30 p.m.

Pledge of Allegiance

Roll Call

Approval of Minutes – February 23, 2016, Meeting Minutes [Page 2](#)

Approval of Bills (Watson)

**\*\*\* NOTE: OFFICIAL ACTION MAY BE TAKEN ON ANY AGENDA ITEM \*\*\***

**PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:**

**CONSENT AGENDA:**

1. Resolution Approving Lease Between City of River Falls and University of Wisconsin-River Falls (Mann Valley Land) [Page 5](#)

**ORDINANCES AND RESOLUTIONS:**

2. Resolution Regarding WPPI Contract Extension [Page 11](#)

**REPORTS:**

3. Summer Recreation Programs
4. Park and Recreation Advisory Board
5. Administrator’s Report [Page 19](#)

**ANNOUNCEMENTS:**

6. Mayor’s Appointment [Page 34](#)

**CLOSED SESSION:**

7. *Recess into Closed Session per Wisconsin State Statutes § 19.85(1) (e) for the following purposes:*  
“deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session, to wit: purchase/sale of property in the River Falls Industrial Park; sale of property in Sterling Ponds Corporate Park.”

**RECONVENE INTO OPEN SESSION:**

8. Take action on Closed Session Items if necessary

**ADJOURNMENT** Publish: River Falls Journal 3-3-16; revised and reposted 3-3-16



**City of  
RIVER FALLS**  
*CITY OF RIVER FALLS, WISCONSIN  
COMMON COUNCIL PROCEEDINGS*

**February 23, 2016**

Mayor Toland called the meeting to order at 6:30 p.m. in the City Council Chambers located in City Hall.

**City Council Members Present:** David Cronk, Dan Gulick, Scott Morrissette, Jim Nordgren, Diane Odeen, Aaron Taylor, Hal Watson

**Members Absent:** None

**Staff Present:** Scot Simpson, City Administrator; Steve Weld, City Attorney; Gordon Young, Police Chief; Julie Bergstrom, Finance Director/Assistant City Administrator; Keri Schreiner, Management Analyst Fellow; Kevin Westhuis, Utility Director; Reid Wronski, City Engineer; Brent Buesking, Management Analyst Fellow; Ron Groth, Waste Water/Water Superintendent; Lu Ann Hecht, City Clerk

**Others:** Nate Schurman, Mark Chapin, Bob Ebert, Kevin Swanson, others

**The Pledge of Allegiance was said.**

**APPROVAL OF MINUTES:**

February 9, 2016, Regular Meeting Minutes

**MSC Morrissette/Cronk move to approve minutes. Unanimous.**

**APPROVAL OF BILLS:**

Bills - \$5,827,711.18

**MSC Taylor/Cronk move to approve bills subject to the comptroller. Unanimous.**

**PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:**

Bob Ebert, 415 N. Pearl – invited the public to a screening of the movie “Mad City Chickens” at the library on March 2. He hopes the movie will begin a dialogue about backyard chickens.

Kevin Swanson, 945 Lucille Court – he wants to start getting involved in the City. He thanked Alderperson Morrissette for his help in the process. He wanted to give kudos for all the work being done. Swanson had questions for Council which he will email. The Mayor thanked him for getting involved.

Principals Nate Schurman and Mark Chapin from the River Falls School District provided a presentation to the Council on the School District’s program on Character Education.

**CONSENT AGENDA:**

1. Acknowledge of the following minutes:

BID Board – 2/9/16; City Council and Utility Advisory Board Workshop – 1/26/16;

Utility Advisory Board - 1/18/16; Historic Preservation Commission – 2/10/16;

POWERful Choices! – 1/14/16; Library Board – 1/4/16; Park and Recreation Advisory Board – 1/20/16

Resolution No. 6002 - Regarding Disposal of Public Surplus City Equipment

Resolution No. 6003 - Regarding Palpable Errors-2015 Tax Roll

Resolution No. 6004 - Establishing Ward 5 Polling Place for 2016 Elections

**MSC Cronk/Morrissette move to approve the Consent Agenda. Unanimous.**

**ORDINANCES AND RESOLUTIONS:**

**Resolution No. 6005 - Approving Bids for Wastewater Treatment Plant**

Mark Lundgren from MSA provided a presentation for Council on the construction bid award. He talked about the four needs for the WWTP including: biosolids storage, biosolids equipment of safety and ease of operations, scum handling and final clarifier use. He showed a site plan, timeline and bid results. He recommended awarding a bid to Miron and the creation of a contingency fund. He talked about future savings from upgrades. Upon completion of the presentation, Lundgren stood for questions.

Aldersperson Morrissette asked about the amount of the contingency fund and how it was determined. Lundgren said it was five percent. City Engineer Wronski provided further explanation on the amount.

**MSC Cronk/Morrissette move to approve the resolution. Unanimous.**

**Resolution No. 6006 - Regarding Debt Management and Fund Balance Policies**

Management Analyst Fellow Keri Schreiner gave an overview of the debt management and fund balance policies. She talked about the types of permitted debt, guidelines for use, and rating agencies requirements. Schreiner talked about the fund balance policy including general fund goals, enterprise fund goal, and internal service fund goal. She stood for questions. Alderspersons Morrissette and Watson asked questions about the goals. City Administrator Simpson made further remarks about the goals.

**MSC Morrissette/Odeen move to approve the resolution. Unanimous.**

**Resolution No. 6007 - Providing for the Sale of Approximately \$4,620,000 Sewer System Revenue Bonds, Series 2016A**

Sean Lentz from Ehler's Associates gave a presentation on the sewer system revenue bonds. These bonds would help finance the wastewater treatment plant project. At the conclusion of the presentation, there were no questions from Council. **MSC Morrissette/Odeen move to approve the resolution. Unanimous.**

**Resolution No. 6008 - Providing for the Sale of Approximately \$4,305,000 General Obligation Refunding Bonds, Series 2016B**

Sean Lentz from Ehler's Associates gave a presentation on the sale of general obligation refunding bonds. Lentz said this would provide an opportunity to refinance City debt which would result in lower debt service payments. He explained the callable portion was eligible to be refinanced. He talked about the potential savings. Lentz answered questions from the Council.

**MSC Odeen/Gulick move to approve the resolution. Unanimous.**

**REPORTS:**

**Board of Review/Open Book Report**

City Clerk Lu Ann Hecht gave a presentation on the Board of Review and Open Book. She talked about property assessment and how it is done, a notice of change and what to do if you receive a notice. Hecht then talked about the Board of Review, its makeup and what it does. She provided the dates of Open Book and Board of Review. There were no questions from the Council.

**Administrator's Report**

Aldersperson Gulick had a question about information in the report. Aldersperson Watson asked about the threshold for Council approval on projects. Simpson provided an explanation.

**Comptroller's Report for January 2016**

Comptroller Odeen read the January report as follows: General Fund revenues through the end of January were \$844,212 and include the January property tax settlement and first quarter transportation aids. Expenditures

for the same period were \$524,711 or seven percent of budgeted, for a net of revenues over expenditures of \$319,501.

**ANNOUNCEMENTS:**

**Mayor's Appointments**

The Mayor asked for approval on the following appointments:

**Historic Preservation Commission**

Appointment of Rebecca Prendergast (to fill Jeanne Zirbel vacancy) through January 2019

**River Falls Housing Authority**

Appointment of Michael Larson (to fill Edward Valle vacancy) through December 2020

**MSC Morrissette/Odeen move to approve the appointments. Unanimous.**

**CLOSED SESSION:**

***MS Watson/Odeen at 7:44 p.m. to Recess into Closed Session per Wisconsin State Statutes § 19.85(1)(c) and (e) for the following purposes:***

“Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility, to wit: City Administrator; and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session, to wit: purchase/sale of property in the River Falls Industrial Park; sale of property in Whitetail Ridge Corporate Park; sale of property in Sterling Ponds Corporate Park.”

**The roll call vote to move into Closed Session was unanimous.**

Closed Session items were discussed.

**MSC Cronk/Morrissette moved to reconvene into Open Session at 8:50 p.m. Unanimous.**

**MSC Morrissette/Cronk moved to approve Resolution No. 6009 – Approving Option Agreement for Kellogg Properties, LLC. Unanimous.**

**MSC Cronk/Morrissette move to adjourn at 8:51 p.m. Unanimous.**

Respectfully submitted,

Kristi McKahan,  
Deputy City Clerk

## MEMORANDUM

**TO:** Mayor Toland and City Council

**FROM:** Julie Bergstrom, Finance Director/Asst. City Administrator

**DATE:** March 8, 2016

**TITLE:** Mann Valley Farm Lease-UWRF

### RECOMMENDED ACTION

Adopt the resolution approving the annual lease agreement with the University of Wisconsin-River Falls for approximately 85 acres of agricultural land along County Road MM owned by the City of River Falls.

### BACKGROUND

The City purchased the land west of River Falls in 2011 for a possible future corporate park site. Adding additional land for future industrial and corporate park development was a goal of the City Council at that time. Estimated annual agricultural lease revenues of approximately \$10,000 were projected to offset interest costs.

The University of Wisconsin-River Falls has leased the property since 2012 for agricultural purposes, and due to state regulations, cannot enter into a multi-year lease. The intent is to continue to lease to the University at current market rates unless the property is needed for development.

### DISCUSSION

The 2015 rate of \$225 per acre is similar to lease rates for other Mann Valley property. An increase from \$225 to \$235 per acre has been negotiated for 2016 and 2017.

Lease Year	Rent Per Acre	Total Rent
2012	\$195	\$16,575
2013	\$200	\$17,000
2014	\$200	\$17,000
2015 proposed	\$225	\$19,125
2016 proposed	\$235	\$19,975
2017 proposed	\$235	\$19,975

Approval of the resolution and lease agreement with the University for 2016 is recommended.

**FINANCIAL CONSIDERATIONS**

Lease revenue of \$19,975 for 2016, an increase of \$850 over 2015 revenue. Funds will be allocated to debt service costs for the Mann Valley property purchases.

**CONCLUSION**

Recommended approval of the 2016 lease agreement with the University of Wisconsin-River Falls for a one year term, and authorizing City Administrator Simpson to finalize and sign the lease agreement.



RESOLUTION NO.

RESOLUTION APPROVING LEASE BETWEEN  
CITY OF RIVER FALLS AND UNIVERSITY OF WISCONSIN-RIVER FALLS  
(Mann Valley Land)

**WHEREAS**, the City purchased 85 acres of land on County Road MM known as the Mann Valley property; and

**WHEREAS**, this property may be developed in the future for a corporate park; and

**WHEREAS**, there is no immediate City use for this land, and it is currently being rented for crop land; and

**WHEREAS**, the University of Wisconsin-River Falls has agreed to an increase of \$10 per acre in 2016 for a total lease rate of \$235 per acre;

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council of the City of River Falls authorizes the City Administrator to finalize an annual lease agreement for use of the Mann Valley property for an amount not less than \$19,975.

Dated this 8th day of March, 2016.

\_\_\_\_\_  
Dan Toland, Mayor

ATTEST:

\_\_\_\_\_  
Lu Ann Hecht, City Clerk

## Farm Land Lease

### I. NAMES OF PARTIES AND DESCRIPTION OF PROPERTY

This lease is entered into by and between the City of River Falls (“landlord”) of 222 Lewis Street, River Falls, Wisconsin, 54022 and the University of Wisconsin - River Falls (“tenant”) of 410 South Third Street, River Falls, Wisconsin, 54022 hereinafter called the landlord and tenant respectively. Under the terms and conditions that follow, the landlord hereby leases to the tenant a farm to be used exclusively for agricultural purposes of approximately 85 acres, situated in St. Croix County, Wisconsin, and described as follows:

Lot 1 of Certified Survey Map filed January 26, 2011, in Vol. 25 of C.S.M., Pg. 5757, as Doc. No. 931252, located in part of the NE 1/4 of the NE 1/4 and part of the SE 1/4 of the NE 1/4 of Section 34, and part of the NW 1/4 of the NW 1/4 and part of the SW 1/4 of the NW 1/4 of Section 35, all in Township 28 North, Range 19 West, Town of Troy, St. Croix County, Wisconsin.

### II. TERM OF LEASE

The term of this lease shall commence and be effective as of the last date it is signed by either party below and shall continue in effect until January 31, 201~~6~~<sup>7</sup>. The tenant shall surrender possession at the end of the term or at the end of any extension thereof. Extensions to this lease must be placed in writing and signed by both parties.

### III. RENTAL RATES AND ARRANGEMENTS

#### Cash Rent

As rent for the land, UWRF will agree to pay the sum of \$19,~~125.975~~<sup>00</sup> annually (\$2~~32~~<sup>5</sup>.00 per acre). Rent will be paid by end of ~~March~~<sup>January</sup>, 201~~6~~<sup>5</sup>.

### IV. RECORDS

Records on all matters of joint interest shall be kept by the tenant and the landlord and shall be available to the other upon request.

### V. PARTNERSHIP AGREEMENT

This lease does not give rise to a partnership. Neither party shall have authority to bind the other without his written consent.

### VI. RIGHT OF ENTRY

The landlord shall have the right, in person or by agent, to enter upon the farm for inspections, repairs, or improvements. In case this lease is not to be renewed, the landlord or the incoming tenant shall have the right before it expires to do work on the farm when doing so will cause no damage or interference to the present tenant.

### VII. ARBITRATION

If parties to this lease cannot reach an agreement on any matter, or problem, the question shall be submitted for resolution to the Farm Mediation and Arbitration Program pursuant to Section 93.50 Wis. Stats.

#### VIII. IT IS MUTUALLY AGREED THAT

(a) This lease shall bind and shall inure to the benefits of the heirs, executors, successors, and administrators of both parties. Notwithstanding the foregoing, landlord does not convey to the tenant the right to lease or sublet any part of the farm or to assign the lease to any person or persons whomsoever unless the same is agreed to in writing by both landlord and tenant.

(b) If either party willfully neglects or refuses to carry out any material provision, the other party shall have the right to terminate the lease. He shall do so by written notice on the party at fault, specifying the violations of the agreement. If violations are not corrected within 30 days, the lease shall be terminated.

(c) When leaving the farm, tenant shall pay landlord reasonable compensation for any damages to the farm for which the tenant is responsible. Any decrease in value due to ordinary wear and depreciation or damages outside the control of tenant are expected.

(d) At Landlord's discretion, Landlord shall, at the time this lease terminates, (1) have the option to either reimburse tenant for field work done and for other crop costs incurred for crops that remain on the farm after termination of this lease or (2) allow tenant to harvest the crops at the appropriate time after termination of this lease. The fair market value to be paid is the average yield for the crop in the Pierce/St. Croix County area.

(e) This lease is contingent upon its authorization under Wisconsin and United States law and any amendment, interpretation, or repeal of the same determined by tenant to affect its relevant authority or funding shall permit tenant to immediately terminate this lease, without penalty, upon written notice to landlord.

(f) The parties hereto agree that landlord, its officers, agents, and employees are not acting as an officer, employee, or agent of tenant. Landlord agrees to take such steps as may be necessary to ensure that each of its subcontractors will be deemed to be an independent contractor and will not be considered or permitted to be an agent, servant, joint venture, or partner of tenant. Furthermore, neither landlord nor tenant will represent itself as the agent or legal representative of the other or as partner or joint ventures for any purpose whatsoever, and neither shall have any right to create or assume any obligations of any kind, express or implied, for or on behalf of the other in any way whatsoever.

(g) Landlord will indemnify and hold harmless tenant and all of its officials, officers, agents, and employees from and against any and all liability of any character including, without limitation, suits, actions, claims, demands, losses, judgments, costs, damages, and expenses, including attorneys' fees, arising from or incidental to the act or omission of landlord, or any of its officers, agents, employees, or contractors, that relates to or derives from its ownership, use and/or occupancy of the farm subject to this lease regardless of whether or not said liability arises or results in part from the act or omission of a party indemnified hereunder.

(h) The Board of Regents of the University of Wisconsin System agrees to provide liability protection for its officers, employees, and agents while acting within the scope of their

employment. The Board of Regents further agrees to hold harmless the City of River Falls its officers, agents, and employees from any and all liability, including claims, demands, losses, costs, damages, and expenses of every kind and description (including death), or damages to persons or property arising out of or in connection with or occurring during the course of this agreement where such liability is founded upon or grows out of the acts or omissions of any of the officers, employees, or agents of the University of Wisconsin System while acting within the scope of their employment where protection is afforded by ss. 893.82 and 895.46(1), Wis Stats.

(i) This lease and the performance of the parties' obligations hereunder will be governed by and construed and enforced in accordance with the laws of the State of Wisconsin, other than any conflict-of-laws provisions thereof that would otherwise require the application of the law of any other jurisdiction. Landlord consents to personal jurisdiction in the State of Wisconsin. The venue for any action hereunder shall be in St. Croix County, Wisconsin.

**IX. ADDITIONAL AGREEMENTS AND MODIFICATIONS**

Any additions to this contract or changes therein shall be in writing and attached hereto in order to become a part hereof.

\_\_\_\_\_  
Signature

Landlord:  
Scot Simpson  
City Administrator  
City of River Falls  
222 Lewis Street  
River Falls, WI 54022

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Tenant:  
Elizabeth Frueh, Asst. Chancellor  
for Business and Finance  
University of Wisconsin - River Falls  
111 North Hall  
River Falls, WI 54022

\_\_\_\_\_  
Date

## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Kevin Westhuis, Utility Director

**DATE:** March 8, 2016

**TITLE:** AMENDMENT OF WPPI ENERGY LONG TERM POWER SUPPLY CONTRACT

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### RECOMMENDED ACTION

Approve amendment to the existing Long Term Power Supply Contract with WPPI Energy.

### BACKGROUND

WPPI Energy has requested that each of its members approve an amendment to their existing Long Term Power Supply Contracts. Without action, all of the Long Term Contracts will expire on December 31, 2037. As described below, the Amendments are necessary so that WPPI has the ability to acquire new power supply resources, issue long-term bonds to finance the costs of these resources, and make other arrangements to continue to provide stable and low cost power supply for its members over the long term.

### DISCUSSION

The Amendments include the following changes to the Long Term Contracts for all members:

1. The expiration date set forth in Section 9 of the Long Term Contracts is extended from December 31, 2037, to December 31, 2055.
2. All references to WPPI within the Long Term Contracts have been modified from "Wisconsin Public Power Inc." to "WPPI Energy" to reflect the organization's name change made in 2008.
3. Revisions have been made to a sentence within Section 3 that requires WPPI's rates and charges be set on a uniform "postage stamp" basis except in certain limited instances. The revision conforms, clarifies, and makes consistent existing language within the Long Term Contracts and makes clear that different rates and charges may be assessed for new WPPI members, as is permitted under WPPI's Contract for Establishment and Operation. Having this language within the Long Term Contracts allows flexibility in

structuring the entry of new members to WPPI. This language does not change the fact that admission of a new member and the terms of its membership are ultimately subject to approval by WPPI's Board of Directors.

When the non-Wisconsin members first executed their Long Term Contracts, Wisconsin law did not permit those entities to join as full WPPI members. Following a change in Wisconsin law, all of the non-Wisconsin purchasers other than Alger Delta were able to join as full WPPI members. Consequently the Amendments for the non-Wisconsin members also make certain changes, including modifying the contract title and some defined terms, to make clear that the non-Wisconsin purchasers other than Alger Delta are now full members of WPPI.

### **Why a contract extension?**

WPPI's revenues under the Long Term Contracts have been pledged to secure bonds issued to finance ownership of generating units and transmission assets. In addition, WPPI routinely seeks other contractual arrangements in order to provide its members with stable and low cost power supply over the long term. WPPI's power purchase contracts and general business strategies have already seen the impact of the relatively short remaining existing term of the Long Term Contracts.

The all-requirements, long-term power supply agreement between WPPI Energy and all of its 51 members, including River Falls Municipal Utilities, is a visible sign of financial stability that allows our joint-action agency to negotiate cost-effective power purchases and access lower-cost power plant financing to meet our community's needs.

The Long Term Contract of any member that does not approve an Amendment will still expire in 2037. At that time, the member will be responsible for obtaining its power requirements from other sources and WPPI will have no obligation to continue providing power to the member.

Fundamentally, a Long Term Contract extension will enable a member, through WPPI, to continue to own a share of generating resources and a well-diversified power supply portfolio, while receiving services that allow member utilities to operate efficiently and successfully for the benefit of their customers.

River Falls Municipal Utility was one of the original founders of WPPI Energy just over 35 years ago. The model of and decision to develop, join, and support "joint action" and bulk power supply purchasing has been advantageous for our City. Being a member of WPPI Energy has created a stable rate environment for River Falls that businesses can depend on and presents an overall value proposition through competitive rates and high levels of service that residents have come to expect.

## **FINANCIAL CONSIDERATION**

For context, River Falls Municipal Utilities has bought about \$9.7 million dollars' worth of electricity from WPPI each of the past two years. We have sold this electricity for approximately \$13.3 million dollars each of these years. Adding 15 years to the WPPI contract will translate into \$150 to \$200 million dollars' worth of additional energy purchases if usage trends continue steady. Keep in mind that if we do not purchase from WPPI as we have done, we will need to purchase from somewhere. The wholesale power purchases from WPPI will continue to translate into sales for our local non-profit utility that will pay for our day to day electric operations, ongoing maintenance, capital expenses, a payment in lieu of taxes to the city each year, and a contribution to a reserve fund for ongoing replacement costs. Wholesale power purchase portfolios need to be diverse and closely managed to not only meet demand but regulated standards. It is vital to the citizens and businesses of River Falls that we as a local Municipal Electric Utility continue to provide stable, reliable, and price competitive electric energy. WPPI has met these criteria over the past 35 years and has been a dependable wholesale power provider.

River Falls also pays WPPI energy approximately \$24,000 each year for support of our Northstar customer information system, low income assistance administration, and Meter Data Management services for some of our large customers.

## **CONCLUSION**

Staff has evaluated options regarding future power supply for the City of River Falls as well as engaged in conversations with the community and WPPI Energy. The potential contract extension with WPPI was also deliberated during a joint workshop with the UAB and City Council that answered questions, addressed concerns, and discussed future power supply scenarios. After evaluation, we feel it is in the best interest of the City of River Falls and its citizens to commit to the long term partnership and ownership of the "joint action" model with WPPI Energy. Staff's recommendation is to approve the amendment to the existing Long Term Power Supply Contract with WPPI Energy.

**RIVER FALLS COMMON COUNCIL RESOLUTION TO APPROVE  
AMENDMENT NO. 2 TO LONG TERM POWER SUPPLY CONTRACT  
FOR PARTICIPATING MEMBERS**

WHEREAS, the City of River Falls (the “Member”) is a member of WPPI Energy (“WPPI”) and, like all other Participating Members, takes long term all-requirements electric service from WPPI pursuant to a long term power supply contract (each, a “Long Term Contract”);

WHEREAS, the Long Term Contract between the Member and WPPI is that certain Long Term Power Supply Contract for Participating Members dated as of March 14, 1989, as amended by that certain Amendment No. 1 to Long Term Power Supply Contract for Participating Members between WPPI and the Member dated as of September 24, 2002 (the “Member’s Contract”);

WHEREAS, the current term of the Member’s Contract and each other Long Term Contract will expire immediately following December 31, 2037;

WHEREAS, WPPI’s revenues under the Long Term Contract have been pledged to secure the bonds issued by WPPI to finance ownership of WPPI’s generating units and transmission assets, including Boswell 4, South Fond du Lac Units 1 and 4, the Elm Road Generating Station and the CapX2020 La Crosse Transmission Project;

WHEREAS, it is necessary that Participating Members extend the existing terms of the Long Term Contracts in order to enable WPPI to plan for, obtain, contract for, purchase and finance new long term power supply resources, including, but not limited to, new generating plants;

WHEREAS, the Member desires that WPPI be able to secure and finance new long term power supply resources so that WPPI is able to continue serving the Member and all other Participating Members reliably and at competitive and stable rates under the Long Term Contracts over the long term and WPPI wishes to be able to make new long term commitments in order to be able to do so;

WHEREAS, in addition to extending the term of the Member’s Contract, WPPI and the Member desire to make certain other changes to the Member’s Contract, as set forth in the amendment referred to in the caption of this Resolution (the “Amendment”); and

WHEREAS, the River Falls Utility Advisory Board has recommended that the City approve and execute the Amendment.

NOW, THEREFORE, be it resolved by the River Falls Common Council:

1. That the Amendment, the form of which has been presented to the River Falls Common Council, is hereby approved;
2. That the Mayor and the City Clerk are directed to execute and deliver the Amendment to WPPI on behalf of the Member to be in substantially the form presented to the River

**RIVER FALLS**

Falls Common Council. The Mayor and City Clerk and other appropriate City officials, including the City Attorney, also are directed to take all other actions on behalf of the Member as may be necessary to effectuate the Amendment, subject to the requirement of Section 5 of the Amendment, which provides that if, by March 31, 2016, less than thirty-four (34) WPPI Participating Members approve an amendment extending the terms of their respective Long Term Contracts to midnight on December 31, 2055, the Amendment shall be null and void and shall have no force and effect;

- 3. That the Member agrees to be bound by the terms of the Amendment as executed by the Member.

Introduced by \_\_\_\_\_

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Passed by the River Falls Common Council on the 8<sup>th</sup> day of March, 2016, and submitted to the Mayor and City Clerk on the 9<sup>th</sup> day of March, 2016. Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Dan Toland, Mayor

\_\_\_\_\_  
Print Name

State of Wisconsin            )  
  ) ss  
County of Pierce                )

I, \_\_\_\_\_, City Clerk of the City of River Falls, Wisconsin, hereby certify that I have compared the above Resolution with the original instrument on file in my office and that the same is a true, complete and correct copy of said document.

IN WITNESS HEREOF, I have hereunto set my hand and affixed the Corporation Seal of the City of River Falls, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
LuAnn Hecht, City Clerk

\_\_\_\_\_  
Print Name

**AMENDMENT NO. 2 TO LONG TERM POWER SUPPLY CONTRACT  
FOR PARTICIPATING MEMBERS**

This Amendment No. 2 to Long Term Power Supply Contract for Participating Members (this “Amendment”), dated as of \_\_\_\_\_, 20\_\_ (the “Effective Date”), is made by and between WPPI Energy, a municipal electric company formerly known as Wisconsin Public Power Inc. (“WPPI”), and the City of River Falls (the “Member”). WPPI and the Member are sometimes referred to in this Amendment individually as a “Party” and collectively as the “Parties”.

**RECITALS**

A. The Member is a member of WPPI and, like all other Participating Members, takes long-term all-requirements electric service from WPPI pursuant to a long term power supply contract (each, a “Long Term Contract”).

B. In this Amendment, the term “the Member’s Contract” refers to the Long Term Power Supply Contract for Participating Members between WPPI and the Member dated as of March 14, 1989, as amended by that certain Amendment No. 1 to Long Term Power Supply Contract for Participating Members between WPPI and the Member dated as of September 24, 2002.

C. The current term of the Member’s Contract and each other Long Term Contract will expire immediately following December 31, 2037.

D. WPPI’s revenues under the Long Term Contracts have been pledged to secure the bonds issued by WPPI to finance ownership of WPPI’s generating units and transmission assets, including Boswell 4, South Fond du Lac Units 1 and 4, the Elm Road Generating Station and the CapX2020 La Crosse Transmission Project.

E. It is necessary that Participating Members extend the existing terms of the Long Term Contracts in order to enable WPPI to plan for, obtain, contract for, purchase and finance new long term power supply resources, including, but not limited to, new generating plants.

F. The Member desires that WPPI be able to secure and finance new long term power supply resources so that WPPI is able to continue serving the Member and all other Participating Members reliably and at competitive and stable rates under the Long Term Contracts over the long term, and WPPI wishes to be able to make new long term commitments in order to be able to do so.

G. The Parties desire to further amend the Member’s Contract on the terms and conditions set forth in this Amendment, to, among other things, extend the term of the Member’s Contract.

**AGREEMENT**

NOW THEREFORE, in consideration of the foregoing recitals that are incorporated into and made a part of this Amendment, the promises contained in this Amendment and the Member’s Contract and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

1. Definitions. All capitalized definitional terms used but not otherwise defined in this Amendment shall have the meanings given to those terms in the Member’s Contract.

2. Name; References.

(a) The name “Wisconsin Public Power Inc.” in the introductory paragraph of the Member’s Contract is hereby changed to “WPPI Energy”.

(b) Section 1 of the Member’s Contract is hereby amended so that the definition of “WPPI” is deleted and replaced in its entirety with the following:

“WPPI” shall have the meaning given to this term in the introductory paragraph of this Contract.

3. Initial Term and Termination. The first sentence of Section 9(a) of the Member’s Contract is hereby deleted and replaced in its entirety with the following:

This Contract shall take effect upon the date first written above and shall remain in effect for an initial term that ends at midnight on December 31, 2055, and thereafter until terminated by notice as provided in this subsection (a).

4. Rates and Charges. The second sentence of the third paragraph of Section 3 of the Member’s Contract is hereby deleted and replaced in its entirety with the following:

With the exception of different rates and charges for a new Participating Member under its specific Long Term Power Supply Contract for Participating Members, as permitted by the Contract for the Establishment and Operation of WPPI, WPPI’s rates and charges shall be set on a uniform postage stamp basis as to all production and transmission costs for all Participating Members; provided, however, that the rates and charges may vary between Participating Members to reflect differences in delivery voltage level and delivery facilities costs and may contain ratchets, load factor requirements and other provisions which affect all Participating Members or only Participating Members which obtain a portion of their requirements from any other source.

5. Effective Date. This Amendment, upon execution by the Parties, shall take effect as of the Effective Date, provided however, that if, by March 31, 2016, less than thirty-four (34) Participating Members have executed an amendment extending the terms of their respective Long Term Contracts to midnight on December 31, 2055, this Amendment shall be null and void and shall have no force and effect. Prior to May 1, 2016, WPPI shall certify in writing to each Participating Member that has executed such an amendment (including the Member) whether this threshold has been met.

6. Conflict. In the event of conflict between the provisions of the Member’s Contract and the provisions of this Amendment, the provisions of this Amendment shall control.

7. Full Force and Effect. Except as specifically set forth herein, no other amendments to the Member’s Contract are being made between the Parties, and all other provisions of the Member’s Contract remain in full force and effect.

8. Execution and Delivery. This Amendment may be executed in two or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, WPPI and the Member have duly approved and executed this Amendment as of the Effective Date.

WPPI ENERGY

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

CITY OF RIVER FALLS

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
City Administrator

*Administrator's Report*

March 3, 2016

**Council Member Meetings/Events of Note**

March 7, 2:30 p.m. – Ron Kind Listening Session, Council Chambers

March 7, 6:30 p.m. – Police, Fire and Ambulance Commission, Council Chambers

March 7, 6:30 p.m. – Library Board, at Library

**March 8, 6:30 p.m. – City Council Meeting**

March 9, 11:30 a.m.-1:30 p.m. – Potluck and Silent Auction to benefit the City's Relay for Life Team, Training Room, City Hall

March 9, 5:30 p.m. – Historic Preservation Commission, Training Room

March 10, 7 p.m. – City Council Candidate Forum, Council Chambers

March 14, 8 a.m. – Coffee with a Cop, Perkins

March 14-20 – Spring Break for UW-River Falls

March 16, 5:15 p.m. – Park and Recreation Advisory Board, Training Room, City Hall

March 17-St. Patrick's Day Celebration (Chamber Event)

March 21-25 – Spring Break for River Falls School District

**March 22, 6:30 p.m. – City Council Meeting**

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**Tuesday's Council Meeting Preview:**

- Resolution Approving Lease Between City of River Falls and University of Wisconsin-River Falls (Mann Valley Land)
- Resolution Regarding the WPPI Contract Extension
- Ordinance 2016-02 – An Ordinance Amending and Renumbering Section 12.16 of the Municipal Code (Stormwater) – First Reading
- Summer Recreation Programs
- Report from the Park and Recreation Advisory Board
- Closed Session

**Monthly Department Dashboards**

To more consistently measure the performance of the City's Departments, staff is developing monthly dashboards that provide a snapshot of their activity for the previous month. This and other information can be found on the City's transparency page at <http://www.rfcity.org/transparency>. The link for each department will take you to the most recent dashboard pdf. Select "Archive" to view past dashboards.

- [Ambulance Service \(Archive\)](#)
- [Finance Department \(Archive\)](#)
- [Inspections - Building Activity \(Archive\)](#)
- [Municipal Utilities \(RFMU Transparency page\)](#)
  - [Electric Department \(Archive\)](#)
  - [Water Department \(Archive\)](#)
  - [Waste Water Treatment Plant \(Archive\)](#)
  - [POWERful Choices! \(Archive\)](#)
- [Public Library \(Archive\)](#)
- [Storm Water \(Archive\)](#)

## UPCOMING EVENTS

### **Rep. Ron Kind Holding a Listening Session on March 7**

Rep. Ron Kind will be holding a Listening Session on Monday, March 7, beginning at 2:30 p.m. in the Council Chambers at City Hall.

### **Potluck and Silent Auction - March 9, 11:30 a.m.-1:30 p.m.**

In support of Relay for Life, the F.U.N. Committee is hosting a Pot Luck and Silent Auction in the Training Room at City Hall. The Mayor and Council are invited to come and support the cause! We would appreciate any items you would be willing to donate to the silent auction. Thank you for your support, and we hope you will join us for the potluck and silent auction!

### **City Council Candidate Forum-March 10**

The American Association of University Women (AAUW) are sponsoring a City Council Candidate Forum on Thursday, March 10, at 7 p.m. The forum will be held in the Council Chamber at City Hall. The forum will be videotaped and played on the City's cable channel.

### **Coffee with a Cop - March 14, 8 a.m. at Perkins**

Members of the Police Department host this community outreach program which gives residents the opportunity to meet and speak with Police Officers.

### **St. Patrick's Day Celebration-March 17**

 May the luck of the Irish be with you! Even if you aren't Irish, follow the rainbow to downtown River Falls and celebrate St. Patrick's Day on March 17! The celebration kicks off with the Pot 'O Gold Medallion Hunt. Indulge in the Potato Soup Cook-off by sampling soup from participating businesses. Other events include bed races and a poker walk. View details at [www.rfchamber.com](http://www.rfchamber.com).

### **Community Solar**

- Selling shares in the community solar site is the top priority. Currently 121 panels under contract.

### **Loan Program**

- Three loans for community solar have been processed

### **Green Block Program**

- The City of River Falls customer participation rate continues to climb to record levels which is now greater than 8.19 percent.

### **Blue Bike Program**

The program to deliver a free bike share program to River Falls in 2016 is making good progress. The Blue Bike program is a partnership between the City, UW-River Falls, Pierce County Health, Crank Worx bike shop, the RFSD, and motivated citizens. We expect the program ready for launch on April 22, 2016. There will be four distinct racks placed throughout town. Each rack will have a fix it station, signage and 4-5 bikes. The bikes were free and the racks were purchased from a grant from New Belgium Brewery.

### **Utility Box Beautification Project**

In February, POWERful Choices! helped refine the program. Four boxes will be painted in 2016 prior to River Falls Days. Applications are expected to be available by mid-March.

## **Library Programming**

The annual Read Across America/Dr. Seuss birthday party will be held on Saturday, March 5. We are working with a group of students from UWRF again this year to do the program.

The Fit Lit Club will recommence in March. This is the group that Heather Johnson has been leading. They come in at 6:30 a.m., discuss what they've been reading, go out for a walk or run, and then come back to the library for a snack, to check email, etc. before opening.

River Falls Reads wrapped up on February 28. This year went very well. People told me that they enjoyed the book, the selection of programs, and the opportunity to meet the author. Other programs coming up in March: Live to 100, presented by Unexplained researcher Terry Fisk, and the foreign film series.

## **Police Department**

Lisa Cernohous will be resigning her position as Administrative Assistant on March 16, 2016. To better serve the Department, this position will be modified and changed to "Police Services Specialist Supervisor." Interviews of potential candidates are scheduled for Wednesday, April 13.

On February 5, RFPD organized for the River Falls School District Safety Patrol members to attend a movie at the River Falls Theatre. This was to reward the safety patrol members for their role in keeping elementary students safe while going to and from school. The River Falls Theatre owner provided the movie, popcorn, candy and drink at no expense to the students. The students in attendance totaled approximately 268. This very generous donation provided by the owner, Michelle Maher, has been something the Theatre has been providing for multiple decades.

## **Fire Department**

Chief Nelson attended an all-employee meeting at the First National Bank – River Falls to present information on a Rapid Deployment Craft (RDC). RDC is an inflatable boat that could be used for river rescue on the Kinni or patient recovery on ice or snow. After the presentation, FNB-RF committed funds from their upcoming 5K run for the purchase of the RDC.

The Department completed their first RFFD Academy on Monday, February 29. Members were able to choose from four different classes including: Leadership – The First Five Minutes; Advanced Pump Operations; Duties Outside the "Hot" Zone – Firefighter Accountability and Staging; and Specialized Operations Team – Confined Space, Water/Ice Rescue & Haz-Mat. In addition to RFFD members attending the classes, fire officers from seven neighboring departments joined in with this educational experience.

## **EMS**

RF EMS has interviewed several candidates for the part-time EMT positions in Prescott. They have selected Natalie Kranig, Nick Aguirre and Michael Krubsack. Natalie is transitioning from a paid-on-call to regular part-time. All of their part-time positions have been filled. Steve Porrez, Oscar Palomino and Michael Krubsack have all completed their new member orientations. The Department has a new paid-on-call EMT, Ethan Callies, and he should be complete with his orientation soon. Nick Aguirre will begin his new member orientation in the coming weeks.

The Training Officer position has been modified to better suit our needs. The primary duty for this position will be as a duty paramedic for the Prescott station. Special needs will include serving as the Training Officer for the entire Department and Platoon Coordinator for the Prescott Platoon. The position has been posted and they will begin interviewing qualified candidates in early April.

The Department is continuing interviews for the casual paramedic positions. Several candidates have been interviewed. They are in the process of finalizing the candidates and currently have three casual paramedics and hope to be fully staffed at five soon.

EMT Nicole Newbury welcomed a new baby boy on February 26. Brantley Keith Newbury weighed in at 5 lbs., 7 oz. and was 18.5 inches long!

**City Administrator Comings and Goings**

- Staff 1 on 1s
- Council 1:1s
- Economic Development
- WCMA Winter Conference

**Complaints to Administrator's Office:**

- None

**Attachments to the Administrator's Report:**

- Sharing Families Thank You Note

## City of River Falls Monthly Status Report

**Department Name:Engineering**

**Reporting Period:3/2/2016**

### Department Projects and Status

Name of Project	Completed	In Progress	Delayed	Updates
Hope Lutheran	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contractor made retrofit to improperly placed stormwater outlet structure.
North Interceptor Sewer Project	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Proposals reviewed by selection committee. -Reid Wronski, City Engineer - Kevin Westhuis, Utility Director - Diane Odeen, City Council - Chris Gagne, Utility Board - Ron Groth, Water/Sewer Supt. Consensus reached during February 23, 2016 meeting to proceed with recommending TDKA to the UAB on March 21, and the City Council on March 22.
Power Plant Substation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff continued to work with Excel Energy and Krause Power Engineering, LLC regarding the power plant substation project. Soil borings were obtained. Transformer and switchgear were ordered. Site planning meeting for building location arrived at consensus. Portions of project being delayed to 2017 in order to accommodate financing.
Veterans Park Pedestrian Bridge	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff worked on plan for addressing apparent premature corrosion that will be added to future CIP.
Whitetail Ridge Corporate Park Improvements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Retainage being held till spring to complete restoration and verify vegetation establishment.
S Main Crosswalk Study	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff analyzed surveillance video and conducted a measurement of gap times. Staff will be preparing a report with recommendations.
Fairchild Drive Drainage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff continues to monitor performance of work that was done to address sump pump drainage that was causing excessive icing on sidewalk. System appears to be working satisfactorily. Attention to restoration needed this spring
Chapman Drive	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Design is proceeding for bid in spring. Utility coordination meeting was held on February 18. Project will be scheduled for start after July 4 in order to allow utility

				relocations ahead of project.
Kinnickinnic River Pathway, University Falls to Family Fresh	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	This project is out for bids currently.
2016 Sidewalk, Curb & Gutter Repair Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff received two bids on February 25. Pember Companies will be awarded the work for approx.. \$41,286.50 compared to an engineers estimate of \$51,700
2016 Sanitary Sewer Lining	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff received eight bids on February 25. Insituform is the apparent low bid at \$137,470.70 compared to an engineer's estimate of \$139,000. This will be brought to UAB on March 21.
Collins Outfall Repairs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Staff continues working with affected property owners regarding access options. Warmer weather has potentially delayed implementation until next winter.
High School/Hockey Arena Crosswalk Study	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>We are just finishing up the study phase. Data was collected for the following six events.</p> <ol style="list-style-type: none"> <li>1. May 20, 2015 – Regular School Day</li> <li>2. May 31, 2015 – Commencement</li> <li>3. December 22, 2015 – Boys Basketball, Boys Hockey Baldwin w/Band</li> <li>4. January 5, 2016 – Boys Basketball, Girls Hockey Hayward w/Band</li> <li>5. January 19, 2016 – Girls Basketball, Boys Hockey Rice Lake w/Band</li> <li>6. February 11, 2016 – Hudson Hockey</li> </ol> <p>The evaluation phase is next. That phase ends in a meeting with school staff to discuss preliminary report data. That meeting will not happen until late May or early June as Glen is in Florida until the last week of May.</p> <p>The Final Report Phase would follow in June or July.</p>
2015 NPDES Annual Report	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff has begun assembling information necessary to file our 2015 NPDES Phase II annual report.
Total Maximum Daily Loads (TMDL's)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff has completed a draft a memorandum outlining the upcoming future requirements, recommended actions, and dates that we will have to meet regarding the TMDL implementation for the City of River Falls.
2015 Manhole and Structure Rehabilitation Project	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff continued compiling information for the 2015 manhole and structure rehabilitation project.
Water Model Update	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff is coordinating with SEH to get the City's water model updated

				to reflect recent changes to the system associated with the building of Falcon Center.
Technology User Groups	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff led first City Technology User Group session with a focus on Excel. Monthly meetings will focus on different technology.
Contractor Meeting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff is involved in planning and participation in a Contractor's Meeting scheduled for March 10.
Wellhead Protection Ordinance Update	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff is coordinating with SEH to get mapping necessary to support an update to the City's wellhead protection ordinance.
Parking Control Map Updates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff is assisting the Police department with necessary updates to the City's parking control map.
Arc Reader Training	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Public Works and Customer Service are scheduled next.

Comments:

## City of River Falls Monthly Status Report

**Department Name: Finance**

**Reporting Period: 2/29/2016**

### Department Projects and Status

Name of Project	Completed	In Progress	Delayed	Updates
2016 planning for CIP/Budget/Fiscal plan updates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Schedule to departments, CIP projects due to Finance by 3/31/16
Water rates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Revised water rate case brought to Utility Advisory Board in January – case filed with revisions
EMS staffing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Discussion and proposed job description for paramedic/training officer to be located at the Prescott station. Recruiting of position
Annual Audit Preparation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Year end work ongoing, auditors will be on site in March for final field work
Preparation for WWTP , water tower painting and power plant substation financing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Initial resolution approved, March 22 sale date

**Comments:**

Participation Results of February Primary Election  
Summary for Pierce and St Croix County

Total No. Voters for Feb Election	647
Total Registered Voters/Feb Election	7904
Percentage of City Voters	8.2%

### Service Notices/Heads Up/Challenging Issues

Taxi Service

A complaint was received by taxi user that the wait times were 30-45 minutes. After checking with the local dispatch office, they agree that the wait times are getting longer due to volume. Currently there are 2 vehicles from 8 a.m. to noon, 3 vehicles from noon to 4 p.m., 2 vehicles from 4 p.m. to 6 p.m. then 1 vehicle from 6 p.m. to 10 p.m. Adding additional hours to the service will require approval by the State through the grant program. Additional research and monitoring of ridership will be done before the grant is due in October.

Polling Place Changes

Notices are being mailed to registered voters in Ward 5, District 1 to let them know of the change in polling location from the Armory to the City Hall training room for the remaining 2016 elections. The armory is still the location for Wards 1-4, District 1, at least for the April election. Additional research will be done to determine whether a change to another location would be beneficial.

## **Personnel Updates** (new hires, resignations/retirements, work anniversaries, customer service excellence, babies, weddings, etc.)

Scheduled a training with Laura Page, topic Challenging Conversations for all employees in May.

### Other:

Putting together a presentation on the City's performance evaluation process for the new supervisory leadership development program.

### Cindy Campbell, Customer Service Representative

Cindy joined the Finance Department on February 4 as a customer Service Representative at City Hall. Cindy comes to us with extensive customer service experience and most recently as a Disability/FMLA Specialist at Sedgwick CMS handling 3M claims for over seven years.

### Ron Groth, Waste Water/Water Superintendent

Ron joined the City of River Falls on February 1. Ron comes to us via the Minocqua area.

Processed 8 total new hires in February including temporary and on-call positions.

Process 3 terminations

### Current Recruitments in Process:

Accountant position

Police Services Specialist Supervisor

Management Analyst Fellows

Communications Manager

Paramedic/Training Officer

## **Dates and Events of Note** (meetings, opportunities for public interaction, community events, etc.)

A St. Croix County subcommittee continues to work on regional transportation issues, and has been awarded a planning grant from the State of Wisconsin. West Central Regional Planning Commission has been hired by the County to prepare the study, which will include all of St. Croix County and also surrounding areas including the City of River Falls. As part of the study, public meetings will be held for input on current and projected transportation needs. The study is expected to be completed by the end of 2016.

## City of River Falls Monthly Status Report

**Department Name: Community Development    Reporting Period: 2/1/2016**

### Department Projects and Status

Name of Project	Completed	In Progress	Delayed	Updates
<b>Planning &amp; Development</b>				
Housing Authority	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attended HA meeting, there was discussion on grants and personal review process this was the last meeting for the chairman
Hydros & Kinni Corridor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The RFP is complete and will be sent out within the next two weeks. The relicensing of the hydros will occur in a separate process.
Pioneer Metal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application information was provided.
Park Master Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff is discussing the recommendation that will be presented to Park Board and CPC in April, then the City Council in May.
Power Plant Substation Discussion	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	A draft site plan was reviewed by staff amendments were recommended.
CIP	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff has had one meeting to begin preparations; next meeting is scheduled for 3/9/16.
SLUC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Buddy and Amy attended the 2 <sup>nd</sup> in 3 part series presented by the Sensible Land Use Coalition on the Minneapolis Real Estate Market.
Hoffman Park Safe Room Reimbursement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff has submitted documentation to FEMA for the reimbursement of funds for the construction of the Hoffman Park Safe Room. The City paid for the project up front and was reimbursed 87.5 % of the approved grant amount. The City's investment in the safe room project was 12.5% of the total cost of construction. In late February Staff was informed that FEMA has approved reimbursement and we should be receiving a check shortly. Met with Gordie Young, Jon Aubart and Tom Schwalen on security and emergency operations for spring/summer at Hoffman Park Storm Shelter.
DNR Trail Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The city has received and signed a contract agreement with the DNR for their share of the trail construction grant for our trail project that terminates at Division street. We expect to see the contract agreement with the Feds as this is a LAWCON funded project within about 3 more weeks. The trail will be designed this year and built next year. The project is required by our contract to be finished by 2018.

<b>DOT Tap Grant</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The city's application for funds to construct a pedestrian bridge on railroad abutments across the Kinni has been submitted. We have received word that it is currently under review. We expect to have a decision from the DOT later this year.
<b>South Main Street Corridor Study</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff met with the Plan Commission in February in a workshop format to discuss the study. The corridor is divided into 4 sub areas and sub area 1 was discussed at the meeting. The next workshop is scheduled for March 15 <sup>th</sup> .
<b>2015 Trends Report</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Data collection is currently in the works.
<b>Parks &amp; Recreation</b>				
<b>Pool Operations</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Working to update the Municipal Pool Operation Manual and staff training.
<b>Park &amp; Rec Activity Guide</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Working on guide and new summer programs: Registration begins March 14
<b>Park &amp; Rec Fee Study</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Plan to report to Park & Rec Board in March
<b>Building &amp; Inspection</b>				
<b>Joint Contractor Meeting</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Annual meeting March 10
<b>Upgrade Rental Renewal System</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Converting system from word/excel to Munis for greater efficiencies

**Comments:**

Working with St. Croix County on the update to their County Bike Plan.

Investigating software for Inspections and Code Enforcement.

Staff met with Kinn Land Trust on possible grants and available land along the Kinn.

CAB Barn Dance at Academy Gym with 150 participants.

4<sup>th</sup> Grade boys basketball tournament with 8 teams at RFHS.

Mini NBA basketball tournament with 200 spectators at MMS.

Met with Art Tobin on ice skating rink at Westside School.

Beginning ComDev website updates

**Good News!** (Awards/grants received, accomplishments, employee customer service, etc.)

The Wisconsin Historical Society has awarded a historic preservation grant of \$4,000 to the City of River Falls to prepare a National Register Nomination for the "Glen Park Suspension Footbridge", more commonly referred to as the "Swinging Bridge" The Glen Park Suspension Footbridge is a rare resource type in the state. There are only two other known examples in Wisconsin of pedestrian suspension bridges similar to the Glen Park Suspension Footbridge — one located in Boyd Park in Eau Claire and another in Copper Falls State Park in Ashland County. It is also important for its association with the Planning and Development history of River Falls in general and with Glen Park, specifically. A historic preservation consultant will be selected by mid-summer and the nomination will be completed by the summer of 2017.

**Dates and Events of Note** (meetings, opportunities for public interaction, community events, etc.)

March 10 – Joint Contractor Meeting  
March 14 – Parks & Rec Activity Registration begins

**Service Notices/Heads Up/Challenging Issues**

**Thank You's/Kudos/Recognition**

## City of River Falls Monthly Status Report

**Department Name:**Public Works

**Reporting Period:**3/1/2016

### Department Projects and Status

Name of Project	Completed	In Progress	Delayed	Updates
Tree trimming	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trimming of boulevard trees will continue throughout the winter as time allows
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

### Good News! (Awards/grants received, accomplishments, employee customer service, etc.)

NA

### Service Notices/Heads Up/Challenging Issues

NA

### Personnel Updates (new hires, resignations/retirements, work anniversaries, customer service excellence, babies, weddings, etc.)

Charles Larson and his wife, Nichole, welcomed a new son Louis to their family on February 7. Louis has an older sister Frankie who is 9 years old and a brother Oliver who is 7 years old.

## Dates and Events of Note (meetings, opportunities for public interaction, community events, etc.)

### **Public Works Week May 15-21**

Operations will be going to all three Elementary schools (Greenwood, Westside, Rocky Branch) along with St. Bridgets and the Montessori school for the first time ever this year. Charles Larson, Nate Croes, Jon Kusilek, Ray Curtis, and Crystal Raleigh will be doing presentations to the 2<sup>nd</sup> grade classes on what Public Works does to serve the community, discussing what can be done to protect the environment along with other ideas. They will take some Equipment with them so the students can see, sit in and ask questions about. We plan on having some handouts such as a plastic hard hat, pencils, stickers, coloring book etc.

[Home](#) [Discover Public Works](#)



## ***Public Works Always There***

**May 15-21, 2016**

Every year National Public Works Week gets bigger and better. The number of participating municipalities continues to grow, which means the number of citizens who are exposed to the value of public works grows. At APWA one of our main goals is to educate the general public about the value and necessities of public works projects throughout North America, and public works professionals like you are our best ambassadors.

Since 1960, APWA has sponsored National Public Works Week. Across North America, our more than 29,000 members in the U.S. and Canada use this week to energize and educate the public on the importance of public works to their daily lives: planning, building, managing and operating at the heart of their local communities to improve everyday quality of life.

## **Thank You/Kudos/Recognition**



# families *Sharing*

PO Box 701 • River Falls, WI 54022

February 2016

Dear Sharing Families Supporter,  
Thank you for your contributions to the  
2015 Sharing Families Project.

This season 50 families – including 137 children  
and 74 adults benefited from the program.

Your donations and diligence in shopping are much  
appreciated. The notes and personal thank-yous we get  
from recipients is something we wish each of you could see.

The 2015 program went very smoothly with so many  
people graciously and generously shopping, donating and  
volunteering. It is truly a pleasure to work with you on this  
project. The sponsors did amazing jobs of shopping, and  
generous donors allowed us to buy the grocery packages  
and pay for other large items such as car repairs, new  
tires, a crib, lots of warm clothing, small appliances  
and even, in one case, appliance repairs.

On behalf of the families, thank you.  
Your caring makes a difference!

*To all of you - a giant*

**The Sharing Families Board  
and the River Falls Journal staff**

*Thank you!*

## MEMORANDUM

**TO:** Council Members

**FROM:** Dan Toland, Mayor

**DATE:** March 8, 2016

**TITLE:** Mayor's Appointments to Boards and Commissions

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### RECOMMENDED ACTION

Consideration of appointment:

#### HISTORIC PRESERVATION COMMISSION

Reappointment of Jayne Hoffman through January 2019

## Dan Toland

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**From:** Tony Steiner  
**Sent:** Tuesday, February 16, 2016 8:05 AM  
**To:** Dan Toland  
**Subject:** FW: Reappointment to HPC

Dan;

Below is Jayne Hoffman's request for reappointment to the Historic Preservation Commission.

Thanks  
Tony

**From:** Jayne Hoffman [<mailto:jayne.hoffman@rfsd.k12.wi.us>]  
**Sent:** Monday, February 15, 2016 6:30 PM  
**To:** Dan Toland  
**Cc:** Tony Steiner  
**Subject:** Reappointment to HPC

Dear Mayor Toland,

I am contacting you regarding my position with the Historic Preservation Commission. My current term has expired and I would like to be considered for reappointment to the commission. I strive to be active advocate of historic preservation both as a member of the board and as citizen of our community. I have enjoyed being part of the commission. I am a currently second/third (looping) teacher at Westside Elementary. I have taught River Falls history to my students as part of our curriculum for over 15 years. Additionally, I have been researching River Falls history for over 15 years and co-wrote a history of River Falls for my students. I also have developed a large collection of River Falls photos and historical postcards to which I use in part to teach my students about the history of our community.

If you have any further questions or need any additional information, please feel free to contact me. Thank you for considering my request for reappointment to the board.

Kind regards,  
Jayne Hoffman

cc: Tony Steiner