

Police and Fire Commission Meeting

March 7, 2016

6:30 p.m.

River Falls City Hall
Council Chambers
222 Lewis Street
River Falls, WI

Police

Fire

Ambulance

POLICE & FIRE COMMISSION MEETING

March 7, 2016 @ 6:30 p.m.

River Falls City Hall
Council Chambers
222 Lewis Street
River Falls, WI

NOTE: OFFICIAL ACTION MAY BE TAKEN ON ANY AGENDA ITEM

Agenda

Call Meeting to Order

Roll Call

Approval of Minutes: January 4, 2016

Police Department

- 1) Extension of the Patrol Officer Eligibility List
- 2) Resignation of Police Reserve Officer Elizabeth Berres (effective January 28, 2016)
- 3) Action on Grade Step for Patrol Officer Tom Overland from C-B (effective March 4, 2016)
- 4) Action on Grade Step for Patrol Officer Steve Thomas from B-A (effective March 19, 2016)
- 5) Jon Aubart's reclassification to Deputy Chief (effective February 15, 2016)

Fire Department

All Company Business Meeting Minutes – February 1, 2016

- 1) Run Volume for January and February
- 2) Activities and Highlights
- 3) Questions

Adjournment

If you have a need for a sign language interpreter or other special accommodations, please contact the Americans with Disabilities (ADA) Coordinator at 425-0900; Telecommunications Device for the Deaf (TDD) at 425-0930 at least 48 hours before the meeting.

Posted: 3/2/16 at 10 a.m.

POLICE and FIRE COMMISSION MEETING MINUTES

January 4, 2016

River Falls City Council Chambers
222 Lewis Street
River Falls, WI

Call to order 6:31 p.m.

Commission Members Present: Carole Mottaz, Dan Vande Yacht, Jean Wespetal, Gary Donath and Mark Sams

Also Present: Gordon Young, Jon Aubart, Scott Nelson and other City Staff

POLICE DEPARTMENT

Approval of Minutes: Regular Meeting Minutes from December 7, 2015

MSC Donath/Wespetal to approve the December 7, 2015 Regular Meeting Minutes as read. Unanimous.

Swearing in of Police Chief Gordon Young

Lu Anne Hecht performed the swearing in of Police Chief Gordon Young to River Falls Police Department effective January 4, 2016.

Chairperson Mottaz stated that the Commission appreciated how graciously and efficiently Sergeant Jon Aubart stepped in as the Interim Chief on Roger's departure and on behalf of the Commission it was wonderful for them to have him as the Interim Chief

Chief Gordon Young stated that Jon has really prepared him and he is overwhelmed with the support from all of the employees and he couldn't have wished for a better career than choosing River Falls. He stated that he is very excited to get to know everyone and he will do the best to meet everyone very soon. He also thanked the Commission. Young was welcomed by all of the Commission Members.

FIRE DEPARTMENT

All Company Business Meeting Minutes – December 7, 2015

Run Volume – December

Chief Nelson explained that they had 16 calls in December, which compares to 17 calls for the same period last year. Year to date is 267 calls for 2015 compared to 231 at this same point-in-time in 2014.

Activities and Highlights

- Completed orientation training on Engine 15 with all members. E-15 will be placed in service after training on January 4, 2016.

Adjournment

Motion to adjourn at 6:38 p.m. MSC Vande Yacht/Sams. Passed.

Respectfully submitted,



Lisa Cernohous
Recording Secretary

AMBULANCE COMMISSION MEETING

March 7, 2016 @ 6:45 p.m.

River Falls City Hall

Council Chambers

222 Lewis Street

River Falls, WI

NOTE: OFFICIAL ACTION MAY BE TAKEN ON ANY AGENDA ITEM

Agenda

Call Meeting to Order

Roll Call

Approval of Minutes: December 7, 2015

- 1) Personnel Update
- 2) Review and discussion of proposed Emergency Medical Services Ordinance
- 3) Monthly Report
- 4) Next Meeting Dates – April 4, 2016; May 2, 2016 and June 6, 2016

Adjournment

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Posted: 3/2/16 at 10 a.m.

AMBULANCE COMMISSION MEETING MINUTES

December 7, 2015

River Falls City Council Chambers
222 Lewis Street
River Falls, WI

Call to order 6:40 p.m.

Commission Members Present:

Carole Mottaz, Dan Vande Yacht, Jean Wespetal, Gary Donath, Mark Sams and Aaron Taylor

Also Present: Jeff Rixmann and Julie Bergstrom

AMBULANCE

Approval of Minutes: November 2, 2015

MSC Wespetal/Donath to approve November 2, 2015 Meeting Minutes as read. Unanimous.

Establish Paid-On-Call Eligibility List for taking EMS Refresher

Director Rixmann explained employees should have 660 hours and there were five people that were ineligible, Zack Allen, Elizabeth Fitzgerald, Troy Lesmeister, Mike Nicholson and Amanda Rofter. They didn't meet minimum requirements and the department will not pay for the refresher, which is about \$150. Refresher is in February. They have until the end of the year to get hours but none of them are close.

Everyone else, 64 people, are hitting their minimums. License is valid until June 30, 2016. They have the option of paying for the license themselves, and then the option of getting hours.

Commission Member Mottaz asked if these individuals will they stay on service. Director Rixmann indicated that the policy now is that if they fall below the hours, they don't pay for the refresher, but are kept on service. They will start cycling some of them out, due to others that can take their place. He indicated they are running basic EMT, and trying to get people down there more interested. Looking in the future of bringing on part-time EMTs but that is a future option if the recruitment doesn't go through.

Commission Member Mottaz asked about the Prescott station and if people are moving back and forth?

Director Rixmann said yes, and there are seven left. Four are doing adequate call time, the other three are hit or miss. They need more people in Prescott. It would be nice to rotate the ambulance down there, but not until there are enough resources; right now there are not enough to staff a second truck. They are advertising in in Hastings. A Hastings fire paramedic was interested.

Recruitment

Discussed paid on call recruitment. The department hired an office assistant, Pamela Hill. She will work five 5 hours a day, 5 days a week for 25 hours. She also works for Home Depot, and gets benefits there. Comes to us with a lot of experience. Lots of skills for web-based software, spreadsheet, etc. and has already taught department members things on the computer. She'd like a full time with benefits.

Commission Member Mottaz asked if there was any hope for that to be a full time position. Julie Bergstrom indicated there may be other areas in the city where she could put in the additional 15 hours needed.

Director Rixmann said there is potential, but don't know where. Commission Member Mottaz commented that there is quite a lot of work there and hopefully this could develop into a full time job with the city.

Interviews held for full time street paramedic, A shift. Had 10 paramedics apply, interviewed six, and now it is down to the top three. Wednesday morning they met with upper group for questions. Two of the three finalists are internal candidates, working part-time in Prescott, one is an external. All three are good candidates.

Hope to have this up and running the first of the year.

There are 15 people in the pool for the Assistant Director position. Director Rixmann said they haven't looked hard yet. Looking at options of contracting out some of the education/training. WITC is extremely interested.

Discussed option of a partnership type format, instructor would have credentials. WITC could license us as instructors under their college. They would charge us for the class, then we bill for our hours. It would be a quarter of the cost if done that way. This would involve putting the Assistant Director as an instructor. If the department uses the WITC staff, we pay for their time. Director Rixmann will meet next week with Ray Carlson, Dean of WITC to see if this is a viable option. They will then look at candidates and start the process. He is not planning on being an instructor himself.

Recruiting for three part-time EMTs in Prescott. This went up last week and they are hoping to get those positions filled as soon as possible.

Monthly Report

397 calls over last year at this time. They are turning a lot of transfers away because they don't have staff to do them, number could be up 100 more calls. Projecting by end of year the number would be 2300, highest in history. Previous highest was 1906. The 911 calls are way up compared to last year. Facilities up, and they are up a couple hundred in the transfer area.

Upcoming events

University graduation Saturday, December 19th. Rodeo club showed up 5:30 Friday night and said they had a horse show this weekend, and needed ambulance coverage. Group discussed short notice and time frames/availability for events. The River Falls High School is looking at ambulance for events as well as UWRF. Standby for events will go up next year. are going to use special event UTV more and command trailer more, trying to meet requirements without having an ambulance there. Higher risk events would want an ambulance there. Lower key just put the special rescue vehicle and pull off duty staff. They have a plan for that going forward. They will have a third medic vehicle by January.

Set Next Meeting Dates

Next meeting dates are set for January 4, 2016; February 1, 2016 and March 7, 2016 at 6:30 p.m.

Adjournment

Motion to adjourn at 7:05 p.m. MSC Vande Yacht/Sams. Unanimous.

Respectfully submitted,



Wanita Caskey
Recording Secretary